

AGENDA
June 18, 2013
9:00 a.m.

- | | | |
|----|--|----------------|
| A) | <u>Call to Order, Invocation and Pledge of Allegiance</u> | Board Chairman |
| B) | <u>Welcome Visitors</u> | Board Chairman |
| C) | <u>2013-2014 SY Code of Student Conduct</u> | Jeff Edison |
| D) | <u>Single Sign-On Solution RFP</u> | Barb Rivers |
| E) | <u>TRIM Calendar Dates</u> | Bob Clemons |
| E) | <u>Approval of Minutes of the June 4, 2013 Board Meetin</u> | |
| g | | |
| F) | <u>Consent Agenda</u> | |

1. GENERAL ITEMS:

- a) Employee Status Changes
- b) Extended Professional Leave
- c) Professional Leave Request
- d) Student Trip Requests
- e) Administrative Services:
 - 1. Contracts and/or Agreements
 - a. 3-Year Contract with Mills Engineering as School Board Engineer
 - b. 2013-2014 SY Contract with Dell Graham, P.A. as School Board Attorney
 - c. 2013-2014 Master Inservice Plan
 - d. 2013-2014 Interlocal Agreements for Crossing Guards with LCSO and Cities of Cedar Key, Chiefland and Williston
 - e. 2013-2014 NEFEC Resolution, Main Contract and Contract Attachments
 - f. 2013-2014 Contracts with CDS – Head Start / Early Head Start
- f) Instructional Services:
 - 1. Contracts and/or Agreements
 - a. 2013-2014 SY Contracts for Purchase of Day Care Service
 - b. 2013-2014 SY Purchase Service Agreements – Psychologists
 - c. 2013-2014 SY Contracts with Special Communications, LLC
 - d. 2013-2014 SY Contract with CommuniCare Therapies, Inc.
 - e. 2013-2014 SY Agreement with Meridian Behavioral Healthcare, Inc.
- g) Recommendations

2. FINANCE:

- a) Financial Statement Info as of May 2013
- b) Budget Amendments #16A and #16B
- c) Permission to pay invoices and post budget amendments as of June 30, 2013

- G) **Superintendent's Comments / Recommendations**
- H) **Board Comments**
- I) **Executive Session**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED
BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION**

**Consent Agenda
June 18, 2013
9:00 a.m.**

1. GENERAL ITEMS:

a) Employee Status Changes:

1. Adam Booth, BMHS Teacher, *resignation* effective June 6, 2013, and payment for any unused leave.
2. Corrie Braley, WES Teacher, *resignation*, effective June 6, 2013, and payment for any unused leave.
3. David Wells, BES Teacher, resignation from employment to **participate in DROP**, beginning July 1, 2013, and ending June 30, 2018.
4. Susan Bastak, JBES Teacher, *resignation for retirement*, effective June 12, 2013, and payment for any unused leave.
5. Lauren Whitehurst, JBES 1st Grade Teacher internal transfer to Reading Coach, effective August 12, 2013, with funding change:

FROM:	1000E 5100 0120 0092 11030	100%
TO:	4210E 6400 0130 0092 40220F2014	100%
6. Ronald Perez, District Coordinator, MIS/Technology, funding change effective June 17, 2013:

FROM:	1000E 8200 0160 9001 13751	74%
	4210E 6500 0160 9001 40230F2014	13%
	4210E 6500 0160 9001 42412F2014	13%
TO:	1000E 8200 0160 9001 11030	100%
7. Patricia Caron, YTS Lab Manager, *transfer* to District Administrative Technology Technician effective June 17, 2013, replacing Ron Perez vacancy, with funding change:

FROM:	1000E 5100 0150 0111 11030	100%
TO:	1000E 8200 0160 9001 13751	74%
	4210E 6500 0160 9001 40230F2014	13%
	4210E 6500 0160 9001 42412F2014	13%
8. Gayle Gatton, YTS Media Specialist, *transfer* to Lab Manager, effective August 15, 2013, replacing Patricia Caron.

b) Extended Professional Leave:

1. Rebecca Childs, JBES Teacher, August 12, 2013 through June 9, 2014.

c) Professional Leave Requests:

1. Julie Hang Nguyen, BES Teacher, June 20 – 22, 2013, National Conference on Innovative Counseling Skills and Strategies, Atlanta, GA, all expenses paid by employee, no cost to Board.
2. AVID Summer Institute, July 1 – 3, 2013, Orlando, expenses paid from project #14895:

BMHS	Morgan Bennett, Genny Foshee, Mara Powell, Emma Powers, Travis Seay
CMHS	Matthew McLelland, Dennis Webber, Kelly Gore, Taven Bennett, Adam Boyd, Katie Corbin, Julie Gerhard, Stephanie Parks, Pam Plemmons, Lois Solly

