

**Bronson, FL
June 18, 2013
9:00 A.M.
REGULAR SESSION**

The School Board of Levy County met in Regular Session this 18th day of June, 2013 at 9:00 a.m. with Board Chair Cameron Asbell, Robert Philpot, Rick Turner, Paige Brookins, and Board Attorney David Delaney present. Chris Cowart chaperoned the Safety Patrol Trip to Washington DC with his daughter and was unable to attend.

2013-2014 SY Code of Student Conduct Jeff Edison reviewed changes to the 2013-2014 Code of Student Conduct with the Board. After discussion, Paige Brookins moved to approve the changes, second by Rick Turner, motion carried. (see supplemental minutes)

Single Sign-On Solution RFP Barb Rivers presented a Request For Proposals (RFP No. 13-03) for Single Sign On Solution. She explained that having the Single Sign On will eliminate so many passwords for employees to remember and also reviewed the features and services in the six key areas – Virtual Web Desktop Interface, Applications found inside the data center and the growing number of publicly hosted apps, Security, Cloud Services, Single Sign-on and Remote Desktop Protocol. After discussion, Rick Turner moved to approve RFP No. 13-03, second by Paige Brookins, motion carried. (see supplemental minutes)

TRIM Calendar Dates Ann Kroll presented the 2013-2014 TRIM Plan B Calendar for the Board to review. After discussion, Paige Brookins moved to approve the 2013-2014 TRIM Plan B Calendar and per the Calendar to cancel the July 2, 2013 Board Meeting, add a Budget Workshop to follow the July 16, 2013 Board Meeting, add a Special Called Board Meeting on July 23, 2013 at 9:00 am to present the newspaper ads with the 2013-2014 Budget Information for Board Approval, and to add a Public Hearing on July 29, 2013 at 6:00 pm to adopt the tentative 2013-2014 Millage and Budget. Robert Philpot made the second, motion carried. Superintendent Hastings said the meeting dates and times would be properly advertised. (see supplemental minutes)

Minutes: Rick Turner moved with second by Robert Philpot to approve the minutes of the June 4, 2013 Board Meeting, motion carried.

Consent Agenda: After discussion, Paige Brookins moved with second by Robert Philpot, to approve the following items on the consent agenda with changes as recommended by the Superintendent. Motion carried.

1. GENERAL ITEMS:

a) Employee Status Changes:

1. Adam Booth, BMHS Teacher, **resignation** effective June 6, 2013, and payment for any unused leave.
2. Corrie Braley, WES Teacher, **resignation**, effective June 6, 2013, and payment for any unused leave.
3. David Wells, BES Teacher, resignation from employment to **participate in DROP**, beginning July 1, 2013, and ending June 30, 2018.
4. Susan Bastak, JBES Teacher, **resignation for retirement**, effective June 12, 2013, and payment for any unused leave.
5. Lauren Whitehurst, JBES 1st Grade Teacher internal transfer to Reading Coach, effective August 12, 2013, with funding change:
FROM: 1000E 5100 0120 0092 11030 100%

- TO:** 4210E 6400 0130 0092 40220F2014 100%
6. Ronald Perez, District Coordinator, MIS/Technology, funding change effective June 17, 2013:
FROM: 1000E 8200 0160 9001 13751 74%
4210E 6500 0160 9001 40230F2014 13%
4210E 6500 0160 9001 42412F2014 13%
TO: 1000E 8200 0160 9001 11030 100%
7. Patricia Caron, YTS Lab Manager, *transfer* to District Administrative Technology Technician effective June 17, 2013, replacing Ron Perez vacancy, with funding change:
FROM: 1000E 5100 0150 0111 11030 100%
TO: 1000E 8200 0160 9001 13751 74%
4210E 6500 0160 9001 40230F2014 13%
4210E 6500 0160 9001 42412F2014 13%
8. Gayle Gatton, YTS Media Specialist, *transfer* to Lab Manager, effective August 15, 2013, replacing Patricia Caron.

b) Extended Professional Leave:

1. Rebecca Childs, JBES Teacher, August 12, 2013 through June 9, 2014.

c) Professional Leave Requests:

