

**Bronson, Florida**  
**August 21, 2012**  
**8:45 a.m.**  
**EXECUTIVE SESSION**

The School Board of Levy County met in executive session this 21<sup>st</sup> day of August, 2012 at 8:45 a.m. with Chairman Paige Brookins, Cameron Asbell, Beth Davis, Robert Philpot, Rick Turner and Board Attorney Sheree Lancaster present.

**Hilltop – Recommendation to Return to School for the 2012-2013 SY:** Bobby Turnipseed, principal of Hilltop Alternative School then presented a student being recommended back to their community school. The following action was taken by the Board.

- 1) **Student 12-10** (Student and Parent present): Motion by Beth Davis to approve the recommendation of the Superintendent that the student be allowed to enroll at CHS for the 2012-2013 school year, second by Robert Philpot, motion carried.

**REGULAR SESSION**

The School Board of Levy County then met in regular session at 9:00 a.m. at which time Chairman Brookins welcomed guests and asked if anyone had an item to bring before the Board that was not on the Agenda.

**Item not on the Agenda:** Mr. and Mrs. Matthews from Yankeetown area addressed the Board regarding a new rule at YTS which would not allow parents to walk their elementary students to their classrooms each day. After hearing from Mrs. Matthews who offered a compromise from the parents, the Superintendent assured her he would speak with Ms. Pelton, Principal at YTS, to find a solution that would allow parents to walk their children to class and still safeguard the teacher's instructional time.

**Public Hearing - Adoption/Amendment of School Board Policies:** Jeff Edison reminded the Board that this was the public hearing to adopt the new/amended School Board Policies presented for first reading at the July 17, 2012 Board Meeting. He then reviewed each policy as follows: 4.03 Grading and Reporting; 4.05 Examinations; 4.06 Requirements for Graduation from Regular High School; 4.08 Certificate of Completion for Exceptional Education Students; 4.141 Wellness Policy (no change, public info only); 4.18 Transfer of Credits; 4.29 Exceptional Student Education; 4.41 Security of Tests; 5.26 Corporal Punishment; 5.35 Valedictorian and Salutatorian; 6.11 Suspension and Dismissal with Partial or No Pay; 6.111 Suspension with Partial or No Pay; 6.20 Sick Leave; 6.39 Discrimination; 7.01 School Budget System; and 9.24 Replacement Schedule. For clarification purposes, Beth Davis requested that on Board Policy 4.03 Grading and Reporting, the following change be made to (4) second sentence, "Students earning a passing score on a Pass/Fail **FLORIDA DEPARTMENT OF EDUCATION** End of Course Exam will receive credit regardless of excessive absences". Mr. Edison agreed to make the change. Board Chair Paige Brookins requested that policies 6.11 and 6.111 be pulled for further discussion before the vote for approval, stating she was not for the policy. Beth Davis moved to approve policies 4.03, 4.05, 4.06, 4.08, 4.141, 4.18, 4.29, 4.41, 5.26, 5.35, 6.20, 6.39, 7.01, and 9.24 as amended and excluding policies 6.11 and 6.111, second by Cameron Asbell, motion carried. After further review and discussion regarding policies 6.11 and 6.111, Rick Turner moved to approve the policies, second by Beth Davis, motion carried with Rick Turner, Beth Davis and Robert Philpot voting yes and Paige Brookins and Cameron Asbell voting no.

**Request to let bids – New "Fuel Management System"** Steve Tyson presented information regarding a new Fuel Management System that would utilize the existing pumps and tanks owned by the School Board. He explained that all vehicles including tractors and mowers would have a "prokee" that would have to be used to fuel the vehicle using a passcode. The "prokee" would store data that would allow tracking fuel usage as well as tighten security and control of fuel supplies throughout the district. Mr. Clemons said the fuel tax refund the District receives every quarter is around \$7500.00 and could be used to purchase the system, which Mr. Tyson said would cost between \$25,000.00 - \$35,000.00. After further discussion, Cameron Asbell made the motion to allow Steve Tyson to go out for bids on a Fuel Management System, second by Rick Turner, motion carried.

**Minutes:** Beth Davis moved with second by Rick Turner to approve the Minutes of the July 30, 2012 Special Session and the August 7, 2012 Board Meeting as submitted with the Board Agenda. Motion carried.

**Consent Agenda:** After discussion, Beth Davis moved with second by Robert Philpot, to approve the following items with changes on the consent agenda as recommended by the Superintendent. Motion carried.

**1. GENERAL ITEMS:**

**a) Employee Status Changes:**

1. Gina Tovine, District Assistant Superintendent, **resignation** effective **amend to** August 7, 2012, and payment for unused vacation leave, transferring unused sick / personal leave to Orange County School Board.
2. Yessenia Nordan, CES Teacher Aide, **resignation** effective August 8, 2012.
3. Jill Bandhour, BES Art Teacher, **resignation** effective August 8, 2012.
4. Sharron Cuthbertson, BES Teacher, **resignation** effective August 8, 2012.
5. Julie Vandegrift, CES ESE VPK Teacher Aide, **internal transfer** to Teacher Aide, effective August 16, 2012, replacing Yessenia Nordan and changing salary cost strip from 1000E 5200 0150 0241 40230F2013 (100%), to 1000E 5200 0150 0241 11020 (100%).
6. Ethel E. Allen, CES VPK Lead Teacher, **internal transfer** to ESE VPK Teacher Aide, effective August 16, 2012, replacing Julie Vandegrift, and changing salary cost strip from 1000E 5500 0150 0241 13720 (100%) to 1000E 5200 0150 0241 40230F2013 (100%), current salary frozen until such time as experience step(s) and/or raises bring or exceed her salary to the current rate.

7. The following status-funding change:

**CES:** Frances Walker-Crawford

Effective August 13, 2012

<b>From:</b>	1000E 5100 0120 0241 11030	50%
	4320E 5100 0120 0241 43241F2013	50%
<b>To:</b>	4210E 5100 0120 0241 42412F2013	100%

**District:** Donald A. Lane

Effective August 13, 2012

<b>From:</b>	1000E 5300 0120 0021 11030	24%
	1000E 5300 0120 0091 11030	76%
<b>To:</b>	1000E 5300 0120 0021 11030	20%
	1000E 5300 0120 0091 11030	40%
	1000E 5300 0120 0051 11030	40%

8. Karli Stephens, Summit Academy Teacher Aide, **increase hours worked** from 6.5 hours per day to 7.5 hours per day (1 hour from Rebecca Kolozsy position).
9. Shari Cone, BES PK Aide, **internal transfer** to PK Lead Teacher, effective August 20, 2012, temporarily replacing Judith Graham.
10. Kathleen DeFeo, CMS Food Service Worker, resignation for retirement, effective August 13, 2012.

**b) Illness-In-Line-Of-Duty Leave Request:**

1. Debbie Jerrels, JBES Confidential secretary, ***amend the date previously Board approved as follows:*** August 16, 17 and 20, 21, 2012, to ½ days @ 4.0 hours per day each.
2. Heather Darus, August 24, 2012 (3.5 hours).

**c) Family Medical Leave Request:**

1. Taven Bennett, CHS Teacher, August 14 through October 19, 2012.
2. Evelyn Cannon, CKS Custodian, August 1 through September 30, 2012, to run concurrent with extended worker's comp leave, as per contract.

**d) Personal Leave in Excess of Six (6) Days Request:**

1. Cruselle Loy Woodward, YTS Teacher Aide, November 13, 2012 through June 6, 2013.
2. Judith Graham, BES Teacher, **amend to** August 20 through December 2, 2012.

**e) Professional Leave Requests:**

1. Teresa Pinder, District Local Assistive Technology Specialist (LATS), paid by LATS project #40290F2013, no cost to Board:  
August 27 – 29, 2012, RLATS Duties Flagler County – Palm Coast and Bunnell  
September 6-6, 2012, FDLRS Technology Function Meeting – Tampa
2. Barbara Rivers and Valerie Boughanem, District Office, September 4-6, 2012, Annual State Assessment Accountability Meeting for 2012-2013 SY, Orlando, paid from project #18320.
3. Natalie Couey, WMS Ag/Sci Teacher, September 6-9, 2012, FL Agriscience Leadership Team Trip, FL Panhandle Area, paid from project #15300.
4. Kathryn Lawrence, District Director School Turnaround, August 27-30, 2012, FL DOE FCAT 2.0 Writing Training, Jacksonville, paid from RTTT Grant project #43401 01013.
5. Jeffrey R. Edison, District Director Administration, October 10 and 11, 2012, Equity Statewide Technical Assistance Workshop, Orlando, paid from project #16303.

