

AGENDA
November 3, 2009
7:00 p.m.

- A) **Call to Order, Invocation and Pledge of Allegiance**
- B) **Approval of Minutes of October 20, 2009 Board Meeting**
- C) **Bids – RFP for Line of Credit (Loan Resolution Board Approved 10/20/09)** Bob Clemons
- D) **Welcome Visitors**
- E) **Consent Agenda**
 - 1. **GENERAL ITEMS:**
 - a) Employee Status Changes
 - b) Illness-In-Line-Of-Duty Leave Requests
 - c) Professional Leave Requests
 - d) Student Trip Requests
 - e) Recommendations
 - f) Family Medical Leave
 - 2. **FINANCE:**
 - a) Budget Amendments #4A and #4B (available at meeting)
 - b) General Fund Budget Summary – previous month (available at meeting)
 - c) Amendment of Instructional and ESP Salary Schedules
- F) **Superintendent's Comments / Recommendations**
- G) **Executive Session**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED
BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION**

**Consent Agenda
November 3, 2009
7:00 p.m.**

1) GENERAL ITEMS:

a) Employee Status Changes:

1. Loren Arias, J.B.E.S. ESE Teacher *change to* Kindergarten Teacher, effective October 29, 2009.
2. Tamika Michele Sims, B.E.S. Teacher Aide, ESE *change to* PK Aide, effective October 21, 2009.
3. The following *status funding changes*, effective August 17, 2009:

	<u>From:</u>	<u>To:</u>
Jack Hughes (CMS)	71% 110302	61% 110302
	29% 402401	39% 402401
Melba Lovely (YTS)	68% 110302	61% 110302
	32% 402401	39% 402401
4. Justina Wilkerson, Guidance Counselor 50% WHS and 50% BHS, *change to* BHS (100%) Guidance Counselor, effective November 2, 2009.
5. Monica Prince, B.H.S. Guidance Counselor, resignation, *amend to* effective October 30, 2009.
6. Marilyn V. Green, Bus Driver, *resignation* as of November 30, 2009, and payment for any unused leave.

b) Illness-In-Line-Of-Duty Leave Requests:

1. Sharon LeBlond, J.B.E.S. Teacher, October 16 (2.75 hours), 2009.
2. Amber Philpot, WMS Teacher, October 16 (7.5 hours), 2009.

c) Professional Leave Request:

1. Teresa Pinder, District Local Assistive Technology Specialist, as follows paid from LATS project #402902:

November 3 - 5, 2009	R-LATS duties for Flagler and Bradford Counties (Palm Coast, Bunnell, San Mateo, Palatka and Starke)
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2. Teresa Pinder, District Local Assistive Technology Specialist, November 16 –

18, 2009, FDLRS Statewide Technical Meeting, all expenses paid from LATs project #402902, no cost to Board.

3. Leadership of Math and Science Statewide Conference, October 19 (pm) – 22, 2009, Schultz Center, Jacksonville, expenses paid from Title I Professional Development project #402401: Michael Homan and Salinda Wiggins – BES
4. Pamela Thompson, District V.I. Teacher, November 16 & 17, 2009, Technology Institute for NIMAS and Digital Rights Managers, Tampa, reimbursed by FDLRS, no cost to Board.
5. Julie Nguyen, BES Guidance Counselor, October 30, 2009, Florida School Counselors 2009 Convention, Orlando, paid from Title I Professional Development project #402401.
6. Deborah Jerrels, ESE Info. Spec. IT, November 17-20 & 30, December 1 and 2, 2009, Skyward Consulting/Training, Palatka, paid from project #19062.

d) Student Trip Requests:

1. Dennis Voyles, CKS Ag Teacher, November 12 and 13, 2009, State Forestry Contest, Perry, FL, chaperone Karen Voyles, 5 students, 1 county van, advisor's expenses paid from project #15300, all other expenses paid internal account.
2. Marcia Smith, BMHS Ag Teacher, November 17 and 18, 2009, Tool ID Contest, Haines City FL, 6 students, 1 county van, advisor's expenses paid from project #15300, all other expenses paid internal account.

e) Recommendations:

1. Appointments:
 - a. Susan B. Stancil, BES ESE Teacher Aide, 6.5 hours per day, effective October 21, 2009, vacancy.
 - b. Danielle M. Anderson, JBES ESE Teacher, effective October 29, 2009, replacing Geraldine Otim, **AMEND to indicate** out-of-field in ESE (certified PK/Primary, PreSch Hnd. End. ESOL End.).
 - c. Debra Jean Carter, WMS Food Service Worker, 5.0 hours per day, effective November 5, 2009, replacing Arssic Shermon.
 - d. Loida Milian-Gonzcarow, BES ESOL Aide, 7.5 hours per day, effective November 5, 2009, vacancy.
 - e. Ginger Fuller, CHS Temporary Replacement Teacher, to CHS ESE Teacher, effective October 30, 2009, vacancy.
2. Payment of Supplements to the following personnel for supplemental activities during

the 2009-2010 school year.

<u>School</u>	<u>Number</u>	<u>Supplement</u>	<u>Name</u>	<u>Effective Date</u>
BMHS	SP320	Honor Society	Monica Prince	10/30/09 (delete)
	SP535	Testing Coord.	Monica Prince	10/30/09 (delete)
	SP410	Peer Teacher	Justina P. Wilkerson (for Monica Prince)	10/30/09 (delete)
	SP460	Softball-HS	Kelly Watkins	08/17/09 (delete)
	SP460	Softball-HS	Jesse K. Thomas	08/17/09 (add)
CHS	SP105	Add'l HS Class	Holly Keene	10/15/09 (add)
	SP105	Add'l HS Class	Fidah Williams	08/17/09 (delete)
WES	SP411	Reading Endors.	Ana Armbrister	08/17/09
WMS	SP192	MS Cheerleading	Kathryn H. West	11/03/09 (delete)
	SP192	MS Cheerleading (remainder of supplement)	Elisha Kearns	11/03/09 (add)
YTS	SP212	Cross Country – MS	Charles Gatton	09/23/09 (delete)

3. Establish the position District ESOL Coordinator.
(job description the same as Board Approved June 22, 1999, attached)
4. Michael Luelleman, CHS Teacher, **release from employment** during the 97-day probationary period, effective October 29, 2009.

f) Family Medical Leave Requests:

1. Susie Rowe, Bus Driver, October 21 – November 20, 2009.

2) FINANCE:

- a) Budget Amendments #4A and #4B (Supplemental minutes)
- b) General Fund Budget Summary – previous month (Supplemental minutes)
- c) Amendment of Instructional and ESP Salary Schedules to allow payment to the following personnel for:
 - **CES Curriculum Mapping**, up to 11 hours total each, paid regular rate of pay from project #402401: Tamara Bradshaw, Sonja McClellan, Sherry McElroy, Jane Mitchell and Shari Parnell
 - **C.H.S. Saturday School** during the 2009-2010 school year, not to exceed 70 hours total during the school year (in accordance with a discipline strategy in the 2009-10 School Improvement Plan), paid regular rate of pay as indicated on time cards, charged to Project #19084: ALL CHS Instructional Staff

	Pam White	Edith Woodley
\$77.68	Darlene Corbin	Debra Costa
	Jane Eaton	Lori Lott
	Mandy Pritchett	Selina Surles
	Michelle Crisafulli	Donna Doolittle
	Jeannie Norris	Meridee Plunkett
	Terri Pogue	Julie Schrader
	Pam Thompson	Suzanne Brown
	Charlotte Dunford	Magdaline A. Febres
	Billie Hethcoat	Kelly Nutt
	Mary Jo Perkins	Luz Rivera
	Charlene Warren	Ed Beaulieu
	Peggy Conquest	Kathy Dubruiel
	Cleveland Griffin	Millie Hooper
	Bridgett Renaud	Jeff Stout

- **The following personnel**, paid regular rate of pay up to and not to exceed the amount indicated, all hours worked outside of regular work day and submitted on time cards, paid from projects below as indicated:

Parent Liaison \$1,000.00

School Improv. Project Coord. \$550.00

Project #432405

Kimberly Milton 50%	JBES	Gayle Gatton	YTS
Linda Messaros 50%	JBES	Melissa Lewis	WMS
Deborah Costa	BES	Patricia Coleman	JBES
Darlene Hopping	WES	Mary Guinsler	WES
Rebecca Pitts	CES	Debra Weeks	CMS
		Jennifer Huguley	BES

Project #1103

Sara Berry	WHS	Michelle Crawford	CHS
		April Palmer	WHS

- **BHS English and CTE Teachers** as indicated below to develop lessons and strategies to incorporate Reading Standards into the CTE content area, up to 3 hours each as indicated on time cards, paid regular rate of pay to be reimbursed by Levy County Schools Foundation: Vickie Roberts, Jessica Combest, Marcia Smith, Kevin Williams, Brenda Fulmer, Adam Booth, S. Ross Janeiro, and Frankie Lee.

- d) Permission to declare as “Junk and Surplus” the following list of computers and to donate the computers to the Levy Association of Retarded Citizens (LARC):

<u>Property No.</u>	<u>Description</u>	<u>Acquisition</u>	<u>Amount</u>
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C – 9602	Gateway Computer	05 / 00	\$1,045.00
C – 9604	Gateway Computer	05 / 00	\$1,045.00
C – 9608	Gateway Computer	05 / 00	\$1,045.00
C – 9621	Gateway Computer	05 / 00	\$1,045.00
C – 9622	Gateway Computer	05 / 00	\$1,045.00
C – 9628	Gateway Computer	05 / 00	\$1,045.00
C – 9629	Gateway Computer	05 / 00	\$1,045.00
C – 9639	Gateway Computer	05 / 00	\$1,045.00
C – 9640	Gateway Computer	05 / 00	\$1,045.00
C – 9642	Gateway Computer	05 / 00	\$1,045.00
C – 9644	Gateway Computer	05 / 00	\$1,045.00
C – 9645	Gateway Computer	05 / 00	\$1,045.00
C – 9646	Gateway Computer	05 / 00	\$1,045.00
C – 9649	Gateway Computer	05 / 00	\$1,045.00
C – 9655	Gateway Computer	05 / 00	\$1,045.00
C – 9656	Gateway Computer	05 / 00	\$1,045.00
C – 9657	Gateway Computer	05 / 00	\$1,045.00
C – 9659	Gateway Computer	05 / 00	\$1,045.00
C – 9662	Gateway Computer	05 / 00	\$1,045.00
C – 9663	Gateway Computer	05 / 00	\$1,045.00
C – 9664	Gateway Computer	05 / 00	\$1,045.00
C – 9665	Gateway Computer	05 / 00	\$1,045.00
C – 9666	Gateway Computer	05 / 00	\$1,045.00
C – 9667	Gateway Computer	05 / 00	\$1,045.00
C – 9678	Gateway Computer	05 / 00	\$1,045.00