1. Julie Hang Nguyen, BES Teacher, June 20 – 22, 2013, National Conference on Innovative Counseling Skills and Strategies, Atlanta, GA, all expenses paid by employee, no cost to Board.
2. AVID Summer Institute, July 1 – 3, 2013, Orlando, expenses paid from project #14895:
BMHS Morgan Bennett, Genny Foshee, Mara Powell, Emma Powers, Travis Seay
CMHS Matthew McLelland, Dennis Webber, Kelly Gore, Taven Bennett, Adam Boyd, Katie Corbin, Julie Gerhard, Stephanie Parks, Pam Plemmons, Lois Solly
WMS Stephanie McCormick, Amber Philpot, Tanya Taylor, Carmen Ward, Kathryn West
WHS Jennifer Dola, Page Gandy, Lindsay Legler, Jessica Moran, Jim Smith
CKS Darby Allen, Linda Campbell, Cheryl Allen, Steven Ray, Raymond Powers, Cris Beckham, BJ Arrington
3. Dr. Rosalind Hall, District Director of ESE and Student Services, July 13 – 18, 2013, CASE Legislative Leadership Institute, Washington DC, expenses paid direct reimbursement by FL Council of Administrators of Special Education (CASE), no cost to Board.
4. FL Association for Career and Technical Educators (FACTE) Conference, July 28 – August 1, 2013, St. Augustine, expenses paid from project #40201F2014: Carol Jones Dubois, Natalie Couey, Alice Graham, Ben Randolph, Tanya Taylor and Chris Wilder.
5. Brad Penney, CKS Teacher, August 13 – 16, 2013, US EOC Assessment Standard-Setting Committee FL DOE/Pearson, Orlando, all expenses paid by Pearson, no cost to Board.
6. Steven Ray, CKS Teacher, July 28 – 30, 2013, AP Summer Institute, U of S FL, Tampa, expenses paid by AVID reimbursement project #14895F2014.
7. Kelly Hoang Nguyen, CHS Teacher, July 15-18, 2013, AP US Government and Politics New

Teacher Training, Jacksonville, expenses paid RTTT project #43401 00813.

8. WHS Teachers attend 2013 AP Summer Institutes as follows:
Maya Hebert ***amend date to*** June 23 – 27, Grandville, MI – paid SIG project #40248F2013
9. Jaime Handlin, JBES Principal, June 24 – 26, 2013, ISRD Conference, St. Augustine, all expenses paid by ISRD, no cost to Board.
10. Dr. Patrick Wnek, Assistant Superintendent of Instruction, June 30 – July 3, 2013, AVID Summer Institute, Orlando, expenses paid by AVID / College Board Partnership.
11. Marla Hiers, WES Principal, Melissa Lewis, WES Assistant Principal, Lindsay Legler, WHS Assistant Principal, June 24 – 26, 2013, ISRD Conference, St. Augustine, hotel paid directly by ISRD, travel paid from NEFEC reimbursement project #14890, no cost to Board.
12. Matthew McLelland, CHS Principal, June 19, 20 and 21, 2013, AP College Board Administrative Conference, Jacksonville, expenses paid from College Board reimbursement project #14894.
13. Barbara Rivers, District Director MIS/Technology and Ronald Perez, District Coordinator, MIS/Technology, June 24 – 26, 2013, FAMIS Conference, Tallahassee, expenses paid from project #10140.
14. SpringBoard Instructional Coaches Training, July 8 – 9, 2013, Bonifay, travel expenses paid from project #11332F2014: Carol Jones, April Fleetwood, Jennifer Dola and Melody Irizarry.
15. Initial SpringBoard Conference, July 15 – 17, 2013, Sylvan Center, Gainesville, stipends paid directly to employee by SpringBoard, travel reimbursed from project #11332F2014: Carol Jones, Teresa Collins, Cheryl Allen, Janeice Smith, Linda Campbell, Jan Fleming, Paige Gandy, Cindy Penney, Sara Gibson
16. Check and Connect Workshop, June 20 and 21, 2013, Crystal River, expenses paid by grant, no cost to Board: Lindsay Legler and Jennifer Dola.

d) Student Trip Requests:

1. Chris Wilder, WHS FFA Advisor, August 4 – 7, 2013, FL FFA Leadership Adventures Conference, Haines City, 6 students, 1 county van, advisor expenses paid project #15300, all other expenses paid internal account.

e) Administrative Services:

1. Agreements and/or Contracts (see supplemental minutes for all contracts)
 - a. Approval of the 3-Year Contract with Mills Engineering Company as Consulting Engineer for the School Board of Levy County, beginning June 18, 2013 and ending June 30, 2016.
 - b. Approval of the Agreement with David Delaney of Dell Graham P.A., as School Board Attorney for the 2013-2014 SY.
 - c. Approval of the 2013-2014 Master Inservice Plan

- d. Approval of the 2013-2014 SY Amendment and Extension of Interlocal Agreement for Crossing Guards with the Levy County Sheriff's Office and the cities of Cedar Key, Chiefland and Williston
- e. NEFEC Resolution and Main Contract #731-14-025 and the following attachments for the 2013-2014 school year:
 - aa. #14-025-A1 Instructional Services Program
 - bb. #14-025-A6 Educational Technology Services
 - cc. #14-025-A10 Risk Management
 - dd. #14-025-A18 Instructional Technology
 - ee. #14-025-A43 Human Resource Management Network
 - ff. #14-025-A45 Document Archiving Program
 - gg. #14-025-A46 Purchasing Program
 - hh. #14-025-A47 Virtual Instruction
- f. Childhood Development Services, Inc., Head Start / Early Head Start, for the 2013-2014 school year:
 - aa. Lease Agreement, 6 offices in Bronson, 1 portable classroom at CES
 - bb. Agreement to provide transportation services for Head Start / Early Head Start students
 - cc. Agreement for Lunch Reimbursement

f) Instructional Services:

1. Agreements and/or Contracts

- a. Purchase of day care services with the following providers for 2013-2014 school year, paid from project #13762:
 - aa. A Krayola Moment PreSchool, LLC
 - bb. Clyatt House Learning Center, LLC
 - cc. Creola Dockery's Family Day Care Home
 - dd. Imagination Station center, Inc.
 - ee. Kids N Company of Williston, Inc.
 - ff. Two by Two Preschool, Inc.
- b. Purchase Services Agreements with the following persons, to provide psychological services as requested (rates as stated in agreements) for the 2013-2014 school year, paid from project #11021:
 - aa. James M. Husted, Ed.S., NCSP
 - bb. Matthew P. Lane, Ed.S.
 - cc. Carmen Tozzo-Julian, Ph.D.
- c. Agreement with Special Communication, LLC, to provide ***Physical Therapist, Occupational Therapist and Speech/Language Pathologist*** services , not to exceed 7.5 hours per day, up to 5 days per week, as stipulated by the Director of ESE and Student Services, for the 2013-2014 school year, paid from project #11022.
- d. Agreement with CommuniCare Therapies, Inc., to provide Speech/Language Pathologist with Masters and CCC's Services, not to exceed 7.5 hours per day, up to 5 days per week, as stipulated by the Director of ESE and Student Services, for the 2013-2014 school year, paid from project #11022.

- e. Approval of Cooperative Agreement with Meridian Behavioral Healthcare, Inc., for counseling services for students with disabilities whose IEPs call for counseling during the 2013-2014 SY.

g) Recommendations:

1. Establish two (2) ESE Aide positions at CES for the 2013-2014 SY, beginning August 15, 2013 and ending June 9, 2014, 6.5 hours per day, 5 days per week, to support students with disabilities, positions funded by IDEA project #40230F2014 and IDEA Pre-K project #40232F2014.
2. Establish 1 Temporary Teacher Aide position at WES for the 2013-2014 SY, beginning August 15, 2013 and ending June 9, 2014, 7.5 hours per day, 5 days per week, to maintain FastForWord Lab and serve grade level intervention groups, position funded by Title I funds project #40241F2014.
3. Sally E. Throckmorton, WES Teacher, effective August 12, 2013, replacing Lynn Nofi.
4. Maegan J. Brock, CES Teacher, effective August 12, 2013, replacing Christine Faircloth.
5. Cozette Harris, BMHS ESE Teacher Aide, effective August 15, 2013, replacing Melissa Cook.
6. Clayton B. Allen, CES Teacher Aide, 7.5 hours per day, effective August 15, 2013, replacing Chad Brock.
7. Establish the position ***“Grants Manager”*** to assist with the submission, budgeting and implementation of grants obtained through the district. (see supplemental minutes)
8. Approval of revised job descriptions of Teacher Aide, Bilingual; Teacher Aide, Classroom; and Teacher Aide, Exceptional Student Education. Job qualifications revised to match the requirements of No Child Left Behind. (see supplemental minutes)
9. Kyle Quincey, BMHS ESE Teacher, effective August 12, 2013, replacing Jennifer Cox (out-of-field in Elementary Ed).
10. Dorie Downing Hardee, CES Teacher, effective August 12, 2013, replacing Christy McElroy.
11. Heather D. Easley, CES Part-Time ESE Teacher’s Aide, 4.5 hours per day, effective August 15, 2013, replacing Ethel Allen.
12. Establish CES Instructional OPS position for the 2013-2014 school year, 4.0 hours per day, 5 days a week for a period of 6 months, paid from Title I funds project #402421F2014.
13. Rebecca Hood, District Speech / Language Pathologist, effective August 12, 2013.
14. Lauren Gerling, JBES Teacher, effective August 12, 2013, replacing Alex Gordon.
15. Mary Sridhar, WES Teacher, effective August 12, 2013, replacing Kimberley McLean.
16. Michelle Brady, CES Teacher, effective August 12, 2013, replacing Sherry Beauchamp.

