

## **CHAPTER 4.00 - CURRICULUM AND INSTRUCTION**

### **4.05 - Examinations**

#### **POLICY:**

- (1) In middle and high schools the last five (5) days of each semester shall be allotted to examinations. If the first semester does not end prior to Christmas break, exams may be given during the last five (5) days prior to Christmas break.
- (2) Each school will develop an exam schedule with no more than two exams given per day. The last day of the exam schedule shall be an early release day and shall consist of no less than four (4) net hours, excluding intermissions. It is recommended that students be required to work a minimum of one (1) hour with a permitted maximum of one and one-half hours on each examination.
- (3) Students in grades 6 through 12 may be granted exemption from midterm and final examinations provided an average of "A" has been earned in the course of exemption. Since some courses may be of a nature not compatible with exemptions, at the discretion of the principal, the decision to exempt or not to exempt may be left to the teacher of courses in grades 6 through 12.
- (4) Mid-term and final examinations may count no more than one-third of the total grade in calculating averages. This is not to be misconstrued to mean that examinations are to count one-third. It is the intent of the rule to establish the one-third weighting for examinations as an upper limit.
- (5) State end of course assessments will be administered in accordance to the Florida Statewide Assessment Schedule. The application of student performance on state end of course assessments to student grades will be in accordance with Florida Statutes and/or State Board Rule.
- (6) Where a pupil is excused from school attendance as provided in Subsection (2) above, attendance may not be counted.
- (7) Under no circumstances may a student be prohibited from taking a nine (9) weeks, semester, or final examination at the regularly scheduled time for failure to pay for lost or damaged textbooks, library books, or other instructional materials.

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STATUTORY AUTHORITY: 1001.42, F.S.

LAWS IMPLEMENTED: 1000.01 (16), 1001.41 (2), 1008.22 F.S.

STATE BOARD OF EDUCATION RULES: 6A-1.044

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