WMS	Stephanie McCormick, Amber Philpot, Tanya Taylor, Carmen Ward, Kathryn West
WHS	Jennifer Dola, Page Gandy, Lindsay Legler, Jessica Moran, Jim Smith
CKS	Darby Allen, Linda Campbell, Cheryl Allen, Steven Ray, Raymond Powers, Cris Beckham, BJ Arrington

3. Dr. Rosalind Hall, District Director of ESE and Student Services, July 13 – 18, 2013, CASE Legislative Leadership Institute, Washington DC, expenses paid direct reimbursement by FL Council of Administrators of Special Education (CASE), no cost to Board.
4. FL Association for Career and Technical Educators (FACTE) Conference, July 28 – August 1, 2013, St. Augustine, expenses paid from project #40201F2014: Carol Jones Dubois, Natalie Couey, Alice Graham, Ben Randolph, Tanya Taylor and Chris Wilder.
5. Brad Penney, CKS Teacher, August 13 – 16, 2013, US EOC Assessment Standard-Setting Committee FL DOE/Pearson, Orlando, all expenses paid by Pearson, no cost to Board.
6. Steven Ray, CKS Teacher, July 28 – 30, 2013, AP Summer Institute, U of S FL, Tampa, expenses paid by AVID reimbursement project #14895F2014.
7. Kelly Hoang Nguyen, CHS Teacher, July 15-18, 2013, AP US Government and Politics New Teacher Training, Jacksonville, expenses paid RTTT project #43401 00813.
8. WHS Teachers attend 2013 AP Summer Institutes as follows:
Maya Hebert *amend date to* June 23 – 27, Grandville, MI – paid SIG project #40248F2013
9. Jaime Handlin, JBES Principal, June 24 – 26, 2013, ISRD Conference, St. Augustine, all expenses paid by ISRD, no cost to Board.
10. Dr. Patrick Wnek, Assistant Superintendent of Instruction, June 30 – July 3, 2013, AVID Summer Institute, Orlando, expenses paid by AVID / College Board Partnership.
11. Marla Hiers, WES Principal, Melissa Lewis, WES Assistant Principal, Lindsay Legler, WHS Assistant Principal, June 24 – 26, 2013, ISRD Conference, St. Augustine, hotel paid directly by ISRD, travel paid from NEFEC reimbursement project #14890, no cost to Board.
12. Matthew McLelland, CHS Principal, June 19, 20 and 21, 2013, AP College Board Administrative Conference, Jacksonville, expenses paid from College Board reimbursement project #14894.
13. Barbara Rivers, District Director MIS/Technology and Ronald Perez, District Coordinator, MIS/Technology, June 24 – 26, 2013, FAMIS Conference, Tallahassee, expenses paid from project #10140.
14. SpringBoard Instructional Coaches Training, July 8 – 9, 2013, Bonifay, travel expenses paid from project #11332F2014: Carol Jones, April Fleetwood, Jennifer Dola and Melody Irizarry.
15. Initial SpringBoard Conference, July 15 – 17, 2013, Sylvan Center, Gainesville, stipends paid directly to employee by SpringBoard, travel reimbursed from project #11332F2014: Carol Jones, Teresa Collins, Cheryl Allen, Janeice Smith, Linda Campbell, Jan Fleming, Paige Gandy, Cindy Penney, Sara Gibson

16. Check and Connect Workshop, June 20 and 21, 2013, Crystal River, expenses paid by grant, no cost to Board: Lindsay Legler and Jennifer Dola.

d) Student Trip Requests:

1. Chris Wilder, WHS FFA Advisor, August 4 – 7, 2013, FL FFA Leadership Adventures Conference, Haines City, 6 students, 1 county van, advisor expenses paid project #15300, all other expenses paid internal account.

e) Administrative Services:

1. Agreements and/or Contracts

- a. Approval of the 3-Year Contract with Mills Engineering Company as Consulting Engineer for the School Board of Levy County, beginning June 18, 2013 and ending June 30, 2016.
- b. Approval of the Agreement with David Delaney of Dell Graham P.A., as School Board Attorney for the 2013-2014 SY.
- c. Approval of the 2013-2014 Master Inservice Plan
- d. Approval of the 2013-2014 SY Amendment and Extension of Interlocal Agreement for Crossing Guards with the Levy County Sheriff's Office and the cities of Cedar Key, Chiefland and Williston
- e. NEFEC Resolution and Main Contract #731-14-025 and the following attachments for the 2013-2014 school year:
 - aa. #14-025-A1 Instructional Services Program
 - bb. #14-025-A6 Educational Technology Services
 - cc. #14-025-A10 Risk Management
 - dd. #14-025-A18 Instructional Technology
 - ee. #14-025-A43 Human Resource Management Network
 - ff. #14-025-A45 Document Archiving Program
 - gg. #14-025-A46 Purchasing Program
 - hh. #14-025-A47 Virtual Instruction
- f. Childhood Development Services, Inc., Head Start / Early Head Start, for the 2013-2014 school year:
 - aa. Lease Agreement, 6 offices in Bronson, 1 portable classroom at CES
 - bb. Agreement to provide transportation services for Head Start / Early Head Start students
 - cc. Agreement for Lunch Reimbursement

f) Instructional Services:

1. Agreements and/or Contracts

- a. Purchase of day care services with the following providers for 2013-2014 school year, paid from project #13762:
 - aa. A Krayola Moment PreSchool, LLC

- bb. Clyatt House Learning Center, LLC
 - cc. Creola Dockery's Family Day Care Home
 - dd. Imagination Station center, Inc.
 - ee. Kids N Company of Williston, Inc.
 - ff. Two by Two Preschool, Inc.
- b. Purchase Services Agreements with the following persons, to provide psychological services as requested (rates as stated in agreements) for the 2013-2014 school year, paid from project #11021:
- aa. James M. Husted, Ed.S., NCSP
 - bb. Matthew P. Lane, Ed.S.
 - cc. Carmen Tozzo-Julian, Ph.D.
- c. Agreement with Special Communication, LLC, to provide ***Physical Therapist, Occupational Therapist and Speech/Language Pathologist*** services , not to exceed 7.5 hours per day, up to 5 days per week, as stipulated by the Director of ESE and Student Services, for the 2013-2014 school year, paid from project #11022.
- d. Agreement with CommuniCare Therapies, Inc., to provide Speech/Language Pathologist with Masters and CCC's Services, not to exceed 7.5 hours per day, up to 5 days per week, as stipulated by the Director of ESE and Student Services, for the 2013-2014 school year, paid from project #11022.
- e. Approval of Cooperative Agreement with Meridian Behavioral Healthcare, Inc., for counseling services for students with disabilities whose IEPs call for counseling during the 2013-2014 SY.

g) Recommendations:

1. Establish two (2) ESE Aide positions at CES for the 2013-2014 SY, beginning August 15, 2013 and ending June 9, 2014, 6.5 hours per day, 5 days per week, to support students with disabilities, positions funded by IDEA project #40230F2014 and IDEA Pre-K project #40232F2014.
2. Establish 1 Temporary Teacher Aide position at WES for the 2013-2014 SY, beginning August 15, 2013 and ending June 9, 2014, 7.5 hours per day, 5 days per week, to maintain FastForWord Lab and serve grade level intervention groups, position funded by Title I funds project #40241F2014.
3. Sally E. Throckmorton, WES Teacher, effective August 12, 2013, replacing Lynn Nofi.
4. Maegan J. Brock, CES Teacher, effective August 12, 2013, replacing Christine Faircloth.
5. Cozette Harris, BMHS ESE Teacher Aide, effective August 15, 2013, replacing Melissa Cook.
6. Clayton B. Allen, CES Teacher Aide, 7.5 hours per day, effective August 15, 2013, replacing Chad Brock.
7. Establish the position ***"Grants Manager"*** to assist with the submission, budgeting and implementation of grants obtained through the district. (job description attachment #18)
8. Approval of revised job descriptions of Teacher Aide, Bilingual; Teacher Aide, Classroom; and Teacher Aide, Exceptional Student Education. Job qualifications revised to match the requirements of No Child Left Behind. (job descriptions - attachments #19, #20, #21)

9. Kyle Quincey, BMHS ESE Teacher, effective August 12, 2013, replacing Jennifer Cox (out-of-field in Elementary Ed).
10. Dorie Downing Hardee, CES Teacher, effective August 12, 2013, replacing Christy McElroy.
11. Heather D. Easley, CES Part-Time ESE Teacher's Aide, 4.5 hours per day, effective August 15, 2013, replacing Ethel Allen.
12. Establish CES Instructional OPS position for the 2013-2014 school year, 4.0 hours per day, 5 days a week for a period of 6 months, paid from Title I funds project #402421F2014.
13. Rebecca Hood, District Speech / Language Pathologist, effective August 12, 2013.
14. Lauren Gerling, JBES Teacher, effective August 12, 2013, replacing Alex Gordon.
15. Mary Sridhar, WES Teacher, effective August 12, 2013, replacing Kimberley McLean.
16. Michelle Brady, CES Teacher, effective August 12, 2013, replacing Sherry Beauchamp.

2. FINANCE:

- a) Financial Statement Info as of May 2013
- b) Budget Amendments #16A and #16B
- c) For budget compliance, the finance department requests permission to pay outstanding invoices and post a budget amendment as of June 30, 2013 with the details to be presented to the Board at the July 18, 2013 Board meeting.