

**January 12, 2016**  
**Administrative Office, School Board Room**  
**5:00 p.m.**  
**EXECUTIVE SESSION**

The School Board of Levy County met in Executive Session this 12<sup>th</sup> day of January 12, 2016 at 5:00 p.m. with Board Chair Paige Brookins, Vice Chair Chris Cowart, Cameron Asbell, Brad Etheridge, Rick Turner, and Attorney David Delaney present.

**Recommendations by Dennis Webber, Principal - LLA, for expelled students to return to their community schools before their expulsion period ends:** Superintendent Hastings asked Mr. Webber to address the Board concerning the progress of the students while enrolled at Levy Learning Academy.

**Student 15-21** (student and parent present): After allowing the student and parent(s) to speak and questions from the Board, Superintendent Hastings made the recommendation that the remainder of the student's expulsion be suspended and they be allowed to enroll at CMHS for the remainder of the 2015-2016 School Year. Rick Turner moved to approve the Superintendent's recommendation, second by Chris Cowart, motion carried.

**Student 15-12** (student and parent present): After allowing the student and parent(s) to speak and questions from the Board, Superintendent Hastings made the recommendation that the remainder of the student's expulsion be suspended and they be allowed to enroll at CMHS for the remainder of the 2015-2016 School Year. Rick Turner moved to approve the Superintendent's recommendation, second by Cameron Asbell, motion carried.

**Student 15-24** (student and parent present): After allowing the student and parent(s) to speak and questions from the Board, Superintendent Hastings made the recommendation that the remainder of the student's expulsion be suspended and they be allowed to enroll at WMS for the remainder of the 2015-2016 School Year. Cameron Asbell moved to approve the Superintendent's recommendation, second by Brad Etheridge, motion carried.

**Student 15-22** (student and parent present): After allowing the student and parent(s) to speak and questions from the Board, Superintendent Hastings made the recommendation that the remainder of the student's expulsion be suspended and they be allowed to enroll at WHS for the remainder of the 2015-2016 School Year. Brad Etheridge moved to approve the Superintendent's recommendation, second by Cameron Asbell, motion carried.

**Expulsion Hearing:** The Board heard information regarding a recommendation for expulsion. After the student was sworn in by Notary Public Angela Hogan and the School Administrator Matthew McLelland had given testimony, the following action was taken by the Board.

**Student 16-05** (student, parent and grandmother present): After discussion from the Board Members, student and parent, Brad Etheridge moved with second by Chris Cowart to approve the recommendation of the Superintendent to expel the student for the remainder of the 2015-2016 SY, without educational services. The student will have the opportunity to petition to the Board to attend LLA after the end of the 2015-2016 School Year. Motion carried.

**6:00 p.m.**  
**REGULAR SESSION**

The School Board of Levy County met in Regular Session this 12<sup>th</sup> day of January at 6:00 p.m. with Chairman Paige Brookins, Chris Cowart, Cameron Asbell, Brad Etheridge, Rick Turner and Board Attorney David Delaney present.

**Amendment of Agenda:** Board Chairman Paige Brookins requested to amend the agenda, for good cause, to add E)

401K Plan – Lentz-Dodd Financial Group / Fidelity, and re-letter the remainder of the agenda. Brad Etheridge moved to amend the Agenda as requested by the Board Chair, second by Rick Turner, motion carried. Cameron Asbell moved to adopt the Agenda as amended, second by Chris Cowart, motion carried.

**Welcome Visitors:** Board Paige Brookins welcomed all visitors and asked if there was anyone from the audience who wanted to address the Board, there were none.

**401K Plan – Lentz-Dodd Financial Group / Fidelity:** Kalee Wade introduced Franklin Lentz and Chris Dodd from Lentz-Dodd Financial Group who spoke to the Board about keeping the administration of employees' 401 K Plans with John Hancock and not moving to Fidelity, due to Fidelity can't accept government agencies. They said John Hancock has lowered their administrative expenses from 1.3% to 1.06%. After further review and discussion, Cameron Asbell moved and seconded by Chris Cowart to continue the 401K Plan with Lentz-Dodd and John Hancock, motion carried.

