

**AGENDA**  
**September 8, 2009**  
**7:00 p.m.**

- A) **Call to Order, Invocation and Pledge of Allegiance**
- B) **Approval of Minutes of August 18, 2009 Board Meeting**
- C) **Public Hearing – Final 2009-2010 Millage and Budget**    Bob Clemons
- D) **District Report**
  - 1.    Presentation – Department of Health:        Jeff Edison / Liz Powers
  - 2.    Overview-MIS / Technology Department:    Rob Ice
- E) **Welcome Visitors**
- F) **Personnel Recommendation**            Superintendent
- G) **Consent Agenda**
  - 1.    **GENERAL ITEMS:**
    - a)    Employee Status Changes
    - b)    Personal Leave in Excess of Six (6) Days
    - c)    Professional Leave Requests
    - d)    Administrative Services:
      - 1.    Contracts and/or Agreements
        - a.    Agreement with North Florida YMCA
        - b.    Interlocal Agreement for Crossing Guard - Cedar Key School
        - c.    Agreement with NEFEC – Facilitate Virtual Instruction
  - e)    Instructional Services:
    - 1.    Contracts and/or Agreements
      - a.    2009-2010 School Improvement Plans
      - b.    2009-2010 Statewide Provider Agreement with Early Learning Coalition for VPK with Public School Addendum
      - c.    2009-2010 SES Provider Contracts
  - f)    Recommendations

**2. FINANCE:**

- a) Amendment of Instructional and ESP Salary Schedules

**H) Superintendent's Comments / Recommendations**

**I) Executive Session**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED  
BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION**

**Consent Agenda  
September 8, 2009  
7:00 p.m.**

**1) GENERAL ITEMS:**

**a) Employee Status Changes:**

1. Nancy White, Bus Driver, **resignation**, effective August 17, 2009, and payment for any unused leave.
2. Christine C. Faircloth, C.E.S. Teacher, resignation from employment to **participate in DROP**, beginning October 1, 2009 and ending September 30, 2014.
3. Wendy Dever, W.E.S. Teacher, **resignation**, effective August 28, 2009.
4. The following **status funding changes**, effective August 17, 2009:

Laura Storm (District)	<b><u>From:</u></b>	<b><u>To:</u></b>
	60% 1102 (0021)	34% 1102 (0021)
	10% 492303 (0241)	33% 1102 (0051)
	10% 492303 (1011)	33% 1102 (0053)
	10% 492303 (0041)	
	10% 492303 (0092)	
Amy Langworthy (BES)	100% 4310000	100% 1103
Danielle Ernst (BHS)	100% 1103	100% 4310000
Andrew B. Moon (BHS)	100% 1103	100% 4310000

5. Stephen Masyada, W.H.S. Teacher, **increase hours worked** from 4.0 hours per day to 7.5 hours per day, effective August 17, 2009.
6. Garrett L. Johnston, C.H.S. Custodian, **resignation**, effective September 2, 2009, and payment for any unused leave.
7. Caryn Ruano, C.M.S. Teacher, **resignation**, effective August 31, 2009.
8. Phyllis Rutter, District Payroll Clerk, **transfer** to Sr. Payroll Clerk, effective September 16, 2009, replacing Pamela H. McElroy.
9. Kathryn Agnoli, District 12 Month Secretary - Transportation, **transfer** to Payroll Clerk, effective September 16, 2009, replacing Phyllis Rutter.

**b) Personal Leave in Excess of Six (6) Days Leave:**

1. Regina Appling, J.B.E.S. PreK Teacher, August 17 – November 20, 2009, at employee's request, *rescind* Board Approval of June 2, 2009 and *cancel* leave, employee will return on August 17, 2009 for the 2009-2010 SY.
2. Weawdao Scott, C.E.S. Custodian, 8.0 hours per day, July 27 through August 11, 2009.
3. Stephanie Whitehurst, J.B.E.S. Teacher, December 1 – 18, 2009, 7.5 hours per day.

**c) Professional Leave Request:**

1. Annual Federal Programs Technical Assistance Forum (FASFEP and ECTAC), September 16 – 18, 2009, Daytona Beach, FL, paid from District Title Funds project #4024012:  
  

Linda Durrance, Coordinator Title Programs	Anna G. Mikell, Secretary
Kathryn Lawrence, Coordinator SIP	Lori Lott, Secretary
2. Dallas Locke, C.H.S. Ag Advisory, September 10 – 13, 2009, attend Session 2 of Florida Agriscience Education Leadership Program, Milton, FL, all expenses paid by program, sub only cost to Board.
3. Florida Association for Media Education (FAME) Conference, September 30-October 2, 2009, Orlando, FL, sub only cost to Board: Donna Lovvorn (WES) and Laura Byrd (JBES)

**d) Administrative Services:**

1. Contracts and/or Agreements:
  - a. Approval of Agreements with North Florida YMCA for the 2009 Summer Day Camp Program and the 2009-2010 After School Program at Bronson Elementary (on 9 week probationary period), Joyce Bullock Elementary and Yankeetown Schools
  - b. Approval of Interlocal Agreement with City of Cedar Key for School Crossing Guard for 2009-2010 SY
  - c. Approval of Agreement with NEFEC to facilitate and negotiate with Virtual Instruction Providers in accordance with SB 1676 for the 2009-2010 SY

**e) Instructional Services**

1. Contracts and/or Agreements:

- a. 2009-2010 School Improvement Plans (in Board Packet per district)
- b. 2009-2010 Statewide Provider Agreement with Early Learning Coalition for VPK with Public School Addendum (attachment #4)
- c. Agreements with the following organizations to provide Supplemental Education Services for 2009-2010:
  - aa. ABC Appletree, Inc;
  - bb. Academic Achievers / Consultants
  - cc. ACES Tutoring
  - dd. After School Programs, Inc.
  - ee. Alachua Academics
  - ff. ATS Project Success
  - gg. Alpha Academic Services, Inc.
  - hh. Club Z! In-Home Tutoring Services, Inc.
  - ii. HE-LPS, Higher Expectations-Learning Promotes Success
  - jj. Si2 Supplemental Instructional Services, Inc.
  - kk. Sylvan Learning Center (H&R Enterprises, LLC)
  - ll. Twister Tutors, Inc.
  - mm. A++ @ JFK Tutoring

**f) Recommendations:**

1. Appointments:

- a. Mary Sue Butler, B.H.S. Teacher, effective August 18, 2009, replacing Joyce Beasley.
- b. Erica M. Jacobs, B.H.S. Teacher, effective August 18, 2009, replacing Jennifer Hagan.
- c. Kristin M. Pegler, W.E.S. Teacher, effective August 18, 2009, replacing Aimee Watkins.
- d. Earl A. Wyckoff, W.H.S. Teacher, effective August 20, 2009, replacing James Siira.
- e. Brandy Lynn Karwan, W.H.S. Health Aide, effective August 20, 2009, replacing Laurel Barwick.
- f. Rebeca Savona, J.B.E.S. ESOL Aide, 7.5 hours per day, effective August 21, 2009, paid from project #110374.
- g. Miriam Davis, C.E.S. ESOL Aide, 7.5 hours per day, effective August 21, 2009, paid from project #110374.

- h. Ginger W. Fuller, C.H.S. ESE Teacher, effective August 17, 2009, temporary replacement for vacancy position (Mark Lundy).
  - i. Holly Thompson, Bus Driver, effective September 9, 2009, replacing Nancy White.
  - j. Kimberly H. Hank. B.E.S. Teacher Aide, effective August 20, 2009, ***amend to*** replacing Selena Surles who replaced Lori Lott.
2. Other Personnel Services (OPS) position of W.H.S. CNA Instructor for the 2009-2010 school year, effective September 2, 2009, up to 3.0 hours per day, not to exceed a total of 165 hours per semester, and the appointment of Margo Algarro to the position, paid from Carl Perkins project #402013.
  3. Establish CDE student position at CHS, 6.0 hours per day, effective August 24, 2009 and appointment of Matthew D. Bray to fill position, paid from general funds.
  4. Establish CDE student position at District Office, up to 20 hours per week, effective September 1, 2009 and appointment of Sara Shouse to fill position, paid from District Title I funds project #4024012.
  5. Establish a Certified Occupational Therapist Assistant position within the Exceptional Student Education / Student Services Department, job description attached.
  6. Establish an 11 month District Math Coach position, 7.5 hours per day, paid by Title I 1003A and 1003G grant money, job description attached.
  7. In keeping with requirements of differentiated accountability, establish one (1) instructional position at WHS to assist students scoring Level II or below in Reading, effective September 9, 2009 and paid from general funds 1103.
  8. Establish CDE student position at BES, 3.5 hours per day, effective September 4, 2009 and appointment of Nancy Alfonso to fill position, paid from general funds.
  9. Establish CDE student position at WMS, 4.0 hours per day up to 20 hours per week, effective September 9, 2009 and appointment of Caleb Madeiros to fill position, paid from general funds.

**g) Family Medical Leave Request:**

1. Stephanie Whitehurst, J.B.E.S. Teacher, September 3 – November 30, 2009.

## 2) FINANCE:

- a) Approval of the Annual Financial Report for FYE 2008-09 with supporting schedules and notes, and the Annual School District Program Cost Report for 2008-09. All original documents to be submitted to Department of Education, Office of Funding and Financial Reporting, by September 11, 2009. (copies available at the meeting)
- b) Amendment of Instructional and ESP Salary Schedules to allow payment to the following personnel for:

- **WMS 21<sup>st</sup> After-School Century Program**, up to 12 hours each per week on as needed basis, paid regular rate of pay from project #402903:

Thomas Bennett, Lydia Bridges, Deanna Conner, Katia Cruz-Vera, Christopher Curry, Catherine Davis, Ronna Davis, Tammy Davis, John Ellis, Amy Guevara, Drue Hamilton, Sheri Higgins, Elizabeth Horner, Karen King Thompson, Barbara Leathers, Melissa Lewis, Patti Mikell, Mara Phillips, Andrea Lawrence, Devora Patterson, Amber Philpot, Sandra Reckseit, Sharon Sandlin, Heather Schmitt, Joshua Slem, Patricia Spradling, Mary Ann Thompson Hill, Vicky Traylor, Trent Viau, Carmen Ward, Marcy Young, Regina Appling, and Sara Walters

- **WMS Homework Website Training**, up to 6 hours each, to be trained to assist parents in learning how to use the homework site, paid from Title funds, project #402401: Catherine Davis, Drue Hamilton, Elizabeth Horner, Thomas Morgan Bennett and Trent Viau
- **District Advisory Council Meetings** – provide child care, regular rate of pay, not to exceed 18 hours as indicated by time cards, starting September 10, 2009 through May 30, 2010, paid from project #4024012: Sharron Cuthbertson, Robin Romagnolo, Tanya Mercer and Lori Lott
- **District Advisory Council Meeting** – provide Spanish interpretation, regular rate of pay, not to exceed 3 hours as indicated by time card, at the September 10, 2009 meeting, paid from project #4024012: Jan Noble
- **SES School Site Facilitators for the 2009-2010 SY**, to observe tutoring sessions and assist in gathering data and documentation for Student Learning Plans, paid hourly rate of pay for up to 20 hours total as indicated by time cards, from Title I project #4024012: Jennifer Huguley (BES), Donna Leggett (BHS), Kari Wasson (CES), Linda Campbell (CKS), Lois Solly (CMS), Kim Milton (JBES), Chloe Gabriel (WES), Thomas Morgan Bennett (WMS), Natalie Steinberg (YTS)
- **Preparation for ESE Professional Development Training** (Functional Behavior Assessment and Positive Behavior Intervention Plan), held September 9, 2009, up to 4 hours as indicated by time cards, paid stipend rate

of pay from IDEA-B project #402302: Donna Racheal Almeida

- **Assist with YTS Positive Behavior Program (PBS)**, during Summer 2009 for up to 2 days, paid instructional stipend rate of pay from project #19083 (Board Member Special Allocation Fund - Turner): Candy Prescott
- **Provide Hospital/Homebound instruction (1-5 hours per week per student as needed) during the 2009-2010 school year**, paid hourly rate of pay, plus travel, from projects 1102 and 1103:

Teresa Collins	Suann Dupont	Fidah Williams
Laura Byrd	Freida Strickland	Susie Slaughter
Christina Smith	Marcia Baughn	Michelle Crawford
Rachael Almeida (Summit Academy Students Only)		

- **Mapping industry certification into the curriculum and academic integration**, September 19, 2009, up to 3 hours each at regular rate of pay, paid from Progress Energy Grant through Levy County Schools Foundation, mileage to be paid from project #402012: Kim Nivala, Penny Bailey, Rebecca Zimmerman Mack, Christina Smith, Frankie Lee and Carol Jones

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DATE	Training	
August 12, 2009	iMovie Technology Training	
8:30 – 11:30 a.m. Pro-rated STIPEND RATE Paid from Title I Project #402401	<u><b>CES</b></u> <i>Amend to add</i> <u>Instructional:</u> Christine Faircloth	

- Deep FRI Training, June 9, 10 and 11, 2009 at BHS, paid stipend rate of pay from project #402201: Albert Cooksey

- c) Approval of 2009-2010 School Board Member Salary, calculated in accordance with sections 145.19 and 1001.395, F.S., at \$26,503.00 for Levy County School Board Members.