

**AGENDA**  
**October 2, 2012**  
**5:00 p.m.**

**EXECUTIVE SESSION**

**A) Expulsion Hearings**

**6:00 p.m.**  
**REGULAR SESSION**

**B) Call to Order, Invocation and Pledge of Allegiance**

**C) Welcome Visitors**

Board Chair

**D) WMS Castaldi Report**

Jeff Edison

**E) Disability Awareness Week**

Dr. Rosalind Hall

**F) Approval of Minutes of September 18, 2012 Board Meeting**

**G) Consent Agenda**

**1. GENERAL ITEMS:**

- a) Employee Status Changes
- b) Illness-in-the-Line-of-Duty Leave Requests
- c) Family Medical Leave Request
- d) Professional Leave Requests
- e) Student Trip Requests
- f) Instructional Services:
  - 1. Contracts and/or Agreements
    - a. 2012-2013 SY Contract for Purchase of Day Care Service
- g) Recommendations

**2. FINANCE:**

- a) General Fund Budget Summary Info as of September 2012

**H) Superintendent's Comments / Recommendations**

**I) Board Comments**

**J) Executive Session**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED  
BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION**

**Consent Agenda**  
**October 2, 2012**  
**5:00 p.m.**

**1. GENERAL ITEMS:**

**a) Employee Status Changes:**

1. The following changes in bus route hours for bus drivers during the 2012-2013 SY:

	Route Hrs SY12-13	Overtime
		To be turned in on timecards when applicable
AHRENS, MIKE	6.00	
BELL, GWENDOLYN	8.00	
BROWER, KAREN	6.25	
CROSSMAN, MARYANN	7.50	
DAYS, JOYCE	8.00	.50
DAYS, RONALD	8.00	.50
DOMINEY, JULIE	6.00	
DUVAL, KATHRYN	8.00	
FLOYD, VIRGINIA	6.75	
FOLEY, RUTH	6.00	
JAMES, VERDELL	8.00	
JORDAN, FRANCES	8.00	.75
LANE, MARCUS	6.50	
MILLER, MELANIE SUE	7.25	
NICHOLSON, MARY	6.00	
NYGARD, LOIS	8.00	
POGUE, LISA	8.00	.50
POLK, DARLENE	5.50	
ROBERTS, TIFFANY	8.00	.25
SHELTON, CHERYL	7.50	
STALNAKER, SHARON	5.50	
THOMPSON, ALEX CHRISTY	6.00	
WADE, SARAH	7.50	
WEBSTER, CASSANDRA	6.00	
YOUNG, PEGGY	8.00	.50
YOUNT, JENNIFER	8.00	
<b>BUS AIDES</b>		
CARRILLO, RAMONA	6.00	
RICKER, DREMA	6.00	

2. Teresa W. Ozment, WHS Teacher, resignation from employment to **participate in DROP**, beginning September 1, 2012, and ending August 31, 2017.
3. Margret Weeks, District Transportation Receptionist, **resignation** effective September 28, 2012, and payment for any unused leave.

4. Dara Strickland, BMHS Teacher, ***resignation*** effective October 1, 2012.
5. Janie Carnegie, WES Food Service Worker, ***transfer*** to BES Food Service Worker, 5.0 hours per day, effective October 3, 2012, replacing Luz Rivera.
6. Tina M. Berryhill, District Bus Driver, ***internal transfer*** to Transportation Receptionist, effective September 26, 2012, replacing Margret Weeks.
7. Debbie D. Williams, CES Custodian, ***resignation for retirement***, effective September 25, 2012.
8. Patricia Pelt, BES Teacher Aide, ***resignation***, effective October 1, 2012.
9. Mike J. Richardson, CMS Custodian 3.5 hour position, ***internal transfer*** to Food Service Worker 5.5 hour position, effective October 3, 2012, replacing Kathy Defeo.
10. Kathryn James, BES ESE Teacher, ***resignation*** effective September 25, 2012, and payment for any unused leave.

**b) Illness-In-Line-of-Duty Leave Requests:**

1. Brenda Fulmer, BMHS Teacher, September 14 through September 27, 2012 (7.5 hours per day).

**c) Family Medical Leave Request:**

1. Robin Hardee, CES Teacher, September 17 through October 5, 2012, (7.5 hours per day) to run concurrent with worker's comp leave as per the contract.
2. Brenda Fulmer, BMHS Teacher, September 28 through October 5, 2012, (7.5 hours per day) to run concurrent with worker's comp leave as per the contract.
3. Lori Browning, CMS Teacher, September 12 (2.0 hours), September 13 through December 7, 2012 (7.5 hours per day).
4. Morgan Elton, CES Custodian, September 19 through December 19, 2012.
5. Zena Baker, District Bus Driver, September 13 through November 14, 2012.
6. Taven Bennett, CHS Teacher, ***amend FML from*** August 14 through October 19, 2012 to August 14 through September 28, 2012.

**d) Professional Leave Requests:**

1. Elizabeth Horner, WMS Teacher, Ag Science Education Leadership Tour, South FL, sub only cost to Board and paid from project #15300: September 6 and 7 – Panhandle Area and November 15 and 16 – South FL Area
2. Linda Durrance, Anna G. Mikell and Lori Lott, District Title Personnel, September 9 – 12, 2012, FASFEPA Conference, Orlando, expenses paid from project #42412F2013.
3. Patrick Wnek, Director Curriculum, October 9 – 12, 2012, AVID District Leadership Training, San Antonio, TX, expenses paid by College Board Partnership AVID Grant, no cost to Board.
4. Patrick Wnek, Director Curriculum, October 24 and 25, 2012, College Board National Forum, Miami, expenses paid by College Board Partnership, no cost to Board.

5. FL DOE Common Core State Standards Fall Regional Training for Secondary Content Areas, October 1 - 3, 2012, St. Johns County, expenses paid from project #43401 00813: Patrick Wnek, Carol Jones, Valerie Boughanem, Kathy Lawrence, April Fleetwood, Stacy Drummond, Raymond Powers, Gerald Lawrence, LaVerne Bell, Valerie Perez, Amber Philpot, Stephanie McCormick, LuAnn Stipp, Nellie Breeden, Jennifer Dola
6. Kathryn Lawrence, District Turnaround School Director, October 15 - 17, 2012, Florida Association of Math Supervisors Fall Training, Orlando, expenses paid from project #43401 00813.
7. Anthony Phillips, CMS Teacher, October 18 and 19, 2012, Florida Alliance for Health, Physical Education, Recreation, Dance and Sports (FAHPERDS) Conference, Orlando, expenses paid internal account, no cost to Board.
8. Justina P. Wilkerson, BMHS Guidance Counselor, November 1 - 3, 2012, Florida School Counselor Association Convention, St. Petersburg, expenses paid by attendee, no cost to Board.
9. National Drop-Out Prevention Conference, October 14 - 17, 2012, Orlando, expenses paid from Project 10 DOE reimbursement project #49296F2013: L. Paige Halberstadt, Lauara Brown, and Pamela Thompson
10. Carol Jones, District Coordinator Career Pathways / Literacy, for the following dates:  
October 16 and 17, 2012 – FL Reading Supervisors Meeting – Orlando – paid project #11332F2013  
October 29 and 30, 2012 – State CTE Director’s Fall Meeting – Tampa – paid project #40201F2013
11. Susan Penney (CKS) and Cynthia Penney (WHS), November 1-3, 2012, FAME Conference, Orlando, sub only cost to Board.
12. Frank Clegg, WHS JROTC Teacher, October 3 and 4, 2012, Mandatory JROTC Training, Ft. Stewart, GA, no cost to Board.
13. Teresa Pinder, District LATS, October 15 and 16, 2012, R-LATS Duties, Flagler County, paid from LATS project #40290F2013.

**e) Student Trip Requests:**

1. Sunbelt AG EXPO, Moultrie, Georgia, October 17, 2012, Advisor’s substitutes paid from project #15300, all other expenses paid internal account:  
**CMS and CHS:** Katie Jones and Dallas Locke, 25 students, commercial carrier – BUS
2. CHS Football Team, September 14, 2012, Hilliard High School for Football Game, Aaron Richardson and Cody Montgomery, 35 students, commercial carrier – BUS, expenses paid from internal account, no cost to Board.
3. Jamie Baker, WHS Football Coach, September 29 and 30, 2012, Georgia Southern University Recruiting Trip, 1 student, county van, all expenses paid internal account, no cost to Board.
4. Brad Penney and Kim Bishop, CKS Cross Country Coaches, October 5 and 6, 2012, Disney Cross Country Race, 12 students, 2 private vehicles, expenses paid internal account.

**f) Instructional Services:**

1. Contracts and/or Agreements
  - a. Purchase of day care services with the following provider for 2012-2013 school year, paid from project #13762:

aa. Teeter Toddler, Chiefland

**g) Recommendations:**

1. Out-of-field assignments for 2012-2013 school year:

Site	Employee	Certification	OOF Area(s)
<b>C.E.S.</b>			
	Dawn Corbin	Elem Ed K-6; Rdg. End.	ESOL
	Lori Thomas	Elem Ed 1-6	ESOL

<b>C.M.S.</b>			
	Donna Cravey	Elem Ed K-6; MGI Curr 5-9	ESOL
	Robertta Kidd	Social Sci 6-12; Social Sci 5-9; English 6-12	ESOL
	Jennifer Raulerson	English 6-12; MGI Curr. ESOL End.	Int. Rdg.; Adv. Rdg.

<b>C.H.S.</b>			
	Ginger Fuller	ESE K-12	HOPE, Rdg. 6-12; Math 6-12
	Aaron Haldeman	PE K-8; PE 6-12; Health K-12	Economics; Amer. Govt.
	Janice O'Neill	Biology 6-12; Soc Sci 6-12; MG Sci 5-9	Chem 1
	William Richardson	PE K-12	HOPE

<b>B.E.S.</b>			
	Stephanie Pierce	Elem Ed K-6; Rdg. End. ESOL End.	ESE

<b>B.H.S.</b>			
	Pam Quincey	Mntl Hndcp K-12; ESE K-12	M/J Math; M/J Lang. Arts
	Adam Booth	Eng 6-12; Rdg. End.	ESOL
	Genny Foshee	MGI Curr 5-9	ESOL

<b>H.T.S.</b>			
	Sandra Foster	Art K-12; EMH K-12; Elem Ed K-6; ESOL K-12; Math 5-9	Alg 2; Adv Alg w/Fin A; Pre-Calculus;
	Garry Harris	Biology 6-12; ESE K-12; MGI Curr 5-9	Erth/Spa Sci; Phy Sci;
	Amber Barnes	Eng 6-12; Rdg. End., Ed. Ldrshp All Levels	ESOL

<b>W.E.S.</b>			
	Lynne Nofi	Elem Ed K-6	Music

<b>W.H.S.</b>			
	Marguerite Gandy	ESE K-12; English 6-12	ESOL
	Cindy Penney	Media K-12; Eng 6-12; Rdg. End.	ESOL
	Kevin Whitaker	Biology 6-12; Ed Ldrshp All Levels PE 6-12; MG End.	Earth / Space Sci

<b>Y.T.S.</b>			
	Chester Pacana	ESOL K-12; Soc Sci 6-12; English 6-12; MGI Curr 5-9; Math 5-9	Spanish
<b>SUMMIT</b>			
	Robert Phillips	MGI Curr. 5-9; ESE K-12	Pre Alg.; Alg 1-A; Alg 1-B; Consumer Math; Economics; Amer Hist.; Amer. Gov't;
<b>ESE</b>			
	Michelle Lilie	Elem Ed K-6	Speech/Lang Path.

2. CHS Instructional OPS Position, beginning September 4, 2012 through March 22, 2013, working 4-6 hours per day as indicated by timecards not to exceed 317 hours total, paid by project #40220F2013, and the appointment of Glenda Barley to the position.
3. Drema Ricker, District Bus Driver, effective September 24, 2012, replacing Mark Schneider.
4. Carolyn Perry, District Bus Aide, effective September 24, 2012, replacing Drema Ricker.
5. CES Instructional OPS Position, beginning October 1, 2012 through March 22, 2013, working 4.0 hours per day as indicated by timecards, not to exceed 420 hours total, paid by project #40241F2013, and the appointment of Kimberly Baker to the position.
6. Establish an Instructional OPS position at WES to work with lower quartile students scoring Levels I and II on FCAT, effective October 3, 2012, working 4.0 hours per day Monday through Friday, not to exceed 424 hours total as indicated by time cards and paid from project #40241F2013 with the appointment of Rebecca Ward to the position.
7. Establish an Instructional OPS position at CES to work with lower quartile students, effective October 16, 2012, working 4.0 hours per day, not to exceed 372 hours total as indicated by time cards and paid from project #40270F2013 with the appointment of Melanie K. Hutchison to the position.
8. Approve job description for Non-Instructional Tutor position. (see attached)
9. Approve job description for AVID Tutor position. (see attached)
10. Establish AVID Tutor positions at CMS, WMS and WHS for the 2012-2013 school year, to work with individuals and/or students under the supervision of a teacher. Must pass the Para Professional test, be a college student with a minimum of 2.5 GPA, and have strong Math and English background as evidenced by college transcript. Will work up to 9.0 hours per week as indicated by time card and paid from project #14895 (Gear Up / AVID Grant).
11. Angela Acevedo, WES Teacher, **release from employment** during the probationary period, effective September 14, 2012.
12. Dawn Pollard, District Bus Attendant, **release from employment** during the probationary period, effective September 27, 2012.
13. Renai Sparrow, WES Teacher, effective October 3, 2012, replacing Angela Acevedo.
14. Elizabeth E. Smith, CES Teacher Aide, effective October 1, 2012, replacing Julie Vandegrift.

15. Leanna D. Bryan, District Transportation Department 12 month Secretary, effective October 1, 2012, replacing Suzanne Anders.

**2. FINANCE:**

- a) General Fund Budget Summary Info as of September 2012