**Minutes:** Rick Turner moved with second by Cameron Asbell to approve the amended Minutes of the November 24, 2015 Board Meeting and Minutes from the December 8, 2015 Board Meeting. Motion carried.

**Consent Agenda:** After discussion Cameron Asbell moved with second by Chris Cowart, to approve the following items on the consent agenda with changes as recommended by the Superintendent. Motion carried.

**a) Employee Status Changes / Recommendations:**

1. Cynthia G. Smith, JBES Lab Assistant, *exiting DROP*, effective January 31, 2016, and payment for any unused sick leave.
2. Jimmet Comacho, CES Teacher Aide, ESE, (Self-Care), effective December 8, 2015, new position.
3. Nicholas Paci, CES Teacher, effective January 12, 2016, replacing Robin Hardee.
4. Sue B. Slaughter, CMHS Teacher, *extend* DROP date of resignation *from* May 31, 2016 *to* May 31, 2017.
5. Lori Marie Lesbott, WES ESE Self-Contained Aide, effective December 7, 2015, new position.
6. Kathryn Goss, WHS Teacher, *resignation* effective December 18, 2015, and *transfer* of any unused leave to Alachua County School District, original hire date August 19, 2015.
7. Mika Vuto, YTS VE Teacher, *internal transfer*, to WES ESE Teacher, effective January 4, 2016, replacing Pamela Marshall.
8. Emily Campanale, WMS AVID Tutor, effective January 5, 2016.
9. Blaine Vitallo, WMS AVID Tutor, effective January 5, 2016.
10. Rachel Kidd, WES Teacher, *release from employment during probationary period* effective January 4, 2016.
11. Salinda Wiggins, BES Assistant Principal, effective December 16, 2015, replacing Richard Summer.
12. Robyn M. Screws, CMHS Teacher, *resignation*, effective January 4, 2016, and *payment* of any unused sick leave.

13. Phyllis Dreger, YTS Teacher, effective January 4, 2016 replacing Mika Vuto, ***out-of-field assignment*** Elementary Education K-6, ***certification*** Mentally Handicapped K-12.
14. Donna W. Schaffer, District Receptionist, effective January 12, 2016, replacing Amanda Smith.
15. Brittany N. Gainey, WES Teacher, effective January 5, 2016, replacing Steve VanZwienen.
16. Caitlyn Ruegger, YTS Teacher, effective January 6, 2016, replacing Joe Yoder, ***out-of-field assignment*** Elementary Education PE.
17. Francie Daniels, YTS Part-Time 10-Month Secretary / Receptionist, effective January 4, 2016, ***increase*** hours from 4 hours to 8 hours daily, full-time 10-Month Secretary / Receptionist position.
18. Shawn Myers, BMHS Confidential Secretary, effective January 7, 2016, replacing Sherry Tindale.
19. Patricia Bishop, JBES Custodian, ***transfer***, to WHS, ESE Aide, effective January 4, 2016, replacing Scarlett McGowan.
20. Nicholas, Riley, BMHS AVID Tutor, effective January 18, 2016.
21. Sarah Trimm, BMHS AVID Tutor, effective January 18, 2016.

**b) Military Leave**

1. Lamar D. Asbell, Jr., Maintenance Department, January 8, 11, and 12, 2016, Full-Time National Guard Duty.

**c) Professional Leave Requests:**

1. Clay Cobb, WHS Teacher, Florida Music Educators Association (FMEA) Band Professional Conference, January 13-16, 2016, Tampa, paid from Project #11038, sub only cost to Board.
2. Florida CASE Conference, February 24-26, 2016, Altamonte Springs, for the following and expenses paid as follows:
  - Leigh Paige Mace, District SEDNET Coordinator - SEDNET Project #40234F2016;
  - Carol Jones DuBois, District Coordinator of Career Pathways / Literacy, Jaime Handlin, WES Principal, expenses paid from Projects #40230F2016 and #14936.
  - Laura Klock, District Coordinator of Pre-K and Student Services – Project #40230F2016.
3. Matthew Dettloff, CMHS Teacher, FAAE Mid-Winter Conference, January 21-24, 2016, Haines City, expenses paid from Project #15300.
4. Florida Athletic Coaches Association (FACA) Track and Field Clinic, January 7-8, 2016, Daytona Beach, sub only cost to Board as follows:
 

