

**Bronson, FL**  
**June 22, 2021**  
**9:00 a.m.**

## **Regular Session**

The School Board of Levy County met in Regular Session this 22<sup>nd</sup> day of June 2021 at 9:00 a.m. with Board Chairman Cameron Asbell, Ashley Clemenzi, Brad Etheridge, Paige Brookins, Tammy Boyle, and Board Attorney David Delaney present.

Public comments can be submitted by email to [publiccomment@levyk12.org](mailto:publiccomment@levyk12.org) or delivered in writing to the District Office at 480 Marshburn Drive, Bronson, FL., and must be received at least twenty-four (24) hours prior to the scheduled meeting. Public comments may also be made in person on the day of the meeting.

All School Board meetings are recorded and may be viewed at <https://www.youtube.com/user/LevyCountySchools> within 1-2 days after the scheduled meeting.

**Adoption of Agenda:** Ashley Clemenzi moved to approve the agenda, second by Tammy Boyle, motion carried.

**Welcome Visitors and Public Comments:** Board Chairman Cameron Asbell welcomed everyone to the meeting in person or virtually and asked if anyone would like to address the Board. There were none.

**FFA Update:** Superintendent Chris Cowart said Levy County is always represented well at FFA. He introduced Ms. Natalie Couie, WMHS Teacher, Vocational Agriculture and Ms. Savannah Jerrels, WMHS FFA student. Ms. Couie said Savannah competed in several events at the FFA State Convention in Orlando. She said Savannah won in Proficiency and Record Book keeping and is the 2021 State Star Discovery winner. She was presented with certificates, trophies and a check.

**Finance Board Workshop:** Kim Lake gave an overview of the 2021-2022 Budget Workshop for the Board. She said the timeline is June 22, 2021 – Budget Workshop; July 22, 2021 – Proposed Budget – Approve TRIM Ads; August 3, 2021 – Adopt Tentative Millage and Budget; and September 9, 2021 – Adopt Final Millage and Budget for 2021-2022. She reviewed Scholarships, General Fund Revenue Collections FY 2020-2021, General Funds Expenditures 2020-2021, Impacts for the Future, Reduction/Flat State Funding, FRS Increases, Minimum Wage Increases and New Construction of the CMHS. Gerie Forde updated the Board on ESSER I, II, and III, which includes the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

**Request Approval to Advertise to Adopt/Amend School Board Policies:** John R. Lott, Jr. reviewed School Board Policies 3.06-Safe and Secure Schools, 4.07-Certificate of Completion (Delete), 4.08-Special Diploma for Exceptional Education Students (Delete), 4.141\*-Wellness Policy, 5.19-Educational Records of Pupils and Adult Students, 5.26-Corporal Punishment (3-year review; no changes), 6.06\*-Years of Services Defined for Administrative and Instructional Personnel, 6.51-Retirement of Employees, 6.56-Social Media (New), 8.11-School Construction Bid Process, and 11.03\*-Use of Facilities and asked the Board for approval to advertise to adopt/amend the policies at the July 13, 2021 Board Meeting. After discussion, Paige Brookins moved approval to advertise the School Board Policies, second by Ashley Clemenzi, motion carried. After discussion, Paige Brookins moved to approve to advertise the School Board Policies, second by Ashley Clemenzi, motion carried.

**2021-2022 Code of Conduct and CSPP:** John R. Lott, Jr. gave an overview of the changes to the 2021-2022 Student Code of Conduct and the Comprehensive Student Progression Plan. Tammy Boyle asked to table the Code of Conduct due to some language in the new Social Media Policy, second by Paige Brookins, motion carried. After further discussion of the deadlines to advertise and have printed in a timely manner for the new school year, Brad Etheridge moved to amend the motion to table the 2021-2022 Code of Conduct, second by Ashley Clemenzi, motion carried. Paige Brookins made the motion to approve to advertise the 2021-2022 Student Code of Conduct, with the proposed changes, second by Tammy Boyle, motion carried. Ashley Clemenzi moved to approve advertising the 2021-2022 Comprehensive Student Progression Plan, motion carried.

**Approval of Minutes:** Tammy Boyle moved to approve the minutes of the May 25 and June 8, 2021 Board

meetings, second by Ashley Clemenzi, motion carried

**Consent Agenda:** After discussion of the Agenda, Paige Brookins moved to approve the Consent Agenda, second by Ashley Clemenzi, motion carried.

## 1. GENERAL ITEMS:

### a) Employee Status Changes / Recommendations:

1. Sandra Young, YTS Teacher Aide, ESE, *dismissal during probation period*, original hire date August 3, 2020.
2. Francis Nieves Colon, WMHS Custodian 6.25 hours daily, *increase hours* to 8 hours daily, *effective* June 2, 2021, vacancy.
3. David Rosado-Rodriguez, WMHS Custodian, 8 hrs. daily, *effective* June 2, 2021, vacancy.
4. Anna “Gerie” Forde, District Coordinator of Grant & Federal Programs, *effective* June 2, 2021, *vacancy*.
5. Erik Boggs, WMHS Teacher, Vocational Business, *effective* August 2, 2021, *vacancy*.
6. Rikki Richardson, WES Assistant Principal, *effective* July 1, 2021, *vacancy*.
7. Michelle Ruiz, District Coordinator, Math/Science Coach, *effective* July 1, 2021, *new position* Board approved April 27, 2021.
8. Paul D. Hord, CMHS Teacher, Science S/H, *effective* August 2, 2021, *out-of-field in Biology*, vacancy.
9. Paulette De Jesus Soto, WMHS Teacher Aide, ESE, *transfer to* Teacher Aide, Other Basic, *effective* August 2, 2021, and *funding change* as follows:

**From:** 4201E 5200 0150 0091 40230 F2021 100%

**To:** 1000E 5100 0150 0091 11030 100%

10. 2021-2022 Administrative Personnel Recommendations for appointment or re-appointment:

School Based Administrators 2021-2022	
Principal, BES	Beauchamp, Cheryl
Principal, BMHS	Gaus, Curtis
Principal, CES	TBA
Principal, CKS	Lawrence, Kathryn
Principal, CMHS	McLelland, Matthew
Principal, JBE	Cribbs, Hillary
Principal, WES	Hancock, Emily
Principal, WMHS	Slemp, Joshua
Principal, YTS	Westfall, Dorenda
Assistant Principal, BES	Wiggins, Salinda
Assistant Principal, BMHS	Bray, Jennifer
Assistant Principal, CES	Gore, Kelly
Assistant Principal, CMHS	Allen, Cheryl

Assistant Principal, CMHS	TBA
Assistant Principal, JBE	Webber, Amy
Assistant Principal, WES	Richardson, Rikki
Assistant Principal, WMHS	Hawkins, Benjamin
Assistant Principal, WMHS	Dickey, Regina
<b>District Administrative Staff</b>	
Assistant Superintendent of Curriculum	Lott Jr., John R.
Director of Accountability	Lewis, Melissa
Director of Curriculum	Handlin, Jaime L.
Director, Exceptional Student Education	Hall, Dr. Rosalind A.
Director, Finance	Lake, Kimberly
Director, Maintenance	Stockman, William T.
Director, MIS	Bennett, Thomas Morgan
Director, Personnel	Hiers, Marla K.
Director, Transportation	Masters, Gary
Finance Officer	Whitney Pamela D.
Coordinator of Employment Services	Wade, Kalee
Coordinator, Career Pathways	McElroy, Christie
Coor, Ex St Ed & Sect 504	Young, Marcy
Coordinator, District Literacy Coach	Rawlins, Heather
Coordinator, Food & Nutrition Services	Oberst, Julia M.
Coordinator, District Math/Science Coach	Ruiz, Michelle
Coordinator, MIS/Technology	Frields, Lawrence
Coordinator, MIS/Technology	Locke, Joseph
Coordinator, Pre-K & Student Services	TBA
Coordinator, Purchasing / Inventory	Eastman, Brandon
Coordinator, School Safety	Gore, Adam
Coordinator, Grants & Federal Programs	Forde, Anna G.
Coordinator, Transportation	Wain, Joseph

11. Robert Ebert, CMHS Assistant Principal, **resignation**, effective June 30, 2021, and **payment** for any unused leave, original hire date July 9, 2018.
12. Michael Homan, CES Principal, **resignation**, effective June 30, 2021, and **payment** for any unused leave, original hire date August 6, 2002.
13. Summer Hanson-Shafer, CES School Counselor, Elementary, **effective** August 2, 2021, **vacancy**.
14. Janet Neal, District FNS Secretary, **transfer to**, District Transportation, Secretary to Director, **effective** June 21, 2021, **vacancy**.
15. Morgan Sache, CES Teacher, KG, **transfer**, to WES Teacher, Fifth Grade, **effective** August 2, 2021, **vacancy**.
16. **Request to convert** one Painter position to Maintenance Generalist 1, **effective** June 23, 2021.
17. Alex Gonzales, CES Head Custodian, **transfer** to District, Inventory Clerk, **effective** July 6,

2021, *vacancy*.

18. Jessica Sloan, CKS Teacher, Vocational-Business, *resignation*, effective May 28, 2021, original hire date August 12, 2013.
19. Regina Dickey, WMHS Assistant Principal, *effective* June 21, 2021, *vacancy*.
20. *Request* approval of the *revised* job description for Administrative Assistant, School.
21. Requests approval to hire *Anna Kroll*, Temporary OPS, Special Facilities Construction Cost Accountant, *effective* July 1, 2021 through June 30, 2022, paid from Project #34051. (*This OPS will be requested to renew annually as long as this project is active*).
22. Deanna Feagin, CES Principal, *effective* July 1, 2021, *vacancy*.

**b) Professional Leave Requests:**

1. FLDOE Summer Literacy Institute, June 28-July 1, 2021, Orlando, FL., paid from Project #40220 F2021/22, for the following:

Randi Beauchamp, Linda Campbell, Melinda Chemin, Jennifer Adkins, Ashley Hart, Sandra Watson, Shakari Lamb, Heather Rawlins, Jaime Handlin

**c) Student Trip Requests:**

1. (**Board approved 6.8.21**) Safety Patrol Students to the Annual Safety Patrol Trip, June 8-11, 2021, St. Augustine, Cape Canaveral and Orlando, FL., travel paid from Project #14890INTRN:

**CKS:** Chaperones Kearston Andrews, Jonya Collins, Starla Emanuel, Ryan Downey, 22 students, charter bus #2.

**CES:** Chaperone Kristin Pomeroy plus 20 parents/guardians, 35 students, charter bus.

**WES:** Chaperones Pricilla Fugate, Rikki Richardson, Michelle Ruiz, 29 students, charter bus.

2. (**Board approved 6/8/21**) FFA State Convention, June 13-18, 2021, Orlando, FL., travel paid from Project #15300, for the following schools, *amend* to add the following schools:

**BMHS:** Chaperones Marcia Smith, Kelby Barber, 15 students, two county vans, *amend vehicles* to one van and one county bus.

**d) Administrative Services:**

1. Contracts and/or Agreements:
  - i. 2021-2022 Agreement between the School Board of Levy County and Nature Coast Middle Charter School for a School Resource Officer (SRO) to be assigned for the upcoming school year.
  - ii. 2021-2022 Agreement between the School Board of Levy County and Whispering Winds Charter School for a School Resource Officer (SRO) to be assigned for the upcoming school year.
  - iii. 2021-2022 Wellness Plan.
  - iv. 2021-2022 Annual Equity Report.

- v. 2021-2022 Contract between the School Board of Levy County and Clyatt House Learning Center, LLC, paid from Project #13762.
- vi. 2021-2022 Contract between the School Board of Levy County and Community Rehab Associates, Inc., to provide therapy services as needed, paid from Project #11022.
- vii. 2021-2022 Contract between the School Board of Levy County and Florida Center for the Blind, Inc., paid from Project 40230 F2022.
- viii. 2021-2022 Contract between the School Board of Levy County and A Krayola Moment Early Care and Education, Inc., paid from Project #13762.
- ix. 2021-2022 Contract between the School Board of Levy County and Levy County Department of Health, Levy County Health Department for the following:
  - Teen Parent Program, paid from Project #13762
  - RN Services for BES/BMHS \$20,000, paid from Project #40230 F2022
  - Levy County School Health Services \$39,000, paid from Project #17010
- x. 2021-2022 Contract between the School Board of Levy County and Meridian Behavioral Healthcare, Inc., for Mental Health Counselors, paid from Project #11023.
- xi. 2021-2022 Contract between the School Board of Levy County and Nanna's Place Daycare, paid from Project #13762.
- xii. 2021-2022 Contract between the School Board of Levy County and ProCare Therapy, d/b/a New Direction Solutions, LLC., for Behavioral Specialists, paid from Project #40230 F2022 (50/50).
- xiii. 2021-2022 Contract between the School Board of Levy County and Special Communications, LLC, for SLP, OT and PTs, paid from Project #11022.
- xiv. 2021-2022 Contract between the School Board of Levy County and Kim Carpenter Herring, Mental Health Counselor, paid from Project #40304 F2021.
- xv. 2021-2022 Contract between the School Board of Levy County and James Michael Husted, Ed.S., NCSP, Psychologist, paid from Project E11021.
- xvi. 2021-2022 Contract between the School Board of Levy County and Matthew P. Lane, Ed. S., Psychologist, paid from Project #11021.
- xvii. 2021-2022 Contract between the School Board of Levy County and Jennifer K. Poole, M.S., L.M.H.C., Mental Health Counselor, paid from Project #11023.
- xviii. 2021-2022 Contract between the School Board of Levy County and Carmen Ines Tozzo-Julian, Ph.D., Psychologist, paid from Project #11021.

## 2. **FINANCE:**

- a) General Fund Budget Summary Information and Financial Statements for May, 2021.
- b) Budget Amendments #20-00033 17B.
- c) CHANGE ORDER from Parrish-McCall Constructors, Inc. for the new CMHS:
  - i. Change Order #2: Phase 1 dated June 1, 2021, Owner Direct Purchases. (Attachment)
  - ii. New CMHS Contingency and Allowances through June 30, 2021.

**Superintendent's Comments/Recommendations:** Superintendent Christopher Cowart introduced Deanna Feagin and welcomed her as the new Principal of Chiefland Elementary School. Mr. Cowart congratulated Savanna Jerrels for her accomplishments at FFA. He said all the students had a great time at FFA. He said summer is always a very busy time for changes to prepare for the new school year. He said our goal will be to get any proposed change to the Board sooner for review. Mr. Cowart said everyone had a great time at the FSBA/FADSS Conference. He said it was very nice to meet in person instead of virtually. He said he is thankful to be from Levy County. He said the Administrators' Retreat will be held two days, July 1 and July 26.

**Board Comments:** Tammy Boyle said CKS summer school is going well. She said she enjoys working with the students and their field trip to the Newberry Archery. She said Mrs. Homan, Mr. Ebert and Mrs. Sloan will be missed, but she welcomed the new administrators. Paige Brookins welcome Mrs. Deanna Feagin as Principal of CES. Brad Etheridge said he is sorry he was able to attend the FSBA/FADSS Conference due to work. He said he appreciated Kim Lake updating them on the Budget and everything she does with the Finances. Cameron Asbell said he never looks forward going to the conferences, but always learns something and glad he attends them. He said they had a great time and he is glad to be from Levy County.

**Adjournment:** There being no further business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

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Christopher A. Cowart, Secretary

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Cameron Asbell, Board Chairman