

Bronson, FL
January 29, 2019
8:30 a.m.

EXECUTIVE SESSION

The School Board of Levy County met in Executive Session this 29th day of January, 2019 at 8:30 a.m. with Board Chairman Brad Etheridge, Paige Brookins, Chris Cowart, Cameron Asbell, Ashley Clemenzi and Board Attorney David Delaney, present.

Expulsion Hearing (1): The Board heard information regarding a recommendation for expulsion. After the School Administrator, Michael Homan had given testimony, the following actions were taken by the Board.

Student 19-03: (student, and parent present) After discussion from the Board Members, school administrator, student and parent, Paige Brookins moved to approve the recommendation of the Superintendent to expel the student for the remainder of the 2018-2019 SY and 2019-2020 SY, with the opportunity to attend the BES FOCUS Center at LLA and receive counseling services, second by Chris Cowart, motion carried.

REGULAR SESSION

9:00 a.m.

The School Board of Levy County met in Regular Session this 29th day of January, 2019 at 9:00 a.m. with Board Chairman Brad Etheridge, Paige Brookins, Chris Cowart, Cameron Asbell, Ashley Clemenzi and Board Attorney David Delaney present.

Adoption of Agenda: Chris Cowart moved to approve the agenda, second by Paige Brookins, motion carried.

Welcome Visitors: Board Chairman Brad Etheridge welcomed all the visitors and asked if anyone from the audience would like to address the Board. We had two visitors from BMHS, students Cheyenne Racca and Jaimie Kahn. They said they were attending the board meeting as a class requirement.

Operational Audit: Kim Lake, Director of Finance, reviewed the State of Florida Auditor General Operational Audit 2017-2018 for the Levy County School District (District) with the Board. She said the District had 10 findings and recommendations. She said the District is satisfied with the findings and sent a response letter listing the corrective action plan for each finding.

SBLC Administrative Evaluation System – Revised: John Lott, Assistant Superintendent reviewed the revised SBLC Administrative Evaluation System with the Board. He said the Administrator's evaluation for Principals and Assistant Principals is based on school grades and their overall evaluation. He said the components of the evaluation system and Summative Performance Evaluation Calculation consists of: 1st Component – Leadership Practice 66% and 2nd Component – Student Growth 34%. After discussion, Chris Cowart moved to approve the revised SBLC Administrative Evaluation System, second by Paige Brookins, motion carried.

District School Board Resolution for CMHS Construction: John Lott reviewed the Special Facility Construction Account (SFCA), District School Board Resolution with the Board. He said this survey will determine which buildings remain or be deleted from the CMHS property when construction of the new CMHS begins. Michael Walsh, from Parrish-McCall and Greg Kelly, from Clemons, Rutherford & Associates (CRA) have worked with DOE to complete the survey. Mr. Lott said a letter signed by the Superintendent and Chairman of the Board has to be submitted to DOE by February 1, 2019 for the Special Facilities Construction. He said he plans to request the Special Facilities Construction Account Pre-Application Review Committee be convened for the purpose of examining the critical need at CMHS. After discussion, Paige Brookins moved to approve the letter to DOE, second by Chris Cowart, motion carried.

Approval of Minutes: Chris Cowart moved to approve the minutes of the December 11, 2018 and January 15, 2019 Board Meetings, second by Cameron Asbell, motion carried.

Consent Agenda: After discussion, Cameron Asbell moved to approve the Consent Agenda, second by Paige Brookins, motion carried.

1. GENERAL ITEMS:

1. Out-of-Field Assignments for the 2018-2019 school year:

	Employee	Certification	OOF Area(s)
CMHS	David Harvey	MG Science 5-9	Chemistry I
BES	Ginger Fuller	PE K-12; Health K-12; ESE K-12; Reading Endorsement	ESOL
BMHS	Annette Packwood	Math 5-9	Math For College Readiness
WES	Sarah Loftus	English 6-12; Math 5-9	ESOL
CKS	Christina Hackey	Media Specialist PK-12; Elem Ed K-6; ESOL K-12; Ed Leadership; Reading End.; Gifted End.	Coding Fundamentals
YTS	Amy Shook	Elem Ed K-6; Soc Sci 6-12; Gifted End.; ESOL End.	Coding Fundamentals

2. Glenda Barley, CMHS, OPS Tutor, *effective* January 9, 2019, *vacancy*.
3. James Lackey, BES Teacher, ESE *transfer* to Teacher, Gifted, *effective* January 7, 2019, and *change in funding*, as follows, *vacancy*:

From:	1000E 5200 0120 1011 11020	34%
	4210E 5200 0120 1011 40230 F2019	66%
To:	1000E 5200 0120 0021 11020	17%
	1000E 5200 0120 1011 11020	83%
4. Aleris Roa, BES Teacher Aide, Pre-K, *effective* January 14, 2019, *vacancy*.
5. *Approval* of the *revised* 2018-2019 SBLC Substitute and Other Salary Schedule.
6. Jiannina Hudson, CMHS, OPS Tutor, *effective* January 14, 2019, paid from Title I Project #40241 F2019.
7. Florida Educational Negotiators (FEN) Conference, May 7-9, 2019, Orlando, FL., travel paid from Project #17730, for the following:
 - John R. Lott, Jr., District Assistant Superintendent
 - Marla Hiers, District Director of Personnel
 - Morgan Bennett, District Coordinator, MIS/Technology

- Kimberly Lake, Director of Finance
8. Tina Dickerson, BMHS Teacher Aide, Other Basic, **resignation**, effective January 23, 2019, and **payment for any unused leave**, original hire date March 23, 2017.
 9. Hunter Burney, BES Teacher Aide, Title I, **effective** January 16, 2019, **vacancy**.
 10. Sandra Skinner, WES Food Service Worker, **move to** WES Food Service Assistant Manager, **effective** February 1, 2019.
 11. Rhoda Cribbs, ESE/SS Secretary, **correction on coststrip from new hire status form**:

From: 1000 6300 0160 9001 11030	90%
4210 6300 0160 9001 40230 F2019	10%
To: 4210 6300 0160 9001 40230 F201990%	
1000 6300 0160 9001 11030	10%
 12. Susan Pryer Kerslake, CMHS Food Service Manager, 8 hours daily, **transfer to** BMHS Food Service Worker, 7 hours daily, **effective** January 28, 2019.

b) Professional Leave Requests:

1. Robert Stark, WMHS Teacher, TSA, Blended Learning, Math, S/H, Florida District Virtual Instruction Program Network Symposium (FLDVIPN), March 6-8, 2019, Orlando, travel paid from Project #11374.
2. **(Board approved 1/15/19)** - Santa Rosa STEAM visit, January 21-23, 2019, Milton, FL., travel expenses paid from Project #14892, **amend to add**:

WMHS: Joshua Slep, Principal
3. Thomas Morgan Bennett, Coordinator, MIS/Technology, Florida Association of MIS, June 24-26, 2019, Orlando, FL., travel expenses paid from Project #19060.
4. Natalie Couey, WMHS Teacher, Vocational, State Fair Livestock Judging, February 8-9, 2019, mileage and meals paid from Project #15300.

c) Student Trip Requests:

1. CMHS FFA, Florida State Fair, February 6-10, 2019, Tampa, FL., chaperones Dallas Locke, Emily Locke, Kelby Barber, four (4) students, private vehicle and trailer, sub paid from Project #15300, other travel paid from Project #14890INTRN.

d) Administrative Services:

1. **Contracts and/or Agreements:**
 - i. Revised 2018-2019 Contract between the School Board Attorney, Dell Graham, P.A., and the School Board of Levy County, effective January 1, 2019 through June 30, 2019.
 - ii. Agreement between Jennifer K. Seyer, M.S., L.M.H.C. and the School Board of Levy County to provide School-Based Mental Health Services as described in the Levy County School, District Mental Health Plan, effective February 1, 2019 through May 31, 2019 and

paid from Project #11023.

2. **FINANCE:**

- a. General Fund Budget Summary Information and Financial Statements for December, 2018.
- b. Budget Amendment 18-00012 #9B.

Superintendent's Comments/Recommendations: Superintendent Jeffery Edison reminded the Board about the workshop for January 31, 2019 with the Principals. He said we will have a special board meeting from 8:30-9:00 regarding the contract for the old WHS property. He said Cookie King will attend the meeting to discuss the contract. Mr. Edison said the Florida Association of School Administrators (FASA) Legislative Day is February 5, 2019 in Tallahassee. He said this is Literacy Week and encouraged everyone to read to students at the schools. He said SBLC is revising the 2016-2019 Strategic Plan. He said our District's vision for Levy County needs to follow our Mission Statement. Mr. Edison said he will ask for a Board Member to be on a committee for each goal. He said the District Instructional Team will prepare some examples and recommendation for the Board to review. Mr. Edison shared examples from three districts, Osceola, Okaloosa, and Santa Rosa Districts. Paige Brookins said the Board workshop in December with ESE was very informative but they didn't have time to cover everything. She would like to re-visit the subject of discipline and safety for ESE students or students with special needs to ensure safety of all students in the classroom.

Board Comments: Ashley Clemenzi said she plans to read to the students at YTS this week for Literacy Week. She said all the schools did a great job of posting for Literacy Week and reading is very important. Cameron Asbell thanked the Chiefland Citizen for recognizing the School District in the headlines of the Citizen. He said it is very important to make the public aware of changes regarding education accommodations for our students. Chris Cowart said the Gala will be February 9, 2019 at WMHS Cafetorium. He thanked everyone for assisting with the event. He said this is the 30th anniversary of the Levy County Foundation and the colors are black and white. He shared a book he received after graduating third grade. He said he reads this book to students during Literacy Week. Mr. Cowart said Levy County works very hard to ensure everyone is safe and secure. Superintendent Edison said Levy County has had an aggressive plan for safety in place for years, and he appreciates the Sheriff and his staff for all they do for Levy County. Mr. Cowart thanked the BMHS students for attending the board meeting and suggested having students attend the meetings to keep the board members informed on their school news. Paige Brookins said she was excited about the Board visiting the Chiefland schools today. She asked Marla Hiers about the timeline for interviewing the 11-month Sub Coordinator position and the timeline for Frontline to begin training. Brad Etheridge said Williston schools will celebrate Literacy Week on Friday with a pizza party. He said he's excited about a simple Strategic Plan for Levy County School District. He said the easiest way to success is to set goals. Mr. Etheridge said it was a tragic loss of the Williston student over the weekend and asked everyone to remember the family, friends, students, teachers and administration during this difficult time.

There being no further business to come before the Board, the meeting was adjourned for the Board to visit the Chiefland schools.

ATTEST:

APPROVED:

Jeffery R. Edison, Secretary

Bradley Etheridge, Board Vice Chairman