

SCHOOL DISTRICT OF LEVY COUNTY

JOB DESCRIPTION

OCCUPATIONAL THERAPIST

QUALIFICATIONS:

- (1) Licensed by the Florida State Board of Medical Examiners to practice as an Occupational Therapist in accordance with Florida Statutes.
- (2) Therapist in accordance with Florida Statutes
- (2) Training and experience in the assessment and provision of Occupational Therapy in accordance to Florida Statutes.
- (3) One (1) year of experience working with school age children, ages 3-21, preferred
- (4) Ability to assess / evaluate referred students and establish a Plan of Treatment based on those assessments.
- (5) Ability to relate to and cooperate with students, teachers, counselors, parents, principals, and other school and community representatives

KNOWLEDGE, SKILLS AND ABILITIES:

Provide assessment and direct Occupational Therapy to eligible students as well as provide consultative services to classroom teachers that have students eligible for Occupational Therapy. Ability to evaluate and assess students' functional deficits in those domains defined by Florida and develop an appropriate treatment plan. Ability to interact with students, staff and parents. Ability to maintain an accurate file for accounting purposes.

REPORTS TO:

Director, Exceptional Student Education and Student Services

JOB GOAL

To provide Occupational Therapy services to all qualifying students, ages 3 - 21

SUPERVISES:

None

PERFORMANCE RESPONSIBILITIES:

- (1) Evaluation of student referred for Occupational Therapy to determine abilities and limitations related to the performance of occupations, including, but not limited to, the identification of physical, sensory, cognitive, emotional, or social deficiencies.
- (2) Development of an Occupational Therapy Plan of Treatment for qualified students and participation in. Individualized Education Plan (IEP) reviews of the student's educational program.
- (3) Provision of direct Occupational Therapy services to qualified students for the purpose of facilitating independence in domains defined by the Occupational Therapy Practice Act, including but not limited to, Activities of Daily Living (ADLs), Instrumental Activities of Daily Living (IADLs), Occupational Performance, Health Management, Occupational Therapy services in Mental Health, and Occupations.
- (4) Periodically and on an ongoing basis re-evaluate students and review the plan of treatment, making recommendations regarding the continuation or discontinuation of Occupational Therapy as a related service.
- (5) Assessment, provision, and student and staff training related to adaptive equipment and materials utilized to facilitate functional independence, as needed.
- (6) Consultation with the classroom teachers and school staff, including the provision of student and staff education in relevant domains of Occupational Therapy.
- (7) Participate in staff development and inservice educational activities of the School Board of Levy County.
- (8) Adhere to all rules, regulations, code of ethics, guidelines, and codes in federal, state, and local laws that are concerned with the practice of Occupational Therapy, and to the policies established by the School Board of Levy County.

- (9) Train appropriate staff in the use of adaptive equipment as needed.
- (10) Provide in a timely manner requested documentation of specialized student services in accordance with School Board of Levy County criteria established for the purposes of the Medicaid Certified School Match program.
- (11) Perform other incidental tasks consistent with the goals and objectives of this position.
- *(12) Ability to work in a constant state of alertness and safe manner.

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of the job will be evaluated in accordance with provisions of the school board's policy on evaluation of personnel

*Essential Performance Responsibilities

**Job Description Supplement Code 9
Lane 8 of the Instructional Salary Schedule
DOE Job Code 52017**

Revised Board Approval ~~04/11/2017~~ 02/14/2023