

AGENDA
December 7, 2010
5:45 p.m.

- A) **Expulsion Hearing**
- Regular Session**
6:00 p.m.
- B) **Call to Order, Invocation and Pledge of Allegiance**
- C) **Levy Soil and Water Conservation District Teacher Awards Presentation:** **Superintendent**
- D) **Welcome Visitors**
- E) **Approval of Minutes of November 16, 2010 Board Meeting**
- F) **Consent Agenda**
1. **GENERAL ITEMS:**
- a) Employee Status Changes
 - b) Family Medical Leave Requests
 - c) Professional Leave Requests
 - d) Student Trip Requests
 - e) Administrative Services
 - 1. Contracts and/or Agreements:
 - a. Contract with NEFEC to provide Document Archiving Services for remainder of 2010-2011 SY
 - b. Agreement with TSA Consulting Group, Inc., for 403(b) Plan Administration and Compliance Services
 - f) Recommendations
2. **FINANCE:**
- a) General Fund Budget Summary Information for November 2010
 - b) Budget Amendments 1-A and 1-B for November 30, 2010
 - c) Amendment of Instructional and ESP Salary Schedules
- G) **Superintendent's Comments / Recommendations**
- H) **Board Comments**
- I) **Executive Session**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED
BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION**

**Consent Agenda
December 7, 2010
5:45 p.m.**

1. GENERAL ITEMS:

a) Employee Status Changes:

1. **AMEND from November 16, 2010 consent agenda:** Aretha Sheffield, BHS Teacher Aide, administrative transfer to CHS *Office Aide - School*, effective November 17, 2010.
2. Elisa D. Hardee, District Bus Driver, resignation from employment to **participate in DROP**, beginning January 1, 2011 and ending December 31, 2015.
3. Polly F. Lee, District Bus Driver, *exiting DROP*, effective January 31, 2011, and payment for any unused sick leave.
4. The following *status funding change*:

Teya K. Miller, WHS Teacher, effective August 16, 2010:
From: 4210E 5100 0120 0091 40220F2010 100%
To: 4320E 5100 0120 0091 43247F2011 100%
5. Dawn Turnipseed, District SLP, *reduce hours worked* from 37.5 hours per week to 26.25 hours per week, effective January 3, 2011.
6. Oliver Carnegie, Hilltop School Custodian, *increase hours worked* from 4.0 hours per day to 6.0 hours per day, effective November 16, 2010.

b) Family Medical Leave Request:

1. Anna Frias, BHS Food Service Worker, November 1 through 30, 2010, running concurrent with illness-in-line-of-duty leave per the contract.
2. Christy Jones, CES Teacher, November 30 through December 31, 2010.
3. Patricia M. Thompson, YTS Teacher, November 29, 2010 through March 3, 2011.
4. Jane E. Eaton, BES Health Assistant, December 6, 2010 – January 14, 2011.

c) Professional Leave Request:

1. Suzette Pelton, District STEM Coordinator, November 10 and 11, 2010, FL Organization of Instructional Leaders, Lake Mary, paid from project #40220.
2. Michelle Barber, BHS Band Director, January 13 and 14, 2011, accompany a student to All-State Competition and attend Florida Music Educators Conference, Tampa, expenses paid internal account, sub only cost to Board.
3. Teresa Pinder, District Local Assistive Technology Specialist (LATS), December 8 – 10,

2010, R-LATS duties in SanMateo, Palm Coast, Bunnell and Palatka, paid by LATS project #40290F2011, no cost to Board.

4. Dr. Rosalind Hall, Director ESE/Student Services, November 29 and 30, 2010, Dept. of Education SEDNET Regional Director Interview Committee, St. Petersburg, all expenses paid by DOE, no cost to Board.

d) Student Trip Requests:

1. Marcia Smith, BMHS Ag Ed. Teacher, November 30 – December 1, 2010, State FFA Tool Identification Competition, Haines City, Chaperone Chad Lyons, 5 students, 1 county van, advisor expenses paid project #15300, all other expenses paid internal account.
2. Katie Jones, CMS FFA Advisor, December 10 and 11, 2010, FFA Middle School Conference, Haines City, Angela Johnson, chaperone, 12 students, 1 county van, 1 private vehicle, advisor expenses paid project #15300, all other expenses paid internal account.
3. Thomas Morgan Bennett, WMS Jr. Beta Club Advisor, December 6 and 7, 2010, Jr. Beta State Convention Competition, Orlando, chaperones Cathy McCoy, Becky Childs, Tim Hogan, Dawn Bowling, 23 students, 1 bus and 1 private vehicle, all expenses paid internal account.

e) Administrative Services:

1. Agreements and/or Contracts:
 - a. Contract with NEFEC to provide Document Archiving Services for the remainder of the 2010-2011 school year.
 - b. Agreement with TSA Consulting Group, Inc., to provide 403(b) Plan Administration and Compliance Services beginning December 1, 2010 and ending June 30, 2015.

f) Recommendations:

1. Donna Lynn Cravey, CMS Teacher Aide, 4.5 hours per day, effective November 17, 2010, replacing Margaret Gardner, paid from IDEA Part B / ARRA funds.
2. Payment of Supplements to the following personnel for supplemental activities during the 2010-2011 school year.

School	SP #	Supplement Name	Employee Name	Effective
BMHS	SP126	Curriculum Coach	Jennifer N. Bray	09/27/10 (delete)
BMHS	SP140	Peer Teacher	Vickie Roberts	09/21/10 (delete)
BMHS	SP164	Basketball MS Girls	Steven Stickland	11/22/10
CKS	SP460	Softball – HS	Cheryl Lynn Allen	11/03/10

CMS	SP192	Cheerleaders – MS	Maegan Brock	08/23/10
CHS	SP162	Basketball-Head JV Girls	Jason Whistler	11/01/10

3. Jennifer Nicholson, WES Teacher, **release from employment** during the 97-day probationary period, effective December 2, 2010.
4. Julie Beth Vandegrift, CES Teacher Aide – ESE, effective December 6, 2010, replacing Tammysue Okahara.

2. FINANCE:

- a) General Fund Budget Summary Information for November 2010
- b) Budget Amendments #1-A and #1-B effective November 30, 2010
- c) Amendment of Instructional and ESP Salary Schedules to allow payment to the following personnel for:
 - **WHS Parent Community Involvement Group Meetings** during the 2010-2011 school year, paid up to four hours total at regular rate of pay as indicated on time cards as well as travel reimbursement for team members who are also parents as indicated below from SIG project #43247:

<u>Teachers</u>	<u>Travel Reimbursement</u>	<u>Provide Child Care</u>
Amy Lowyns	Nancy Clayton	Robin Romagnolo
Jen Dola	Molly White	
Paula Willis	Rose Parkinson	
Emily Lovely	Kenesha Greenlee	

- **Provide Hospital/Homebound instruction (1-5 hours per week per student as needed) during the 2010-2011 school year beginning December 7, 2010**, paid hourly rate of pay, plus travel, as indicated on time cards from projects 1102: Karen Camille King-Thompson
- **CES Parent Liaison during the 2010-2011 SY**, paid hourly rate of pay not to exceed \$500.00 as indicated by timecards, paid from Title I Project #40241F2011: Rebecca Pitts
- **WHS Write Scoring Trainer**, paid pro-rated Instructional In-County Consultant rate as indicated by roster from SIG Project #43247F2011: Traci Handlin
- **WHS Write Scoring**, paid stipend rate of pay to assist as indicated by roster and paid by SIG Project #43247F2011: Amy Lowyns, Lauren Smith, Lauren Richardson, Sally Holton and Luci Skipper.

- School Recognition A+ Bonus for 2009-2010, gross amount paid from project #14450F2010:

SEE ATTACHED FROM SCHOOL ADVISORY COUNCILS:

CHIEFLAND ELEMENTARY SCHOOL:

\$55,425	Certificated Staff	\$761		ESP	\$309	
Admin	Patrice McCully	N/A	Title I Aides	Catherine Godwin	309	
	Terrence Traylor	N/A		Shirley Miller	309	
				Pamela Sheffield	309	
OPS				Lesa Ward	309	
	Ella Davis @ 24%	183	ESE Aides	Mandalyn Ahrens	309	
	Michelle Sage @ 15%	114		Tara Cannon	309	
				Janet Hinote	309	
				Betty Rowell	309	
				Mary Stalvey	309	
Kdg	Randi Beauchamp	761			Marilyn Tillis	309
	Cheri Hazzard	761	Aide	Charles Brock	309	
	Jamie Leier	761	Pre-K	Ethel Allen	309	
	Aimee Mitchell	761		Valerie Arnold	309	
	Regina Newton	761		Rhonda Beauchamp	309	
	Ellen Poe	761		Kay Gordon	309	
	Ashley Rhodes	761		Melanie Quincey	309	
	Louvenia Robinson-Sloan	761	ISS	Lisa Biehl	309	
			ESOL	Miriam Davis	309	
	Grade 1	Bertha Allen	761	Food Service	Merci Bingaman	89
		Tamara Bradshaw	761		Elisa Clark	89
Frances Hardee		761	Ruth Fitzgerald		89	
Sonja McClellan		761	Elizabeth Landrum		89	
Sherry McElroy		761	Marilyn Maxwell		89	
Jane Mitchell		761	Anna Minor		89	
Shari Parnell		761	Wanda Nickolls		89	
			Brenda Rolfe		89	
			Janet Schmitz		89	
Grade 2	Marissa Black	761	Custodians	Morgan Elton	89	
	Katherine Corbin	761		Wealthy Jacobs	89	
	Pamella Hatch	761		Kristine Nichols	89	
	Cynthia Hughes	761		Michael Ryan	Deceased	
	Rebecca Pitts	761		Weawdao Scott	89	
	Lori Thomas	761		David Sweet	89	
Grade 3	Lisa Baxter	761	Clerical	Abbie Gilliam	166	
	Tammy Crosby	761		Teresa Sutton	166	
	Kelly Gore	761		Kari Wasson	166	
	Georgia Griffin	761		Brenda Whistler	166	
	Mary Warner	761				
	Lena Weatherford	761	Lab Manager	Charles Watson	166	

Grade 4	Celeste Aracena	761	Health Assistant	Loretta Tindale	166
	Sherry Beauchamp	761			
	Cheryl Futch	761	Media Clerk	Sarah Fries	166
	Deborah Hudson	761			
	Aimee Watkins	761			
Grade 5	Charlotte Andrews	761			
	Tamela Arrington	761			
	Dana Davis	761			
	Marianne Lundy	761	Bus Drivers	21 @ \$30	630
	Deborah Swilley	761			
Special Area	Michelle Barron	761		Gary Ahrens	
	Stephen Cardinal	761		Mary Bowers	
	Dawn Corbin	761		Linda Colson	
	Teri Edison @ 50%	381		Sandra Colson	
	Christine Faircloth @ 70%	533		Pat Emmons	
	Robin Hardee	761		Ruth Foley	
	Sylvia McCullars	761		Shirley Goins	
	Kyle Parnell	761		Darlene Griffin, ESE Bus Aide	
	Meredee Plunkett @ 25%	190		Carlynn (Lynn) Griffin	
	Sandra Roberts	761		Polly Lee	
	Pamela R. Simpson	761		Debra Matthews	
	Arthur Ulmer @ 23%	175		Shirley Matthews	
				Joan Miller	
				Melanie (Sue) Miller	
				Cheryl Moore	
ESE	Christy Jones	761		Cheryl Shelton	
	Jean Kersey	761		Silvestra (Silvia) Sims	
	Kristi Layton	761		Byron (Tad) Sims	
	Terri McKinney	761		Frances Townsend	
	Nelly Ramirez	761		Debbie (Diane) Williams	
	Dawn Turnipseed @ 60%	457		Ann Wood	
	Linda Yon @ 30%	228			
	Terri Pogue @ 20%	152			
	Total (Column 1)	\$40,488		Total (Column 2)	\$8,596
	Grand Total	\$49,083			
	Social Security	\$3,755			

	Total Staff Bonus	\$52,838	55425		
			Total Award		

Total Allocation	\$55,425
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5% for SAC distribution	\$2,771
Total Allocation less 5% for SAC distribution	\$52,654
Difference of Total Allocation less Total Staff Bonus less 5% SAC distribution	\$185
Total SAC Distribution	\$2,587

WILLISTON MIDDLE SCHOOL:

Our SAC approved plan for the distribution of Williston Middle School A+ funds in the amount of \$34,153 shall be distributed as follows:

Instructional Staff:

2009-2010 Instructional Staff still with WMS: **\$800 x 28 = \$22,400**

Asbell and Gowland

6th - Catherine Davis, Sheri Higgins, Sharon Sandlin, Carmen Ward, Sarah Watson

7th - Dedee Conner, Chris Curry, Elizabeth Horner, Stephanie McCormick,
Mara Powell, Pat Spradling, Camille Thompson, Katia Cruz-Vera

8th - Tammy Davis, John Ellis, Drue Hamilton, Barbara Leathers, Adrienne Provost,
Sandra Reckseit, Josh Slemph

Exploratory = Morgan Bennett, Patti Mikell, Trent Viau, Amy Guevara

Other: Barbara Moosmann, Amber Philpot

2009-2010 Instructional Staff not currently with WMS: **\$400 x 7= \$2,800**

Gone: Marcy Young, Devora Patterson, Lydia Bridges, Melissa Lewis, Ronna Davis, Maryann Hill, Andrea Lawrence

Non-Instructional Staff:

2009-2010 Non-Instructional Staff still with WMS: **\$400 x 13 = \$5,200**

Joyce Wetzel, Dedee McLeod, Annie Battles, Judy Blackwell, Robin Chancey, Karen Priest, Calvin Edwards, Carla Wade, Greg Yancey, Lindsey Bowman, Gail Havard, Robyn McLeod, Shelia Redwine

2009-2010 Non-Instructional Staff **\$200 x 1 = \$200**

Pamela Whitney

2009-2010 Non-Instructional not currently with WMS: **\$200 x 4 = \$800**

Gone: Roberta Devlin, Alisha Kearns, Mary Ellen Ponder, Nancy Alstodt

Current 2010 -2011 Custodian/Lunchroom: **\$150 x 7 = \$1,050**

Manuel Terrell, Deborah Burgman, Elizabeth Brown, Janice Dean, Dolly Burke, Marsha Meier, Merial Mills

The remainder of the funds, \$1,703, will be set aside to purchase materials or equipment as needed for instructional purposes. To be paid from project **13440 F2010**.

CHIEFLAND MIDDLE SCHOOL:

**CHIEFLAND MIDDLE SCHOOL BONUS MONEY
DISBURSEMENT PLAN**

TOTAL BONUS MONEY: \$26,300

Instructional: \$796.00 each for a total of \$22,288.00

Non-Instructional/Custodial: \$311.20 each for a total of \$3,112.00

Lunchroom: \$100.00 each for a total of \$900.00

INSTRUCTIONAL
(\$796.00)

Darby Allen
Kimberly Bartley
Laurie Beauchamp
Laverne Bell
Lori Browning
Pat Burton
Heather Darus
Maribeth Davis
Matthew Detloff
Julie Gerhard
Julie Henderson
Jack Hughes
Katie Jones
Andy Kidd
Bobbie Kidd
Jerrine McClelland
Stephanie Parks
Tony Phillips
Mary Phillips
Pam Plemmons
Sonya Schmidt
Sue Slaughter
Lois Solly
Vicki Traylor
Debra Weeks
Dennis Webber
Georgia White
John Zazo

**NON-INSTRUCTIONAL/
CUSTODIAL (\$311.20)**

Lori Barker
Ronnie Bartley
Linda Cole
Greg Durden
Linda Hiers
Pat Lewis
Glenda Lockwood
Carmela Sementelli
Beverly Smith
Ann Wood

LUNCHROOM
(\$100.00)

Ana Banalas
Mary Bowers
Sandra Crane
Kathleen Defeo
Shirley Goins
Charlotte Hathcox
Rose Hutto
Teresa Miller
Susie Nichols