

March 22, 2022
Bronson, FL.
Regular Session
9:00 a.m.

The School Board of Levy County met in Regular Session this 22nd day of March at 9:00 a.m. with Board Chairman Ashley Clemenzi, Brad Etheridge, Paige Brookins, Tammy Boyle, Cameron Asbell and Board Attorney David Delaney present.

Public comments can be submitted by email to publiccomment@levyk12.org or delivered in writing to the District Office at 480 Marshburn Drive, Bronson, FL., and must be received at least twenty-four (24) hours prior to the scheduled meeting. Public comments may also be made in person on the day of the meeting.

All School Board meetings are recorded and may be viewed at <https://www.youtube.com/user/LevyCountySchools> within 1-2 days after the scheduled meeting.

Adoption of Agenda: Paige Brookins moved to approve the agenda, second by Tammy Boyle, motion carried.

Welcome Visitors and Public Comments: Board Chairman Ashley Clemenzi welcomed everyone to the meeting and asked if anyone would like to address the Board. There were none.

2021-2022 District Instructional Materials Plan: Jaime Handlin said she is presenting on behalf of Michelle Ruiz. She said the majority vote for grades K-5 math is Big Ideas Learning and for grades 6-8 it is Savvas. She said there were not any public input and/or comments received and the 30-day timeline has closed. She asked the Board for approval of Big Ideas Learning and Savvas. After discussion, Paige Brookins moved to approve Big Ideas Learning for grades K-5 and Savvas for grades 6-8, second by Cameron Asbell, motion carried. Superintendent Cowart thanked Michelle Ruiz and Heather Rawlins for their hard work on the textbook adoptions for the last two years. After discussion, Paige Brookins moved to approve the 2021-2022 District Instructional Materials Plan, second by Cameron Asbell, motion carried.

SBLC Instructional Materials Policy Handbook: Heather Rawlins reviewed the changes and updates to the SBLC Instructional Materials Policy Handbook. After discussion, Tammy Boyle moved to approve the SBLC Instructional Materials Policy Handbook, second by Brad Etheridge, motion carried.

Request approval to Adopt/Amend School Board Policy: John Lott requested approval of the changes to School Board Policy 4.06, Requirements for Graduation. Per Tammy Boyle's request, the minutes were amended to include: Tammy Boyle asked about the certificate of completion for graduation and students walking across the stage. Mr. Lott said that verbiage pertained to ESE students who would receive a special certificate of completion. He said there are seven varieties of certificates of completion. He said students who receive a Certificate of Completion are not permitted to walk across the stage. He said this changed when the state enacted the standardized testing requirements. Mr. Cowart said we have multiple people throughout the county working to ensure every student receives a diploma. After discussion, Paige Brookins moved to approve the amended School Board Policy 4.06, second by Cameron Asbell. Tammy Boyle voted nay, motion carried.

BoardDocs Presentation and Contracts: Kim Lake gave a PowerPoint presentation to the Board regarding BoardDocs. She said it is a web-based program used for disseminating, storing and archiving information for Board meetings agenda, documents and minutes. She said the program makes it easier to access meetings and documents from current and past meetings. It can also be used to share information about expulsions with designated members. She compared BoardDocs LT and LT Plus and said we could begin with the LT version and move to the LT Plus version later. After discussion, Cameron Asbell moved to approve the contract with BoardDocs LT, second by Tammy Boyle, motion carried.

Approval of Minutes: Tammy Boyle moved to approve the minutes of the March 8, 2022 Board meeting, second by Cameron Asbell, motion carried.

Consent Agenda: After discussion of the Agenda, Paige Brookins moved to approve the Consent Agenda, second by Brad Etheridge, motion carried.

1. GENERAL ITEMS:

a) Employee Status Changes / Recommendations:

1. **Request** approval of Anna Kroll, OPS, for Annual Financial Report Activities, **effective** April 1-June 30, 2022, **up to** 60 hours, paid from Project #17500.
2. **Request** approval of Anna Kroll, OPS, for Annual Financial Report Audit Activities, **effective** July 1, 2022 through March 31, 2023, **up to** 100 hours, paid from Project #17500.
3. **(Board approved 3.8.22)** James Pruitt, WMHS Dean, **effective** February 24, 2022, **vacancy**, **amend** effective date to March 1, 2022.
4. Anne M. Sesock, BES Teacher, ESE, **exiting DROP early**, effective July 31, 2022, original hire date August 3, 2020.
5. Karen Roderick, BMHS Teacher, Math, M/J, **dismissal during probation period**, **effective** March 4, 2022, original hire date January 12, 2022.
6. Kayondrah Ford, BMHS Teacher Aide, Other Basic, **position change** to BMHS Teacher Aide, ESE, and **funding change**, as follows:

From:	1000E 5100 0150 0021 11030	100%
To:	4210E 5200 0150 0021 40230 F2022	100%
7. **Request** approval of the **new** job description for the AVID District Coach and Curriculum Support Specialist, paid from Project #40501 F2022, ARP.
8. **Request** approval of the **revised** job description for Fiscal Clerk.
9. David Harvey, District School Counselor, Secondary, **effective** March 28, 2022, **out-of-field** in School Counseling, K-12, **new position**, paid from Project #40311 F2022.
10. Kaitlyn Conners, WMHS Custodian, **effective** March 9, 2022, **vacancy**.
11. Antonio A. Terrell, JBES Custodian, **resignation**, effective March 25, 2022, and **payment** for any unused leave, original hire date February 1, 2021.
12. Linda Lee, JBES FNS Assistant Manager, **exiting DROP early**, effective August 1, 2022, original hire date August 10, 1998.
13. 2021-2022 Transportation Bus Route Verification for Drivers and Aides:

Transportation Department
SCHOOL BOARD OF LEVY COUNTY
Bus Route Verification for Drivers and Aides
Effective for SY 2021 - 2022

NOTE: Any routes over 8.00 will be paid by Time Cards. Bus Driver/Aide will be paid their regular rate of pay up to 8.00 hours per day. Any additional work-time over 8.00 hours per day will be turned in on a timesheet for payment. Hours exceeding 40 hours per week will be paid at time and ½.					Effective: March 1, 2022
					Board Approval: 3/22/2022
Chart coding defined as follows:					
INCREASING IN WORK HOURS					
DECREASING IN WORK HOURS					
HOURS REMAIN THE SAME					
REQUIRES TIMESHEET					
HAS NOT TURNED IN PAPER					
ACTION NEEDED					
BUS DRIVERS	SY 21-22 Sem 1	SY 21-22 Sem 2	Decrease	Increase	Action Needed
Armstrong-Addison, Debra	8.00	9.75		1.75	Time Card 1.75
Barlow, Alesa	5.00	5.25		0.25	Increase to 5.25
Brower, Karen	7.00	6.75	0.25		Decrease to 6.75
Burge, Henry Terrell	8.00	8.75		0.75	Time Card .75
Caroussos, Linda	8.00	8.25		0.25	Time Card .25
Dexter, Julius	6.25	6.00	0.25		Decrease to 6.0
Foley, Ruth	7.25	7.00	0.25		Decrease to 7.0
Hinchliffe, Lynette	8.25	8.25			Time Card .25
King, Royshawn	8.00	8.25		0.25	Time Card .25
Kirby, Edwina	6.00	5.25	0.75		Decrease to 5.25
Langlois, Stephen	6.50	6.75		0.25	Increase to 6.75
Noel, Kayla	6.00	5.75	0.25		Decrease to 5.75
Nygard, Lois	7.25	8.75		1.50	Increase to 8.0 & Time Card .75
Richardson, Alicia	7.25	7.50		0.25	Increase to 7.50
Tindale, Elizabeth	6.00	6.25		0.25	Increase to 6.25
Vieta, Eugene	7.00	7.25		0.25	Increase to 7.25
Wade, Sarah	6.25	7.25		1.00	Increase to 7.25
BUS AIDES	SY 21-22 Sem 1	SY 21-22 Sem 2	Decrease	Increase	Bus Aides
Beach-Hallman, Susan Diane	5.75	6.75		1.00	Increase to 6.75
Dominey, Julie	6.25	5.25	1.00		Decrease to 5.25
Fowler, Linda	5.25	5.00	0.25		Decrease to 5.0
Minor, Susie	6.25	6.00	0.25		Decrease to 6.0
Smith, Tiffany - (OLD J. Phillips)	5.75	5.00	0.75		Decrease to 5.0
Wilson, Sandra - (OLD B. Sanky)	6	7.00		1.00	Increase to 7.0

14. **Request** approval of the **revised** job description for Administrative Assistant, School.
15. Jan H. Flemming, CMHS Teacher, Language Arts, S/H, **retirement**, effective June 30, 2022, original hire date August 12, 1992.
16. Amanda Stegall, WMHS Data Entry, **effective** March 15, 2022, **vacancy**.
17. Connie Risher, YTS Custodian, **exiting DROP early**, effective June 30, 2022, original hire date August 26, 1996.
18. Kayondrah Ford, BMHS Teacher Aide, ESE, **resignation**, effective March 15, 2022, original hire date September 22, 2021.
19. Cleo Sherman, BMHS Teacher Aide, ESE, **resignation**, effective March 18, 2022, original hire date August 17, 2021.
20. Tina Sansom, YTS Teacher Aide, ESE, **effective** February 18, 2022, paid from Project #40230 F2022, **vacancy**.
21. David Vaughn, WMHS Teacher, PE, **effective** March 4, 2022, **vacancy**.
22. Tamara Jelise Matos Nieves, WMHS Teacher Aide, ESE, **effective** March 28, 2022, paid from Project #40230, **vacancy**.
23. Elizabeth Allen, WES FNS Worker, **effective** March 15, 2022, **vacancy**.
24. Lamar Waters, WMHS Teacher, ESE, **effective** March 28, 2022, paid from Project #11020, **vacancy**.

b) Family Medical Leave Requests:

1. Rose Zane, YTS Teacher Aide, Pre-K, March 28 – May 31, 2022.
2. **(Board approved 12.14.21)** Jessica Crosby, CKS Teacher, Language Arts, M/J, December 6, 2021 – March 18, 2022, **amend ending date** to March 4, 2022.

c) Professional Leave Requests:

1. Christopher Cowart, Superintendent, 2022 FADSS Spring Leadership Conference, April 12-15, 2022, Orlando, FL., travel paid from Project #10071.
2. Dr. Rosalind Hall, Director, ESE/SS, to the following meetings, travel paid as noted:
 - Florida Division on Career Development and Transition Vision Conference, April 5-8, 2022, Orlando, FL, travel paid from Project #40230 F2022.
 - Healthy Minds and Health Future / Florida Association of People Supporting Employment First, May 3-6, 2022, Ponte Vedra, FL., travel paid from Project #11023.
3. Kalee Wade, Coordinator, Employee Services, 2022 Florida Educational Risk Management Association (FERMA) Summer Conference, July 11-15, 2022, Sarasota, FL., travel paid from Project #17731.
4. Tammy Boyle, School Board Member, FSBA School Finance Forum 2.0, April 27-29, 2022, Howey-in-the-Hills, FL., travel paid from Project #10074.

5. Anita Martin, District Speech, Language Pathologist, to Working With the Experts Leaders Event: Collaboration and Inclusion, April 21-22, 2022, Orlando, FL., hotel paid for FLDOE, other travel paid from Project #40230 F2022.
6. Florida Educational Negotiators (FEN) Spring Conference, May 2-5, 2022, Orlando, FL., travel paid from Project #17200, for the following:

Kim Lake, Director of Finance and Kalee Wade, Coordinator of Employee Benefits
7. Tanya Taylor, WMHS Teacher, Vocational, Business, AVID ADL 5 District Director Training, April 6-8, 2022, Chicago, IL., travel paid from Project #14897. *(This meeting was approved February 8 for PA., but the meeting was cancelled).*
8. Jaime Handlin, Director of Curriculum/ESOL, Sanibel Leadership Conference, June 22-24, 2022, Sanibel, FL., travel paid from Project #40293 F2022.

d) Student Trip Requests:

1. **(Board approved 3.8.22)** WMHS JROTC students to College Prep Visit and Wild Adventures, March 31, 2022, Valdosta State University, Valdosta, GA., chaperones Daryl Richardson, Twanda Miller, Carl Childs, 35 students, charter bus, travel is government funded, no cost to Board, ***amend to add*** chaperone Justina Guptill.

e) Administrative Services:

1. Contracts and/or Agreements:
 - i. 2021-2022 Contract between Howard Technology Solutions and the School Board of Levy County for wireless access points (WAPs), switches, switch management licenses, rack mount kits and cabling, paid from Project #17900, e-Rate.
 - ii. 2021-2022 Contract between Questivity Incorporated and the School Board of Levy County for switch management licenses, paid from Project #17900, e-Rate.
 - iii. FLDOE Educational Facilities Florida Inventory of School Houses Certification of Facilities Data (FISH Report).
 - iv. 2022-2023 Agreement between SWI Photographers and the School Board of Levy County to provide photography and yearbook needs for Williston Elementary School.

2. FINANCE:

- a) Budget Amendments #21-00016 11A and #21-00017 11B.
- b) General Fund Budget Summary Information and Financial Statements for February 2022.

Superintendent's Comments/Recommendations: Superintendent Christopher Cowart presented an Impact Award to Kim Lake. He said this is spring break week and the Suwannee River Fair is very busy. He said it is great to see the students succeed with their animals. Mr. Cowart said the legislation has not been sent to Governor DeSantis, so no action on the budget at this time. Thank you all for everything you did to ensure the CMHS project was funded. Summer time is the time to update policies and documents.

Board Comments: Cameron Asbell said spring break happened at a great timing for the Suwannee River Fair. He said the following comment is only his opinion. He said Legislation in Tallahassee passed the term limits for School Board members. He said they vote by party instead of for the person. He said Levy County is a small, rural

county with small communities and Levy County votes for our board members for the person and not the party. By having term limits for School Board members, we will have a brand new Board that will not be familiar with the statutes and laws of education. The people that currently sit in these positions are passionate about the students and our job.

Tammy Boyle said CKS had a couple of setbacks in the SRF. The chapter pig had pink eye and the other pig was housed with the chapter pig; therefore, both pigs were disqualified. The kids are still pushing through it and she is looking forward to the sale on Wednesday.

Paige Brookins said 197 CMHS graduates completed scholarship applications and resumes. She asked for an update on the CES pickup area. Superintendent Cowart said he and Breezy will follow up and meet with her about plans going forward. She said she is looking forward to purchasing an animal at the fair, and hopes the teachers and students have a great spring break.

Brad Etheridge said spring break came at a good time this year, so the students don't miss school. He said he is sorry that he had to miss the steer show last night for the first time in 18 years. He did make it to the hog show and it was the largest crowd he had ever seen at the fair. He said it was great to see everyone and he is looking forward to seeing everyone at the sale tomorrow.

Ashley Clemenzi congratulated Kim Lake for receiving the Impact Award and said it was well deserved. She said Kim makes great financial decisions, has good, clear presentations on the budget and is always ready to answer questions. She said YTS are the state champions in the FFA Floriculture and we have some wonderful FFA teachers. She said she hopes everyone has a great and restful spring break, and wishes all the student great success at the fair. She said YTS has a pig in the fair named Pressley.

Adjournment: There being no further business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

Christopher A. Cowart, Secretary

Ashley Clemenzi, Board Chairman