

Robert O. Hastings
Superintendent

480 Marshburn Drive
P.O. Drawer 129
Bronson, FL 32621-0129



Phone (352) 486-5231
Fax (352) 486-5237

AGENDA
December 8, 2015
Administrative Office, School Board Room
6:00 p.m.
REGULAR SESSION

A) **Call to Order, Invocation and Pledge of Allegiance**

B) **Welcome Visitors**

C) **Public Hearing to Adopt / Amend School Board Policies:**

Jeff Edison

4.03 Grading and Reporting

5.03 Student Attendance / Absences

D) **Approval of Minutes of November 10, 2015 Board Meeting**

E) **Consent Agenda**

1. GENERAL ITEMS:

a) Employee Status Changes / Recommendations

b) Family Medical Leave Requests

c) Professional Leave Request

d) Administrative Services

1. A Krayola Moment Daycare Agreement (Attachment #1)

2. YellowFolder, LLC, Contracts:

- Service Procedures

- Master Services Agreement

- Proposal for Services – Human Resources

- Proposal for Services – Student Records

- Proposal for Services – Administration

- Proposal for Services – ESE/SS Special Education Records

- YellowFolder Ambassador Program

3. CHANGE ORDER from ACA Construction Group New WMHS:

- Change Order #13 – Construction Phase dated December 1, 2015 (Owner Direct Purchases)

2. FINANCE:

a) General Fund Budget Summary Info for November 2015

b) Budget Amendments #4A and #4B

c) Permission to Declare Property as Surplus and Sell by On-Line Auction

F) Superintendent's Comments / Recommendations

G) Board Comments

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED
BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION**

**Consent Agenda
December 8, 2015
Administrative Office, School Board Room
6:00 p.m.**

1. GENERAL ITEMS:

a) Employee Status Changes / Recommendations:

1. Jaynace Williams, District Finance Fiscal Clerk, *exiting DROP*, effective December 31, 2015, and payment for any unused sick leave.
2. Pamela Marshall, WES Teacher, *release from employment during probationary period* effective December 2, 2015, with payment for any unused leave.
3. Bruce Greenlee, Director of Transportation, effective November 30, 2015, new position Board Approved October 27, 2015.
4. Gary Masters, Principal, BMHS, effective December 14, 2015, replacing John Lott.
5. Cara Dunford, YTS Teacher, effective December 14, 2015, replacing Chester Pacana.
6. LeShea Curnell, BES Health Aide, effective December 1, 2015, replacing Penny Stearns.
7. Robert Devaren, Levy Learning Academy, ISS Aide, effective November 30, 2015, replacing Karli Bishop.
8. Sherry Tindale, District Secretary to the Assistant Superintendents, effective December 14, 2015, replacing Angela Hogan.
9. Clay Griffin, WES Teacher, *release from employment during probationary period* effective December 8, 2015.
10. Laura Nelson, BES Teacher, effective January 4, 2016, vacancy.
11. Mary Alice Heath, BES Teacher, *resignation*, effective December 31, 2015, and *transfer* of any unused leave to Gilchrist County School District.
12. Elisa D. Hardee, District Bus Driver, *exiting DROP*, effective December 31, 2015, and payment for any unused sick leave.
13. John Lott, District Assistant Superintendent, effective January 4, 2016, replacing Dr. Patrick Wnek.
14. Letha A. Tiner, CMHS School Bookkeeper, effective January 4, 2016, replacing Melanie Allen. (current salary to be frozen until such time as raises bring or exceed her salary to current rate), replacing Melanie Allen, exiting DROP February 28, 2016.
15. Lori Lott, District Personnel Secretary/Executive Secretary, effective January 4, 2016, replacing Letha A. Tiner.



16. Amanda Smith, District Secretary Instructional/Curriculum, effective January 4, 2016, replacing Lori Lott.

b) Family Medical Leave Requests:

1. Regina Newton, CES KG Teacher, November 17, 2015 – December 18, 2015.

c) Professional Leave Requests:

1. FETC Conference, January 12-15, 2016, Orlando, expenses paid from project #15322, as follows:
Tanya Taylor, WMS Teacher and Pamela White, WHS Lab Manager
2. Elizabeth Kennelly-Smith, District Behavior Specialist, ESE/SS, CARD Conference and Bureau of Exceptional Education and Student Services (BEES) Statewide ASD Meeting, January 28-29, 2016, Orlando, all expenses reimbursed directly to employee from DOE BEES.
3. Kyle Parnell, CES PE Teacher, FACA Baseball Clinic, December 10-12, 2015, Daytona, expenses paid from CMHS internal accounts, sub only cost to Board.
4. Leigh Paige Mace, District SEDNET Coordinator, December 9 (pm) – 11, 2015, SEDNET State Workdays, *amend to delete* Orlando, *add* Fort Lauderdale, expenses paid from SEDNET Project #40234F2016.
5. Teresa Pinder, District Local Assistive Technology Specialist (LATS), expenses paid from project #40290F2016:

R-LATS Duties, Palm Coast, Bunnell, January 19-21, 2016
R-LATS Training, Blountstown, FL, January 24-25, 2016
6. Dr. Rosalind Hall, Director ESE / SS, February 1-2, 2016, Coalition for Education of Exceptional Students Legislative Training, Tallahassee, FL, and visit “On the Hill”, Project #14890, all expenses reimbursed to District by CASE
7. FACA Baseball Clinic, December 10-12, 2015, Daytona, *add the following:*

David May and Scott Hall, WHS, expenses paid from WHS internal accounts, sub only cost to Board.
8. John C. Wilder, WHS Teacher, FAAE Mid-Winter Conference, January 21-24, 2016, Haines City, FL., expenses paid from Project #15322.
9. Leigh Paige Mace, District SEDNET Coordinator, December 13 (pm) – December 18, 2015, USF Tampa, expenses paid from SEDNET Project #40234F2016.

d) Administrative Services:

1. A Krayola Moment Daycare Agreement, effective September 11, 2015 – June 30, 2016, expenses paid from project #13762 (Attachment #1).



2. YellowFolder, LLC, Contracts:
 - Service Procedures
 - Master Services Agreement
 - Proposal for Services – Human Resources
 - Proposal for Services – Student Records
 - Proposal for Services – Administration
 - Proposal for Services – ESE/SS Special Education Records
 - YellowFolder Ambassador Program
3. CHANGE ORDER from ACA Construction Group New WMHS:
 - Change Order #13 – Construction Phase dated December 1, 2015 (Owner Direct Purchases)

2. FINANCE:

- a) General Fund Budget Summary Info for November 2015
- b) Permission to Declare Property as Surplus and Sell by On-Line Auction:

<u>Property No.</u>	<u>Description</u>	<u>Acquisition</u>	<u>Amount</u>
C – 11691	1997 Ford F150 Pickup	09 / 05	\$2,100.00

