

AGENDA
June 19, 2012
9:00 a.m.

- A) **Call to Order, Invocation and Pledge of Allegiance**
- B) **Welcome Visitors** Board Chair
- C) **Sports / Activities Insurance Bid:** Donna Turner
- D) **Recommendation – FSA and HRA Administration:** Donna Turner
- E) **Personnel Issue – Debbie Diane Williams:** Superintendent Hastings
- F) **Approval of Minutes of June 5, 2012 Board Meeting**
- G) **Consent Agenda**

1. GENERAL ITEMS:

- a) Employee Status Changes
- b) Illness-In-Line-Of-Duty-Leave Request
- c) Personal Leave In Excess of Six (6) Days Leave Request
- d) Professional Leave Requests
- e) Student Trip Requests
- f) Instructional Services
 - 1. Contracts and/or Agreements:
 - a. 2012-2013 SY Contracts for Purchase of Day Care Service
 - b. 2012-2013 SY Purchase Service Agreements – Psychologists
 - c. 2012-2013 SY Contracts with Special Communications, LLC
 - d. 2012-2013 SY Contract with CommuniCare Therapies, Inc.
 - e. 2012-2013 SY Agreement with Levy ARC
 - f. 2012-2013 SY Agreement with Levy County Health Department
- g) Administrative Services
 - 1. Contracts and/or Agreements:
 - a. 2012-2013 SY Agreements with Childhood Development Services
 - b. 2012-2013 SY Local Agreement with Levy County Sheriff for SRO
 - c. 2012-2013 SY Extension of Interlocal Agreement for School Crossing Guards
 - d. 2012-2013 SY Contract with Sheree Lancaster – Board Attorney
 - e. 2012-2013 SY NEFEC Resolution, Main Contract and Contract Attachments
 - f. 2012-2013 SY Transportation Agreement with Marion County School Board
- h) Recommendations

2. FINANCE:

- a) General Fund Budget Summary as of May 2012
- b) Budget Amendments #15A and #15B
- c) Resolution to Maintain Board-Specified Academic Classroom Instruction and Authorize Certain Measures of Flexibility Spending
- d) GASB Statement 54 Requirement for year-end closing

H) **Superintendent's Comments / Recommendations**

I) **Board Comments**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED
BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION**

**Consent Agenda
June 19, 2012
9:00 a.m.**

1. GENERAL ITEMS:

a) Employee Status Changes:

1. Jody H. Caldwell, WHS Food Service Worker, **transfer** to Food Service Manager, effective August 13, 2012, replacing Helen Watson.
2. Brenda Rolfe, CES Food Service Worker, **transfer** to Food Service Manager, effective August 13, 2012, replacing Marilyn Kay Maxwell.
3. Merci Bingaman, CES Food Service Worker, **increase hours worked** from 5.5 hours per day to 8.0 hours per day, effective August 16, 2012, (hours from Brenda Rolfe position).
4. Donna Brock, CMS 12 Month Secretary, **internal transfer** to Confidential Secretary, effective July 2, 2012, replacing Glenda Lockwood.
5. Garry Harris, Summit Academy Teacher, **transfer** to Hilltop Alternative School Teacher, effective June 8, 2012, replacing Sherman Stroman.
6. The following status funding change:

| | | |
|------------------------------|--|------|
| BES: Susan B. Stancil | | |
| Effective August 20, 2012 | From: 4210E 5200 0150 1011 40230F2012 | 100% |
| | To: 4210E 5200 0150 1011 40232F2013 | 100% |
7. Jennifer L. Owens, **status change** from CKS PreK CDA Teacher to Pre-K Aide position, effective August 16, 2012, vacancy.
8. Tonya Townsend, CES Teacher, effective August 13, 2012, replacing Mary C. Warner.

b) Illness-In-Line-Of-Duty-Leave Requests:

