

CHAPTER 4.00 - CURRICULUM AND INSTRUCTION

4.39 – Non-School Related Travel

POLICY:

The following provisions shall apply to trips in which students and teachers voluntarily and individually participate and which are not sponsored, endorsed, or supported by the School Board within the scope of the regular instructional program.

1. Trips shall be organized between the individual participants and any sponsoring agency and that relationship shall be expressed in descriptive literature.
2. The School Board shall not be involved in the curriculum, itinerary, or selection of advisors for the trip.
3. Promotional activities and literature shall not include the name of the individual school or School Board nor be distributed through the school.
4. Class time may not be used for planning or advertising such trips.
5. Participation in such travel by employees and students shall be subject to the District's leave and attendance policies.
6. School employees, acting as individuals, may be permitted to meet prospective student travelers during non-school hours on schools premises with prior approval from a school administrator. Signs notifying participants this is not a school sponsored event must be clearly displayed. If a school employee is found not adhering to this process, future meetings on school property will not be permitted.
7. Chaperones/organizers of trips by groups of students planning to travel under the auspices of an individual or non-school agency must advise the parents/guardians and emancipated students in writing that the travel is neither authorized nor sponsored by the school.
8. Under no circumstances may school activity accounts (internal accounts) be used as a depository/disbursement source for funds for non-school sponsored trips.

STATUTORY AUTHORITY:

1001.41 (2), 1001.42 (17), F.S.

LAWS IMPLEMENTED:

1001.42 (1), 1001.43 F.S.

HISTORY:

Adopted: 06/17/97

Revision Date(s): 12/03/02, 12/8/20

Formerly: