

**Bronson, FL**  
**October 13, 2015**  
**5:40 p.m.**  
**EXECUTIVE SESSION**

The School Board of Levy County met in Executive Session this 13<sup>th</sup> day of October, 2015 at 5:40 p.m. with Board Chair Rick Turner, Paige Brookins, Chris Cowart, Cameron Asbell, Brad Etheridge and Board Attorney David Delaney present.

**Expulsion Hearing:** The Board heard information regarding recommendations for expulsion. After the School Administrator and parent/guardians were sworn in by the Court Reporter and had given testimony, the following action was taken by the Board.

**Student 16-01** (student and parents present): Paige Brookins moved with second by Cameron Asbell to approve the recommendation of the Superintendent to place the student at the Levy Learning Academy for the remainder of the 2015-2016 SY pending a baseline drug test with monthly drug testing at parents' expense. Testing positive for drug use will result in revoking educational services. Motion carried.

**6:00 p.m.**  
**REGULAR SESSION**

Superintendent Hastings introduced Judge James T. Browning, who administered the Oath of Office to Brad Etheridge, Board Member appointed by Governor Rick Scott, replacing Robert Philpot who passed away in March 2015. Mr. Etheridge had taken the oath of office prior to the previous Board Meeting on September 22, 2015, this being his formal swearing-in ceremony.

**Adoption of Agenda:** For good cause, Board Chair Rick Turner asked that the Agenda be amended to insert **P) Executive Session** after **O) Board Comments**. Chris Cowart moved to so amend and approve the Agenda, second by Cameron Asbell, motion carried.

**Welcome Visitors:** Board Chair Rick Turner welcomed all visitors and asked if there was anyone from the audience who wanted to address the Board at which time Carmen Ward, LCEA President asked to be recognized and address the Board. Ms. Ward said she had attended the Insurance Committee Meeting last Monday and knew there would probably be a huge increase in the insurance premiums paid by employees. She asked the Board to open negotiations to talk about cost sharing. Superintendent Hastings informed her that there had not been a chance for the Board to discuss the insurance increase since the Insurance Committee Meeting on Monday. Ms. Ward urged the Board to open negotiations.

**Disabilities Awareness Weeks** Dr. Hall reported that the FL State Legislature has declared the weeks of October 1 – 14, 2015 as “Disability History and Awareness Weeks”. She gave a brief power point of the history of Exceptional Student Education in the State of Florida. Next, she introduced Mika Vuto, YTS Teacher who spoke about being the parent of a child with special needs. Brad Etheridge moved to adopt a Resolution that the School Board proclaim the weeks of October 1-14, 2015 as Disability History and Awareness Weeks and affirms the local, state and federal commitment to full inclusion and equal opportunity for all students with disabilities, second by Paige Brookins, motion carried. (see supplemental minutes)

**401K Plan – Lentz-Dodd Financial Group / Fidelity Investments:** Kalee Wade introduced Franklin Lentz, Chris Dodd and Justin Hardy from Lentz-Dodd Financial Group who spoke to the Board about moving the administration of employee's 401K Plans from John Hancock Group to Fidelity. Chris Dodd explained why the move would be beneficial to School Board employees who have 401K Plans, then introduced Greg Libby from Fidelity Investments to present information from his company. After a time of questions and review from the Board, Brad Etheridge moved to approve the change for administration of employees' 401K Plan from John Hancock to Fidelity Investments, second by Chris Cowart, motion carried. (see supplemental minutes)

**2016 Insurance Renewal:** Kalee Wade reviewed the 2016 Insurance Renewals with no increase in premiums for Life Insurance, Long Term Disability, Hospital Indemnity, Dental and Vision Plan, AFLAC Cancer and Accident Plans, and Flexible Spending Account Administration. She reviewed the Health Insurance – Self Insured plan, proposing an increase in premiums between 18.99% and 23.99%. She said Brian Branham from Crowne would address the Board to review the financial and claims report for CareHere and that the Board would not vote tonight on the Insurance Recommendations. Mr. Branham from Crowne reviewed the information with the Board. Discussion ensued which included employees from the audience. Superintendent Hastings said the Board would discuss their options at the Executive Session following tonight’s meeting and the 2016 Insurance Renewal Recommendations would be brought back before the Board at the October 27<sup>th</sup> Board Meeting. (see supplemental minutes)

**Request for Public Hearing November 24, 2015 - Adopt/Amend School Board Policies:** Jeff Edison then requested approval to advertise for a Public Hearing on November 24, 2015 concerning the following Board Policies: 4.03 Grading and Reporting and 5.03 Student Attendance / Absences. After review and discussion, Paige Brookins moved to allow advertisement for Public Hearing on August 24, 2015, second by Chris Cowart, motion carried. (see supplemental minutes)

**District 2015-2016 Work Plan (revised):** Jeff Edison and Bob Clemons reviewed the revised District Work Plan with the Board. After discussion, Paige Brookins moved to approve the District 2015-2016 Work Plan as presented, second by Chris Cowart, motion carried. (see supplemental minutes)

**New WMHS Update / Review:** Jeff Edison presented a few pictures of the progress being made at the work site and some color samples of for the stucco on the new WMHS for the Board to approve. Brad Etheridge moved to approve the colors as recommended by the Committee (hi-light color #33136 and raised portion color #32232), second by Chris Cowart, motion carried. Mr. Edison thanked the Board for helping to not hold up progress by voting as he brings items to their attention that need to be addressed on the new school.

**Minutes:** Brad Etheridge moved with second by Chris Cowart to approve the Minutes of the September 22, 2015 Board Meeting, motion carried.

**Consent Agenda:** Paige Brookins moved with second by Chris Cowart, to approve the following Items on the consent agenda with changes as recommended by the Superintendent, motion carried.

## **1. GENERAL ITEMS:**

### **a) Employee Status Changes / Recommendations:**

1. Karlie R. Bishop, LLA Instructional Aide, resignation effective September 25, 2015, original hire date October 18, 2010, unused sick leave transferred to Marion County School District.
2. Establish a CDE Student Aide position at CMHS, effective August 24, 2015 with the appointment of Felicity Langford to the position, charged to project 1103.
3. Angela Walker, District Bus Aide, effective September 21, 2015, replacing Tiffany Smith.
4. Linda Keller, CES Teacher, resignation from employment to **participate in DROP**, beginning September 1, 2015 and ending August 31, 2020.
5. Dorothy Raymer, BES Teacher, status funding change effective October 1, 2015 as follows:

<b>FROM:</b>	1000E 5100 0130 1011 11030	49%
	4210E 5100 0130 1011 40241F2016	51%
<b>TO:</b>	1000E 5100 0120 1011 11030	100%

6. Joshua Matthews, YTS ESE Teacher Aide, effective September 29, 2015, replacing Franklyn Martin.
7. Leaudary Bell, LLA Teacher Aide, transfer to BES ESE Teacher Aide, effective September 21, 2015.
8. Pamela D. Whitney, District Office Fiscal Clerk, effective October 16, 2015, replacing Jaynace Williams – exiting DROP December 31, 2015.
9. Emily Campanale, WMS OPS AVID Tutor, effective September 29, 2015, paid from project #14897.
10. Kaylee King, BES ESE Teacher Aide, resignation effective October 9, 2015, and payment for any unused leave.
11. Steve Van Zwienen, WES Teacher, resignation effective October 16, 2015, and payment of any unused leave, original hire date August 11, 2008.
12. Out-of-field assignments for 2015-2016 school year:

SITE	Employee	Certification	OOF Area(s)
CKS	Andre Jacobs	PE K-12	HOPE

**b) Illness-In-Line-Of-Duty Leave Requests:**

1. Flora Williams, WES Food Service Worker, September 18, 2015 (4.25 hours).
2. Andree Robinson, YTS Data Clerk, October 6, 2015 (3.5 hours).