2. FINANCE:

- a) Financial Statement Info as of May 2013
- b) Budget Amendments #16A and #16B
- c) For budget compliance, the finance department requests permission to pay outstanding invoices and post a budget amendment as of June 30, 2013 with the details to be presented to the Board at the July 18, 2013 Board meeting.

Superintendent's Comments / Recommendations: Superintendent Hastings asked Dr. Wnek to present information to the Board concerning School Grades. Dr. Wnek shared a handout titled "The Anatomy of School Grades", which gave information on how the Department of Education's new rules for grading schools as well as their new FCAT cut scores have impacted school districts across the state. Dr. Wnek reviewed the information with the Board and encouraged them to share it with concerned administrators, teachers and parents. Superintendent Hastings added that Superintendents all over the state are livid about what the legislature has done to K12 Education and are asking for relief, but that after all is said and done, it's the State's "song" and they can make us dance however they want to. He also said Levy County is feeling the effects of the DOE's new rules for school grades and FCAT cut scores, but there is no reason our students are not performing up to State average and we must address those areas and we must prepare our students for the next phase of life. On a brighter note, Mr. Hastings commended the CKS Coaches and players for receiving the FHSAA / Fred E. Rozelle Sportsmanship Award for Section 1 and the overall Class 1A State Winner, making this their 4th time to win the Section 1 and 3rd time in Class I-A. He said they also finished 3rd overall in the 1A State Academic Team GPA average, putting them in the top 10 Statewide for all sports. Next, Mr. Hastings informed the Board that the Unfair Labor Practice (ULP) meeting with PERC was set for July 8th, but there was a conflict with that date for the District so it has been moved to the end of July and he would let them know when the date was certain.

Board Comments: Board Attorney David Delaney thanked the Board for renewing the contract with Dell Graham for School Board Attorney for the 2013-2014 school year. Paige Brookins mentioned the Williston Fourth of July Parade and asked Board Members who were going to be there by 3:30 pm and to bring candy to throw. She would have a cooler of water. Mr. Philpot said he would be out of town and unable to attend. Mr. Turner said he hoped Principals were interviewing good people to hire for the new school year. Mr. Hastings said there were some 200 teachers from Marion County looking for work this year. Robert Philpot reported that at the FSBA/FADSS Joint Spring Conference in Tampa one of the conferences was about Safety on School Campuses. He asked if all our people know what to do in case of a lock down or emergency on campus? He asked Ted Alexander if his men would know what to do if they were on a campus and a situation arose, Ted replied that they have been trained on what to do. Jeff Edison said the district does training for all employees district wide for those type situations. Cameron Asbell commended Sara Trimm – the outgoing State FFA Area Vice-President from BMHS on an outstanding farewell speech. He said if you ever wonder how we are doing in educating our students, just attend a State FFA Convention – you will be proud of our students. The Board reviewed the schedule for school visits and agreed with the dates scheduled. Pam Morrison will send the schedule to all schools to put on their calendars.

There being no further business to come before the Board, the meeting was adjourned with the Board going into Executive Session.

ATTEST:

APPROVED:

Robert O. Hastings, Secretary

Cameron Asbell, Chairman