

**AGENDA**  
**May 18, 2010**  
**Executive Session**  
**8:30 a.m.**

**A) Expulsion Hearings**

**Regular Session**  
**9:00 a.m.**

**B) Call to Order, Invocation and Pledge of Allegiance**

**C) Welcome Visitors**

**D) Berea College Scholarship – Levy County Recipient:**  
NEFEC

Ulysees Gilbert –

**E) Early Release Dates:** Candy Dean

**F) Instructional Team Update:**

- |    |  |                 |
|----|--|-----------------|
| 1. | <i>Instructional Materials &amp; Mapping</i> | Dr. Gina Tovine |
| 2. | <i>Credit Retrieval Program</i>              | Patrick Wnek    |
| 3. | <i>End of Course Exams</i>                   | Carol Jones     |

**G) Approval of Minutes of May 4, 2010 Board Meeting**

**H) Consent Agenda**

**1. GENERAL ITEMS:**

- a) Employee Status Changes
- b) Personal Leave in Excess of 6 Days Leave Request
- c) Family Medical Leave Requests
- d) Professional Leave Requests
- e) Student Trip Requests
- f) Instructional Services:
  - 1. Articulation Agreement with CFC for 2010-2011 SY
  - 2. Virtual School Contract for 2010-2011 SY
  - 3. Credit Retrieval Program – PLATO Contract for 2010-2011 SY
- g) Recommendations
- h) Illness-In-Line-Of-Duty-Leave Request

**2. FINANCE:**

- a) Budget Amendments #11-A and #11-B
- b) Financial Statement as of April 30, 2010
- c) Amendment of Instructional and ESP Salary Schedules

**H) Superintendent's Comments / Recommendations**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE  
REQUIRED BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF  
SAID ACTION**

**Consent Agenda  
May 18, 2010  
8:30 a.m.**

**1) GENERAL ITEMS:**

**a) Employee Status Changes**

1. Jan O'Neill, CHS Teacher, *exiting DROP*, effective June 30, 2010, and payment for any unused sick leave.
2. Melanie W. Clubb, WES Teacher, *resignation* effective June 11, 2010, and payment for any unused leave.
3. Chelsea Avchen, WHS Teacher, *resignation* effective June 11, 2010, and payment for any unused leave.
4. Anthony R. Gratto, Hilltop Alternative School Teacher, *resignation*, effective June 11, 2010, and payment for any unused leave.
5. Leanne Kriser, Wes Teacher, *resignation* effective June 11, 2010, and payment for any unused leave.
6. Linda Colson, Bus Driver, *resignation for retirement*, effective May 31, 2010.
7. Suzanne Seely, YTS Teacher Aide, *resignation for retirement*, effective June 10, 2010.
8. Shelley M. Staples, WES Teacher, *resignation* effective June 11, 2010, and payment for any unused leave.
9. Kristin M. Pegler, WES Teacher, *resignation* effective June 11, 2010, and payment for any unused leave.

**b) Personal Leave in Excess of Six (6) Days Leave Request:**

1. Cherie Holsey, WMS Custodian, May 1 – June 9, 2010.
2. Sharron Cuthbertson, District PreK / Truancy Coordinator, effective June 11, 2010, for the 2010-2011 SY.
3. Charlotte Dunford, BES Food Service Worker, June 1 – 10, 2010.

**c) Family Medical Leave:**

1. Deborah Jerrels, Technology Specialist, *amend to* April 12 through *May 7*, 2010.

**d) Professional Leave Requests:**

1. Teresa Pinder, District Local Assistive Technology Specialist (LATS), June 2 – 4, 2010, Regional LATS duties for San Mateo, Palm Coast and Bunnell, paid from project #40290F2010 (LATS), no cost to Board.

2. Florida School Nutrition Association Annual Conference, **AMEND to** April 28 – May 2, 2010, Orlando, paid from project #41000: Betty Barber, District Food Service Coordinator, no cost to Board: M. Kay Maxwell, Merci Bingaman, and Brenda Rolfe (CES) Cheryl Allen, Adrian Alford and Nancy Pelham (CKS) Merial Mills (WMS) Helen Watson (WHS) and Maryann Sedor(YTS).
3. Jaime Handlin, JBES Principal and Lindsay Legler, JBES Teacher, FL Promise 2010 Leadership in Math and Science Instruction, paid from FL Promise, sub teacher charged to LRN System Institute FL State:  
**Delete dates / location:** May 16 (pm) – 18, 2010 Melbourne, FL  
**Add dates / location:** May 19 (pm) – 21, 2010 Lake Mary, FL  
**Add dates / location:** June 23 (pm) – 25, 2010 Celebration, FL
4. Ann Hayes, YTS Principal and Denise Dillon, JBES Teacher, May 20 and 21, 2010, FL Promise 2010 Leadership in Math and Science Instruction Workshop, Lake Mary, FL, paid from FL Promise, no cost to Board.
5. Marcia Baughn, District ESE Teacher, June 10 – 12, 2010, WOGI Conference for Gifted Contacts, St. Augustine, paid by WOGI (1 night hotel) FDLRS (1 night hotel and meals/mileage), no cost to Board.
6. Paige Halberstadt, WES Teacher, May 25 & 26, 2010, FDLRS PDA/ESE Trainers Conference, Orlando, paid by FDLRS, no cost to Board.
7. John C. Wilder, June 21 – 23, 2010, Region 5 FAAE National Meeting, Biloxi, MS, paid from project #15300.

**e) Student Trip Requests:**

1. Raymond Douyard and Franciso Velez, WHS JROTC Advisors, June 20 – 26, 2010, JROTC Summer Camp at Camp Shands, Hawthorne, 15 students, 1 school bus, expenses paid internal funds.
2. Alice Graham, CHS Health Ed. Teacher, June 23 – 27, 2010, HOSA National Conference and Competition, Lake Buena Vista, Chaperones Debbie Kearns, Shannon Steed and Joshua Barnes, 11 students, 1 county van and 1 private vehicle, advisor expenses paid from project #15300, all other expenses paid from internal account.
3. Annual Florida FFA Convention, June 13 – 18, 2010, Orlando, advisor expenses paid from project #15300, all other expenses paid internal account:
 

BMHS:	Marcia Smith & Jennifer Bray, 15 students, 2 county vans Chaperones Cheryl and Mickey Beauchamp
CKS:	Dennis Voyles, 12 students, 1 county van, 1 private vehicle Chaperon Jolie Davis
CMS & CHS:	Katie Jones, Matt Detloff and Dallas Locke, 2 chaperones 32 students, 3 county vans, 2 private vehicles
WMS & WHS:	Amy Guevara, Robert Philpot and Chris Wilder, 26 students, Chaperones Cathy McCoy, Melissa Lewis, 1 school bus

**f) Instructional Services:**

1. Articulation Agreement with Central Florida College for the 2010-2011 SY (attachment #1)
2. Virtual School Contract for 2010-2011 SY (attachment #2)
3. PLATO Contract for credit retrieval for 2010-2011 SY (attachment #3)

**g) Recommendations:**

1. Appointments:
  - a. Christopher Dunn, WHS Music/Band Director, effective August 2, 2010, replacing Alvin Johnson.
2. Payment of Supplements to the following personnel for supplemental activities during the 2009-2010 school year:

<u>School</u>	<u>Number</u>	<u>Supplement</u>	<u>Name</u>	<u>Effective Date</u>
BES	SP411	Reading Endorse.	Claire Deslandes	04/20/10 <b>(add)</b>
WHS	SP535	Testing Coord.	Karen Ridenour	05-01-10 <b>(delete)</b>

3. Summer four day work week, Monday through Thursday, 7:30 a.m. – 5:00 p.m., beginning the week of June 14 through the week of August 9, 2010, with schools and offices being closed on Fridays.
4. The following personnel are recommended to work in the **2010 Extended School Year Program :**

POSITION	Cost Center	EMPLOYEE RECOMMENDATION	Hours	Funding Source
<b>Safety Patrol (Washington D.C. Trip)</b>	BES	Pam Thompson	30	11033
	CKS	Janeice Smith	30	11033
	CES	Sherry Hallman	30	11033
	WES	Lisa Posteraro	30	11033
	YTS	Charles Gatton	30	11033
<b>Elementary Guidance</b>	BES	Julie Nguyen	10	11375
	CES	Michelle Barron	10	11375
	JBES	Lisa Gant	10	11375
	WES	Celeste Greenlee	10	11375

<b>POSITION</b>	<b>Cost Center</b>	<b>EMPLOYEE RECOMMENDATION</b>	<b>Hours</b>	<b>Funding Source</b>
	WMS	Barbara Moosmann	10	11375
<b>High School Agriculture</b>	BHS	Marcia Smith	30	11033
	CHS	Dallas Locke	30	11033
	WHS	Chris Wilder	30	11033
<b>High School Athletic Facilities Maintenance</b>	BHS	Al Cooksey	30	11033
	CHS	James G. O'Neal	30	11033
	WHS	Jamie Baker	30	11033
<b>Groundskeeper</b>	BES	Mildred Hooper	30	11033
	BHS	Dionne Williams	30	11033
	CES	Kristine Nichols	30	11033
	CHS	Cynthia Freeman	30	11033
	CKS	Shari Sharp	30	11033
	CMS	Greg Durden	30	11033
	JBES	Claudia McMichen	30	11033
	WES	Eric Childs	30	11033
	WHS	Carlton Wilcox	30	11033
	WMS	Elizabeth Brown	30	11033
	YTS	Shirley Walker	15	11033
	YTS	Connie Risher	15	11033
<b>Custodians</b>	BES	Mildred Hooper	30 min/class	11033
	BHS	Dionne Williams	30 min/class	11033
	HTS	Quinton Parker (81 hours summer custodial + 22 hours course recovery)	Up to 103 Hours	11033
	WES	Christopher Tracy	30 min/class	11033
	WHS	Carlton Wilcox	30 min/class	11033
	WMS	Elizabeth Brown	Up to 40	40291F2010
	WMS	Elizabeth Brown	30 min/class	11033
<b>High School Band Program</b>	BHS	Michelle Barber	30	11375
	CHS	Matthew Flenner	30	11375
	WHS	Christopher Dunn	30	11375

<b>POSITION</b>	<b>Cost Center</b>	<b>EMPLOYEE RECOMMENDATION</b>	<b>Hours</b>	<b>Funding Source</b>
<b>3<sup>rd</sup> Grade Summer Reading Camp Teachers</b>	BES	1. Stephanie Mercer	85.5	13754
	BES	2. Gretta Perryman	85.5	13754
	CES	1. Kelly Gore	85.5	13754
	CES	2. Tammy Crosby	85.5	13754
	WES	1. Mary Guinsler	85.5	13754
	WES	2. Chloe Gabriel	85.5	13754
	YTS	Sandra Watson	85.5	13754
<b>3<sup>rd</sup> Grade Summer Reading Camp Aides</b>	BES	1. Pam O'Neal	81	13754
	BES	TBD	81	13754
	CES	1. Pamela Sheffield	81	13754
	CES	2. Catherine Godwin	81	13754
	WES	1. Virginia Craig	81	13754
	WES	2. Rebecca Zank	81	13754
	YTS	Patricia Caron	81	13754
<b>ESE Self-Contained Teacher(s) (Intellectual Disability)</b>	BES	Frieda S. Strickland	40.5	50% 11374
	BHS	Teresa Collins	40.5	50% 40230 F2010 or F2011
<b>ESE Self-Contained Teacher Aide(s) (Intellectual Disability)</b>	BES	Mary Jane McCann	40.5	50% 11374
	BHS	Debbie Dexter	40.5	50% 40230 F2010 or F2011
<b>Secondary Course Recovery</b>	HTS	Susan Gruber	71.5	40230 F2010
	HTS	Sherman Stroman	71.5	40230 F2010
	HTS	Arnett Hall	71.5	40230 F2010
	HTS	Kathleen O'Brien	71.5	40230 F2010
	HTS	Amber Barnes	71.5	40230 F2010
No more than 4 employees working at one time. Minimum 15 students per class.				
<b>Secondary Course Recovery Lab Manager</b>	HTS	Kathy Walker	66	40230 F2010

