

# BOARD MINUTES

Bronson, FL

August 13, 2019

6:00 p.m.

The School Board of Levy County met in Regular Session this 13<sup>th</sup> day of August, 2019 at 6:00 p.m. with Board Chairman Brad Etheridge, Paige Brookins, Chris Cowart, Cameron Asbell, Ashley Clemenzi and Board Attorney David Delaney present.

**Adoption of Agenda:** Board Chairman Brad Etheridge said for Good Cause, he asked that the Agenda be amended as follows: **Delete item “H”, Request to Advertise to Adopt/Amend Board Policy 8.272: School Construction Bid Process and re-alphabetize the remainder of the Agenda.** Chris Cowart made the motion to amend and approve the agenda, seconded by Paige Brookins, motion carried.

**Welcome Visitors:** Board Chairman Brad Etheridge welcomed all the visitors and asked if anyone from the audience would like to address the Board. There were none.

**2019-2020 Strategic Plan:** There are five teams on the 2019-2020 Strategic Plan. The committee members for each area are: **Priority Area 1, Student Achievement:** Ashley Clemenzi, Chloe Hunt, Dennee Hurst, Marcy Young, Rosalind Hall, Tim McCarthy and Valerie Boughanem. **Priority Area 2, Human Resources:** Cameron Asbell, Barb Rivers, Jaime Handlin, Marla Hiers and Matt McLelland. **Priority Area 3, Fiscal Resources:** Brad Etheridge, Kim Lake, Morgan Bennett, Pam Whitney, Gerie Forde, Kathy Lawrence and Cheryl Beauchamp. **Priority Area 4, Public Relations:** Chris Cowart, Kalee Wade, Carol DuBois, Melissa Lewis and Michael Homan. **Priority Area 5, Safe Schools:** Paige Brookins, Dennis Webber, Keith O’Steen, Grant Sandlin, Julia Oberst, Gary Masters, Laura Klock, William Stockman and Joshua Slomp. Each group gave an overview of the strategic objectives for their area. After discussion, Chris Cowart made the motion to approve the 2019-2020 Strategic Plan, second by Cameron Asbell, motion carried.

**Florida Safe Schools Assessment Tool (FSSAT Update):** Dennis Webber updated the Board on the new 2019-2020 Florida Safe Schools Assessment Tool (FSSAT) as compared to last year’s FSSAT. He said DOE will be releasing the revised document within a couple of weeks and our final report is due back to DOE by October 1, 2019.

**2019-2020 Professional Learning Catalog (PLC); (Formally Master In-Service Plan):** Marla Hiers gave an overview of the additions and revisions to the 2019-2020 Professional Learning Catalog (PLC). She said this plan is a training plan for administrators and teachers to obtain in-service points towards their recertification renewal. After discussion, Ashley Clemenzi moved to approve the 2019-2020 Professional Learning Catalog (PLC), second by Cameron Asbell, motion carried.

**Small School District Council Consortium (SSDCC) Representative 2019-2020:** Superintendent Edison informed the Board that it’s time to select the 2019-2020 SSDCC Representative. After discussion, Paige Brookins nominated Chris Cowart as the SBLC Representative. Nominations ceased. Chris accepted the nomination and said he enjoyed serving last year. Paige Brookins moved to approve Chris Cowart as the 2019-2020 SSDCC Representative, second by Cameron Asbell, motion carried.

**Approval of Minutes:** Chris Cowart moved to approve the minutes of the July 30, 2019 and August 5, 2019 Board meetings, second by Cameron Asbell, motion carried.

**Consent Agenda:** After discussion, Chris Cowart moved to approve the Consent Agenda, second by Paige Brookins, motion carried.

## 1. GENERAL ITEMS:

### a) Employee Status Changes / Recommendations:

1. Request approval of the *revised* job description for SEDNET Coordinator from an 11-month to 12-month

position and move from the Instructional Salary Schedule to the Administrative Salary Schedule Index 0.7103, *effective* August 13, 2019.

2. Request approval of the job description and *new unit* for a 10-month, non-instructional, Mental Health Clerk, *effective* August 13, 2019, paid from Project #11023.
3. Request approval to *add* a paraprofessional unit to support a student with disabilities at CES, *effective* August 13, 2019, paid from Project #40230 F2020.
4. Request approval to *convert* the vacant MIS/Technology Associate unit to a Coordinator of MIS/Technology, *effective* August 13, 2019.
5. Request approval to *add* a Pre-Kindergarten Teacher Aide at JBES, *effective* August 7, 2019, paid from Project #13720.
6. Paulette De Jesus Soto, WMHS Paraprofessional, ESE, *effective* August 7, 2019, paid from Project #40230 F2020, *new position* Board approved July 22, 2019.
7. Desiree Draper, WMHS Paraprofessional, Title I, *effective* August 7, 2019, paid from Project #40241 F2020, *vacancy*.
8. Maura Thompson, JBES Teacher Aide, Title I, *effective* August 7, 2019, paid from Project #40241 F2020, *vacancy*.
9. Jessica Wright, CES Teacher, 1<sup>st</sup> Grade, *effective* August 5, 2019, *vacancy*.
10. Stephanie Harris, BES Teacher, Kindergarten, *effective* August 5, 2019, *vacancy*.
11. Matthew Harrell, BMHS Teacher, Language Arts, S/H, *effective* August 5, 2019, *vacancy*.
12. Lawrence D. Fields, District Information Technology Associate, *to* Coordinator, MIS/Technology, *effective* August 16, 2019, and *change in funding source*, as follows:  
  

<b>From:</b>	1000E 6500 0160 9001 11030	40%
	1000E 8200 0160 9001 11030	60%
<b>To:</b>	1000E 6500 0160 9001 11030	20%
	1000E 8200 0160 9001 11030	80%
13. Rebecca Hood, BMHS Teacher Aide, *resignation*, effective June 3, 2019, original hire date September 8, 2015.
14. Rebecca Hood, BMHS Teacher, ESE, S/H, *effective* August 5, 2019, *vacancy*.
15. Lita Weingart, CMHS Teacher, Science, S/H, *exiting DROP early*, effective August 1, 2019, original hire date August 1, 2006.
16. Aleris Roa, BES Teacher Aide, Pre-K, *resignation*, effective June 3, 2019, original hire date January 14, 2019.
17. Karen Cox, BMHS Teacher Aide, ESE, *resignation*, effective June 3, 2019, original hire date November 14, 2018.
18. Ashley Hart, BES Teacher Aide, ESE, *resignation*, effective June 3, 2019, original hire date April 11, 2019.

19. Haley Koon, BES Teacher, *effective* August 5, 2019, *vacancy*.
20. Persel King, Jr. Transportation Bus Driver, *increase hours* from 6.0 hours daily to 7.25 hours daily, *effective* August 12, 2019.
21. Judy Blackwell, WMHS Teacher Aide, Other, *effective* July 23, 2019, *vacancy*.
22. Shannon Cockream, BMHS Teacher Aide, ESE, *effective*, August 7, 2019, *vacancy*.
23. Russell Holley, BMHS Teacher, Science, M/J, *effective* August 5, 2019, *out-of-field* in science, *vacancy*.
24. Dara Strickland, CMHS Teacher, Blended Learning, Social Studies, S/H, *effective* August 5, 2019, *vacancy*.
25. Timothy Hooker, YTS, Teacher, Social Studies, MS, *effective* August 5, 2019, *vacancy*.
26. Debra Chandler, BMHS School Counselor, S/H, *effective* August 5, 2019, *out-of-field*, certified in elementary education K-6; SS 6-12 and ESE K-12, *vacancy*.
27. Wendy Biddle, BES Pre-K Teacher Aide, Lead, *effective* August 5, 2019, *vacancy*.
28. Cynthia Pharis, CKS Teacher, Music, *effective* August 5, 2019, *vacancy*.
29. Brandon V. Hutton, CKS Teacher, PE, S/H, *effective* August 5, 2019, *vacancy*.
30. Eric Godkin, BES Teacher Aide, Other Basic, *resignation*, effective June 3, 2019, and *payment* for any unused leave, original hire date August 10, 2016.
31. Jordan Estevez, JBES Pre-K Teacher Aide, *effective* August 7, 2019, *new position*.
32. Alicia Richardson, Transportation Bus Driver, *effective* August 12, 2019, *vacancy*.
33. Michael Todd, BMHS Teacher, Social Studies, S/H, *resignation*, effective August 6, 2019, and *payment* for any unused leave, original hire date August 6, 2018.
34. Isis Z. Moreira, Transportation Bus Aide, *resignation*, effective August 6, 2019, and *payment* for any unused leave, original hire date September 22, 2017.
35. Establish a position for CDE students to be paid for the 2019-2020 school year, not to exceed 20 hour per week, for the following:

**Paid from Project #11030:**

BES: Blake Homan

CMHS: Riley Dyer

WES: TBD (10 hours per week)

WMHS: Thomas Turner

**Paid from Project #10140:**

MIS/Technology: TBD

36. Mary Ann Bell, BES School Nurse, *resignation*, effective August 30, 2019, original hire date February 11, 2019.
37. Margarette Stewart, WMHS FNS Worker, *transfer to* BMHS Teacher Aide, ESE, *effective* August 7, 2019, and *change in funding source* as follows:

**From:** 4100E 7600 0160 0091 41000 100%  
**To:** 4210E 5200 0150 0021 40230 F2020 100%

38. Erinn Tillman, WMHS Guidance Counselor, M/J, *effective* August 5, 2019, *vacancy*.

39. Amber Sanchez, BMHS Teacher Aide, ESE, *effective* August 7, 2019, *vacancy*.

**b) Personal Leave in Excess of Six (6) Days:**

1. Satoria Lewis, JBES Custodian, July 22 – August 5, 2019.

**c) Professional Leave Requests:**

1. Julia Oberst, Coordinator, Food and Nutrition Services, travel expenses paid from Project #41000, for the following conferences:
  - Florida Farm to School Conference, November 6-8, 2019, Championsgate, FL
  - Food and Nutrition Services Conference, October 10-13, 2019, West Palm Beach, FL.
2. Florida Association of State Federal Educational Program Administrators (FASFEPA) and the East Coast Technical Assistance Center (ECTAC) Conference, September 10-12, 2019, Orlando, FL., for the following:
  - Chloe Hunt, Coordinator, Title Programs, travel paid from Project #42412 F2020.
  - Valerie Boughanem, Coordinator, ESOL/Testing, travel paid from Project #40293 F2020.
  - Anna Forde, District Grants Manager, travel paid from Project #42412 F2020.
3. Dr. Rosalind Hall, Director, ESE/SS, Presenter at the Positive Behavioral Intervention Supports National Leadership Forum, October 3-4, 2019, Chicago, IL., no cost to Board, all expenses paid by DOE/PBIS Project.
4. Dr. Rosalind Hall, Director, ESE/SS, Florida Council of Administrators of Special Education and Julie Weatherly Fall Institute, September 16-18, 2019, Orlando, FL., travel expenses paid from Project #40230 F2020.
5. Daryl Richardson, WMHS Teacher, ROTC, JROTC Workshop, July 30 – August 2, 2019, Orlando, FL., no cost to Board, all travel paid by Army Government.
6. Chris Cowart, Board Member, Florida School Board Association Board of Directors' Leadership Development Training and Meeting, September 4-6, 2019, Kissimmee, FL., travel expense paid from Project #10074.
7. Wilda Long, CMHS Teacher, Math, S/H, Annual Florida Association of Career and Technical Education Conference (FACTE), July 14-17, 2019, Orlando, FL., mileage and meals paid from Project #40201 F2020.

**d) Student Trip Requests:**

1. CKS FFA to FFA Forestry Camp, July 15-18, 2019, O'Leno Park, High Springs, FL., chaperone Mark DeHaven, two (2) students, private vehicle, no cost to Board.

**e) Administrative Services:**

1. **Contracts and/or Agreements:**

- i. 2019-2020 Resolution Affirming Participation in the Small School District Council Consortium (SSDCC).
- ii. 2019-2020 NEFEC Agreement Attachment #20-025-A51 to contract #731-20-025 between the School Board of Levy County and the School Board of Putnam County, to provide support for ELA and reading intervention teachers, paid from Project #40241 F2020, Title I, part A – School Based.
- iii. 2019-2020 Master Workforce Services Contract between the Citrus, Levy, Marion Regional Workforce Development Board, Inc., (CLMRWDB), d/b/a Career Source Citrus Levy Marion and the School Board of Levy County.
- iv. 2019-2020 School Board of Levy County Threat Assessment Policy.