**c) Professional Leave Requests:**

1. Candace Dean and Cheryl Galpin, District Personnel Department, October 28 – 30, 2015, FL Association of School Personnel Administrators Conference, Tampa, expenses paid from project #19061.
2. AP One-Day Workshops, subs paid from project #14897, travel expense project #40220F2016 as follows:  
CMHS - Jan Flemming, Ashley Tucker, Fidah Williams, Oct. 29(pm) and 30, 2015 – Jacksonville  
WHS – Catherine Sturgill, Oct. 16, 2015 – Titusville
3. FL Reading Association Conference, October 8-11, 2015, Orlando, expenses paid from project #11332 ***amend to add:***  
BES – Ashley Gargulak and Dorothy Raymer  
CES – Aimee Watkins  
JBES – Samantha Bryant and Jordan Lewis
4. Commissioner’s Leadership Academy, October 6(pm)-8, 2015, Orlando, expenses paid by College Board: Dr. Patrick Wnek – District Office and Angelita Thomas – Principal CES
5. Florida Athletic Coaches Association Basketball Conference, October 1 and 2, 2015, Jacksonville, travel expenses paid internal account, sub only cost to Board: David Tomlin and Andre Jacobs – CKS.

6. Ron Perez, District Coordinator of MIS, October 7(pm) and 8, 2015, USAC Regional Training, Tampa, expenses paid from project #10140.
7. Leigh P. Mace, District SEDNET Coordinator, October 15(pm) and 16, 2016, TATS LATS, Fernandina Beach, expenses paid from SEDNET Project #40234F2016.
8. Leigh P. Mace, District SEDNET Coordinator, October 19(pm) – 22, 2016, Quality IEP Train the Trainer Conference, Orlando, expenses paid from SEDNET Project #40234F2016.
9. Pamela Thompson, District VE Teacher, October 19(pm) and 20, 2015, Alternate Assessment Training, Orlando, Measured Progress to pay travel expense, no cost to Board.
10. Fidah Williams, CMHS Teacher, October 21(pm) and 22, 2015, Access Points 101, Tampa, registration project #40230F2016, Access to pay travel and sub.
11. Catherine Sturgill, WHS Teacher, October 22 and 23, 2015, Fall Planning Meeting for the National Junior Classical League, Bloomington, Indiana, all expenses paid NJCL, no cost to Board.
12. Leigh P. Mace, District SEDNET Coordinator, October 26(pm) and 27, 2016, SEDNET Regional Workday, Clay County, expenses paid from SEDNET Project #40234F2016
13. Dr. Patrick Wnek, District Assistant Superintendent of Curriculum, November 3 – 6, 2015, College Board National Forum, Washington, DC, all expenses paid by College Board, no cost to Board.
14. Anna Kroll, District Finance Officer, November 10 – 13, 2015, FL School Financial Officers Association Conference, Orlando, expenses paid from project #17500.
15. AVID Critical Reading Training, October 5, 6 and 7, 2015, Tallahassee, ***amend to add:***  
WHS: Lindsay Legler - expenses paid project #402412F2016  
Jennifer Dola and Kathryn Goss – expenses paid project #14897
16. Pamela Thompson, District VI Teacher, October 15(pm) and 16, 2015, Region 2 AT-AIM-UDL Meeting, Fernandina Beach, expenses reimbursed from UF, project #40230F2016.
17. Julia Oberst, District Food Service Coordinator, October 27 – October 30, 2015, New Director's Academy, Tallahassee, expenses paid from project #41000.
18. Pamela Thompson, District VI Teacher, Train-the-Trainer InD Coordinator's Meeting, November 3(pm) and 4, 2015, Orlando, project #40230F2016 will pay meals, ACCESS to pay hotel and travel.
19. Kalee Wade, District Benefits Analyst, November 5 and 6, 2015, NEFEC Risk Management Conference, St. Augustine, expenses paid from project #17730.

**d) Student Trip Requests:**

1. FFA Chapters – Sunbelt Ag Expo – October 21, 2015, Moultrie GA, advisor expenses paid from project #15300, all other expenses paid school internal account as follows:  

CMHS	Dallas Locke, Matt Dettloff, Danielle Rosson, 50 students, commercial carrier – BUS
WMS	Natalie Couey and Tanya Taylor, 65 students, commercial carrier – BUS

2. BMHS ESE Classes End-Of-Year Reward Trip, March 21, 2016, Busch Gardens, Tampa, Chaperones Teresa Collins, Kyle Quincey, Jennifer Goedeck, Tracy Thomas, Modene Watson, Stacie Leffert, 22 students, commercial carrier – BUS, all expenses paid school internal account, no cost to Board.
3. WES 4<sup>th</sup> Grade Classes Annual St. Augustine Trip, April 22, 2016, chaperones Kelly Davis, Rebeca Salmeron, Krista Hill, Kathleen Olson, Steve VanZwienen, Marissa Schultz, Rachel Kidd, Rebecca Childs, Rhonda Calderone, 166 students, commercial carrier – BUS, all expenses paid school internal account, no cost to Board.
4. BMHS Educational Talent Search Campus Tour, October 28, 2015, FL Polytechnic University – Lakeland, chaperones Tina Wilkerson and Jodi Doher, 40 students, commercial carrier – BUS, all expenses paid by Educational Talent Search.
5. CMHS HOSA Students, Leadership Conference, November 20 – 22, 2015, Camp Kulaqua High Springs, Advisor Raquel Beauchamp and chaperone Jeffrey Beauchamp, 10 students, 1 county van and 1 private vehicle, advisor expenses paid project #15322, all other expenses paid internal account.
6. CMHS Band – October 17 and 18, 2015, Marching Bands Competition, Tarpon Springs, Band Director Chad Hodges, chaperones Josine Burgman and Cynthia Hodges, 44 students, 2 school buses, all expenses paid internal account.
7. WMS 8<sup>th</sup> Grade Field Trip, May 20, 2016, Universal Islands of Adventure, Orlando, chaperones Barbara Leathers, Jennifer Handley, Katie West, Stephanie Yocum, Sandra Reckseit, and Sheri Higgins, 137 students, commercial carrier – 2 BUSES

**e) Instructional Services:**

1. AMENDED 2015-2016 SBLC Comprehensive Assessment Schedule for Board approval.

**f) Administrative Services:**

1. CHANGE ORDERS from ACA Construction Group New WMHS:  
Change order #11 – construction phase dated October 6, 2015 (Owner Direct Purchases)

**2. FINANCE:**

- a) General Fund Budget Summary Info as of September 2015
- b) Budget Amendments 1A and 1B

**Superintendent's Comments / Recommendations:** Superintendent Hastings said the District has gone through an “on-site” Bullying Audit and he’s happy to report we are in compliance. He shared a new “School Visits” Schedule for the 2015-2016 school year with the Board and after reviewing it, they all agreed to the visits. He said he had been in Tampa at the FADSS Conference for 3 days with all the other Superintendents state-wide. He said there have been 32 mandated changes thrown at the Districts from the DOE without funding to implement the changes and the Superintendents would like for the DOE to slow down. He said the Superintendents have worked with the DOE since 2011, trying to be heard. He said he would be sharing more information in his “Just the Facts” email.

**Board Comments:** Brad Etheridge said he has visited all the schools in his District and everything seems to be going well. Chris Cowart reminded the Board of the Seafood Festival in Cedar Key and the Beast Feast coming up on October 24 benefiting Levy County Schools Foundation. He also said the FSBA Legislative Day is October 15<sup>th</sup>. Paige Brookins

said she appreciated Dr. Hall's presentation regarding Disabilities Weeks. Mr. Turner said if anyone needed Beast Feast tickets he had some to sell.

There being no further business to come before the Board, the meeting was adjourned with the Board going into Executive Session.

ATTEST:

APPROVED:

---

Robert O. Hastings, Secretary

---

Rick Turner, Chairman