



SCHOOL BOARD OF LEVY COUNTY

CHRISTOPHER A. COWART

Superintendent

Public comments can be submitted by email to publiccomment@levyk12.org or delivered in writing to the District Office at 480 Marshburn Drive, Bronson, FL., and must be received at least twenty-four (24) hours prior to the scheduled meeting. Public comments may also be made in person on the day of the meeting.

All School Board meetings are recorded and may be viewed at <https://www.youtube.com/user/LevyCountySchools> within 1-2 days after the scheduled meeting.

AGENDA March 22, 2022 9:00 a.m.

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|---|---------------------------|
| A) <u>Call to Order, Invocation and Pledge of Allegiance:</u> | Board Chairman |
| B) <u>Adoption of Agenda:</u> | Board Chairman |
| C) <u>Welcome and Public Comments:</u> | Board Chairman |
| D) <u>2021-2022 District Instructional Materials Plan:</u> | Jaime Handlin |
| E) <u>SBLC Instructional Materials Policy Handbook:</u> | Heather Rawlins |
| F) <u>Request Approval to Adopt/Amend School Board Policy:</u>
4.06 Requirements for Graduation | John R. Lott, Jr. |
| G) <u>BoardDocs Presentation and Contracts:</u> | Kim Lake & Morgan Bennett |
| H) <u>Approval of Minutes of the March 8, 2022 Board Meeting:</u> | Board Chairman |
| I) <u>Consent Agenda:</u> | |
| 1. GENERAL ITEMS: | |
| a. Employee Status Changes/Recommendations: | |
| b. Family Medical Leave Requests: | |
| c. Professional Leave Requests: | |
| d. Student Trip Requests: | |
| e. Administrative Services: | |
| 1. Contracts and/or Agreements: | |
| 2. FINANCE: | |
| J) <u>Superintendent's Comments / Recommendations:</u> | |
| K) <u>Board Comments:</u> | |
| L) <u>Adjournment:</u> | |

PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED BY FLORIDA STATUTES TO PROVIDE A VERBATIM TRANSCRIPT OF SAID ACTION

Our mission is to educate all students in a safe environment and to graduate them ready for college and career success.

CAMERON ASBELL
District 1

PAIGE BROOKINS
District 2

ASHLEY CLEMENZI
District 3

TAMMY BOYLE
District 4

BRAD ETHERIDGE
District 5

480 Marshburn Dr.
Bronson, FL 32621-0129

PHONE 352-486-5231
FAX 352-486-5237

The School Board of Levy County does not discriminate on the basis of race, color, national origin, gender, age, disability, religion, marital status or genetic information in its educational programs, services or activities, or in its hiring or employment practices.

**March 22, 2022
Consent Agenda
9:00 a.m.**

1. GENERAL ITEMS:

a) Employee Status Changes / Recommendations:

1. **Request** approval of Anna Kroll, OPS, for Annual Financial Report Activities, **effective** April 1-June 30, 2022, **up to** 60 hours, paid from Project #17500.
2. **Request** approval of Anna Kroll, OPS, for Annual Financial Report Audit Activities, **effective** July 1, 2022 through March 31, 2023, **up to** 100 hours, paid from Project #17500.
3. **(Board approved 3.8.22)** James Pruitt, WMHS Dean, **effective** February 24, 2022, **vacancy**, **amend** effective date to March 1, 2022.
4. Anne M. Sesock, BES Teacher, ESE, **exiting DROP early**, effective July 31, 2022, original hire date August 3, 2020.
5. Karen Roderick, BMHS Teacher, Math, M/J, **dismissal during probation period**, **effective** March 4, 2022, original hire date January 12, 2022.
6. Kayondrah Ford, BMHS Teacher Aide, Other Basic, **position change** to BMHS Teacher Aide, ESE, and **funding change**, as follows:

