

## **CHAPTER 11.00 SCHOOL-COMMUNITY RELATIONS AND INTERLOCAL AGREEMENTS**

### **11.03\* - Use of Facilities**

#### **POLICY:**

School property, facilities, and equipment are intended primarily for school educational purposes and for the benefit of children. No other use shall interfere with these purposes. The principal is the custodian of the school building and property. Therefore, he shall approve the use of school property, facilities, and equipment by any group as provided herein. In addition, he shall see that district regulations are observed, property forms are executed, and that payments are made when required.

#### **(1) Use of School Property Without Charge**

- (a) School facilities and equipment may be made available for any district educational purpose with the approval of the principal of the school.
- (b) School buildings, facilities, or equipment shall be made available for civil defense use upon notification of the office of the Superintendent and the principal of the school.
- (c) School facilities may be made available during out of school hours for any legal assembly or governmental function with the approval of the Superintendent and the Board.
- (d) The North East Florida Educational Consortium (NEFEC) will have facilities and equipment made available for use when they are providing academic services, student services, professional development activities or any other program which is a benefit to students, faculties, and/or staffs.
- (e) National youth groups, e.g., scout groups operating under the sponsorship of a county organization (provided the group is properly supervised.) District use agreements may be executed with the community organization for all schools or for an individual school.

#### **(2) Use of School Property With a Charge Being Made**

- (a) School buildings may be made available for specific, temporary, or short-term purposes to organizations which are civic and community connected with the approval of the principal and the Superintendent and upon payment of the fees established by the Board for facility use and liability insurance. The principal shall be responsible for seeing that the building is under proper supervision and that adequate custodian service is provided.

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Payment for such custodian services shall be made by the organization using the facilities with payment being made directly to the Board.

- (b) Where school lunch kitchens are used, the principal shall see that the school facility is operated with qualified School Food and Nutrition Service personnel in charge. Payment for such services shall be made directly to the Board. Any request for school use shall be initiated through and approved by the principal who shall transmit the request to the Superintendent. Checks shall be made payable to the School Board of Levy County.

### **(3) Prohibited Use of School Building**

No school building or grounds shall be used for any of the following purposes:

- (a) Commercial or personal gain (except for Department of Education approved providers of Supplemental Educational Services);
  - (b) Programs involving any form of gambling or other illegal activity;
  - (c) Any program that is in violation of any Board regulation;
  - (d) Private teaching (except for Department of Education approved providers of Supplemental Educational Services);
  - (e) Any organization or party which believes in or teaches directly or indirectly, the overthrow of the government of the United States or of Florida by force or violence; and
  - (f) Long term regular or periodic use of buildings longer than three (3) months.
- (4) Where any group or organization feels that it should not have been denied use of school facilities, a written appeal may be made to the Board.
  - (5) Any and all school equipment shall remain in the school and may be used only for school purposes.
  - (6) Firearms are not allowed on School property at any time (unless carried by a law enforcement officer, guardian or other authorized personnel). Failure to adhere to this requirement will result in immediate termination of agreement and/or contract and possible future facility usage with the School Board of Levy County.

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**STATUTORY AUTHORITY:**

1001.41, 1001.42, F.S.

**LAWS IMPLEMENTED:**

106.15, 509.032, 509.232, 1001.33,  
1001 (3), 1001.51, 1013.10, F.S. 34  
CFR 108

**HISTORY:**

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