**f) Instructional Services:**

1. Contracts and/or Agreements:
  - a. Approval of Cooperative Agreement with Meridian Behavioral Healthcare, Inc., for counseling services for students with disabilities whose IEPs call for counseling during the 2012-2013 SY.
  - b. Agreements with the following organizations to provide Supplemental Education Services for 2011-2012 SY:
    - aa. !A+Tutor U
    - bb. ABC Appletree, Inc
    - cc. ACES Tutoring
    - dd. ATS Project Success

- ee. Club Z! In-Home Tutoring Services, Inc.
- ff. #1 In Learning
- gg. #1 In Learning Online
- hh. Alpha Academics

- c. Memorandum of Understanding with University of Florida Unites Teachers to Reform Education in Science (U-FUTuRES) for the 2012-2013 School Year.

**g) Recommendations:**

1. Anjuliette W. Richburg, District Certified Occupational Therapist Assistant, effective August 13, 2012, vacancy.
2. Michelle E. Lilie, District Speech / Language Pathologist, effective August 13, 2012, replacing Diane Wertz.
3. For the 2012-2013 school year, establish a CDE student position for the District Title I Resource Lab, effective August 20, 2012, up to 20 hours per week with a total of 200 hours paid from District Title I funds project #42412F2013, and the appointment of Kyndall Turner to fill the position (replacing Lily Blackburn).
4. Jennifer Owens, CKS VPK Teacher Aide, **release from employment** during the probationary period, effective August 8, 2012.
5. For the 2012-2013 school year, establish an OPS Position for STEM Lab Manager at Bronson Middle High School, effective August 20, 2012, for 5.0 hours per day not to exceed 700 hours total, paid from RTTT Grant project #43401 00313 with the appointment of Robert Durrance to the position.
6. Kristen Barry-Morales, BES Teacher Aide, effective August 17, 2012, replacing Deana Scharngl.
7. Samantha Bivens, BES Teacher, effective August 17, 2012, replacing Jill Bandhauer.
8. Kelly S. Infantino, BES Teacher, effective August 17, 2012, replacing Sharron Cuthbertson.
9. Bethany M. Mayo, CES Teacher, effective August 17, 2012, replacing Kristie Layton.
10. Leanna D. Bryan, CHS Teacher Aide, 4.5 hours per day, effective August 17, 2012, replacing Donna Cravey.
11. Frank Clegg, WHS JROTC Teacher, effective August 20, 2012, replacing Jeffrey Jaso.

**FINANCE:**

- a) Financial Statement for July 2012

**Superintendent's Comments / Recommendations:** Mr. Hastings said he wanted to thank all the district personnel, Ted Alexander and his crew, school administrators and teachers for their hard work in getting our schools ready to open. He said he knew of many teachers and district personnel who have been working weekends and long days to get classrooms and school sites ready for the students. He also thanked local area Churches for conducting walk-throughs on school campuses to pray for our students and teachers and administrators for the new school year. He congratulated Sheree Lancaster for winning her race for the Gilchrist County Judge seat. He commended her for her work as the School Board attorney and said the District will begin

the process to find a new one. Mrs. Lancaster advised that the new attorney join the Florida Association of School Board Attorneys, which would be an invaluable source of information for them. Mr. Hastings recognized Paige Brookins who was unopposed this term and congratulated her on another 4 years to serve. He also recognized Kyle Quincey and Chris Cowart who will face off in the November election for School Board Member District 2. He said our county has great representation in the race for School Board Member. He then reminded the Board that the November 6, 2012 Board Meeting is on Election Day. He said that after researching it, he found that the Board in 2004 cancelled the Board Meeting on Election Day and the Board in 2008 changed the meeting to a daytime meeting. *After discussion, Beth Davis moved to cancel the November 6, 2012 Board Meeting, second by Cameron Asbell, motion carried.*

**Board Comments:** Board Chairman Paige Brookins reminded the Board about the Evan Lefsky Turnaround Leadership Project Training coming up with 2 days in December and 2 days in April. Mr. Hastings said Pam would send reminders of those dates to each Board member. Mr. Wnek said he would also have Morgan Bennett from BHS come to present information to the Board regarding the project. Beth Davis informed the Board she had contacted Jan Allen about making the redfish chowder for the Wild Beast Feast and everyone agreed to the price. Robert Philpot thanked the Superintendent and District Staff for the hard work in preparing schools to open across the county. Rick Turner asked if all schools were staffed, Mr. Hastings said all were staffed except for CHS with a welding instructor, but that Carol Dubois is covering the class until the new instructor is hired, hopefully in the next week or so.

There being no further business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

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Robert O. Hastings, Secretary

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Paige Brookins, Chairman