From:	1000E 5100 0150 0021 11030	100%
To:	4210E 5200 0150 0021 40230 F2022	100%
7. **Request** approval of the **new** job description for the AVID District Coach and Curriculum Support Specialist, paid from Project #40501 F2022, ARP.
8. **Request** approval of the **revised** job description for Fiscal Clerk.
9. David Harvey, District School Counselor, Secondary, **effective** March 28, 2022, **out-of-field** in School Counseling, K-12, **new position**, paid from Project #40311 F2022.
10. Kaitlyn Conners, WMHS Custodian, **effective** March 9, 2022, **vacancy**.
11. Antonio A. Terrell, JBES Custodian, **resignation**, effective March 25, 2022, and **payment** for any unused leave, original hire date February 1, 2021.
12. Linda Lee, JBES FNS Assistant Manager, **exiting DROP early**, effective August 1, 2022, original hire date August 10, 1998.
13. 2021-2022 Transportation Bus Route Verification for Drivers and Aides:

Transportation Department SCHOOL BOARD OF LEVY COUNTY Bus Route Verification for Drivers and Aides Effective for SY 2021 - 2022	
NOTE: Any routes over 8.00 will be paid by Time Cards. Bus Driver/Aide will be paid their regular rate of pay up to 8.00 hours per day. Any additional work-time over 8.00 hours per day will be turned in on a timesheet for payment. Hours exceeding 40 hours per week will be paid at time and ½.	Effective: March 1, 2022

					Board Approval: 3/22/2022
Chart coding defined as follows:					
INCREASING IN WORK HOURS					
DECREASING IN WORK HOURS					
HOURS REMAIN THE SAME					
REQUIRES TIMESHEET					
HAS NOT TURNED IN PAPER					
ACTION NEEDED					
BUS DRIVERS	SY 21-22 Sem 1	SY 21-22 Sem 2	Decrease	Increase	Action Needed
Armstrong-Addison, Debra	8.00	9.75		1.75	Time Card 1.75
Barlow, Alesa	5.00	5.25		0.25	Increase to 5.25
Brower, Karen	7.00	6.75	0.25		Decrease to 6.75
Burge, Henry Terrell	8.00	8.75		0.75	Time Card .75
Caroussos, Linda	8.00	8.25		0.25	Time Card .25
Dexter, Julius	6.25	6.00	0.25		Decrease to 6.0
Foley, Ruth	7.25	7.00	0.25		Decrease to 7.0
Hinchliffe, Lynette	8.25	8.25			Time Card .25
King, Royshawn	8.00	8.25		0.25	Time Card .25
Kirby, Edwina	6.00	5.25	0.75		Decrease to 5.25
Langlois, Stephen	6.50	6.75		0.25	Increase to 6.75
Noel, Kayla	6.00	5.75	0.25		Decrease to 5.75
Nygard, Lois	7.25	8.75		1.50	Increase to 8.0 & Time Card .75
Richardson, Alicia	7.25	7.50		0.25	Increase to 7.50
Tindale, Elizabeth	6.00	6.25		0.25	Increase to 6.25
Vieta, Eugene	7.00	7.25		0.25	Increase to 7.25
Wade, Sarah	6.25	7.25		1.00	Increase to 7.25
BUS AIDES	SY 21-22 Sem 1	SY 21-22 Sem 2	Decrease	Increase	Bus Aides
Beach-Hallman, Susan Diane	5.75	6.75		1.00	Increase to 6.75
Dominey, Julie	6.25	5.25	1.00		Decrease to 5.25
Fowler, Linda	5.25	5.00	0.25		Decrease to 5.0
Minor, Susie	6.25	6.00	0.25		Decrease to 6.0
Smith, Tiffany - (OLD J. Phillips)	5.75	5.00	0.75		Decrease to 5.0
Wilson, Sandra - (OLD B. Sanky)	6	7.00		1.00	Increase to 7.0

14. **Request** approval of the **revised** job description for Administrative Assistant, School.

15. Jan H. Flemming, CMHS Teacher, Language Arts, S/H, **retirement**, effective June 30, 2022, original hire date August 12, 1992.
16. Amanda Stegall, WMHS Data Entry, **effective** March 15, 2022, **vacancy**.
17. Connie Risher, YTS Custodian, **exiting DROP early**, effective June 30, 2022, original hire date August 26, 1996.
18. Kayondrah Ford, BMHS Teacher Aide, ESE, **resignation**, effective March 15, 2022, original hire date September 22, 2021.
19. Cleo Sherman, BMHS Teacher Aide, ESE, **resignation**, effective March 18, 2022, original hire date August 17, 2021.
20. Tina Sansom, YTS Teacher Aide, ESE, **effective** February 18, 2022, paid from Project #40230 F2022, **vacancy**.
21. David Vaughn, WMHS Teacher, PE, **effective** March 4, 2022, **vacancy**.
22. Tamara Jelise Matos Nieves, WMHS Teacher Aide, ESE, **effective** March 28, 2022, paid from Project #40230, **vacancy**.
23. Elizabeth Allen, WES FNS Worker, **effective** March 15, 2022, **vacancy**.
24. Lamar Waters, WMHS Teacher, ESE, **effective** March 28, 2022, paid from Project #11020, **vacancy**.

b) Family Medical Leave Requests:

1. Rose Zane, YTS Teacher Aide, Pre-K, March 28 – May 31, 2022.
2. **(Board approved 12.14.21)** Jessica Crosby, CKS Teacher, Language Arts, M/J, December 6, 2021 – March 18, 2022, **amend ending date** to March 4, 2022.

c) Professional Leave Requests:

1. Christopher Cowart, Superintendent, 2022 FADSS Spring Leadership Conference, April 12-15, 2022, Orlando, FL., travel paid from Project #10071.
2. Dr. Rosalind Hall, Director, ESE/SS, to the following meetings, travel paid as noted:
 - Florida Division on Career Development and Transition Vision Conference, April 5-8, 2022, Orlando, FL, travel paid from Project #40230 F2022.
 - Healthy Minds and Health Future / Florida Association of People Supporting Employment First, May 3-6, 2022, Ponte Vedra, FL., travel paid from Project #11023.
3. Kalee Wade, Coordinator, Employee Services, 2022 Florida Educational Risk Management Association (FERMA) Summer Conference, July 11-15, 2022, Sarasota, FL., travel paid from Project #17731.
4. Tammy Boyle, School Board Member, FSBA School Finance Forum 2.0, April 27-29, 2022, Howey-in-the-Hills, FL., travel paid from Project #10074.
5. Anita Martin, District Speech, Language Pathologist, to Working With the Experts Leaders Event: Collaboration and Inclusion, April 21-22, 2022, Orlando, FL., hotel paid for FLDOE, other travel

paid from Project #40230 F2022.

6. Florida Educational Negotiators (FEN) Spring Conference, May 2-5, 2022, Orlando, FL., travel paid from Project #17200, for the following:

Kim Lake, Director of Finance and Kalee Wade, Coordinator of Employee Benefits

7. Tanya Taylor, WMHS Teacher, Vocational, Business, AVID ADL 5 District Director Training, April 6-8, 2022, Chicago, IL., travel paid from Project #14897. (***This meeting was approved February 8 for PA., but the meeting was cancelled.***)
8. Jaime Handlin, Director of Curriculum/ESOL, Sanibel Leadership Conference, June 22-24, 2022, Sanibel, FL., travel paid from Project #40293 F2022.

d) Student Trip Requests:

1. (**Board approved 3.8.22**) WMHS JROTC students to College Prep Visit and Wild Adventures, March 31, 2022, Valdosta State University, Valdosta, GA., chaperones Daryl Richardson, Twanda Miller, Carl Childs, 35 students, charter bus, travel is government funded, no cost to Board, ***amend to add*** chaperone Justina Guptill.

e) Administrative Services:

1. Contracts and/or Agreements:
 - i. 2021-2022 Contract between Howard Technology Solutions and the School Board of Levy County for wireless access points (WAPs), switches, switch management licenses, rack mount kits and cabling, paid from Project #17900, e-Rate.
 - ii. 2021-2022 Contract between Questivity Incorporated and the School Board of Levy County for switch management licenses, paid from Project #17900, e-Rate.
 - iii. FLDOE Educational Facilities Florida Inventory of School Houses Certification of Facilities Data (FISH Report).
 - iv. 2022-2023 Agreement between SWI Photographers and the School Board of Levy County to provide photography and yearbook needs for Williston Elementary School.

2. FINANCE:

- a) Budget Amendments #21-00016 11A and #21-00017 11B.
- b) General Fund Budget Summary Information and Financial Statements for February 2022.