

## **CHAPTER 6.00 - SCHOOL ADMINISTRATION**

### **6.49 - Minimum Work Day for Personnel**

#### **POLICY**

(1) Teachers

The minimum work day for teachers shall be established in accordance with the provisions of a negotiated agreement. A teacher who has duty at a night activity, connected with the school program may go off-duty at an earlier hour with the approval of the principal. Attendance at official staff meetings is mandatory. Teachers shall be notified at least one (1) day prior to scheduled group meetings which will extend beyond the normal school day, except in emergencies.

(2) Principals

A principal shall be on duty at least thirty (30) minutes prior to the beginning of the school day for pupils and shall remain on duty until at least one (1) hour after the close of the school day for pupils. The Superintendent shall establish uniform duty hours for principals.

(3) Central Office Administrative Personnel

Central office administrative personnel shall work those hours necessary to maintain full support services to all educational programs as directed by the Superintendent and the Board.

(4) Educational Staff Professional

Educational staff professionals shall work those hours as specified in the master contract.

(5) In the absence of a certified bargaining agent for any group of employees, the workday shall be established by the Board.

**STATUTORY AUTHORITY:** 1001.41 (2), 1001.42 (17), F.S.

**LAWS IMPLEMENTED:** 1001.41 (2), F.S.

**HISTORY:** Adopted: 06/17/97  
Revision Date(s): 12/03/02  
Formerly: