

Bronson, Florida
May 8, 2012
5:15 p.m.
Executive Session

The School Board of Levy County met in Executive Session this 8th day of May 2012 at 5:15 p.m. with Chairman Paige Brookins, Cameron Asbell, Beth Davis, Rick Turner and Board Attorney Sheree Lancaster present. Robert Philpot arrived late.

Expulsion Hearing: The Board heard information regarding a recommendation for expulsion. After the School Administrator was sworn in by the Court Reporter and had given testimony, the following action was taken by the Board.

- 1) **Student 12-25** (student and parent present): Cameron Asbell moved with second by Beth Davis to approve the recommendation of the Superintendent to expel the student from the Levy County School System for the remainder of the 2011-2012 school year and the 2012-2013 school year with the opportunity to enroll at Hilltop Alternative School pending a baseline drug test and a drug test every 30 days at parents' expense while enrolled at Hilltop. Testing positive on a drug test will result in revocation of educational services. Motion carried.
- 2) **Student 12-24 (student and parent absent):** Beth Davis moved with second by Rick Turner to approve the recommendation of the Superintendent to continue the expulsion hearing until the May 22, 2012 Board Meeting at the request of the parent. Motion carried with Paige Brookins, Beth Davis, Robert Philpot and Rick Turner voting yes and with Cameron Asbell voting no.

Regular Session
6:00 p.m.

The Board then met in regular session to continue with the remaining business of the Board.

Amendment of Agenda: Chairman Paige Brookins amended the Agenda for good cause, stating that after **E) Food Service Report: Bob Clemons and Becky Tyson, F) Personnel Concern: Superintendent, and G) MOU: Superintendent** would be added. The remaining items would be re-alphabetized in order. Cameron Asbell moved to approve the amended Agenda with second by Robert Philpot, motion carried.

Permission to Call for Bid – Insurance Policies: Donna Turner brought a request to the Board for permission to advertise for RFP on bids to provide Sports/Activities Primary Blanket Policy and Catastrophic Coverage, stipulating in the RFP that whichever Broker/Agent is awarded the bid, they will also provide our Voluntary Student Accident Coverage. After discussion, Cameron Asbell moved to approve the advertisement for RFP as presented, Beth Davis seconded, motion carried. Next, Mrs. Turner requested permission to place an RFP in the market for Cancer and Accident Products and to expand the RFP to include other supplemental products that may complement the School Board's benefit program. After discussion, Beth Davis moved to approve the request as presented, Cameron Asbell seconded, motion carried.

Food Service Report: Bob Clemons shared with the Board a memo from the United States Department of Agriculture dated March 19, 2012 with the subject "Paid Lunch Equity: School Year 2012-2013 Calculations and Tools". He explained that in order to comply with the memo requirements, he recommended that paid lunch prices increase by .05 cent for the 2012-2013 school year. After discussion, Cameron Asbell made the motion to approve Mr. Clemons' recommendation, Beth Davis seconded, motion carried with Paige Brookins, Beth Davis, Robert Philpot and Cameron Asbell voting yes and with Rick Turner voting no.

Personnel Concern: Superintendent Hastings shared with the Board that WES Custodian Dennis Solowski, II, had been arrested on May 7, 2012 at the school for having 3 firearms in his vehicle which was parked on school grounds, citing the violations of School Board Policy that he is also charged with. He said he has placed Mr. Solowski on suspension with pay until tonight's Board Meeting. He recommended to the Board that Mr. Solowski be suspended without pay until termination proceedings were brought before the Board, allowing for due process. Robert Philpot made the motion to approve the Superintendent's recommendation, Cameron Asbell seconded, motion carried.

Memorandum Of Understanding: Superintendent Hastings informed the Board that the School Board and the Levy County Education Association have agreed to the following for the 2011-12 school year:

- 1) Award the non-reoccurring step increases for personnel who are employed in the 2010-11 school year and who are employed in the 2011-12 school year.
- 2) For personnel who are already at the top of the pay scale and who would not otherwise receive a step increase, award \$550.00 non-reoccurring bonus for all instructional staff and a \$300.00 non-reoccurring bonus for non-instructional staff.

Superintendent Hastings said the total cost to the Board to award the non-reoccurring steps would be around \$472,000.00. He also said the MOU would have to be voted on by the Union. He said this was for their information only, Board action was not required at this time.

Minutes: Beth Davis moved with second by Cameron Asbell to approve the Minutes of the April 17, 2012 Board meeting as submitted with the Board Agenda. Motion carried.

Consent Agenda: After discussion, Beth Davis moved with second by Cameron Asbell to remove item 2. FINANCE, c) Bid Requests: 1. Extension of Bid No. 10-01, Petroleum Products, from the consent agenda for separate consideration, motion carried. Rick Turner then moved to approve the remaining items on the consent agenda as presented, second by Robert Philpot, motion carried.

1. GENERAL ITEMS:

a) Employee Status Changes:

1. Jeanne Dubois, WES Teacher, resignation from employment to **participate in DROP**, beginning July 1, 2012, and ending June 30, 2017.
2. Erin Baird, WHS Teacher / Health Academy Instructor, **resignation** effective June 11, 2012, and payment for any unused leave.
3. Annie M. Battles, WMS Teacher / Program Coordinator 21st CCC, **resignation** effective June 5, 2012, and payment for any unused leave.
4. William Colon, WES custodian, **resignation** effective April 27, 2012.
5. Robert Ebert, WHS Teacher, **transfer** to BMHS Teacher, effective April 30, 2012, replacing Aaron Haldeman.
6. Deborah Jerrels, WHS Data Entry Clerk, **transfer** to JBES Confidential Secretary, effective May 1, 2012, replacing Janice O'Steen, and providing an overlap for training purposes.
7. Anthony Phillips, CMS Teacher, resignation from employment to **participate in DROP**, beginning May 1, 2012, and ending April 30, 2017.
8. Linda Legare, BES Media Specialist, **exiting DROP**, effective June 11, 2012 and payment for any unused sick leave.
9. Daryl Harrison, WES Teacher Aide, **exiting DROP**, effective June 11, 2012 and payment for any unused sick leave.
10. Tara Cannon, CES VPK Teacher Aide, **resignation** effective June 11, 2012, and payment for any unused leave.
11. Lindsey Dubock, WES Teacher, **resignation** effective June 11, 2012, and payment for any unused leave.

12. The following status funding changes:

Hilltop: Rebecca Kolozsy

Effective July 1, 2011	From: 1000E 5200 0150 0023 11020	25%
	4210E 5200 0150 1011 40230F2012	75%
	To: 4210E 5200 0150 0023 40230F2012	75%
	1000E 5200 0150 0023 11020	25%

District VI Teacher: Pamela J. Thompson

Effective July 1, 2011	From: 1000E 5200 0120 0021 11020	30%
	1000E 5200 0120 0091 11020	20%
	1000E 5200 0120 0092 11020	10%
	1000E 5200 0120 0241 11020	10%
	1000E 5200 0120 1011 11020	30%
	To: 1000E 5200 0120 0021 11020	25.5%
	1000E 5200 0120 0091 11020	17%
	1000E 5200 0120 0092 11020	8.5%
	1000E 5200 0120 0241 11020	8.5%
	1000E 5200 0120 1011 11020	25.5%
	4210E 5200 0120 0021 40230F2012	4.5%
	4210E 5200 0120 0091 40230F2012	3%
	4210E 5200 0120 0092 40230F2012	1.5%
	4210E 5200 0120 0241 40230F2012	1.5%
	4210E 5200 0120 1011 40230F2012	4.5%

13. Daniel Evans, WHS Teacher, *amend resignation date* effective May 18, 2012, and payment for any unused leave.

14. Adrian Alford, CKS Food Service Worker, *transfer* to CES Food Service Worker, 5.5 hours per day, effective May 8, 2012, vacancy.

b) Illness-In-Line-of-Duty Leave Requests:

1. Lita Halchak, WES Teacher, April 3, 2012 (7.5 hours).
2. Heather Darus, CMS Teacher, February 10, 2012 (1.5 hours).
3. Debbie Dexter, BMHS Teacher Aide, April 25, 2012 (2 hours).

c) Personal Leave in Excess of Six (6) Days Leave Request:

1. Winifred Weeks, CES Teacher, April 12 – June 11, 2012.
2. Robin Hardee, CES Teacher, May 16 – June 11, 2012.

d) Professional Leave Requests:

1. Dr. Gina Tovine – Assistant Superintendent, May 15-18, 2012, FELE Competencies, Skills / Blueprint Development Meeting, Boca Raton, expenses paid project #14890 to be reimbursed by Pearson.
2. Annual School Bus Tech Workshop, June 25-28, 2012, Daytona Beach, paid from project #17800 and #13540: Ethan Bray, David Fisher, and Gerald Miller, Sr.

3. Florida Educational Negotiators 32nd Annual Conference, May 15-18, 2012, Tampa, paid from project #17200: Patrick Wnek and Jeff Edison
4. SpringBoard Summit, May 10 and 11, 2012, Tampa, no cost to Board, reimbursed by College Board: Linda Durrance – District, Amber Philpot – WMS, and Fidah Williams – CHS
5. Joshua Slep, SEDNET Coordinator, May 29 and 30, 2012, SEDNET Regional Workday, Tallahassee, paid from SEDNET project #40234F2012.
6. Kathryn Lawrence District Coordinator Turnaround Schools, May 28 and 29, 2012, PERT Train-the-Trainer Professional Development Conference, Niceville, district will be reimbursed by FL DOE, no cost to Board.
7. FL Department of Education Federal Titles Conference, June 11-14, 2012, Tampa, paid from District Title I funds project #42412F2012: Linda Durrance, Anna G. Mikell, Lori Lott

e) Student Trip Requests:

1. BES 5th Grade Classes, *amend to* May 23, 2012, Wild Adventures Theme Park, Valdosta GA., Teachers Jackie Sohn, Salinda Wiggins, Samara Fisher, April Rogers and Kathryn James, other chaperones recorded on list filed in school office, 83 students, 1 school bus, expenses paid internal account.

f) Administrative Services:

1. Agreements and/or Contracts
 - a. Amend NEFEC Contract #750-12-025-70112 RLATS to change effective end date from June 30, 2012 to July 31, 2012.

g) Instructional Services:

1. Agreement and/or Contracts
 - a. Articulation Agreement with Central College of FL for 2012-2013 SY

h) Recommendations:

1. Melissa R. Cook, BHS ESE Teacher Aide, effective April 18, 2012, replacing Cassidy Brock.
2. Barbara A. Rivers, District Director, MIS Technology (AT), effective May 9, 2012, replacing Rob Ice and providing an overlap for training purposes.
3. Suzette Y. Pelton, YTS Principal, effective July 1, 2012, replacing Ann B. Jensen.
4. Approval to convert the “Coordinator, Data and Assessment” position to “Coordinator, Management Information Systems”.
5. Payment of Supplements to the following personnel for supplemental activities during the 2011-2012 school year.

