

**Bronson, FL
July 22, 2014
9:00 a.m.
REGULAR SESSION**

The School Board of Levy County met in Executive Session this 22nd day of July, 2014 at 9:00 a.m. with Board Chair Robert Philpot, Rick Turner, Paige Brookins, Cameron Asbell, Chris Cowart, and Board Attorney David Delaney present. Presiding over the meeting was Assistant Superintendent Jeff Edison for Superintendent Robert Hastings who was absent.

Employee Care Center Update : Don Crook of Combined Benefits Group informed the Board that Florida Blue Symetra shows a surplus of just over \$604,000.00, in part due to the number of employees using the new CareHere Health Center. He said summer claims will be deducted from the surplus, but even factoring in that expense, the new Health Center has paid off so far in savings to the School Board as well as employees. He also commended the School Board for transforming the “Coach’s House” into such a professional and well equipped facility. Brian Branham of CareHere addressed the Board next with a detailed report of how the Health Center was working out. He said he was impressed with the number of appointments scheduled since the Center opened in January and shared the cost savings to employees as well. He introduced Christina Mayhew, also of CareHere who reported on ways the Health Center was meeting the needs of employees / patients. She said she is also planning to be in the School District to give flu shots this fall. Donna Turner said Christina would attend New Employee Orientation representing CareHere. She said the plan is to eventually have the Health Center do new employee drug testing as well. There were comments from the Board as well as Ted Alexander regarding the great service and cost savings to employees, especially on medications. Board Chairman Robert Philpot thanked the CareHere team, Mr. Crook and Mrs. Turner for the presentation.

2014 TRIM Ads for Local Newspapers: Bob Clemons presented the Levy County School Board Budget Presentation for Advertising. After questions and discussion by the Board Members, Chris Cowart moved to approve the Levy County School Board Budget Presentation for Advertising as presented, second by Paige Brookins, motion carried. Mr. Clemons said the information would run in this week’s paper on Thursday July 24th, followed by the Public Hearing on Monday July 28th at 5:01 pm to adopt the 2014-2015 tentative millage and budget.

Request for Public Hearing August 19, 2014 - Adopt/Amend School Board Policies: Jeff Edison requested that the Board approve advertisement for a public hearing to be held August 19, 2014 to adopt / amend the following School Board Policies: 4.141 Wellness Policy (no change info only), 4.14 Health, Safety and Physical Fitness, 6.20 Sick Leave, 8.19 Tobacco Use in District Facilities, 5.35 Valedictorian and Salutatorian (Drafts A and B). After review of all the policies and discussion concerning policy 5.35 Valedictorian and Salutatorian, Drafts A and B, Chris Cowart moved to approve changes to Section XI. “Grade Point Average” of the Comprehensive Student Progression Plan, which would be referenced in Board policy 5.35 Draft A, if the Board votes to amend and approve that draft of the policy on August 19th. The motion died for lack of a second. After further discussion, Chris Cowart again moved to approve changes to Section XI. “Grade Point Average” of the Comprehensive Student Progression Plan, with second by Rick Turner, motion carried with 4 ayes and 1 nay from Robert Philpot. Cameron Asbell then moved to approve the request to advertise for a Public Hearing on August 19, 2014 to amend / adopt all of the policies as presented by Mr. Edison with second by Paige Brookins, motion carried. (see supplemental minutes)

Minutes: Chris Cowart moved with second by Rick Turner to approve the Minutes of the July 8, 2014 Board Meeting with changes as submitted with the Board Agenda. Motion carried.

Consent Agenda: Chris Cowart moved with second by Paige Brookins to approve the following items on the consent agenda with changes as recommended by the Superintendent. Motion carried.

1. GENERAL ITEMS:

a) Employee Status Changes / Recommendations:

1. Amber Matchett, WES Teacher, effective August 11, 2014, replacing Julie Whiteacre.
2. Rebecca Ward, WES Teacher, *transfer* to WHS ESE Teacher, effective August 11, 2014.
3. Dana Lane, BES Teacher Aide, *transfer* to Levy Learning Academy, effective August 14, 2014.
4. Dolores Aguirre, WES Teacher, effective August 11, 2014, replacing Rachel Kates.
5. Convert the TSA for SEEC Grant position and employee, F. Michelle Walker-Crawford, to Coordinator of School Improvement, effective August 4, 2014 with the following funding breakdown:

4210E 6300 0110 9001 40220F2015	50%
1000E 6300 0110 9001 11030	50%
6. Ginger Fuller, CMHS Teacher, *resignation* effective July 14, 2014.
7. Brandy Karwan, WHS Health Aide, *resignation* effective June 19, 2014.
8. Chelsea Greek, LLA Guidance Counselor, *change position* to 90% HS Soc Sci Teacher, 11 month, (out of field) replacing Robert Phillips and 10% ESE Support at the District ESE office, effective July 29, 2014, with the following funding changes:

FROM:	1000E 5100 0120 0023 11030	10%
	1000E 6120 0130 0023 11030	90%
TO:	1000E 5200 0120 0024 11020	90%
	1000E 5200 0130 9001 11020	10%
9. Barbara Moosman, LLA Guidance Counselor, August 4, 2014, replacing Chelsea Greek.
10. Cheryl Tindall, CES ISS Aide, effective August 14, 2014, replacing Lisa Biehl.
11. Establish two (2) Temporary Teacher Aide positions at BMHS for the 2014-2015 SY, effective August 14, 2014 through June 8, 2015, *amend to 7.0 hours per day* – 5 days per week, to work with at-risk students, paid from school Title I funds project #40241F2015.
12. Shanno Dukes, BMHS Temporary Teacher Aide, effective August 14, 2014, new position Board approved July 8, 2014.
13. David White, BMHS Temporary Teacher Aide, effective August 14, 2014, new position Board approved July 8, 2014.
14. Establish a Certified Teacher OPS position at Vision Christian Academy (Private School) for the 2014-15 SY beginning August 11, 2014 through December 11, 2014, working 3.5 hours per day to serve Title I students who are failing or at risk of failing in Reading and Math, paid from NCLB mandated private school allocation.
15. Marlina Romano, WES Teacher, effective August 11, 2014, replacing Britney Swink.
16. Rachel Sweat, CES Teacher, effective August 11, 2014, replacing Deborah Hudson.

17. Carlotta Neill, BMHS Teacher, effective August 11, 2014, replacing William Knox.
18. Kathleen Lindsey, JBES Temporary Teacher Aide, effective August 14, 2014, new position Board approved July 8, 2014.
19. Andrea Monique Allnutt, JBES Temporary Teacher Aide, effective August 14, 2014, new position Board approved July 8, 2014.
20. Paul A. Lord, WHS Head Custodian, effective July 23, 2014, replacing Stephen Williams.
21. Brianna Teague, WHS Teacher, *resignation*, effective July 20, 2014.

b) Personal Leave in Excess of Six (6) Days Leave Request:

1. Robin Romagnolo, BES VPK Teacher Aide, August 18 – December 12, 2014.

c) Military Leave Request:

1. Lamar D. Asbell, District Maintenance Department, July 14-17, 21-24, 28-31, 2014, Annual Training for FL Army National Guard, Camp Blanding., expenses paid by US Army, no cost to Board.

d) Professional Leave Requests:

1. Rebecca M. Tyson, District Food Service Coordinator, August 1 and 2, 2014, FL School Nutrition Association Conference, Orlando, paid from project #41000.
2. Barbara Rivers and Valerie Boughanem, District Office, August 27 and 28, 2014, Assessment and Accountability Meeting, Orlando, paid from project #18320.
3. FACTE Conference, July 27 – 30, 2014, Saddlebrook (Tampa) :
Kevin Williams, BMHS - paid project #40202F2015

e) Student Trip Request:

1. BMHS Football Camp, July 21 – 23, 2014, Webber International University, Babson Park, FL, Coaches Cameron Porch, James Lackey, David White and Jon Uncle, 35 students, 1 school bus, 1 county van, all expenses paid internal account, no cost to Board.

f) Administrative Services:

1. Agreements and/or Contracts
 - a. 2014-2015 Contract with FL Learning Alliance – TRACK Module, providing a staff development management system.
 - b. 2013-2014 Equity Report

2. FINANCE:

- a) Financial Statement as of June 2014
- b) Budget Amendments #15A and #15B as of June 30, 2014

Superintendent's Comments / Recommendations: Mr. Edison said he was presiding over the meeting today because Superintendent Hastings was attending the NEFEC Board Of Directors Leadership conference. He said the summer has been one of the busiest he can remember with lots of good training going on for teachers. He reminded the Board of the Ground Breaking Ceremony for the New WMHS on August 4th at 9:00 am and about the Administrative Retreat scheduled for Thursday August 7th at CKS .

Board Comments : Rick Turner requested to have the A/P check report mailed home in the Board Packets because it is so hard to read when emailed. Mr. Clemons told him the report is not generated until the Thursday before the meetings on Tuesday. Paige Brookins said a parent had complained about the school website not having information regarding the first day of school. Chris Cowart asked if the Board could have a workshop with Principal's whose school grades were low – to find out how they intend to move their school toward a better grade. Mr. Edison explained that the District Instructional Team members have each been assigned by the Superintendent to a school to meet with school Administration and Faculty to offer assistance. The DIT will then meet on Fridays to discuss ways to help schools improve. Carol Jones said the DIT would be meeting next Monday and Tuesday at BES Cafeteria and Media Center with lead teams from each school to develop action plans they will implement throughout the year. She invited all Board Members to attend, however Board Attorney David Delaney reminded the Board to observe the "Sunshine Law" at all times while attending the same function. Paige Brookins asked about how Principals whose schools get a low grade year after year are assisted? Mr. Edison said the DIT works with all Principals. Cameron Asbell asked if any of the property the Board has previously declared as surplus had sold? Mr. Edison said ownership of the Cedar Key house is being turned over to the Bank that holds the mortgage for a small settlement amount because the value of the house is much less than the outstanding mortgage. He said the Bronson properties have not yet sold. Robert Philpot asked about High School Grades. Bob Clemons distributed the "Summary of Projected Fund Balance" as of June 30th and told the board that since the Budget Workshop held July 8th, the fund balance was in the red at -\$239,615. He said money was used for the Food Service Department which resulted in the negative balance.

There being no further business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

Jeffrey R. Edison for
Robert O. Hastings, Secretary

Robert E. Philpot, Chairman