

## **CHAPTER 3.00 - SCHOOL ADMINISTRATION**

### **3.08 - Copyrighted Materials**

#### **POLICY:**

The District shall abide by all provisions of the copyright laws.

- (1) Commercial materials, whether printed or non-printed, may not be duplicated without prior written permission from the owner or copyright holder.
- (2) The School Board does not sanction or condone illegal duplication in any form, the use of illegally duplicated materials, or the improper use of commercially duplicated materials.
- (3) Procedures and guidelines for the legal duplication of materials for instructional purposes may be obtained from the school or District office.
- (4) Employees who willfully infringe upon current copyright laws may be subject to disciplinary action by the School Board.

**STATUTORY AUTHORITY:** 1001.41 (2), 1001.42 (17), F.S.

**LAWS IMPLEMENTED:** 119.07, 1001.361, 1001.43, F.S.

**HISTORY:**                      Adopted:                      06/17/97  
Revision Date(s):        12/03/02, 02/08/05  
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