

AGENDA
November 16, 2004

Executive Session
8:45 A.M.

A) Expulsion Hearings

9:30 A.M.

B) Call to Order, Invocation and Pledge of Allegiance

C) Superintendent and School Board Members Swearing in Ceremony

D) Board Reorganization

E) District Report

F) Approval of Minutes of November 2, 2004 Board Meeting

G) Welcome Visitors

H) Advertisement of Annual Salary for School Board Members: Superintendent

I) Administrative & Support Services: Jeff Davis & Staff

1. Construction Update: Jeff Davis/Ted Alexander

J) Item(s) Withdrawn from Consent Agenda

K) Consent Agenda:

1) General Items:

- a) Resignations
- b) Illness-in-Line-of-Duty Leave Requests
- c) Professional Leave Requests
- d) Student Trip Requests
- e) Instructional Services:
 1. 2005-2006 Arts in Education Grant Application
 2. Contracts and/or Agreements
- f) Administrative & Support Services:

1. Levy School District Tentative Facilities Work Program
 2. Amendment #1 to Attachment 05-025-A9 to NEFEC Contract
- g) Recommendations
 - h) Correction to September 21, 2004 Board Meeting Minutes
- 2) Finance:
- a) Budget Amendments #3-A and #3-B
 - b) Financial Statement for October, 2004
 - c) Internal Audit Report and School Responses
 - d) Amendment of Instructional and ESP Salary Schedules

L) Superintendent's Comments and/or Recommendations

PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION.

**Consent Agenda
November 16, 2004
8:45 A.M.**

1) General Items:

a) Resignations:

1. Ryan Tyson, B.H.S. Middle Grades Coordinator of Safe & Healthy Community Learning Centers, Nov. 18, 2004.
2. Tonya Colson, B.E.S. ESE Teacher Aide, Nov. 19, 2004.
3. Justin Houliker, B.H.S. LASER student, Oct. 28, 2004.

b) Illness-in-Line-of-Duty Leave Requests:

1. Cecilia Jackson, B.H.S. Food Service Worker, Oct. 22, 25-29, 2004.

c) Professional Leave Requests:

1. Cheryl Galpin, Personnel Specialist, Nov. 30 (p.m.) – Dec. 2, 2004, DOE Partnership Training, Tall., FL (project 19060).
2. Andrea Smith, C.K.S. Pre-K Aide, Nov. 18 (p.m.) – 19, 2004, Strategies for Pre-K/Kg Seminar, Orlando, FL (project 1372).
3. W.M.S. Teachers, John Ellis and Marianne Rutherford, Dec. 5-7, 2004, Premier Math Workshop, Orlando, FL (project 452401).
4. Rosalind Hall, ESE Director, and Linda Yon, C.E.S. Speech/Language Teacher Nov. 30-Dec. 2, 2004, DOE ESE Programs and Speech/Language Meeting, Tampa, FL (project 452302).
5. Jennifer Huguley, B.E.S. 4th Grade Teacher, Nov. 16-17, 2004, Melissa Forney Writing Workshop, Tall., FL (project 452401).
6. James Baker, W.H.S. PE Teacher, Dec. 2-4, 2004, FACA State Football/Weightlifting Clinic, Orlando, FL (school internal funds).

d) Student Trip Requests:

1. Youth Crime Watch Sponsors and chaperones, Middle School Teen Summit, Camp Blanding, FL (paid by N.E.F.E.C.):

Nov. 21-23, 2004: Deputy Donna Roe, 2 students who are presenting, private automobile

Nov. 22-23, 2004: Tina Wilkerson and Bruce McCosar, B.H.S., Carmela Sementelli, C.M.S., Valerie Smith, C.K.S., Chuck Gatton,

Y.T.S., 28 students, 1 bus (Deputies Ken Maddox and Steve Ellis, chaperones, driving separately)

2. Earleen Williams, W.H.S. Home Ec Teacher, 5 students, private vehicle, Nov. 19, 2004, FCCLA District Meeting, Palatka, FL (project 15300).
 3. Carmela Sementelli, C.M.S. Youth Crime Watch Sponsor, and chaperones, Yvonne and Tommy Rogers, 10 students, rental of 2 vans, Nov. 17-19, 2004, YCW 5th Annual Statewide Convention, Kissimmee, FL (paid by N.E.F.E.C.).
 4. C.E.S. 4th Grade Teachers, Carrie Holland, Susan Matthews, Jean Brown, Tamela Arrington, and Kimberly McKenzie, intern, and parents (TBA), 86 students, charter bus, Nov. 18, 2004, educational field trip to St. Augustine, FL (school internal funds).
- e) Instructional Services:
1. 2005-2006 Arts in Education Grant Application (attachment #1).
 2. Amendment of the following Purchase Services Agreements, to serve the growing number of students requiring Speech/Language Pathology services (paid from project 452302):
 - a. Lindsay Rist-Smith, increase in hours from 7.5 per week to 12 per week.
 - b. Special Communications, LLC, increase from 37.5 hours per week to 45 hours per week.
- f) Administrative & Support Services:
1. Levy School District Tentative Facilities Work Program (attachment #2).
 2. Amendment #1 to Attachment 05-025-A9 to Contract 732-05-025 with N.E.F.E.C., changing the amount from \$8,000 to \$6,720 that Levy County will receive from N.E.F.E.C. for the Safe and Drug Free Schools program.
- g) Recommendations:
1. Appointments and/or Transfers:
 - a. Tamera Forgey, W.H.S. ESE Teacher Aide, Nov. 8, 2004, position approved October 5, 2004.
 - b. Georgia A. White, C.M.S. Language Arts Teacher, **out-of-field** (certified in Elem. Ed K-6 and ESE K-12), Nov. 15, 2004, replacing Joe Lowe.
 2. Payment to the following personnel for supplemental activities during 2004-2005:

Site	Employee	Supplement	SP#	Date
C.K.S.:	Sherie Johns	Peer Teacher	410 (add)	11/01/04
C.H.S.:	Nathaniel Davis	Testing Coord.	535 (add)	08/03/04

Y.T.S.: Charles Dillon Testing Coord. 535 (add) 08/03/04

3. Carol Heffernan, H/H Teacher, **decrease** hours from 17.5 per week to 13.5 per week, effective Nov. 1, 2004 (requested by Ms. Heffernan).

4. Establish 7.5 hour/day ESE Teacher Aide position at B.E.S., to provide services to ESE students in the Pre-K/Disabilities classroom, paid from project 452302.

5. **Additional Hours:**

W.H.S.: Aimee Lowyns up to 2 hrs./week, to provide French instruction to W.H.S. H/H student, plus mileage paid from project 1102

District: Terri Pogue up to 2 hrs./week, to provide instruction to a non-English speaking school age student at the LC Jail, paid from project 1540 (ESOL)

h) Correction to September 21, 2004 Board meeting minutes as follows under:

Student Trip Requests:

5. District Student Government Meetings:

November 17, 2004, rather than Nov. 11, 2004: Williston High School

March 30, 2005, rather than March 30, 2004: Cedar Key School

2) Finance:

a) Budget Amendments #3-A and #3-B (available at meeting).

b) Financial Statement for October, 2004 (available at meeting).

c) Davis Monk & Company Internal Account Audit and school responses (attachment #3).

d) Amendment of Instructional and ESP Salary Schedules, to allow payment to the following personnel for:

Opening and Staffing of Shelters during Hurricane Jeanne, paid hourly rate of pay (payment application in process for reimbursement from FEMA):

Employee	Hours
Alexander, Theodore	13.50
Allison, Wendy	14.25
Barber, Betty	33.00
Baylor, James	3.00
Beauchamp, Cheryl	16.00
Beaulieu, Edward	24.50
Berryhill, Tina	3.00
Clark, Gary	9.00

Clary, Sylvia	30.50
Clemons, Robert	1.00
Conner, Joseph	9.50
Crooms, Josie	6.00
Davis, Jeffery	30.00
Durrance, Robert	10.00
Durrance, Linda	7.50
Edison, Jeffery	9.00
Faircloth, Daniel	10.00
Harris, Kenneth Wade	6.50
Hiers, Marla	6.00
Holmes, Glyn	12.50
Huber, McSween	18.50
Jacobs, Wealthy	16.00
Jones, Deborah Denise	16.00
Manuel, Katherine	33.50
Martin, William L.	.50
Mashburn, Kelly	39.50
Maxwell, Marilyn	33.00
Mincey, Linda	16.00
Neal, James	7.50
Nicholson, Mary	2.50
Prevatt, Franklin	11.00
Richards, Joyce	2.50
Rolfe, Brenda	33.00
Rutledge, Sylvia	8.00
Skinner, Sandra	1.00
Hawkins-Smith, Bernita	26.00
Stout, Jeffery	22.00
Surles, James	9.00
Turner, Rick	9.00
Turnipseed, Robert	14.00
Traylor, Terrence	9.00
Tyson, Steven	21.00
Wallace, Paul	8.50
Ward, Gerald	3.50
Welborn, Jesse Kent	8.00
White, Sammie	22.00

After School ESOL Tutoring, 3 days/week, 1 hr./day, paid hourly rate of pay from project 442907:

J.B.E.S.: Gigi Beckham, effective Nov. 18, 2004
W.E.S.: Jeanne DuBois, effective Sept. 20, 2004

Before and After School Remediation, Assessment & Parent Conferences, beginning November 4, 2004 through May, 2005, paid hourly rate of pay from project 4524011:

W.M.S.: Sharon Blatz

Kurzweil Training, (a computer system that can scan text and create a recording of the text, allowing students that have reading disability access to text outside of their reading ability) C.M.S., Nov. 18, 2004, 3:30 – 5:30 p.m., paid hourly rate of pay from project 452401:

Teachers: LaVerne Bell, Mary E. Davis, Patricia Griffith, Jack Hughes, Roberta Kidd, Andrew Kidd, Jerrine McClelland, Mark Roberts, Sue Slaughter, Fidah Williams

Teacher Aide: Jennie Sharp

Gifted Teachers Meeting, School Board Office, Dec. 6, 2004, 3:30 – 4:30 p.m., paid hourly rate of pay for up to 1 hour from project 1102:

Salinda Nobles, Brenda Coulter, Laurie Beauchamp, Donna Smith, Melinda Leko, Carol Heffernan