School	SP#	Supplement Name	Employee	Effective Date
WMS	501	Student Council Advisor	Deanna Conner	04/09/12 (delete)
WHS	291	Asst. Varsity Football	Cliff Harrell	04/24/12 (delete)

BMHS	290	Varsity Football – Head Coach	Cameron Porch	04/16/12
	291	Varsity Football – Asst. Coach	James W. Lackey	05/04/12
	291	Varsity Football – Asst. Coach	Robert M. Ebert	05/04/12
	291	Varsity Football – Asst. Coach	Sherman Strohman	05/04/12 (delete)
CKS	241	ESOL Endorsement	Sherie Johns	04/30/12
CMS	241	ESOL Endorsement	Sue Slaughter	05/03/12
CHS	101	Administrative Assistant – P/T	Aaron Haldeman	04/30/12
WES	411	Reading Endorsement	L.Paige Halberstadt	05/01/12
WHS	140	Band	Daniel Evans	05/18/12 (delete)
WHS	291	Varsity Football – Asst. Coach	Sherman Strohman	05/01/12
WHS	291	Varsity Football – Asst. Coach	Greg Hamilton	05/01/12

2. FINANCE:

- a) General Fund Budget Summary as of April 2012
- b) Budget Amendments #12A and #12B
- c) Bid Requests:
 1. Permission to extend the following annual bids for the 2012-2013 school year at the same rates and conditions as originally bid.

Bid No. 10 – 01 Petroleum Products
 11 – 01 Milk Products
 11 – 02 Bread Products
 11 – 03 Liquid Propane
 11 – 04 Various Categories of Furniture/Equipment
 11 – 05 Motor Oil
 2. Permission to call for bids for the following annual items/services for 2012-2013 school year, with bids being awarded at the June 5, 2012 Board meeting:

Dishwashing Compounds
 Ceiling Tile & Grid
 Vinyl Floor Tile
 Pest Control

Robert Philpot moved to approve item 2. FINANCE, c) Bid Requests: 1. Extension of Bid No. 10-01, Petroleum Products, with second by Cameron Asbell. Motion carried 4-0. Paige Brookins abstained from voting, declaring a conflict of interest as the vote would inure to the special gain or loss of her relatives (see supplemental minutes).

Superintendent's Comments / Recommendations: Mr. Hastings shared a Thank You card he received from Pam Stewart, FL Chancellor of Education. He reminded the Board that the June 5, 2012 Board Meeting time was in conflict with the WHS Graduation Commencement at the Performing Arts Centre. He asked if the Board would like to change the time of the meeting as has been done in the past. Board Attorney Sheree Lancaster advised the Board Chair to amend the agenda for good cause and add the request to change the Board Meeting time as an agenda item. Chairman Paige Brookins then amended the Agenda for good cause to add **D) Time Change for June 5, 2012 Board Meeting:** **Superintendent** to the agenda. Rick Turner moved to approve the amended agenda, Cameron Asbell seconded, motion carried.

Time change for June 5, 2012 Board Meeting: After discussion regarding the scheduling conflict of the WHS Graduation Commencement with the June 5, 2012 Board Meeting, Robert Philpot moved to change the meeting time of the June 5, 2012 Board Meeting to 9:00 a.m., Cameron Asbell seconded, motion carried. The Superintendent added that he would make sure the meeting time change was advertised in local papers.

Board Comments: Robert Philpot said he wondered if anyone has contacted Progress Energy about preparing our students for the jobs that will be available at the time the new power plant is built. Mr. Hastings assured Mr. Philpot that Progress Energy has already been involved with our Welding and Pipe Fitting courses through grants they have made available and we will continue to be in contact with them. Cameron Asbell thanked the District for the Evening of Excellence honoring all Teachers, Educational Staff Professionals and Volunteers of the Year at each school. He informed the Board that the BES Student who was hit by a car earlier in the week had died that morning and thanked the District Staff and School Staff for taking time with the BES student body as they dealt with the news. Paige Brookins mentioned the City of Williston 4th of July Parade and asked if the Board Members wanted to participate? The Board members indicated they would like to be in the Parade. Mrs. Brookins said the Parade would be on July 3rd and suggested changing the July 3, 2012 Board Meeting to a morning meeting. Mr. Hastings said he would add the request to a future Board Meeting Agenda for the Board to decide.

There being no further business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

Robert O. Hastings, Secretary

Paige Brookins, Chairman