

**AGENDA**  
**September 15, 2008**  
**6:30 P.M.**  
**Executive Session**

**A) Expulsion Recommendation**

**7:00 P.M.**  
**Regular Session**

**B) Call to Order, Invocation and Pledge of Allegiance**

**C) Approval of Minutes of September 2, 2008 Board Meeting**

**D) Public Hearing – Final 2008-2009 Millage and Budget: Bob Clemons**

**E) Welcome Visitors**

**F) Administrative / Support Services Jeff Davis and Staff**

1. Report and Recommendation on 403(b) / 457 Retirement Accounts – Donna Turner

**G) Consent Agenda**

**1. GENERAL ITEMS:**

- a) Illness-In-Line-Of-Duty Leave Requests
- b) Professional Leave Requests
- c) Instructional Services
  1. School Improvement Plans (sent in Board Packets per Districts)
- d) Recommendations

**2. FINANCE:**

- a) Amendment of Instructional and ESP Salary Schedules
- b) Removal of Equipment from Inventory

**H) Superintendent's Comments / Recommendations**

**I) Executive Session**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION.**

**Consent Agenda**  
**September 15, 2008**  
**6:30 p.m.**

**1) GENERAL ITEMS:**

a) Illness-In-Line-Of-Duty Leave Requests:

1. Patricia Meeks, Bus Driver, September 17, 18, 19, 22, 23, 24, 25, 26, 29 & 30, 2008.

b) Family Medical Leave Requests:

1. Patricia Meeks, Bus Driver, October 1 – 17, 2008, to run concurrent with Worker's Compensation Leave, per contract.
2. Tonya Townsend, W.E.S. Teacher, September 15 – November 14, 2008.

c) Professional Leave Requests:

1. Florida Association of State and Federal Education Program Administrators Conference, September 10, 11 & 12, 2008, Orlando, FL, paid from project #4924012: Linda Durrance, Anna G. Mikell and Nancy Thornqvist.
2. Florida Association of School Personnel Administrators 2008 Conference, October 22 (pm), 23 & 24, 2008, Daytona, paid from project #19060: Candace Dean and Cheryl Galpin.
3. Donna Lovvorn, W.E.S. Media Specialist, September 24-26, 2008, Florida Association for Media in Education Conference, Orlando, FL, paid from project #1906.
4. Teresa Pinder, District Local Assistive Technology Specialist, September 16 & 17, 2008, Regional LATS Duties in Flager County, Palm Coast, FL, paid from project #492902.
5. Teresa Pinder, District Local Assistive Technology Specialist, October 22 – 25, 2008, Florida Council for Exceptional Children Conference, Sarasota, FL, paid from project #492902.
6. Florida School Nutrition Association EXPO, October 6 & 7, 2008, Daytona Beach, FL, no subs required, paid from project #410: Betty Barber (District), Katherine Manuel (B.H.S.), Marilyn K. Maxwell (C.E.S.), Shelia Redwine (W.M.S.), and Marianne Sedor (Y.T.S.) and Cheryl Allen (C.K.S.).

d) Instructional Services

1. Approval of 2008-2009 School Improvement Plans
- e) Recommendations
1. Appointments and/or Transfers:
    - a. Violet Moore, B.H.S. Interpreter, **TRANSFER** to C.H.S. Interpreter, effective September 2, 2008, replacing Erica Johns.
    - b. Erica N. Johns, C.H.S. Interpreter, **TRANSFER** to B.H.S. Interpreter, effective September 2, 2008, replacing Violet Moore.
    - c. Rhonda J. Beauchamp, C.E.S. PK Teacher Aide, effective September 8, 2008, replacing Melanie Quincey.
    - d. Maurice Mitchell, B.H.S. ISS Aide, effective September 16, 2008, replacing Patricia Pelt.
  2. Status funding changes for the following personnel, effective August 11, 2008:
 

**B.E.S.:**

Caryl Carlisle	From: 31.00% Project 492401; 69.00% Project 110374
	To: 41.00% Project 492401; 59.00% Project 110374

**W.E.S.:**

Barbara Gaitanis	From: 24.00% Project 492401; 76.00% Project 110374
	To: 31.00% Project 492401; 69.00% Project 110374

**J.B.E.S.**

Rebecca Childs	From: 20.00% Project 492401; 80.00% Project 110374
	To: 30.00% Project 492401; 70.00% Project 110374

**W.M.S.**

Amber Philpot	From: 29.00% Project 492401; 71.00% Project 110302
	To: 32.00% Project 492401; 68.00% Project 110302

**Y.T.S.:**

Melba Lovely	From: 24% Project 492401; 76.00% Project 110302
	To: 32% Project 492401; 68.00% Project 110302

**C.E.S.:**

Sandra Roberts	From: 23.00% Project 492401; 77.00% Project 110374
	To: 30.00% Project 492401; 70.00% Project 110374

**C.M.S.:**

Jack Hughes                      From: 17.00% Project 492401; 83.00% Project 110302  
    To: 20.00% Project 492401; 80.00% Project 110302

3. Bus Driver and Attendant route verifications for 2008-2009:

<u><b>DRIVER</b></u>	<u><b>HOURS</b></u>	<u><b>DRIVER</b></u>	<u><b>HOURS</b></u>
Gary Ahrens	6.00	Lillie Law	8.00
Debra Armstrong-Addison	8.75	Polly Lee	5.00
Nanette Alfonso	5.00	Linda Leonard-Eads	6.75
Zena Baker	8.00	Karen Brower	5.50
Gwendolyn Bell	6.25	Debra Matthews	6.50
Tina Berryhill	5.75	Shirley Matthews	5.00
Mary Bowers	5.00	Patricia Meeks	8.00
Vaughn Brewington	8.00	Gerald Miller	8.25
David Bross	5.75	Joan Miller	6.00
Keoni Blacknell	7.25	Melanie Sue Miller	6.50
Terrell Burge	5.00	Cheryl Moore	6.75
Hilda Butler	6.50	Mary Nicholson	5.75
Denise Carrillo	5.00	Lois Nygard	10.25
Linda Colson	5.50	Sandra Colson	5.00
Isaiah Parker	5.00	Paul Carlson	5.00

<u><b>DRIVER</b></u>	<u><b>HOURS</b></u>	<u><b>DRIVER</b></u>	<u><b>HOURS</b></u>
Peggy Crews	6.00	Lisa Pogue	7.50
Maryann Crossman	7.50	Joe Rain	9.00
Joyce Days	8.00	Joyce Richards	5.00
Ronald Days	7.75	Verneeka Robinson	8.25
Patricia Emmons	5.00	Susie Rowe	5.50
Sharon Erdman	5.00	Mayra Ortiz Colon	6.00
Virginia Floyd	6.25	Julie Dominey	5.50
Ruth Foley	5.00	Cheryl Shelton	7.50
Shirley Goins	5.50	Byron Sims	5.00
Carlynn Griffin	7.00	Silvestra Sims	5.00
Kenneth Griffin	8.50	Alex Christy Thompson	5.00
Rachel Griffin	7.50	Marilyn Green	5.00
Elisa Hardee	7.50	Frances Townsend	7.00
Mary Hunter	7.50	Tracy Haley	7.00
Sharon Ingram	5.00	Kelly Warhurst	6.50
Iris Jackson	7.25	Nancy White	5.00
Mary V. James	7.50	Kathryn Will	7.25
Frances Jordan	7.00	Debbie D. Williams	6.25
Tina Knopic	5.00	Ann Wood	5.00
Robin Koon	5.00	Greg Wright	5.00
Salena Koon	6.00	Lane Marcus	6.00
Carol Koppenhafer	7.50	Peggy Young	8.50
Kelly Mashburn	8.50	Katrina Parker	5.00
Tiffany Roberts	8.00		

### **BUS ATTENDANTS**

Judith Carrasquillo	5.50
Ramona Carrillo	6.75
Esperanza Espinoza	6.50
Susie Minor	6.50
Norma Olavarria	6.00
Tina Smother	8.25
Mary Stinson	5.00
Elva Wilkerson	7.00
Maude Williams	5.50
Darlene Griffin	5.00

4. Payment of Supplements to the following personnel for supplemental activities during the 2008-2009 school year. CDA Pre-K Aides paid from project #1372.

<b>SITE</b>	<b>EMPLOYEE</b>	<b>SUPPLEMENT</b>	<b>SP#</b>
<b>Summit:</b>	Robert Lowyns	Peer Teacher	410 (add)
	Leila Pratt	Alternative School Teacher	110 (add)
<b>B.H.S.:</b>	Frankie O. Lee	FBLA	250 (add)
	Sherrie Schuler	Basketball – Var. Girls	160 (add)
	Jesse K. Thomas	Basketball – Boys JV	162 (add)
	Jesse K. Thomas	Football – MS Boys Asst.	295 (add)
	Maurice Mitchell	V Football Asst.	291 (add)
	Troy Turner	Football, Asst. MS	295 (add)
<b>C.E.S.</b>	Stephen Cardinal	Curriculum Facilitator	215 ( <b>delete</b> )
	Kristi Layton	Curriculum Facilitator	215 ( <b>delete</b> )
	Robin Drummond	Curriculum Facilitator	215 ( <b>delete</b> )
	Tamela Arrington	Curriculum Facilitator	215 ( <b>delete</b> )
	Tamela Arrington	TEC Representative	215 (add)
	Sonja McClellan	Safety Patrol (1/2)	420 (add)
	Pamela Sheffield	Safety Patrol (1/2)	420 (add)
<b>C.K.S.:</b>	Debroah Manansala	Jr. Class (1/2)	360 (add)
	Kristina M. Berger	Jr. Class (1/2)	360 (add)
<b>C.H.S.:</b>	Jennifer Anderson	Peer Teacher	410 (add)
	Lita Weingart	Peer Teacher	410 (add)
<b>J.B.E.S.</b>	Heather Sims	ESOL Endorsement	241 (add)
	Janice Dean	LR Certification	381 (add)
<b>W.M.S.:</b>	Catherine Davis	Newspaper (1/2)	400 (add)
	Traci M. Handlin	Newspaper (1/2)	400 (add)
<b>W.H.S.:</b>	Kimberly Nivala	Add'l HS Class	105 (add)
	Jason Odom	Basketball Girls	160 (add)

<b>District:</b>	Laura Storm	Spch/Lang Lead Path.	470 (add)
	Pamela Thompson	TEC Representative	520 (add)

5. Establish CDE student position at W.H.S., up to 20 hours per week, and appointment of Brianna Hunt to fill position, paid from project 1103.

f) Student Trip Requests:

1. Amy Guevara, W.M.S. FFA Advisor, November 8 & 9, 2008, FFA Leadership Conference for Middle School Students, 6 students, 1 county van, advisor expenses paid from project #15300, all other expenses paid from internal accounts.
2. Levy Association of Student Government Meetings for the 2008-2009 school year, various locations in Levy County:

C.H.S.:	Advisor Kelly Varnes, 4 students, private vehicle
W.H.S.:	Jennifer DeLuca, 4 students, private vehicle
C.K.S.:	Sue Penney, 5 students, private vehicle
B.H.S.:	Cindy Putnam, Nancy Kline, 4 students, private vehicle

g) Resignations:

1. Carolyn Lewis, B.E.S. Teacher, to participate in the DROP program, **AMEND** beginning July 1, 2008 and terminating June 30, 2013.
2. Brenda Bailey, Summit Academy Teacher Aide, effective September 15, 2008 and payment for any unused leave.

h) Personal Leave In Excess of Six (6) Days Leave:

1. Jane Eaton, B.E.S. Health Aide, September 3 – 15, 2008.
2. Alice O'Brien, C.K.S. Food Service Worker, 5.0 hours per day, August 18 – 22, 25 - 29, 2008.

## 2) FINANCE:

- a) Amendment of Instructional and ESP Salary Schedules to allow payment to the following personnel for:

**Provide Hospital/Homebound instruction (1-5 hours per week per student as needed) during the 2008-2009 school year, effective August 18, 2008, paid hourly rate of pay, plus travel, from projects 1102 and 1103:**

Sylvia Edmundson	Maritza Torres-Bolam	Michelle Walker-Crawford
Fidah Williams	Sue Slaughter	Teresa Collins
Suann Dupont	Patricia Lawrence	Sherry Steiner

**Attend book study on “Differentiating Instruction for the Whole Group Setting”, W.E.S., 3:00 pm – 4:30 pm, September 22, October 6, October 27, and November 3, 2008, paid stipend rate of pay (after study completed) from project #492401:**

Hillary Cribbs	Chloe Gabriel	Mary Guinsler	Barbara Hoyt
Tracy Kirby	Virginia Lofton	Nancy Priest	Sherry Scott
Tonya Townsend	Marilyn Waters	Aimee Watkins	Ana Armbrister
Nancy Bowman	Teresa Dixon	Lita Halchak	Leanne Kriser
Melissa Lewis	Tina Roberts	Joelene Vining	Kathy Brewington
Jeanne DuBois	Laura Helgerud	Bruce Higgins	Barbara Rivers
Donna Lovvorn	Kandi Roshong	Dolores Gaitanis	Carol Glass
Celeste Greenlee	Lisa Posteraro	Virginia Craig	Yvette Velez
Rebecca Zank	Daryl Harrison	Tara Washburn	Randol Weir
Jonathan Lewis	Dana Farleo	Paige Halberstadt	Rowena Vincenty
Shelley Staples	Robert Fraser		

**W.E.S. Literacy Nights, 5:30 – 7:30 p.m., between the dates of September 23, 2008 and May 21, 2009, paid hourly rate of pay up to 20 hours each from School Improvement project #134409:** Daryl Harrison and Jonathan Lewis

- b) Removal of the following equipment from property inventory:

**Cannibalized Property:** the items no longer work and are not repairable, but the parts can be used to keep others running.

**Williston Elementary School:**

<u>Property No.</u>	<u>Description</u>	<u>Acquisition</u>	<u>Amount</u>
C – 8805	Gateway Computer	03 / 99	\$1,304.00
C – 8790	Gateway Computer	03 / 99	\$1,304.00
C – 8798	Gateway Computer	03 / 99	\$1,304.00
C – 8799	Gateway Computer	03 / 99	\$1,304.00

- c) Approval of the completed Annual Financial Report for FYE 2007-08 and the annual School District Program Cost Report for 2007-08. All of the originals to be submitted to Department of Education, Office of Funding and Financial Reporting, by September 11, 2008. Copies are available in the meeting for review.