POSITION	Cost Center	EMPLOYEE RECOMMENDATION	Hours	Funding Source
<b>Food Service</b>	BES	Mary Perkins	225	41010
	CKS	Cheryl Allen	225	41010
	CES	Susie Nicholes	225	41010
	CES	Brenda Rolfe	225	41010
	CES	Elizabeth Landrum*	225	41010
	WES	Sylvia Clary	225	41010
	WES	Katherine Manuel	225	41010
	WES	Linda Mincey*	225	41010
	YTS & Site Monitor	Marianne Sedor	256	41010
		* If needed		
		Terri Pogue	20	11030
<b>ESE Student Services</b>		Gale Korn	20	11030
		Sherry Steiner	10	11030
		Laura Storm	20	41230
				F2010orF2011
		Debra Brock	15	40290F2010
		Donna Leggett	15	40290F2010
<b>Bus Drivers for ESE Summer Program</b>	BES / BHS	Patricia Meeks	9 days	50% 11374 50% 40230 F2010 or F2011
		Peggy Crews	June 21 through July 7, 2010	
<b>Bus Aides for ESE Summer Program</b>	BES / BHS	Elva Wilkerson		
		Maude Williams		
<b>Bus Drivers for Credit Retrieval Program @ Hilltop School</b>	CHS	Elisa Hardee	11 days June 14 through	40230 F2010
	WHS	Mary Hunter	June 30, 2010	

5. In order to provide intervention and remediation for struggling students at Cedar Key School, request the following staffing changes for the 2010-2011 School Year in lieu of a Title I Teacher position:

- a. Increase current RTI Teacher position to FULL TIME position
- b. Create a Title I Aide position

**h. Illness-In-Line-Of-Duty-Leave:**

1. Frankie Lee, BHS Teacher, May 17 – 26 (7.5 hours per day) and May 27 (3.75 hours), 2010.

**2. FINANCE:**



- a) Budget Amendments #11-A and #11-B
- b) Financial Statement as of April 30, 2010
- c) Amendment of Instructional and ESP Salary Schedules to allow payment to the following personnel for:

- **YTS Emotionally / Behavioral Disabilities Classroom**, up to 2 extra hours at regular rate of pay from project #40230F2010: Annjanette Arnold-Kint
- **Skyward Setup and Configuration Training / Workshops** as listed below specific for each school, located at the Tech Lab, Data Clerks to be paid regular rate of pay ***amend to up to 40 hours total each***, as submitted on times cards, paid from project #37707: *Angie Doty (CKS), Wanda Castell (YTS), Kari Wasson (CES), Lori Barker (CMS), Linda Jones (CHS), Mandy Pritchett (BES), Michele Studstill (BHS), Fran Munden (JBES), Sandy Langford (WES), DeDee Mcleod (WMS), Sherry Tindale (WHS) and Tonya Godkin (Hilltop) (add) Deborah Jerrels (District)*

**Dates / Times of Workshops (Saturdays)**

May 8, 2010	9:00 am – 4:00 pm	June 12, 2010	9:00 am – 4:00 pm
May 15, 2010	9:00 am – 4:00 pm	June 19, 2010	9:00 am – 4:00 pm
May 22, 2010	9:00 am – 4:00 pm	June 26, 2010	9:00 am – 4:00 pm
May 29, 2010	9:00 am – 4:00 pm		

- **BHS Credit Recovery Program Coordinator**, paid regular rate of pay not to exceed \$1500.00, beginning January 4, 2010 – May 28, 2010, ***amend to increase amount not to exceed \$2500.00, and paid from project #43246F2010:*** Gloria Petty
- **CMS Before / After School Tutoring**, paid regular rate of pay not to exceed \$500.00 each for the remainder of the 2009-2010 SY, paid from project #40241F2010: LaVerne Bell and John Zazo
- **Other Personnel Services (OPS) position of Title I Clerk at District Office**, up to 4.0 hours per day not to exceed a total of ***amend to an additional 360 hours***, paid from project # 4924012 / # 4024012.
- **BHS Instructional Staff Work Day** to review data, work on focus calendar and complete mini lessons, June 16, 2010, paid stipend rate of pay from project #49247-F2010:

Michele Barber	Judy Beauchamp	Carol Benge
Adam Booth	Jennifer Bray	Greg Brochetti
Pauline Brown	Sue Butler	Theresa Collins
Al Cooksey	Jennifer Cox	Stacy Drummond
Danielle Ernst	Brenda Fulmer	Stan Giza
Paul Grune	Aaron Haldeman	Greg Hamilton
Genny Foshee	Ross Janeiro	Nancy Kline
William Knox	Donnie Lane	Frankie Lee
Arlene Sparks	Andrew Moon	Jan Noble
Phoebe Papadi	Gloria Petty	Raymond Powers
Tina Wilkerson	Terri Edison	Cindy Putnam

Pam Quincey  
Sherrie Schuler  
Linda Weiner

Vickie Roberts  
Marcia Smith  
Kevin Williams

Ron Russ  
Kelly Watkins