**f) Illness-in-Line-of-Duty Requests:**

1. Paul Wallace, District Maintenance Generalist II, August 6, 2019 (4 hours).

**g) Family Medical Leave Requests:**

1. Jeneva Ramirez, WES Teacher Aide, ESOL, August 26 – November 15, 2019.

**2. FINANCE:**

- a. Budget Amendment 18-00033 #31A FY18-19.
- b. Surplus Property:

1. Request permission to declare the following items as surplus, and to dispose of in the best interest of the Board:

**Surplus Property:**

<b><u>Property No.</u></b>	<b><u>Description</u></b>	<b><u>Acquisition</u></b>	<b><u>Amount</u></b>
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**Hilltop:**

C – 7603	Convection/Combo Oven	04 / 96	\$9,800.00
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**Cedar Key School:**

C – 7557	Steamer	04 / 96	\$9,800.00
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**District Office:**

C – 12213	Laminator	05 / 07	\$1,499.00
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**Transportation:**

C – 9750	Thomas Bus, # 0035	06 / 00	\$47,188.00
C – 9752	Thomas Bus, # 0057	06 / 00	\$47,188.00
C – 9754	Thomas Bus, # 0066	06 / 00	\$47,188.00
C – 10584	Thomas Bus, # 0260	06 / 02	\$64,717.00
C – 11029	Bluebird Bus, # 0316	05 / 03	<u>\$58,894.00</u>

<b>Total:</b>			\$286,274.00
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**Superintendent's Comments/Recommendations:** Superintendent Jeff Edison said he, the Board members and other Administrators are going to Tallahassee to give the presentation for the new Chiefland Middle High School. He said their presentation is at 1:00 p.m. and he hopes to receive a response for the funding from DOE by that afternoon. Paige Brookins said they have a great group of people on the committee planning the presentation for Tallahassee. Mr. Edison said SBLC had definitely secured the need for a new CMHS. Mr. Edison informed the Board that SBLC received two rebate checks from NEFEC insurance carriers for risk management for providing additional or improved safety precautions at the schools for employees. The refunds received were \$14,942.96 and \$128,000.00. He thanked Kalee for everything she's done to obtain these refunds. Mr. Edison thanked Breezy Stockman and his crew for everything they've done to make these changes for the safety of the employees. Mr. Edison said we will have a recognition ceremony at the September 10, 2019 Board meeting for the 16 students who received a perfect score on the FSA exams. He said there were 635 students who scored level 5s in the following areas: ELA (170), Math (157), Algebra 1 (21), Geometry (12), Biology (44), Civics (95), U.S. History (63), FCAT Science 5<sup>th</sup> (44), FCAT Science 8<sup>th</sup> (29).

**Board Comments:** Ashley Clemenzi said she's excited about school starting again for the new year. She said all the middle school teachers at YTS are new this year, including one teacher from India. Cameron Asbell said BMHS Quarterback Club had a golf tournament at Chiefland Golf Club and raised approximately \$12,000. He thanked Superintendent Edison for cooking lunch for everyone. Mr. Asbell said BMHS is also selling BBQ dinners for August 30<sup>th</sup>. He complimented the new pictures in the Board Room of the students, teachers and schools. He said they show students and teachers engaged in activities within their schools and communities. He thanked Dennis Webber, Breezy and his crew for improving safety and security for all the schools. Chris Cowart said it has been a great start of the new school year for CKS and he enjoys going to the conferences to learn how to improve education for our students. Mr. Cowart said Dale (Willy) William Cournoyer, Jr., CKS, is one of the five national winners for the rocket competition held in October, 2019. He asked Mr. Gary Masters for an update on the new procedures in place to ensure students safety, especially with subs, Pre-K and KG students. He said Superintendent Edison has petitioned for the school grade for CKS to be reviewed to change from a "B" to an "A" school and we're still waiting for the results. Paige Brookins agreed with Cameron Asbell that the new pictures of students and teachers in the Board Room look great. She said the bus program that Mr. Masters has in place is very important to ensure safety of the students. Brad Etheridge agreed that it's great to be back in school. He said school events are very important. He said he had an opportunity to cook for the Williston staff for the opening of school and everyone had a great time socializing. He said the Williston motto is "Working Towards and 'A'". Mr. Etheridge offered to work with each Board member to cook for the Bronson, Chiefland, Cedar Key and Yankeetown communities.

There being no further business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

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Jeffery R. Edison, Secretary

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Bradley Etheridge, Board Chairman