CKS – Brad Penney and Kimberly Bishop
5. Charles Watson, III, WES Instructional Aide / Lab Manager, January 14-15, 2016, Florida Educational Technology Convention (FETC), Orlando, no sub needed and no cost to Board.

6. Statewide District Hospital Homebound and Emotional Behavior Disabilities Meeting, February 18-19, 2016, Orlando, expenses paid from Project #40230F2016, for the following:
  - Dr. Rosalind Hall, District Director of ESE/SS
  - Elizabeth Kennelly-Smith, ESE /SS Behavior Specialist
7. Modene Watson, BMHS Teacher Aide, January 14-15, 2016, Florida Educational Technology Convention (FETC), Orlando, no sub needed and no cost to Board
8. Marcy Young, District ESE / SS Coordinator, February 25-26, 2016, Orlando, Speech, Language, OT/ PT Leaders Event, mileage and meals paid from Project # 40230; hotel expenses direct reimbursement from DOE.
9. Teresa Pinder, District Local Assistive Technology Specialist (LATS), expenses paid from Project #40290F2016, as follows:
  - February 2-6. 2016, Assistive Technology and Industry Association Conference (ATIA), Orlando,
  - February 17-19, 2016, R-LATS Duties, Palm Coast, Bunnell
  - February 16, 17, 22, 23, 29 and March 1, 8, 9, 14-17, 2016, WWE-AT in the Classroom for OT and PT, Orlando, Panama City, Gainesville, Tampa, Miami and Fort Lauderdale
10. Natalie Couey, WMS Teacher, FAAE Mid-Winter Conference, January 21-24, 2016, Haines City, expenses paid from Project #15300.
11. Pre-Kindergarten ESE Contacts Meeting, February 17-18, 2016, Orlando, hotel and mileage expenses paid from TATS, Technical Assistance Training System for the following:

Laura Klock, District Coordinator Pre-K / SS; meal expenses paid from TATS  
Marcy Young, District ESE/SS Coordinator; meal expenses paid from Project #40230F2016.
12. Florida CASE Conference, February 24-26, 2016, Altamonte Springs, expenses paid from Project #40230F2016: Dr. Rosalind Hall, Director ESE/SS and Joshua Slemph, BMHS Assistant Principal, Joshua's hotel expense paid from Project #14936.
13. 2016 Mid-Year Transportation Directors' Meeting, February 11-12, 2016, Tallahassee, expenses paid from Project #17800 for Bruce Greenlee, Director of Transportation and Joseph Wain, Coordinator of Transportation.
14. Angelita Thomas, CES Principal, Commissioners' Leadership Academy, January 12-13, 2016, Orlando, mileage and meals paid from Project #19060.
15. Julia Oberst, Coordinator of Food Service, New Directors' Training, January 27-28, 2016, Tallahassee, expenses paid from Project #14890.
16. 2016 Legislative Action Caucus, February 1-2, 2016, Tallahassee, expenses paid from Project #41000 for the following:

Julia Oberst, Coordinator of Food Service, Ophelia Keene, WES Food Service Worker, and Katherine Manuel, BMHS Food Service Manager

17. John Lott, District Assistant Superintendent, 2016 College Board Southern Regional Forum, February 17-19, 2016, Orlando, registration fee and hotel paid by College Board, mileage and meal expenses paid from Project #42412F2016.