1. Marjorie Hill, BES Teacher Aide, May 7 (1.0 hour) and June 6 (2.0 hours), 2012 .
2. Bridgette Renaud, BES Custodian, June 1 (8.0 hours), 2012.
3. Cheryl Moore, District Bus Driver, May 17 (3.5 hours), 24 (2.0 hours), 29 (2.0 hours), and 31 (7.0 hours), 2012.
4. Evelyn Cannon, CKS Head Custodian, June 6, 2012 (3.0 hours).

c) Personal Leave in Excess of Six (6) Days Leave Request:

1. Judith Graham, BES Teacher, August 16 through December 2, 2012.

d) Professional Leave Requests:

1. FL Department of Education Common Core Training, June 24 – 28, 2012, Ft. Lauderdale, travel paid from project #14890 (to be reimbursed by Federal, State, ESE and Title I funds respectively):

School Personnel:

WMS – **amend to add** Elizabeth Horner, replacing Tammy Davis
Hilltop/Summit – **amend to add** Dr. Rosalind Hall

2. AVID Summer Institute, July 8 – 11, 2012, Orlando, travel expenses paid as follows:

BMHS – paid from Gear Up project #4340100713:

John Lott, April Fleetwood, Cindy Putnam, Stacy Drummond, Genny Foshee

CMS – paid from College Board Partnership project #4340101013:

Darby Allen, Lois Solly, LaVerne Bell, Stephanie Parks, Julie Gerhard, Pamela Plemmons, Debra Weeks, Roberta Kidd

CHS – paid from Gear Up project #4340100713:

William Tovine, Kelly Nguyen, Katherine Corbin, Taven Bennett, Valerie Perez, Kristian Boyce
Ginger Fuller

WMS – paid from College Board Partnership project #4340101013:

Pamela Asbell, Barbara Moosman, Amber Philpot, Carmen Ward, Elizabeth Horner, Adrienne Provost, Tanya Taylor, Kathryn West, Stephanie McCormick

WHS – paid from College Board Partnership project #4340101013:

Matthew McLelland, Traci Handlin, Jennifer Dola, Kelly Watkins, James Smith, Scott Hall

3. Patrick Wnek, Curriculum Director, July 19-21, 2012, Advanced Placement Annual Conference, Orlando, expenses paid by College Board, no cost to Board.
4. Food Service Workers, June 22 and 23, 2012, School Nutrition Association Leadership Training, Tampa, paid by SNA, no cost to Board: Julia Oberst, Shelia R. Redwine, Merial Mills, Ophelia Keene
5. Emma Powers, BMHS Teacher, June 25-28, 2012, SM2 – Summer Biology Session, University of Tampa, paid from project #42412F2012.
6. Alice Graham, CHS Health Teacher, June 15 and 16, 2012, HOSA Planning Meeting, Orlando, no cost to Board.

e) Student Trip Requests:

1. Ben Randolph, WHS FFA Advisor, June 20-23, 2012, FFA Leadership Conference, Haines City, 5 students, one county van, Advisor expenses paid from project #15300, all other expenses paid internal account.
2. STEM Summer Challenge for STEM Scholars, June 10-14, 2012, Emily Chaconas – Levy Chaperone, 5 students, 1 county van, expenses paid from project #14895 to be reimbursed by NEFEC.

f) Instructional Services:

1. Contracts and/or Agreements:
 - a. Purchase of day care services with the following providers for 2012-2013 school year, paid from project #13762:
 - aa. A Krayola Moment PreSchool, LLC
 - bb. Clyatt House Learning Center, LLC
 - cc. Creola Dockery's Family Day Care Home
 - dd. Kids N Company of Williston, Inc.
 - ee. White Rose Nursery, Inc.
 - ff. Little Friends Daycare Center

