

Bronson, FL
May 28, 2019
8:20 a.m.

EXECUTIVE SESSION

The School Board of Levy County met in Executive Session this 28th day of May, 2019 at 8:20 a.m. with Board Chairman Brad Etheridge, Paige Brookins, Chris Cowart, Cameron Asbell, Ashley Clemenzi and Board Attorney David Delaney present.

Recommendation to Return to Community School (1): The Board heard information from WMHS Administrator Benjamin Hawkins regarding the student's academic and behavioral progress at WMHS Focus Center. After questioning the student and parent, the Board took the following action:

Student 19-02 (parent and student were present): Superintendent Edison made the recommendation for the remainder of the student's expulsion from WMHS Focus Center be suspended and the student be allowed to return to regular school for the 2019-2020 SY, effective August 12, 2019. After discussion, Chris Cowart moved to approve the Superintendent's recommendation, second by Cameron Asbell. Paige Brookins voted "nay", therefore, the motion carried with majority of the Board's votes.

Expulsion Hearing: The Board heard information regarding a recommendation for expulsion. After the School Administrator, Aimee Mitchell had given testimony, the following actions were taken by the Board.

Student 19-23: (student and parents present) After discussion from the Board Members, school administrator, student and parents, Paige Brookins moved to approve the recommendation of the Superintendent to expel the student for the remainder of the 2018-2019 SY and 2019-2020 SY with the opportunity to attend the BES LLA FOCUS Center beginning with the 2019-2020 school year, and receive counseling services, second by Chris Cowart, motion carried.

REGULAR SESSION

9:00 a.m.

The School Board of Levy County met in Regular Session this 28th day of May, 2019 at 9:00 a.m. with Board Chairman Brad Etheridge, Paige Brookins, Chris Cowart, Cameron Asbell, Ashley Clemenzi and Board Attorney David Delaney present.

Adoption of Agenda: Board Chairman Brad Etheridge said for Good Cause, he asked that the Agenda be amended as follows: **Add Special Facility Construction Account (SFCA) District School Board Resolution for the new CMHS after item "I" and re-alphabetize the remainder of the Agenda.** Paige Brookins made the motion to amend and approve the agenda, seconded by Cameron Asbell, motion carried.

Welcome Visitors: Board Chairman Brad Etheridge welcomed all the visitors and asked if anyone from the audience would like to address the Board. There were none.

School Presentation – SWAT (Students Working Against Tobacco): YTS SWAT Advisor Mrs. Raven Dorminey introduced her SWAT students Shannon Keim, Bristol Dorminey, Kaylee Seamen, Sidney Mekelburg, Julietta Mulligan, Abigail McPeak, CK Swinford and Caleb Black. They read the SWAT Mission Statement and informed the Board as to what SWAT represents. They said all Levy County Schools are "Tobacco Free" school zones and it is not only a rule, it is a law. Mrs. Dorminey gave a PowerPoint presentation of YTS SWAT activities. The students thanked the Board for their support and the Board thanked them for being SWAT students.

2018-2019 Financial Audit Findings: Kim Lake updated the Board on the 2018-2019 State of Florida Auditor General Financial and Federal Single Audit for the fiscal year ended June 30, 2018. She said we didn't have any finding nor deficiencies, including Food Services.

Image Storehouse: Morgan Bennett gave a PowerPoint presentation to demonstrate the new Image Storehouse procedures for maintaining documents. He said SBLC has cancelled its service with Yellow Folder and has transitioned to Image Storehouse, which is similar to Yellow Folder. He said the cost of Image Storehouse is approximately \$21,000 and the cost for conversion is approximately \$15,000.

Calendar Update and SBLC/LCEA MOU: John Lott said the Memorandum of Understanding (MOU) for the new contract language as outlined in the tentatively-agreed upon Board Proposal #19 for the 2019-2020 school year was voted on Friday, May 24, 2019 and the MOU passed with the majority of “yes” votes. He asked Melody Carson for the vote counts and she said there were 204 “yes” and 77 “no” votes to revise the 2019-2020 SY calendar as follows:

- Establishes two (2) “No Touch” teacher workdays during pre-planning.
- Reduces student attendance days from 180 to 177 and replaces them with three (3) 8:30 a.m. to 2:30 p.m. School Improvement Days (SIP). Only Early Release days for exams will remain in the 2019-2020 district calendar.
- Revised the work hours on Professional Development Days to 8:00 a.m. to 3:30 p.m.

After discussion, Chris Cowart moved to approve the revised 2019-2020 District School Calendar and the SBLC/LCEA MOU, second by Paige Brookins, motion carried.

Special Facility Construction Account (SFCA) District School Board Resolution for the new CMHS: John Lott and Greg Kelley, CRA said the deadline to complete and submit the paperwork for the new CMHS Special Facility Construction Account (SFCA) to DOE in Tallahassee is June 1, 2019. The paperwork includes the District School Board Resolution, Final Phase III Plans Certified, the Not to Exceed Cost Per Student Station Agreement, and the Bid Advertisement Agreement. After discussion, Paige Brookins moved to approve the Special Facility Construction Account (SFCA) Board Resolution for the new CMHS, second by Chris Cowart, motion carried.

Master Board Presentation: Tina Pinkoson introduced April Griffin, from FSBA and said she provided the training to Superintendent Edison and the Board members for re-certification. Mrs. Griffin said with only one new Board member, they were only required to complete eight (8) hours of re-certification training. She said one of their assignments was for the group to develop a mission statement for their Levy County Leadership Team. She asked Cameron Asbell to read their mission statement entitled, “Passport: Who are WE?”. Tina Pinkoson said there are only 17 Master Boards in the state of Florida out of 64 counties. Superintendent Edison and the Board members signed the mission statement and it will be displayed in the Board Room, along with the new Master Board Plaque. She congratulated them and presented them with their new plaque.

Approval of Minutes: Chris Cowart moved to approve the minutes of the May 14, 2019 Board meeting, second by Cameron Asbell, motion carried.

Consent Agenda: After discussion, Cameron Asbell moved to approve the Consent Agenda, second by Ashley Clemenzi, motion carried.

1. GENERAL ITEMS:

a) Employee Status Changes / Recommendations:

1. ***Request approval*** of the job description for **Director of Accountability**.
2. ***Request approval*** of internal transfer of Barbara Rivers ***from*** Director, Information Systems/Technology ***to*** Director of Accountability, ***effective*** May 28, 2019.
3. ***Request approval*** to increase the hours of the part-time CKS Health Aide position, ***from*** 4 hours ***to*** a 7.5 hour full-time position, ***effective*** May 28, 2019.
4. ***Request approval*** to increase the hours of the part-time CKS Bookkeeper position, ***from*** 4 hours ***to*** an 8-

hour full-time position, *effective* May 28, 2019.

5. ***Request approval to delete*** the Assistant Superintendent position, *effective* May 28, 2019.
6. ***Request approval to delete*** the District MIS Data Entry Clerk position, *effective* June 30, 2019.
7. Carrie Tomlin, CKS Teacher, 6th Grade, ***resignation***, effective June 3, 2019, and ***payment for any unused leave***, original hire date August 12, 2013.
8. David Tomlin, CKS Teacher, Vocational, ***resignation***, effective June 3, 2019, and ***payment for any unused leave***, original hire date March 3, 2014.
9. Kimberly Bishop, CKS Teacher, Math M/J, ***resignation***, effective June 3, 2019, original hire date August 5, 2004.
10. Susan Gruber, District Hospital/Homebound Teacher, ***resignation*** from employment to ***participate in DROP***, effective June 1, 2019 and ending May 31, 2024.
11. **(Board approved 5/14/19)** - Shelby Rodgers, WMHS Teacher, AG., ***resignation***, effective June 14, 2019, original hire date August 3, 2016, ***amend*** to add and ***payment for any unused leave***.
12. Miriam Davis, CES Teacher Aide, ***resignation*** from employment to ***participate in DROP***, effective May 1, 2019 and ending April 30, 2024.
13. Charity Reed, WMHS Food Service Worker, ***resignation***, effective May 31, 2019, original hire date August 7, 2018.

b) Illness-In-Line-of-Duty:

1. Jeffery Tindale, BES Custodian, May 17, May 20-24, May 28-30, 2019, (8 hours daily), and May 31, 2019 (5 hours daily).

c) Professional Leave Requests:

1. Dr. Rosalind Hall, Director ESE/SS, Mental Health Conference: Healthy Minds, Healthy Future, April 30-May 3, 2019, Kissimmee, FL., travel expense paid from Project #11024 F2019.
2. Dr. Rosalind Hall, Director of ESE/SS, Florida CASE/NEFEC ISRD Summer Leadership Institute, June 9-14, 2019, Bonita Springs, FL., travel expense paid from Project #40230 F2019.
3. **(Board approved 5/14/19)** - ISRD Principals' Summer Institute 2019, June 18-19, 2019, Orlando, FL., travel expense paid from Project #14939, for the following: ***amend to add*** Dr. Rosalind Hall, Director of ESE/SS, ***and*** Tim McCarthy, Principal, BMHS.
4. Lauren Whitehurst, JBES Teacher, Reading Coach, World-Class Instructional Design and Assessment (WIDA) Workshop, May 5-7, 2019, Orlando Technical College, FL., travel expenses paid from Projects #40293 F2019 and #40220 F2019.
5. Kimberley McLean, District ESE/SS Teacher, VI, Florida Standards Alternate Assessment Performance Task and Datafolio update, July 22-23, 2019, Tampa, FL., all traveled covered by Measured Progress, no cost to Board.
6. Melody Carson, LCEA President, Florida Education Association Governance Board, May 17-18, 2019, Orlando, FL., sub and travel expenses paid from LCEA Project #14935.

7. Kimberly Nivala, WMHS Teacher Vocational, Certified Certiport Educator Conference, , June 16-19, 2019, Orlando, FL., travel expenses paid from Project #15322.
8. Food School Nutrition Association Leadership Training, June 7-8, 2019, Tampa, FL., travel expense paid from Project #41000, for the following:
 - Julia Oberst, Coordinator, Food Services
 - Natalie Warren and Marianne Sedor, Food Service and Nutrition Specialists
9. Teresa Pinder, District LATS Specialist, ESE/SS, R-Lasts Duties for Flagler and Putnam Counties, June 18-20, 2019, Palatka, Bunnell and Palm Coast, travel paid from Project #40290 F2019.
10. AVID Summer Institute 2019, June 24-27, 2019, Tampa, FL., for the following and travel paid as listed:
 - **Paid from Project #14897:** John R. Lott, Jr.
 - **Paid from Projects #14897 and #40241 F2019:**
 - BMHS:** Michelle Barber, Sherrie Schuler, Sheila Rome and Lesa Fronabarger
 - **Paid from Project #40241 F2019:**
 - WES:** Jaime Handlin, Emily Hancock, Jenny Adkins, Renai Sparrow, Pricilla Fugate, Tamara Lutz, Michelle Ruiz, Marissa Schultz, Cecilie Shealy, Rebecca Childs
11. 2019 Summer Leadership Conference, July 8-10, 2019, Ponte Vedra Beach, FL., mileage paid from Project #10030, meals and hotel paid from Project #14890INTRN, for the following:
 - CES:** Michael Homan, Kelly Gore, Salinda Wiggins, Heather Rawlins, Aimee Mitchell, Randi Beauchamp
12. Advanced Placement (AP) Annual Conference, July 18-20, 2019, Orlando, FL., travel expenses paid by Florida Partnership Direct, no cost to Board, for the following:
 - District:** Valerie Boughanem, Coordinator, ESOL/Testing
 - BMHS:** Tim McCarthy, Principal
 - CKS:** Kathryn Lawrence, Principal
 - CMHS:** Matt McLelland, Principal
 - WMHS:** Joshua Slemple, Principal
13. State CTE Workshop, June 6-7, 2019, Tallahassee, FL., all travel and hotel paid directly by Florida Association of Career and Technical Education Conference, (FACTE), no cost to Board, for the following:
 - BMHS CTE Teachers:** Brian Myers and Michael Wilson
14. Michael Wilson, BMHS Teacher, CTE, Florida Association of Career and Technical Education Conference (FACTE), July 15-17, 2019, Orlando, FL., mileage and meals paid from Project #40201 F2020.

d) Student Trip Requests:

1. WMHS JROTC to JROTC Certification Camp, June 10-14, 2019, Camp Shands, Hawthorne, FL., chaperone Chief Daryl Richardson, 15 students, one county bus, travel expenses paid from Project #14890.

2. WMHS FFA Livestock Judging Clinic, July 14-20, 2019, Torrington, Wyoming, chaperones Brad Etheridge, Shannon Etheridge, Baylee Etheridge, Austin Skipper, four (4) students, private vehicle to airport, commercial airlines, rental car in Wyoming, no cost to Board.
3. BMHS FFA Livestock Judging Camp, June 2-6, 2019, Manhattan, Kansas, chaperones Kelby Barber, Jennifer Surles, three (3) students, one county van, travel expenses paid from Project #14920, (internal accounts).
4. YTS FFA to FFA State Convention, June 9-14, 2019, Orlando, FL., chaperones Deneé Hurst, three (3) students, county vehicle, travel expenses paid from Project #14890INTRN.
5. State Baseball Tournaments, May 21-24, 2019, Fort Myers, FL., sub and mileage paid by District, Project #11038, hotel and meals paid from Project #14890INTRN, for the following schools:

CMHS: Chaperones Kyle Parnell, Brent Slaughter, Josh Wasson, Dale Stone, Avery Baker, Shari Parnell, Dallas Locke, 17 students, one county bus.

WMHS: Chaperones Jim Smith, Nathaniel James, 22 students, and one county bus.

6. **(Board approved 5/14/2019)** - FFA State Convention, June 9-14, 2019, Orlando, FL., travel expense paid from Project #15300, for the following schools:

WMHS: Chaperones Natalie Couey, Austin Skipper, Shelby Rodgers, Scarlett McGowan, 32 students, county van, county bus, ***amend to add*** a private vehicle.

e) Administrative Services:

1. Contracts and/or Agreements:

- i. Special Facility Construction Account (SFCA) District School Board Resolution for the new CMHS.
- ii. 2018-2019 Transportation Agreement between the School Board of Levy County and the School Board of Marion County.

f) Instructional Services:

1. Contracts and/or Agreements:

- i. 2019-2021 Dual Enrollment Articulation Agreement between the University of Florida and the School Board of Levy County.
- ii. 2019-2020 Dual Enrollment Articulation Agreement between the Santa Fe College and the School Board of Levy County.

2. FINANCE:

- a. General Fund Budget Summary Info and Financial Statements for April, 2019.
- b. Budget Amendments 16A #18-00026 & 16B #18-00027.
- c. Bid Requests:
 - i. Request permission to extend the following annual bids through the 2019/2020 fiscal year at the same rates and conditions as originally bid for 2018/2019, for the following:

Bid No. 17-01 Various Categories of Furniture and Equipment

17-02 Liquid Propane
18-01 Ceiling Tile and Grid
18-02 Floor Tile
18-03 Pest Control
18-04 Motor Oil

- ii. Permission to call for bids for the following annual items / services for the 2019-2020 school year, with bids being awarded at the June 25, 2019 Board Meeting, for the following:

Petroleum Products
Summer Re-Roofing Projects

Superintendent's Comments/Recommendations: Superintendent Jeffery Edison said this is a said time of the year at the end of the school year when some employees move on to new chapters in their lives, but also, happy times for the graduating seniors as they move on to new chapters in their lives.

Board Comments: Paige Brookins said all the graduations have been very unique and the student speeches have been great. She said congratulations to all the graduates. She asked Superintendent Edison for an update on how the Substitute Program is going. She said she enjoyed working with the committee on revising the calendar without the early release days and the newly added school improvement days. Chris Cowart said the CKS SALT Program had five (5) students in the program that successfully passed the test and received certificates. He thanked the people who assisted and supported the students as they went through the program. He congratulated the graduates and wished them well as they move on to college or work. Cameron Asbell said this is a very proud time of the year for students and parents to see their child succeed and graduate, whether it be high school, middle school or kindergarten graduation. He said all the students are excited for the end of the year and look forward to the next chapter in life. Ashley Clemenzi said YTS graduation for 5th and 8th grades will be Thursday, May 30th and Friday, May 31st. She said this is her first year as Board member and she has had a great time. She said she enjoyed participating in the Master Board Training. Brad Etheridge said he is "die-hard" Williston supporter, but enjoys the rivalry with the other Board members and Levy County schools. He said competition is good for the moral of the Board, the communities and the students. He said congratulations to WMHS as the 1A State Champions and CMHS as the runner up. He said WMHS graduation is tonight and he hopes all the students do well on the EOCs this week.

There being no further business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

Jeffery R. Edison, Secretary

Bradley Etheridge, Board Vice Chairman