

**AGENDA**  
**December 6, 2011**  
**6:00 p.m.**

- A) **Call to Order, Invocation and Pledge of Allegiance**
- B) **Welcome Visitors** Board Chair
- C) **“Conservation Teacher of the Year” Award** Superintendent  
**Levy Soil and Water Conservation District**
- D) **Approval of Minutes of the November 22, 2011 Board Meeting**
- E) **Consent Agenda**
  - 1. **GENERAL ITEMS:**
    - a) Family Medical Leave Requests
    - b) Illness-In-The-Line-Of-Duty Leave Requests
    - c) Professional Leave Requests
    - d) Student Trip Requests
    - e) Recommendations
  - 2. **FINANCE:**
    - a) General Fund Budget Summary as of November 30, 2011
    - b) Budget Amendments #3A and #3B
- F) **Superintendent’s Comments / Recommendations**
- G) **Board Comments**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED  
BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION**

**Consent Agenda  
December 6, 2011  
6:00 p.m.**

**1. GENERAL ITEMS:**

**a) Family Medical Leave Requests:**

1. Taven Bennett, CHS Teacher, October 12 through *AMEND TO* October 31, 2011.
2. Renee Howard-Condon, WHS Teacher, *EXTEND* from November 28 – December 16, 2011.

**b) Illness-In-Line-Of-Duty Leave Request:**

1. Lori McClellan, WMS Teacher, November 7 (2.0 hrs.), 9 (1.25 hrs.), November 30 (1 hour) and December 1 (1.25 hours), 2011.
2. Bryan Keith Osteen, November 30, 2011 (7.5 hours).

**c) Professional Leave Requests:**

1. Dr. Patrick Wnek, January 23 and 24, 2012, FL Partnership Leadership Colloquim, Jacksonville, paid by College Board Partnership, no cost to Board.
2. Teresa Pinder, District LATS, January 24 – 28, 2012, ATIA Conference, Orlando, paid from project #40290F2012.
3. Softball Conference December 8 and 9, 2011, Daytona, expenses paid internal account, no cost to the Board: Jesse K. Thomas and Danny Wiggins - BHS Softball Coaches.
4. Executive Leadership Program, January 11 and 12, 2012, Tampa, no cost to Board: Kathryn Lawrence, Barbara Rivers and Suzette Pelton.
5. National AVID Conference, December 8-10, 2011, Orlando, expenses paid by FL Partnership Grant, no cost to Board: Pamela R. Asbell, Amber Philpot and Marie Wilber
6. Valerie Boughanem, District ESOL Coordinator, February 2(pm) and 3, 2012, CELLA Regional Training, Lee County Public Ed. Center, no cost to Board.
7. Dr. Gina Tovine, November 30(pm) and December 1, 2011, Race To The Top Assessment Meeting, Orlando, paid from RTTT Grant project #4340101011.

**d) Student Trip Requests:**

1. Katie Jones, CMS FFA Advisor, December 9 and 10, 2011, Middle School FFA Conference, Haines City, Tammy Gardner Chaperone, 6 students, county van and private vehicle, advisor expenses paid from project #15300, all other costs paid internal account.
2. Michelle Barber, BHS Band Director, January 11-14, 2012, FMEA All State Band Competition, Tampa, 2 students riding with parents in private vehicles, all expenses paid internal account.

3. Dennis Voyles, CKS FFA Advisor, December 10 and 11, 2011, State Leadership Conference, Haines City, Chaperone Katie Jones, 2 students, private vehicle, advisor expense paid project #15300, all other expenses paid internal account.
4. Kathleen Hartwell, WMS Jr. Beta Advisor, December 5 and 6, 2011, Jr. Beta Convention, Orlando, chaperones Mary Wilson and Rebecca Childs, 9 students, private vehicles, all expenses paid internal account – sub only cost to Board.
5. WES PTO Fundraiser Winners, December 9, 2011, winners will be transported to Bubba Ques in Bronson for lunch, 39 students, 3 trips by commercial carrier – LIMOSINE, all expenses paid by PTO, no cost to Board.

**e) Recommendations:**

1. OPS Tutor Position at BMHS to provide support in the STEM Lab during and after school, as indicated by time cards, effective December 7, 2011, paid from RTTT project #4340100312 with the appointment of Robert Durrance to the position.
2. Rebecca M. Tyson, District Coordinator of Food Service, effective December 12, 2011, replacing Betty (Candy) Barber.
3. Approval of the Memorandum of Understanding between the School Board of Levy County and the Levy County Education Association in compliance with the requirements of the School Improvement Grant 1003g for Williston High School. (attachment #1)
4. OPS Tutor Position at CHS to provide support in the STEM Lab during and after school, as indicated by time cards not to exceed \$9,000.00, effective December 12, 2011, paid from RTTT project #4340100312 with the appointment of Stephanie E. Shelley to the position.
5. Establish two (2) OPS Teacher positions at WES to work with lower quartile students in preparation for the FCAT, up to 4.0 hours per day each, not to exceed a total of 288 hours as indicated by time cards, effective December 7, 2011, paid from Title I funds project #40241F2012 with the appointment of Teresa Wiley and Angela Acevedo to each position.
6. Emily Chaconas, WHS Teacher, effective January 3, 2012, replacing Denise Lahusky.
7. Elizabeth Hardee, District Bus Aide, effective December 5, 2011, new position approved October 4, 2011.
8. Amy R. Hallman, CES Food Service Worker, 4.5 hours per day, effective December 7, 2011, replacing Tammie Bloom.
9. Payment of Supplements to the following personnel for supplemental activities during the 2011-2012 school year.

School	SP#	Supplement Name	Employee	Effective
BMHS	600	Weightlifting	Albert Cooksey	11/18/11 (delete)
	290	Football – Head Varsity	Albert Cooksey	01/30/12 (delete)

**f) Employee Status Changes:**

1. Joshua T. Barnes, CMS Head Custodian, **resignation** effective December 1, 2011, and payment for any unused leave.
2. Norma Olavarria, District Bus Aide and BMHS Food Service Worker, **exiting DROP**, effective December 31, 2011 and payment for any unused sick leave.
3. Regina V. Appling, JBES Pre-K Teacher, **resignation**, effective December 9, 2011.
4. Kathleen Hartwell, WMS Teacher, **resignation**, effective December 16, 2011.
5. The following status funding changes:

**District:**

Laura Brown Effective July 1, 2011	<b>From:</b>	1000E 6300 0130 9001 1372	69%
		4210E 5200 0130 9001 40230F2012	31%
	<b>To:</b>	1000E 6300 0130 9001 13720	69%
		4210E 5200 0130 9001 40232F2012	31%
Candia Holmes Effective July 1, 2011	<b>From:</b>	1000E 8200 0160 9001 13751	72%
		4210E 6500 0160 9001 40230F2012	14%
		4210E 6500 0160 9001 42412F2012	14%
	<b>To:</b>	1000E 8200 0160 9001 13751	72%
		4210E 6500 0160 9001 11020	14%
		4210E 6500 0160 9001 42412F2012	14%
Geraine Blackford Effective July 1, 2011	<b>From:</b>	1000E 8200 0160 9001 13751	74%
		4210E 6500 0160 9001 40230F2012	13%
		4210E 6500 0160 9001 42412F2012	13%
	<b>To:</b>	1000E 8200 0160 9001 13751	74%
		4210E 6500 0160 9001 11020	13%
		4210E 6500 0160 9001 42412F2012	13%
Ron T. Perez Effective July 1, 2011	<b>From:</b>	1000E 8200 0160 9001 13751	74%
		4210E 6500 0160 9001 40230F2012	13%
		4210E 6500 0160 9001 42412F2012	13%
	<b>To:</b>	1000E 8200 0160 9001 13751	74%
		4210E 6500 0160 9001 11020	13%
		4210E 6500 0160 9001 42412F2012	13%

**2. FINANCE:**

- a) Financial Statement as of November 30, 2011
- b) Budget Amendments #3A and #3B