- b. Purchase Services Agreements with the following persons, to provide psychological services as requested (rates as stated in agreements) for the 2012-2013 school year, paid from project #11021:
 - aa. James M. Husted, Ed.S., NCSP
 - bb. Matthew P. Lane, Ed.S.
- c. Agreement with Special Communication, LLC, to provide ***Physical Therapist, Occupational Therapist and Speech/Language Pathologist*** services , not to exceed 7.5 hours per day, up to 5 days per week, as stipulated by the Director of ESE and Student Services, for the 2012-2013 school year, paid from project #11022.
- d. Agreement with CommuniCare Therapies, Inc., to provide Speech/Language Pathologist with Masters and CCC's Services, not to exceed 7.5 hours per day, up to 5 days per week, as stipulated by the Director of ESE and Student Services, for the 2012-2013 school year, paid from project #11022.
- e. Agreement with Levy ARC to provide an instructional program for eligible students during the 2012-2013 school year, paid from project #40230F2013.
- f. Agreements with the Levy County Health Department for 2012-2013 to provide the following services:
 - aa. RN to assist with ESE students at BES/BHS - project #40230F2013 IDEA B
 - bb. School Health Services – project #17010
 - cc. Teen Parent Program – project #13762

g) Administrative Services:

1. Contracts and/or Agreements:

- a. Childhood Development Services, Inc., for the 2012-2013 school year:
 - aa. Lease Agreement, 6 offices in Bronson, 1 portable classroom at CES
 - bb. Agreement to provide transportation services for Head Start / Early Head Start students
- b. Continuation of Interlocal Agreement with the Sheriff of Levy County, to provide **School Resource Officers** for the 2012-2013 school year.
- c. Approval of Extension of Interlocal Agreements for School Crossing Guards for 2012-2013 school year with the City of Williston and the Levy County Sheriff's Office.
- d. Agreement with Sheree Lancaster for School Board Attorney during the 2012-2013 school year.
- e. NEFEC Resolution and Main Contract #731-13-025 and the following attachments for the 2012-2013 school year:
 - aa. #13-025-A1 Instructional Services Program
 - bb. #13-025-A6 Educational Technology Services
 - cc. #13-025-A10 Risk Management
 - dd. #13-025-A18 Instructional Technology
 - ee. #13-025-A43 Human Resource Management Network
 - ff. #13-025-A45 Document Archiving Program
 - gg. #13-025-A46 Purchasing Program
 - hh. #13-025-A47 Virtual Instruction

- f. Transportation Agreement with Marion County for the 2012-2013 SY.
- g. Permission to place the School Based Administrative Performance Pay Program in abeyance for the 2012-2013 school year.

h) Recommendations:

- 1. Approval to move Carol Jones Dubois, Coordinator Career Pathways / Literacy, from index .8493 to .8973 on the Administrative Salary Schedule, effective December 7, 2011.
- 2. Christy Walsh, BES Teacher, effective August 13, 2012, replacing Norma Courtney.
- 3. Ashley Gargulak, BES Teacher, effective August 13, 2012, replacing Patty Shewey.
- 4. Robert G. Williams, Jr., CES Custodian, release from employment during the 2-year probationary period, effective June 8, 2012.
- 5. Michelle Ruiz, WES Teacher, effective August 13, 2012, replacing Lindsey Dubock.
- 6. Sophie Spratley, WHS Teacher, effective August 13, 2012, replacing Rocco Sementelli.
- 7. Danielle Rosson, BES Assistant Principal, June 19, 2012, replacing Michael Homan.
- 8. Henry C. Cobb, WHS Teacher / Band Director, August 13, 2012, replacing Daniel Evans.
- 9. Chastity Boyd, WHS Data Entry Clerk, June 19, 2012, replacing Deborah Jerrels.
- 10. James Bell, WES Custodian, **release from employment** during the probationary period, effective June 14, 2012.

2. FINANCE:

- a) Financial Statement as of May 2012
- b) Budget Amendments #15A and #15B
- c) Resolution declaring need to maintain Board-specified academic classroom instruction and authorizing certain measures of flexible spending.
- d) To facilitate year-end closing, the Finance Director requests permission to adjust a portion of the fund balance now specified as “assigned” as required by GASB Statement 54.