

Bronson, Florida
August 20, 2013
9:00 a.m.
REGULAR SESSION

The School Board of Levy County met in regular session this 20th day of August, 2013 at 9:00 a.m. with Chairman Cameron Asbell, Robert Philpot, Rick Turner, Paige Brookins, Chris Cowart and Board Attorney David Delaney present.

Amendment to the Employee Health Reimbursement Account (HRA) Plan: Donna Turner shared information with the Board regarding the HRA Plan already in place for employees. She said because there are still 568 employees of the 843 eligible employees that have still not used their one-time \$255.00 benefit, the School Board incurs administrative fees for the remaining accounts. She requested that the following changes be made to the plan which should help to deplete the funds and close out the accounts:

- Allow reimbursement of dental and vision expenses as well as medical expenses
- Allow reimbursement of medical, dental and vision expenses for spouses and children of employees
- Set a deadline of June 30, 2014 for employees to spend their funds with 90 days from that date to file their claims

Robert Philpot moved to amend the plan as outlined by Donna Turner, Chris Cowart made the second, motion carried.

Public Hearing - Adoption/Amendment of School Board Policies: Jeff Edison reminded the Board that this was the public hearing to adopt the new/amended School Board Policies presented for first reading at the July 16, 2013 Board Meeting. He then reviewed each policy as follows: 4.141 Wellness Policy (no change, public info only), 3.05 Administrative Organization, 3.12 Public Information and Inspection of Records, 4.01 Student Progression Plan, 4.05 Examinations, 4.06 Graduation Requirements, 5.02 Student Assignment, 5.021 Homeless, 6.20 Sick Leave, 6.37 Employee Personnel Files, 6.43 Bloodborne Pathogens, 7.06 School Food Service Funds, 7.24 Hospitality Funds, 7.25 Facsimile Signatures, 7.26 Electronic Records, Signatures and Funds Transfers, 9.06 School Bus Drivers, 9.12 Safety Belts, 11.03 Use of Facilities. After further review and discussion, Rick Turner moved to approve the policies that were amended and adopt the new policies, second by Paige Brookins, motion carried.

Minutes: Paige Brookins moved with second by Chris Cowart to approve the minutes of the August 6, 2013 Board Meeting, motion carried.

Consent Agenda: After discussion, Rick Turner moved with second by Paige Brookins, to approve the following items on the consent agenda with changes as recommended by the Superintendent. Motion carried.

1) GENERAL ITEMS:

a) Employee Status:

1. James Smith, WHS Teacher, **resignation**, effective August 8, 2013, and payment for any unused leave.
2. **Status Funding Change:** WES – Dana Farleo – effective August 12, 2013
From: 1000E 5200 0120 02321 11020 100%
To: 4210 5100 0120 0231 42412F2014 100%
3. Jeanine Joiner, Hilltop Alternative School Teacher, **resignation**, effective August 8, 2013.
4. Cindy Penney, WHS Teacher, **resignation** effective August 5, 2013, **amend to add** “and payment for any unused leave”.

5. Anthony Ryan Sullivan, WES Teacher, **resignation** effective August 20, 2013, and payment for any unused leave.
6. Gabriel Thomas, BMHS Food Service Worker, resignation effective August 14, 2013, and payment for any unused leave.
7. Kathy Clemons, WES Teacher, resignation effective August 14, 2013, and payment for any unused leave.
8. Linda Campbell, CKS RtI Teacher, internal transfer to Reading Coach, effective August 12, 2013, with funding change:

FROM:	1000E 5100 0120 0041 11030	50%
	4210E 5100 0120 0041 40241F2013	50%
TO:	1000E 5100 0120 0041 11030	50%
	1000E 5100 0120 0041 11332	50%

b) Illness-In-Line-Of-Duty Leave Requests:

1. Amos Bostick, WHS Custodian, July 20, 2013 (4.0 hours).
2. Harriet James, WHS Custodian, July 30, 2013 (4.0 hours) and August 5, 2013 (4.0 hours).

c) Professional Leave Requests:

1. Teresa Pinder, District Local Assistive Technology Specialist (LATS), paid by LATS project #40290F2014:
August 27 - 29, 2013, R-LATS and Technology Connection Meeting, St. Augustine
September 5 and 6, 2013, Prep for Conference Presentation and NEFEC Tech Mtg, Palatka
2. Dr. Rosalind Hall, District Director of ESE / Student Services, September 25 – 28, 2013, Council of Administrators of Special Education (CASE) National Institute, Indianapolis, Indiana, expenses paid by National CASE, no cost to Board.
3. Michael Homan, Anna G. Mikell and Lori Lott, September 15 – 18, 2013, FASFEPA Conference, Orlando, expenses paid from District Title funds project #42412F2014.
4. John Stone, WHS Administrative Assistant, August 8 and 9, 2013, Check and Connect Conference, Lakeland, expenses paid by the State Personnel Development Grant, no cost to Board.
5. Janet S. Neal, District ESE Department, September 9 and 10, 2013, Medicaid Conference, St. Augustine, expenses paid from project #40230F2014.

d) Administrative Services:

1. Approval of the 2012-2013 OPPAGA School Safety and Security Best Practices Self-Assessment Report.
2. Approval of the 2013-2014 SY FL Learning Alliance Navigator Plus – Track Module contract to assist in continuing education of teachers and staff.

3. Purchase of day care services with the following provider for 2013-2014 school year, paid from project #13762:
 - a. Nanna's Place of Bronson, Inc.

e) Recommendations:

1. Lisa Fine, CKS Custodian, 8.0 hours per day, effective August 12, 2013, replacing Shari Sharp.
2. Miriam Davis, CES ESOL Teacher Aide, effective August 15, 2013, vacancy.
3. Michelle Clark, WES Teacher, effective August 12, 2013, replacing Nancy Priest.
4. Arelis Rosario Roldan, WHS Teacher, effective August 12, 2013, replacing Awilda Perez.
5. Julie T. Whiteacre, WES Teacher, effective August 12, 2013, replacing Chloe Gabriel.
6. Teresa Tillotson, WMS Cafeteria Manager, effective August 12, 2013, replacing Sheila Redwine.
7. Establish 2 OPS Tutor positions per school for the following schools – Bronson Middle High, Cedar Key, Chiefland Middle High, Williston Middle and Williston High, not to exceed 150 hours each tutor, through December 6, 2013, paid from Gear UP project #14895, AVID project #14897, and Title I project #42412F2014.
8. Chad E. Hodges, CMHS Band Teacher, effective August 12, 2013, replacing Sarah Heaton.
9. Kathleen Lindsey, JBES Teacher Aide, 4.0 hours per day, effective August 19, 2013.
10. Jenna Douglas, JBES Teacher Aide, 4.0 hours per day, effective August 19, 2013.
11. Cynthia McFarland-Mitchell, WES Teacher, effective August 20, 2013, replacing Kathy Clemons.

f) Student Trip Requests:

1. FFA Chapter Presidents' Conference, September 7 and 8, 2013, Daytona Beach, advisor's expenses paid from project #15300, all other expenses paid internal account as follows:

BMHS	Jennifer Bray, 4 students, 1 county van
WMS	Natalie Couey, 2 students, private vehicle
WHS	Ben Randolph, 4 students, county van

2) FINANCE:

- a) Financial Statement as of July 31, 2013

Superintendent Comments / Recommendations: Mr. Hastings asked Dr. Wnek to share information from Santa Fe Community College regarding dual enrollment. Dr. Wnek informed the Board that in response to the new legislative requirement that K12 schools fund dual enrollment, Santa Fe has agreed to amend their articulation agreement with the School Board to include financial assistance for part of student tuition costs and to pay for the required books. Mr. Hastings informed the Board that the state budget is showing a 5% increase for K12 schools, but there are expenses that will offset the increase, such as the dual enrollment legislation, the decrease in FTE, and the increase in the Florida

Retirement System per employee. He said state revenue is slowing going up, but will take till the year 2017-2018 before revenue is the same as in 2007. With no adjustment for inflation, he said it could be the year 2020 before there was an actual increase in funds to spend like in 2007. Next, he thanked everyone who participated in the Special Facilities Request presentation in Tallahassee for the new WMHS. He said the School Board of Levy County was placed #3 out of the 5 districts requesting funding. He said the School Board will be doing everything we can to get the funding needed to build the new school.

Board Comments: Robert Philpot asked if anyone had numbers regarding the number of students in school as of the first day – Mr. Hastings said no. Rick Turner requested that the Superintendent send a thank you letter to Santa Fe College on behalf of the Board for their willingness to pay part of the tuition fees and for the books for our dual enrolled students. Mr. Hastings agreed to do so. Paige Brookins asked about all school openings with Mr. Hastings replying all went very smoothly and he congratulated all school administrators and teachers for their preparation and diligence. Mrs. Brookins also mentioned that misinformation was going around the schools regarding raises, she said it is important that all employees read the facts as emailed, come to board meetings or view the board meetings online to become informed about everything involved with the negotiation process. Chris Cowart commented that Darby Allen, the new principal at Cedar Key set the tone for a great school opening and the new school year. Cameron Asbell asked about the Master Board Certification and where they are in the process. Pam Morrison will check into it and let the Board know what they need to do next.

There being no further business to come before the Board, the meeting was adjourned with the Board agreeing to cancel the Executive Session.

ATTEST:

APPROVED:

Robert O. Hastings, Secretary

Cameron Asbell, Chairman