**d) Student Trip Requests:**

1. CMHS, National Beta Conference, January 22-23, 2016, Orlando, Chaperones Fidah Williams, Nicole Feagle, C'dell Stalvey, and Roberta Kidd, 5 students, personal vehicles, expenses paid from internal account #14890.
2. CMHS, FFA 212 Leadership Conference, January 15-16, 2016, Haines City, Chaperones Matthew Dettloff and Farrah Johnson-Deltona, 4 students, county van, expenses paid from Project #15300.
3. WHS, FFA on the Hill, February 17-18, 2016, Tallahassee, Chaperones Chris Wilder and Natalie Couey, 4 students, county van, expenses paid from Project #15300.
4. CMHS, FFA, Florida State Fair, February 3-6, 2016, Tampa, Chaperones Dallas Locke and Emily Locke, 2 students, personal vehicles, expenses paid from Project #15300.

**e) Administrative Services:**

1. Carr, Riggs and Ingram, LLC, Certified Public Accountants (Attachment #1)
2. Kattel and Company, P.L., CPA Financial Statements AND Independent Auditors' Reports for NCMCS and WWCSP (Attachment #2)
3. CHANGE ORDER from ACA Construction Group New WMHS:
  - Change Order #14 – Construction Phase dated December 14, 2015 (Owner Direct Purchases)

**f) Instructional Services:**

1. Almon Gunter Motivates, Inc. Purchase Services Agreement.
2. The Henry & Rilla White Youth Foundation Purchases Services Agreement, December 8, 2015 – June 30, 2016.

**g) Illness-in-Line-of-Duty Leave Request**

1. Shari Sharp, CKS Head Custodian, effective December 18, 2015, (3 hours).

**h) Personal Leave in Excess of Six (6) Days;**

1. Marcia Bend, BES Teacher Aide, effective January 12 – February 1, 2016.

**i) Family Medical Leave:**

1. Regina Newton, CES KG Teacher, FMLA, January 4, - February 1, 2016.
2. Pauline Brown, District ESE Teacher, FMLA, January 4 – 31, 2016.

**2. FINANCE:**

- a) General Fund Budget Summary Info for December 2015
- b) Budget Amendments #4A and #4B
- c) Permission to Declare Property as Surplus and Sell by On-Line Auction

<u>Property No.</u>	<u>Description</u>	<u>Acquisition</u>	<u>Amount</u>
C – 2903	Tire Changer	01 / 89	\$1,565.00
C – 7794	Tire Balancer	09 / 96	\$1,850.00
C – 10195	2001 Thomas Built Bus, # 0101	05 / 01	\$70,912.00

**Superintendent's Comments / Recommendations:** Superintendent Hastings informed the Board about school grades for Levy County and the many changes that have occurred over the past several years because of changes in testing, assessments and requirements. He said the School District Grade is affected because the Charter Schools' performance is factored into the District Grade. Mr. Hastings talked about Student Growth and said this year can't be compared to past years because of changes in the assessments. He discussed graduation rates for Levy County compared to other counties. He said Levy County had 81.6% graduation rate, along with an increase in the ESE population. He reviewed the General Fund Budget with the Board and said the FTE enrollment has steadily declined since 2008, which is a loss in FTE funds. Mr. Hastings informed the Board that the District is reviewing every area and making adjustments where possible, to decrease costs and expenses.

**Board Comments:** Chris Cowart reminded everyone about the annual Gala Event, Denim and Diamonds, at BMHS on February 20, 2016. He said a Silver Sponsorship is \$100 and includes one ticket. Superintendent Hastings said the guest speaker will be Mike Puritan. Mr. Cowart talked about Cedar Key's homecoming game and said they won and had a good turnout. Cameron Asbell asked about the marquee for BES. Jeff Edison informed the Board that the EOC wants to sponsor the marquee, but will have to wait for the new fiscal year for budgeting. Mr. Asbell talked about students' grades being entered in Skyward. Brad Etheridge said he will be absent at the January 26, 2016 Board Meeting due to another commitment. He said the Williston community is very excited about the new WMHS. Rick Turner welcomed John Lott and Bruce Greenlee to the District Office. Paige Brookins talked about the CMHS FFA Rodeo and said a full-page ad is \$100.

With no other business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

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Robert O. Hastings, Secretary

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Paige Brookins, Chairman