

CHAPTER 9.00 - TRANSPORTATION SERVICES

9.15 - Responsibilities of the Superintendent

POLICY:

The Superintendent shall have the following responsibilities relating to the transportation program:

- (1) To recommend to the Board such policies, rules, plans, and procedures as he/she deems desirable or necessary for satisfactory transportation services;
- (2) To administer the transportation program of the school district;
- (3) To insure that transportation service is operated in accordance with law, regulations, and policies and to call to the attention of the Board any infractions which require action by the Board;
- (4) To advise the Board of any situation which requires an exemption and to apply to the State Board of Education for such exemptions;
- (5) To draw warrants for transportation funds under State Board regulations;
- (6) To recommend in writing to the Board for appointment all transportation personnel including assistants, mechanics, bus drivers, and other personnel;
- (7) To recommend a physician or physicians to examine bus drivers and to determine that such examinations are made as required by State Board regulations;
- (8) To issue school bus drivers licenses as provided by State Board regulations.
- (9) To recommend to the Board policies of management to provide for the safety and comfort of transported pupils;
- (10) To insure that rules and policies of the Board relating to the conduct of transported pupils during the school day or on any special trip are made known to principals, teachers, pupils, and parents and to determine that such rules and policies are enforced;
- (11) To suspend any pupil from the bus for a period in excess of ten (10) days for willful or persistent violation of Board regulations and to recommend to the Board any pupil who should be denied transportation at public expense;
- (12) To prepare and recommend to the Board plans for the purchase of safe, comfortable, and adequate vehicles to transport pupils to and from school

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or school activities or to recommend contracting for such facilities and services;

- (13) To request bids on equipment which meets minimum standards and specifications as prescribed by State Board regulations;
- (14) To make certain that liability insurance policies are written to provide the broadest coverage for transported pupils and to have a review made of the insurance program at least every five (5) years by the State Department of Education consultant in the field of insurance;
- (15) To recommend areas from which pupils are to be transported, bus routes and schedules, and to determine that the plans operate in a satisfactory manner.
- (16) To advise county and city officials of needed improvements to roads and of hazards on bus routes and to advise such officials of hazards involving pupils walking to and from school;
- (17) To require that all school buses be operated in accordance with city, county, and state traffic rules and laws;
- (18) To file appropriate reports of accidents involving a school bus or a transported pupil;
- (19) To cooperate with all public agencies which have responsibilities relating directly or indirectly to pupil transportation;
- (20) To recommend to the Board other means of caring for pupils entitled to transportation who, because of isolation or a physical disability cannot be transported on buses; and
- (21) To recommend plans for subsistence in lieu of transportation when, after an investigation, this appears to be the most desirable solution.

STATUTORY AUTHORITY:

1001.41 (2), 1001.42 (17), F.S.

LAWS IMPLEMENTED:

1006.21 (3), F.S.

STATE BOARD OF EDUCATION RULE:

6A-3.018

HISTORY:

Adopted: 06/17/97
Revision Date(s): 12/03/02
Formerly: