

**AGENDA**  
**June 17, 2008**  
**9:30 A.M.**

- A) **Call to Order, Invocation and Pledge of Allegiance**
- B) **Approval of Minutes of June 3, 2008 Board Meeting**
- C) **Welcome Visitors**
- D) **Public Hearing – School Board Policies:** Jeff Davis
- E) **Career And Professional Education (CAPE) 5-Year Strategic Plan:** Carol Jones
- F) **Administrative and Support Services:** Jeff Davis and Staff
  - 1. Tax Sheltered Annuities Employer Plan Administration Agreement/Vendor Service Agreement: Bob Clemons (**attachment #1**)
  - 2. Construction Update – Selection Review Committee
  - 3. Approval of District Educational Plant 5-Year Survey Report (available at meeting)
  - 4. Request for “Junk & Surplus” declaration; permission to sell: Gerald Ward
- G) **Consent Agenda:**
  - 1. **GENERAL ITEMS:**
    - a) Resignations
    - b) Illness-In-Line-Of-Duty Requests
    - c) Family Medical Leave
    - d) Personal Leave In Excess of Six Days
    - e) Professional Leave Requests
    - f) Student Trip Requests
    - g) Instructional Services
      - 1. Agreements and/or Contracts
    - h) Administrative / Support Services
      - 1. Agreements and/or Contracts
      - 2. Safety and Security Best Practices Self Assessment Result
    - i) Recommendations
  - 2. **FINANCE:**
    - a) Budget Amendments #17-A and #17-B (available at meeting)
    - b) Financial Statement for May, 2008 (available at meeting)
    - c) Agreement with School Board Seminole County – Medicaid Admin. Claiming
    - d) Donation of “surplus inventory” bus

- e) Flexibility Spending Resolution
- f) Remove item from Property Inventory
- g) Amendment of Instructional and ESP Salary Schedules
- h) Addition to Agenda Item F) #4.
- i) Permission to post budget amendment as of June 30, 2008

**H) Superintendent's Comments / Recommendations**

**I) Budget Update:** Bob Clemons

**J) Executive Session (Collective Bargaining)**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED  
BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION.**

**Consent Agenda**  
**June 17, 2008**  
**9:30 a.m.**

**1) GENERAL ITEMS:**

a) Resignations:

1. Norma G. Sturtevant, Y.T.S. Teacher, for retirement, to participate in the DROP program, beginning September 1, 2008 and terminating August 30, 2013.
2. Sally Da Silva, B.E.S. Teacher, exiting DROP, effective June 9, 2008, and payment for any unused leave.
3. Charles K. Beckham, B.H.S. Administrative Assistant, June 9, 2008, and payment for any unused leave.
4. Jack Halabrin, W.M.S. Vocational Teacher, June 13, 2008, and payment for any unused leave.
5. Donna B. Yawn, Bus Driver, effective June 5, 2008.
6. Charles McCollum, B.E.S. Teacher Aide, effective June 5, 2008.

b) Illness-In-Line-Of-Duty Leave Requests:

1. Janet Neal, District ESE Clerk, June 17 (3.0 hours), 2008.
2. Joyce L. Beasley, C.M.S. Teacher, June 2 – 6 and 9, 2008.

c) Family Medical Leave Requests:

1. Jennifer Spence, J.B.E.S. Teacher, August 18 through September 5, 2008.

d) Personal Leave In Excess of Six (6) Days:

1. Lori B. Prevatt, C.E.S. Guidance Counselor, for the 2008-2009 School Year.
2. Marilyn Russell, Bus Driver, May 23, 27, 28, 29, 30, June 2, 3, 4, 5, 2008.

e) Professional Leave Requests:

1. National Food Service Conference, July 19 – 24, 2008, Philadelphia, PA.:  
  
Betty Barber – District Food Service Coordinator - paid from project #410  
Marilyn K. Maxwell – C.E.S. Cafeteria Manager – no cost to Board  
Mary Jo Perkins – B.E.S. Cafeteria Manager – no cost to Board

2. Just Read Florida K-12 Literacy Conference, June 29 – July 2, 2008, Orlando, FL, paid from project #110302: Robert Turnipseed
3. Tami T. Wain, District Clerk Staff Services, June 11 & 12, 2008, Consortium of Florida Education Foundations Annual Meeting, St. Augustine, FL, expenses paid by Levy County Schools Foundation, no cost to Board.
4. Jill Bandhauer, B.E.S. Teacher, June 15(pm)–18, 2008, Year Book Workshop, Longwood, FL, expenses paid by internal account, no cost to Board.
5. Rosalind Hall, District ESE Director, June 24 and 25, 2008, Dept. of Education State Advisory Council Meeting, St. Petersburg, FL, expenses paid by D.O.E., no cost to Board.
6. Arnett Hall, Hilltop Alternative School Teacher, June 24 - 27, 2008, Florida Department of Education Alternative Assessment Math Bias Committee, Tampa, FL, no cost to Board, all expenses paid by state contractor – Measured Progress.
7. Candace Dean and Tami Wain, June 25 (pm) and 26, 2008, Great Florida Teach In, Orlando, FL, paid from project #482202.

f) Student Trip Requests:

1. Jan Fleming, C.H.S. Journalism Sponsor, June 21, 2008, Journalism Day Camp, UF Campus, Gainesville, 2 students, 1 private vehicle, expenses paid from internal account, no cost to Board.
2. Kenny Thomas, B.H.S. JV Boys Basketball Coach, chaperones Brent Walker and Natalie Thomas, June 15 – 18, 2008, Basketball Camp, Tampa, FL, 12 students, 1 county van and 1 private vehicle, paid from internal account.
3. Al Herndon, B.H.S. M/S Boys Basketball Coach, chaperone Samuel Jenkins, June 29 – July 2, 2008, Basketball Camp, FL Southern College, Lakeland, FL, 7 students, 1 county van and 1 private vehicle, paid from internal account.
4. Florida State FFA Convention, June 9 – 13, 2008, Orlando, FL, Advisor expenses paid from Project #15300, all other expenses paid from internal account:

**CKS:** Dennis Voyles, chaperone Heidi Simpson, 4 students,  
**AMEND to** 1 private vehicle, June 11 and 12, 2008

g) Instructional Services:

1. Contracts and/or Agreements:
  - a. Agreement with MAXIM Healthcare Services, Inc., to provide health care providers as requested by the Exceptional Student Education Director for the 2008-2009.

- b. Agreement with Meridian Behavioral Healthcare, Inc., to provide mental health services for 2008-2009.
- c. Service Agreement with Community Rehab Associates, Inc., a Florida Corporation, to provide therapy services during the 2008-2009 school year and Therapy Request Form for provision of Licensed CCC Speech Language Pathologist Services.
- d. Purchase Services Agreements with the following day care centers to provide services to children of students in the Teen Parent Program for 2008-2009 (same rates as 2007-2008):
  - aa.. Clyatt House Learning Center, LLC
  - bb.. Crayola Moments Preschool, LLC
  - cc.. Creola Dockery, d/b/a Creola Dockery's Family Day Care Home
  - dd.. Imagination Station Center, Inc.
  - ee.. Jacqueline Ryalls, d/b/a Koala-T Childcare
  - ff.. Two By Two Preschool, Inc.
  - gg.. White Rose Nursery, Inc.
  - hh.. Little Friends Daycare Center, Inc.
  - ii.. Nanna's Place of Bronson, Inc.
- e. Purchase Services Agreement with Josie A. Crooms, to provide services for the benefit of parents of Levy County students with disabilities, including acting as ESE Parent Liaison for 2008-2009.
- f. Purchase Services Agreement with Dona K. Doolittle, Physical Therapist Assistant, to provide services in the field of physical therapy for 2008-2009.
- g. Purchase Services Agreement with D. J. Myer, Inc., for behavior-related services for 2008-2009.
- h. Purchase Services Agreement with Carole A. Tillson, d/b/a Carole Tillson, OTR/L, for Occupational Therapy Services and administration of Battelle Development Inventory Assessments for 2008-2009.
- i. Purchase Services Agreements with Special Communications, LLC, for Occupational Therapy and Physical Therapy Services for 2008-2009.
- j. Purchase Services Agreements with the following persons, to provide psychological services as requested:
  - aa. Karen Arnold
  - bb. Carmen Ines Tozzo-Julian, Ph.D.
  - cc. Matthew P. Lane, Ed.S.
  - dd. Mary Lewis Crummer, Ph.D.
  - ee. James M. Husted, Ed.S., NCSP
  - ff. Melissa McCain, Ed.S.
- k. Agreements with the Levy County Health Department for 2008-2009 to provide the following services:

- aa. annual agreement for nurse to assist with ESE students at B.E.S. and B.H.S.
    - bb. school health services
  - 1. Agreement with the School Board of Dixie County to provide a program for Profoundly Mentally Handicapped Students, grades K-12, for the 2008-2009 school year.
- h) Administrative & Support Services:
  - 1. Contracts and/or Agreements:
    - a. N.E.F.E.C. Resolution and Main Contract #731-09-025 and the following attachments for the 2008-2009 school year
      - aa. #09-025-A1: Instructional Services
      - bb. #09-025-A4: Comprehensive Health
      - cc. #09-025-A7: Data Processing, GOALS, Inst. Tech
      - dd. #09-025-A10 Risk Management
      - ee. #09-025-A42: Assitive Technology Educational Network Local Assistive Technology Specialist (ATEN LATS)
      - ff. #09-025-A43 Educator Recruitment
    - b. Transportation Agreement with Marion County to allow transportation of students between Levy and Marion Counties for the 2008-2009 school year
    - c. Agreement with Sheree Lancaster, to provide legal services for the School Board for 2008-2009.
    - d. Extension of Security Guard Agreement with the following for the 2008-2009 school year:
 

aa.	Edward Beaulieu	BES
bb.	Alfert Herndon	BHS
cc.	Harold Bremer	WMS
  - 2. Safety & Security Best Practices Self-Assessment Result
- i) Recommendations
  - 1. Appointments and/or Transfers:
    - a. Lois M. Solly, C.M.S. Guidance Counselor, August 11, 2008, replacing Peter Still.
    - b. Kathryn West, W.M.S. Teacher, August 11, 2008, vacancy.
    - c. Joshua Lee Slemph, W.M.S. Teacher, August 11, 2008, vacancy.
    - d. Cheryl Allen, B.E.S. Teacher, **TRANSFER** to C.K.S., effective August 11, 2008, replacing Susan Hodges.
    - e. Stephanie M. Whitehurst, J.B.E.S. Teacher, effective August 11, 2008, replacing

Christiana Robbins.

- f. Cynthia Hamilton, B.E.S. ESE Teacher, effective August 11, 2008, replacing Sherry Banda.
  - g. Kathy J. McCain, C.K.S. Kindergarten Teacher, effective August 11, 2008, replacing Brenda Coulter.
  - h. Traci Handlin, C.H.S. English Teacher, **TRANSFER** to W.M.S., replacing Mary Daniel, effective August 11, 2008.
  - i. Sherry A. Banda, C.M.S. ESE Teacher, effective August 11, 2008, replacing Donna Almeida.
  - j. Hillary C. Cribbs, W.E.S. 3<sup>rd</sup> Grade Teacher, effective August 11, 2008, replacing Sarah Corliss.
  - k. Ashley Rhodes, C.E.S. Kindergarten Teacher, effective August 11, 2008, replacing Susan Matthews.
  - l. Emiley Campbell, B.E.S. Pre-K Teacher, **TRANSFER** to C.K.S. Pre-K Teacher, effective August 14, 2008, replacing Kathy McCain.
  - m. Jean Kersey, C.E.S. ESE Teacher, effective August 11, 2008, replacing Lori Prevatt.
  - n. Jaime Handlin, J.B.E.S. Principal, effective July 1, 2008, replacing Wendy Allison.
  - o. Aaron Haldeman, C.K.S. Teacher, **TRANSFER** to B.H.S. Teacher, effective August 11, 2008, replacing Charles K. Beckham.
2. The following personnel are recommended to work in the 2008 Extended School Year Program:

### **Bronson Elementary School:**

#### **Paid from PROJECT 482302 (June) and 492302 (July) - IDEA, Part B Funds**

Penny Anderson, Classroom Aide ( <u>delete</u> )	Up to 85.5 hours
Mary Jane McCann Classroom Aide ( <u>add</u> )	Up to 85.5 hours
3 <sup>rd</sup> Grade ESE Students	

#### **Paid from PROJECT 110374 & 482302 (District SAI & IDEA, Part B Funds):**

Mary Jane McCann, Teacher Aide ( <u>delete</u> )	Up to 40.5 Hours
Marilyn Johnson, Teacher Aide ( <u>add</u> )	Up to 40.5 Hours
**20.25 Hours paid from 110374**	
**20.25 Hours paid from 482302**	

Maria Herrera, ESOL Aide  
3<sup>rd</sup> Grade Reading Camp Translator  
**(AMEND Project from #482302 to #482907)**

Up to 28 hours

**Williston Middle School:**

**Paid from PROJECT 492302 (IDEA, Part B) for ESE Personnel to do IEP's  
for the 2008-2009 School Year:**

Pat Spradling, Teacher  
**Amend**

Up to 6.5 Hours  
***Up to 6.75 Hours***

**Cedar Key School:**

**Paid from PROJECT 1103742 (School Based SAI Funds):**

Nancy Alstodt, Speech/Language Services  
During the month of July

Up to 10 hours

**Transportation (hours to be determined by route):**

**Paid from PROJECT #482901:**

**CMS 21<sup>st</sup> Century Global Literacy Summer Program: June 9 - July 17, 2008**

Monday – Thursday 8:00 a.m. – 12:00 Noon

Driver: Frances Townsend

**Paid from PROJECT #482903:**

**WMS 21<sup>st</sup> Century Global Literacy Summer Program: June 10 - July 24, 2008**

Monday – Thursday 8:00 a.m. – 1:00 p.m.

Drivers: Gwendolyn Bell and Virginia Floyd

3. Payment to the following personnel for supplemental activities during 2007-2008:

<b><u>SITE</u></b>	<b><u>EMPLOYEE</u></b>	<b><u>SUPPLEMENT</u></b>	<b><u>SP#</u></b>	<b><u>DATE</u></b>
<b>BES</b>	Mary Alice Heath	Reading Endorsement	411 (add)	08/13/07
<b>BES</b>	Amie Bachle	Reading Endorsement	411 (add)	08/13/07
<b>BHS</b>	Stacy Drummond	Reading Endorsement	411 (add)	08/13/07



<b>CMS</b>	Georgia White	ESOL Endorsement	241 <b>(add)</b>	08/13/07
<b>CMS</b>	Cynthia Rankin	Reading Endorsement	411 <b>(add)</b>	08/13/07
<b>CMS</b>	Rachel Almeida	Reading Endorsement	411 <b>(add)</b>	08/13/07
<b>WES</b>	Sherry Scott	Reading Endorsement	411 <b>(add)</b>	08/13/07
<b>WES</b>	Serena Thiessen	Reading Endorsement	411 <b>(add)</b>	08/13/07
<b>WES</b>	Serena Thiessen	ESOL Endorsement	241 <b>(add)</b>	08/13/07
<b>WES</b>	Cynthia Lewis	ESOL Endorsement	241 <b>(add)</b>	08/13/07

## 2) **FINANCE:**

- a) Budget Amendments #17-A and #17-B
- b) Financial Statement for May 2008
- c) Agreement with the School Board of Seminole County to provide reimbursement for Medicaid Administrative Claiming for 2008-2009
- d) Permission to donate “surplus inventory” school bus #9352 – Property #C-5856, to the Levy County Board of County Commissioners for use by the Levy County Extension 4-H Program)
- e) Resolution of the School Board of Levy County to authorize certain measures of flexibility spending for 2008-2009
- f) Permission to remove from property inventory the following camera to use as trade-in on new Camera used for District Picture ID System (would not be cost effective to repair; the trade-in allowance is \$275.00):

<u>Property No.</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Acquisition Amount</u>
C – 11545	Canon Power Shot 110 Digital Camera	09 / 04	\$1,100.00

- g) Amendment of Instructional and ESP Salary Schedules to allow payment to the following personnel for:

**Completing required 21<sup>st</sup> Century Community Learning Center reports**, during the week of June 16-20, 2008, up to 12 hours each, paid hourly rate of pay from project #482901: Leslie McGehee and Monique Scoggins

**Curriculum Mapping, CES Personnel** at regular rate of pay for up to 15 hours during the months of May and June, 2008, to be paid from Project #482401: Charlotte Andrews, Tamela Arrington, Randi Beauchamp, Dawn Corbin, Robin Drummond, Christine Faircloth, Jamie Leier, Aimee Mitchell, Ellen Poe, Louvenia Robinson-Sloan, and Deborah Swilley

**Coordinate Pre-Kindergarten activities and enrollment** at regular rate of pay up to 40 hours from June 16 – August 6, 2008, paid from project #13722: Emily King

**B.H.S. 6<sup>th</sup> Grade Summer Bridge Academy** from June 16 – 26, 2008, at regular rate of pay up to 36 hours each, paid from project #482403: Gloria Petty and Stacy Drummond

**SUMMER TRAINING:**

<b>DATE</b>	<b>Training</b>	<b>Location</b>
July 21-25, 2008	<b>SUMS 1</b> (Students Using Math Successfully)	Fort White , FL
<b>WES:</b> STIPEND RATE and Travel Paid from Project #1103763	<u><b>AMEND TO ADD:</b></u> Hillary Cribbs	

<b>DATE</b>	<b>Training</b>	<b>Location</b>
June 9 – 13, 2008	<b>SUMS 2</b> (Students Using Math & Science)	Fort White, FL
<b>CKS:</b> STIPEND RATE and Travel Paid from Project #1907	<u><b>AMEND TO ADD:</b></u> Kathy McCain	
<b>WES:</b> STIPEND RATE and Travel Paid from Project #1907	<u><b>AMEND TO ADD:</b></u> Shelley Staples	

<b>DATE</b>	<b>Training</b>	<b>Location</b>
June 16–20, 2008	<b>SUMS 3</b> (Students Using Math & Science)	Fort White, FL
<b>WES:</b> STIPEND RATE and Travel Paid from Project #4824012	<u><b>AMEND TO ADD:</b></u> Shelley Staples Hillary Cribbs	

<b>DATE</b>	<b>Training</b>	<b>Location</b>
June 23-27, 2008	FRI Training (Florida Reading Initiative)	Fort White, FL
<b>CES:</b> STIPEND RATE and Travel Paid from Project #1103763	Jean Kersey, Ashley Rhodes	

<b>DATE</b>	<b>Training</b>	<b>Location</b>
June 11&12, 2008	<i><b>Just Read FL – Reading Leadership Team Institute</b></i>	West Port HS Ocala, FL
<b>BHS:</b> STIPEND RATE and Travel Paid from Project #482201	Brenda J. Fulmer, Raymond Powers, Paul Grune, Deborah Ball	
<b>WES:</b> STIPEND RATE and Travel Paid from Project #482201	Barbara Rivers, Aimee Watkins, Dolores Gaitanis, L.Paige Halberstadt,	

<b>DATE</b>	<b>Training</b>	<b>Location</b>
July 7 – 18, 2008	<i><b>PK Yonge Teacher Scholar Reading Academy 2008</b></i>	PK Yonge Gainesville
<b>BES:</b> STIPEND RATE and Travel Paid from Project #492201	Patricia Shewey, Lillian Prado, Virginia Deas, Michael Homan	

<b>WMS</b> <b>STIPEND</b> <b>RATE and Travel</b> <b>Paid from</b> <b>Project #492201</b>	Yvonne Moore, Karen Camille King-Thompson, Marcy Young, Mary Jo Tracy, Kathryn West, Patricia Spradling  1 day only – July 18, 2008: Amber Philpot
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- h) Addition of bus to Agenda Item F. #4.: Request for “Junk & Surplus” declaration; permission to sell: Gerald Ward

<u>Property No.</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Acquisition Amount</u>
C-3215	1990 International Bus	08 / 1989	\$32,339.00

- i) Permission to post a budget amendment as of June 30, 2008 and pay vouchers on July 8, 2008 with the details to be presented to the Board at the July 22, 2008 Board Meeting.