

AGENDA
September 18, 2007

4:45 P.M.
Executive Session

- A) **Expulsion Recommendation**
- B) **Hilltop Re-Enrollment Request**

5:01 P.M.
Regular Session

- C) **Call to Order, Invocation and Pledge of Allegiance**
- D) **Approval of Minutes of September 4, 2007 Board Meeting**
- E) **Public Hearing – 2007-2008 Millage and Budget:** Bob Clemons
- F) **Welcome Visitors**
- G) **Instructional Services:** Jeff Edison and Staff
 - 1) 2007-2008 Comprehensive Student Progression Plan
- H) **Administrative & Support Services:** Jeff Davis & Staff
- I) **Item(s) Withdrawn from Consent Agenda**
- J) **Consent Agenda:**
 - 1) General Items:
 - a) Resignations
 - b) Illness-in-Line-of-Duty Leave Requests
 - c) Family Medical Leave Requests
 - d) Professional Leave Requests
 - e) Student Trip Requests
 - f) Instructional Services:
 - 1. Contracts and/or Agreements
 - g) Administrative & Support Services:

- h) Recommendations
- 2) Finance:
 - a) Amendment of Instructional and ESP Salary Schedules
- K) **Superintendent's Comments and/or Recommendations**
- L) **Executive Session:** Negotiations

PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION.

**Consent Agenda
September 18, 2007
4:45 P.M.**

1) General Items:

a) Resignations:

1. Maria Huertas, W.H.S. Food Service Worker, effective September 14, 2007, and payment for any unused leave.
2. Alice Mensitieri, W.E.S. ESE Teacher, effective August 31, 2007.
3. Lynn A. McGee, C.E.S. ESE Teacher Aide, effective September 7, 2007, and payment for any unused leave.
4. David Marshall, Bus Driver, effective October 12, 2007, and payment for any unused leave.
5. Joan Marshall, Bus Aide, effective October 12, 2007, and payment for any unused leave.
6. Jordana Wilson, Hilltop Alternative School VE Teacher, September 21, 2007.
7. John Lott, WHS Administrative Assistant, effective October 1, 2007.

b) Illness-in-Line-of-Duty Leave Requests:

1. Gregory Hamilton, B.H.S. Physical Education Teacher, August 28 (1.5 hours), August 29 (1.5 hours) and September 4 (1 hour), 2007.
2. Tamara Bradshaw, CES 1st Grade Teacher, September 5, 2007, 7.5 hours.
3. Kelly Bass, WMS Physical Education Teacher, September 18 (2.0 hours) and September 26 (.50 hour), 2007.
4. Joseph Conner, District Telecommunications Specialist, September 14, 17, 18 and 19, 2007.

c) Family Medical Leave Requests:

1. Julie A. Trimm, B.E.S. 4th Grade Teacher, September 4 – October 9, 2007.
2. Jane Eaton, B.E.S. Health Aide, September 12 and September 20-November 1, 2007.

d) Professional Leave Requests:

1. Betty Barber, District Food Service Coordinator, September 23 (pm) – 25, 2007, Commodity and DOE Workshop, Daytona Beach, FL, paid from project #410 and the

following Lunchroom Managers: Katherine Manuel-BHS, Cheryl Allen-CKS, Marilyn K. Maxwell-CES, Jewel Brann-JBES, Helen Watson-WHS, and Marianne Sedor-YTS.

2. Florida K-12 Conference, October 2 – 5, 2007, Orlando, FL.:

Linda Durrance, Director Literacy – project #4824012
Michael Todd, Director Secondary Ed. – project #1832
Carol Jones, School-To-Work/Tech. Prep. Coordinator – project #1832
Alice Graham, C.H.S. Health OCC Ed. Teacher (as presenter) – project #1832
 3. Heather Rucker, C.M.S. FFA Jr. Chapter Advisor, September 27 – 30, 2007, National Leadership Team Workshop, locations in Tallahassee, Pensacola and Milton, FL, paid from project 15300.
 4. ESE Reading Academy Workshop, September 27(pm) and 28, 2007, Tallahassee, FL, paid from project #482302:
Laura Storm, Michael Homan and Rhonda Stephenson – BES, Nelly Ramirez – CES, Patricia Lawrence – CKS and Paige Halberstadt – WES.
 5. Annie Battles, WMS 21st Century Community Learning Center Coordinator, September 24 – 27, 2007, 21st Century Workshop, Orlando, FL, paid from 21st Century Grant #482903.
- e) Student Trip Requests:
1. Amber Barnes, W.H.S. Journalism Sponsor, September 11, 2007, Yearbook Design Workshop, Gainesville High School, 4 students, private vehicle.
 2. Dennis Voyles, C.K.S. FFA Jr. Chapter Advisor, Karen Voyles Chaperone, September 26 (3:00 pm) and 27, 2007, District Forestry CDE Competition, Lake City, FL, 5 students, County Van, expenses paid from project #15300.
 3. Alice Graham, C.H.S. Health Academy Instructor, private van, transport CNA students to do clinical work during the 2007-2008 School Year; location, dates and times TBA, expenses paid from project #15300.
 4. Pamela J. Thompson, District Visually Impaired Teacher, September 20 and 21, 2007, accompany student for enrollment purposes to the Florida School for the Deaf and Blind, St. Augustine, FL, no cost to board.
- f) Instructional Services:
1. Contract with Citrus-Levy-Marion (CLM) Workforce Connection to implement the CHOICE Replication Grant for the Building Construction Technology program at BHS. (Attachment #1)
 2. Contracts with the following Day Care Centers, to provide services to children of students in the Teen Parent Program (all contracts contain same language):
 - a. Imagination Station Center, Inc.(Attachment #2)
 - b. Jacqueline Ryalls, d/b/a/ Koala-T Childcare

3. ~~Purchase Services Agreement with Carole A. Tillson, d/b/a Carole Tillson OTR/L, amend to add an additional 15 hours per week of services to educationally relevant occupational therapy for students in Levy County paid from project #482302. (Attachment #3)~~ **withdrawn from Consent Agenda 09/18/07**

g) Administrative & Support Services:

1. Acceptance of Florida Inventory of School Houses (FISH), certifying that the educational facilities inventory data for the district is current and accurate.(Attachment #4)

h) Recommendations:

1. Appointments and/or Transfers:

- a. Kathi B. Bell, B.E.S. 4th Grade Teacher, effective September 5, 2007, temporary replacement for Julie A. Trimm while on Family Medical Leave.
- b. Annie M. Battles, W.M.S. 21st Century Community Learning Center Coordinator, effective date September 17, 2007, new position created by 21st CCLC Grant #482903 .
- c. Cleveland L. Griffin, B.E.S. Custodian, effective date September 10, 2007, replacing Vivian Hyde.
- d. John Lott, W.H.S. Administrative Assistant, **reclassify** as Assistant Principal, effective October 1, 2007.
- e. Christine Williams, JBES Custodian (3.5 hours) replacing Donna Knickerbocker and Food Service worker (3.0) hours replacing Jewel Brann, effective September 19, 2007.
- f. Tina Myer, Yankeetown Food Service Worker, 5.5 hours per day, effective September 10, 2007, replacing Cindy Hammock.

2. Payment of Supplements to the following personnel for supplemental activities during the 2007-2008 school year. CDA Pre-K Aides paid from project #1372.

SITE	EMPLOYEE	SUPPLEMENT	SP#
Supplements paid by School Supplement Budget			
B.E.S.	Michael Homan (add)	Curriculum Facilitator	215
	Patricia Knecht (delete)	Curriculum Facilitator	215
Supplements Paid by the District			
J.B.E.S.	Karen Butts	CDA for Pre-K only	170
H.A.S.	Timothy Baker	Alternative School Teacher	110

WHS	Helen Watson	Lunch Room Certification	381
	John Lott (delete)	Administrative Assistant	100

3. Bus Driver and Attendant route verifications for 2007-2008:

DRIVER	HOURS	DRIVER	HOURS
Gary Ahrens	6.00	Lillie Law	8.00
Debra Armstrong-Addison	7.50	Polly Lee	5.00
Nanette Alfonso	5.00	Linda Leonard-Eads	6.75
Zena Baker	8.00	David Marshall	5.50
Gwendolyn Bell	6.25	Debra Matthews	6.50
Tina Berryhill	5.00	Shirley Matthews	5.00
Mary Bowers	5.00	Patricia Meeks	8.00
Vaughn Brewington	8.00	Gerald Miller	5.75
David Bross	6.25	Joan Miller	5.75
Teresa L. Burrell	8.25	Melanie Sue Miller	6.50
Terrell Burge	5.00	Cheryl Moore	6.75
Hilda Butler	6.50	Mary Nicholson	5.00
Denise Carrillo	5.00	Lois Nygard	9.25
Linda Colson	5.00	Cecil Osteen	6.00
Sandra Colson	5.00	Isaiah Parker	5.00
Peggy Crews	7.00	Lisa Pogue	8.00
Maryann Crossman	7.00	Joe Rain	8.00
Joyce Days	8.00	Joyce Richards	5.00
Ronald Days	8.00	Verneeka Robinson	8.00
Patricia Emmons	5.00	Susie Rowe	6.25
Sharon Erdman	5.00	Marilyn Russell	6.25
Virginia Floyd	6.00	Linda Sheffield	5.00
Ruth Foley	5.00	Cheryl Shelton	7.50
Shirley Goins	5.00	Byron Sims	5.00
Carlynn Griffin	7.00	Silvestra Sims	5.00
Kenneth Griffin	9.00	Alex Christy Thompson	5.00
Rachel Griffin	7.50	Emma Lani Thompson	5.50
Elisa Hardee	8.00	Frances Townsend	7.00
Mary Hunter	7.75	Joseph Wain	8.00
Sharon Ingram	5.00	Kelly Warhurst	6.50
Iris Jackson	7.25	Nancy White	5.00
Mary V. James	7.75	Kathryn Will	6.50
Frances Jordan	8.00	Debbie D. Williams	5.00
Tina Knopic	5.00	Ann Wood	5.00
Robin Koon	5.00	Greg Wright	5.00
Salena Koon	6.00	Donna Yawn	8.00
Carol Koppenhafer	8.00	Peggy Young	8.50
BUS ATTENDANTS			
Judith Carrasquillo	6.00		
Ramona Carrillo	5.50		
Esperanza Espinoza	7.00		
Vivian Hall	5.00		
Joan Marshall	6.00		

Susie Minor	6.25
Norma Olavarria	6.00
Tina Smother	7.25
Mary Stinson	5.00
Elva Wilkerson	6.00

4. **AMEND** 2007-2008 SBLC Official School Calendar to move the Teacher Workday scheduled for Monday March 10, 2008 to Friday, March 7, 2008, making Monday, March 10, 2008 a regular student attendance day.

2) Finance:

- a) Amendment of Instructional and ESP Salary Schedules to allow payment to the following personnel for:

B.H.S. personnel for the 21st Century Community Learning Center After-School Program, paid hourly rate of pay on as needed basis, from project #482901 **amend to add:** Paul Grune and Jeromi Birtikidis, Instructional.

The following personnel as coaches to implement the Positive Behavior Support Program at their school sites, paid regular rate of pay for hours indicated from **Projects IDEA #482302 and Safe & Drug Free Schools:**

W.E.S.: Melissa Lewis - 16.5 hours and Erin Owens - 11.5 hours
W.M.S.: Marci Young – 32 hours
W.H.S.: Karen Warren – 12.5 hours and Sylvia Edmundson – 11 hours
B.H.S.: Linda Weinar – 11.5 hours and Joe D. Wallis – 14 hours
C.E.S.: Lori Prevatt – 31.5 hours
Summit Learning Academy: Garry Harris – 15.5 hours

Supplemental Education Services School Site Facilitators for the 2007-2008 school year, paid regular rate of pay for up to an additional 20 hours to be used for parent / individual student plan meetings as required by NCLB, **paid from project #4824012:** Jennifer Huguley - BES, Dennis Bell – BHS, Dawn Corbin – CES, Cecillia Edwards – JBES, Carol Glass – WES, Morgan Bennett – WMS, Natalie Steinberg – YTS.

- b) Removal of the following equipment from property records:

Cannibalized Property: the items no longer work and are not repairable, but the parts can be used to keep others running.

<u>Property No.</u>	<u>Description</u>	<u>Acquisition</u>	<u>Amount</u>
BHS:			
C-8550	Gateway Computer	10/98	\$1276.00
C-8557	Gateway Computer	10/98	\$1276.00
C-8965	Gateway Computer	04/99	\$1191.00
C-8966	Gateway Computer	04/99	\$1191.00
C-9430	Gateway Computer	02/00	\$1110.00
C-10724	Dell Computer	09/02	\$1177.44

BES:

C-9534	Gateway Computer	03/00	\$1530.00
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Lightning Damage: The equipment listed below was damaged lightning and has been replaced.

<u>Property No.</u>	<u>Description</u>	<u>Acquisition</u>	<u>Amount</u>
C-10813	Cisco Router	11/02	\$4880.60
C-12157	48 Port Switch (Yr 8 ERATE)	03/07	\$3400.00

The following personnel to participate in the ESE Conference and Agency Fair,
September 15, 2007, at B.E.S., paid from project #482302:

Paid hourly rate of pay:	Edward Beaulieu, custodian:	amend to 14.5 hours
	Katherine Manuel, food service:	amend to 6.5 hours