

# SCHOOL DISTRICT OF LEVY COUNTY

## JOB DESCRIPTION

### SCHOOL PSYCHOLOGIST/11 MONTHS

#### QUALIFICATIONS:

- (1) Master's degree from an accredited educational institution.
- (2) Certification as a School Psychologist by the Florida Department of Education.
- (3) A one (1) year full-time internship in school psychology or three (3) years of previous experience as a school psychologist.

#### KNOWLEDGE, SKILLS AND ABILITIES:

Demonstrates knowledge of child growth and development; theory and research on condition that affect learning and behavior; of tests and measurement theory and foundations; and of community resources and services available for student assistance. Implement knowledge of the Response to Intervention model in both academic and behavioral structures. Ability to collect and analyze large group, small group, and individual data. Provide expertise in the progress monitoring of students to guide data-based decision making. Effectively communicate in written oral format, student data information and evaluation results. Collaborate with school and district personnel and parents to address the needs of students' learning, behavior, and mental health issues. Possess the knowledge, skills, and abilities to apply and interpret federal state, and local laws, and policies governing the provision of educational services for all students.

#### REPORTS TO:

Director, Exceptional Student Education and Student Services

#### JOB GOAL

To improve the academic achievement, behavior/social skills, and emotional well-being of all students in today's schools where laws dictate appropriate educational programs, for children experiencing learning and/or behavioral/emotional problems.

#### SUPERVISES:

N/A

#### PERFORMANCE RESPONSIBILITIES:

- (1) Manifests a professional code of ethics and values.
- (2) Responds to internal and external customers in a timely, accurate, courteous and empathetic manner representing SBLC in a positive light.
- (3) Models the routine, intentional and effective use of technology in daily work, including communications, organization and management tasks. Demonstrate knowledge in the four steps of problem solving and the skills necessary to facilitate this process in collaborations with school based team.

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- (4) Possess the skills to assist school staff with the implementation of universal screening and progress monitoring in academic and behavioral structures.
- (5) Analyze national, state, district, and school data to provide guidance and feedback in determining the effectiveness of academic and behavioral instruction.
- (6) Select, administer, score, and interpret appropriate tests related to student performance.
- (7) Participate in the eligibility process and development of Individual Education Plans, Family Services Plans and 504 Plans by providing recommendations as to services and interventions.
- (8) Conduct informal and formal observations of students as part of the Multi-Tiered System of Support.
- (9) Assist school teams in developing and implementing a multi-tiered instructional service delivery model for all students.
- (10) Utilize data to evaluate effectiveness of response to instruction/intervention for large groups, small groups, and individual students.
- (11) Provide consultation and group facilitation to ensure effective communication, collaboration, and technical assistance support that result in the implementation of problem-solving/response to intervention with integrity and sustainability. Effective skills in consultation and group facilitation include but are not limited to (1) Building sustaining relationships with educators from various disciplines that result in a shared vision of high academic and behavioral performance for all students; and (2) Creating environments in which educators trust that their input is respected by the group.
- (12) Implement knowledge of the MTSS model in both academic and behavioral structures.
- (13) Maintain timely, accurate, and quality information and records.
- (14) Follow the district's policies and procedures as related to the district's instructional initiatives.
- (15) Responsible for keeping up to date on current technology being used by SBLC. With the support of the district, attends training to ensure skill level in various technologies is at the level required to perform in current position.
- (16) Conduct Professional Development training for faculty and staff.
- (17) Responsible for self-development and keeping up to date on current research, trends and best practices relevant to the area of responsibility.
- (18) Perform other duties and responsibilities as assigned by supervisor.
- (19) Ability to work in a constant state of alertness and safe manner.

All Essential Performance Responsibilities

## PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force frequently. If the use of arm and/or leg controls requires exertion of forces greater than that for sedentary work and the worker sits most of the time, the job is rated as Light Work.

## TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan, Length of the work year and hours of employment shall be those established by the District.  
Ten (11) Months

## EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on

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evaluation of personnel.

**Job Description Supplement Code 4**  
**Lane 8 of the Instructional Salary Schedule**  
**DOE Job Code 61420**

**Board Approval 08/22/2023**