

**Bronson, FL
January 15, 2019**

**REGULAR SESSION
6:00 p.m.**

The School Board of Levy County met in Regular Session this 15th day of January, 2019 at 6:00 p.m. with Board Chairman Brad Etheridge, Paige Brookins, Chris Cowart, Cameron Asbell, Ashley Clemenzi and Board Attorney David Delaney, present.

Adoption of Agenda: Chris Cowart moved to approve the agenda, second by Cameron Asbell, motion carried.

Welcome Visitors: Board Chairman Brad Etheridge welcomed all the visitors and asked if anyone from the audience would like to address the Board. There were none.

Class Size Compliance Plan: Morgan Bennett, Coordinator of MIS/Technology, updated the Board on the 2018-2019 Class Size Reduction Compliance Plan for the School Board of Levy County. After discussion, Cameron Asbell moved to approve the 2018-2019 Class Size Compliance Plan, second by Chris Cowart, motion carried.

2017-2018 Internal Audit Findings and 2017-2018 Charter School Audit Findings: Pam Whitney gave an overview of the 2017-2018 Internal Audit Findings and SBLC responses with the Board. Kim Lake gave an overview of the 2017-2018 Charter School Audit Findings. She said WWCS didn't have any findings, but still owe an estimated \$40-50,000 for FTE fines to the School Board. NCMCS had one finding for transparency, but are now in compliance.

Sub Staffing Software-Frontline Presentation: Marla Hiers said she is following up on the Board's request at the November 13, 2018 meeting, to research options for filling substitute positions. She introduced Chris Brewer, from Frontline Data Software Tracking System. He gave a PowerPoint presentation of how the software worked within Skyward. After discussion, Chris Cowart moved to approve the contract between Frontline and SBLC, second by Paige Brookins, motion carried. Marla reviewed the Job Description with the Board. She said the salary would be between \$20,442 - \$28,840 annually for an 11-month position. She said the employee will be located at the District Office and report to the Director of Personnel. After discussion, Chris Cowart moved to approve the job description for the 11-month Secretary/Centralized Sub Coordinator, second by Paige Brookins, motion carried. Mrs. Hiers then asked the Board for approval to post and fill the position, effective as soon as possible. After discussion, Chris Cowart moved to approve to post and fill the position, second by Paige Brookins, motion carried. Mrs. Hiers said the program will be piloted beginning with two schools and then expand into the remaining schools.

Public Hearing for Math Textbooks Adoption: Barb Rivers said this is the final public hearing for the math textbooks adoption. She said the books were available on line for review. There were no public comments regarding the math textbooks adoption.

Approval of Minutes of the December 11, 2018 Board Meeting: Chris Cowart moved to table this item until the January 29, 2019 Board Meeting, second by Cameron Asbell, motion carried.

Consent Agenda: Cameron Asbell moved to approve the agenda, second by Chris Cowart, motion carried.

1. GENERAL ITEMS:

a) Employee Status Changes / Recommendations:

1. Matthew Brown, WMHS Teacher, ELA S/H, *effective* January 7, 2019, *vacancy*.
2. Taukiya Bostick, JBES Custodian, *resignation*, effective December 20, 2018, original hire date January 25, 2016.

3. Deborah Woodard, YTS Teacher Aide, Title I, ***change in funding source***, effective January 15, 2019, as follows:

From: 1000E 5100 0150 0111 11030 100%

To: 1000E 5100 0150 0111 11030 50%
 4210E 5100 0150 0111 40241 F2019 50%

4. Christopher Johns, District Telecommunications Specialist, ***resignation***, effective January 7, 2019, and ***payment for any unused leave***, original hire date July 26, 2007.
5. Chrystal Irvine, BMHS Food Service Worker, ***resignation***, effective January 8, 2019, and ***payment for any unused leave***, original hire date August 14, 2014.
6. ***Establish*** a new Instructional position at CMHS for the remainder of the 2018-2019 school year, paid from General Funds #11030.
7. ***Request approval*** of the Job Description for an 11-month Secretary/Centralized Sub Coordinator, and ***establish*** the position, ***effective*** February 1, 2019, paid from General Funds #11030.
8. Justin Wentworth, BES Teacher, P.E., S/H, ***resignation*** effective December 20, 2018, original hire date January 8, 2015.
9. Nathaniel Blake Davis, BES Teacher, Gifted, ***resignation for retirement***, effective January 7, 2019, original hire date August 3, 2001.
10. Kelsie J. Mercer, District ESE/SS Bookkeeper, ***resignation***, effective January 18, 2019, original hire date June 26, 2017.
11. Dale Stone, CMHS Teacher Aide, Other Basic (FOCUS), ***effective*** January 9, 2019, ***vacancy***.
12. Jasmin V. Jackson, CKS CDE/AVID Tutor, ***effective*** August 13, 2018, and paid from Project #40241 F2019, ***position Board approved August 28, 2018***.
13. Kristoffer C. Burns, CKS CDE/AVID Tutor, ***effective*** August 20, 2018, and paid from Project #40241 F2019, ***position Board approved August 28, 2018***.
14. Vicky Brown, CES Teacher, 4th Grade, ***effective*** January 7, 2019, ***vacancy***.
15. Patty Jo Cline, WES Food Service Assistant Manager, ***released from employment***, effective January 7, 2019, original hire date April 19, 1995.
16. Kaylee McCurdy, WES Teacher, 3rd Grade, ***effective*** January 10, 2019, ***vacancy***.
17. Caroylyn A. Perry, District Bus Driver, ***resignation for retirement***, effective April 12, 2019, and ***payment for any unused leave***, original hire date September 24, 2012.

b) Personal Leave in Excess of Six (6) Days:

1. Cassandra Sherman, CES Custodian, December 10-20, 2018.

c) Family Medical Leave Requests:

1. Marsha Meier, WMHS Custodian, December 10-20, 2018.

2. Janelle Alexander, WMHS Teacher, Math, M/J, January 15, 2019 – April 12, 2019.
3. **(Originally approved 12/11/18)** - Angela Sprawling, CMHS Teacher Aide, ESE, December 10-20, 2018, *amend dates to* December 10, 2018 through February 5, 2019.
4. **(Originally approved 12/11/18)** - Lois Nygard, Transportation Bus Driver, November 26, 2018 – January 11, 2019, *amend return date to* January 8, 2019.
5. Bobbie Jo Arrington, CKS Teacher, Language Arts, M/J, January 15, 2019 through February 1, 2019.
6. Janelle Alexander, WMHS Teacher, Math M/J, January 14, 2019 through April 12, 2019.
7. Donna Schaffer, District Receptionist, January 18, 2019 through February 1, 2019.
8. **(Originally approved 12/11/18)** - Calvin Edwards, WMHS Lab Manager, December 3-20, 2018 (1.5 hours per day), *extend* dates from January 9, 2019 through February 1, 2019.

d) Professional Leave Requests:

1. Jeffery R. Edison, Superintendent, NEFEC BODLDP Mid-Year Review and Board of Directors Meeting, January 17-18, 2019, Fernandina Beach, FL., travel expenses paid from Project #10071.
2. **(Board approved 12-11-18)** - Florida Association of Agricultural Educators (FAAE) Mid-Winter Conference, January 4-6, 2019, Haines City, FL., no cost to Board, *amend to add the following:*

CMHS: Matthew Dettloff
3. MTSS/RtI Regional Meetings, travel expenses paid from Project #40220 F2019 and #40230 F2019, February 4-5, 2019, April 22-23, 2019, Tampa, FL., and June 3-4, 2019, Jacksonville, FL., for the following:

District: Chloe Gabriel, Coordinator of Title Programs
Dr. Rosalind Hall, Director of ESE/SS
Marcy Young, Coordinator of ESE/SS/504
Carol Jones DuBois, Coordinator Career Pathways/Literacy
Sandra Prew, District K-2 Reading Coach

CES: Heather Rawlins, Reading Coach
Michael Homan, Principal
Amy Webber, School Counselor
Michelle Barron, School Counselor
4. Teresa Pinder, District LATS Specialist, February 10-13, 2019, R-LATS Duties, Flagler, Palm Coast, Bunnell and Palatka, FL., travel expenses paid from Project #40290 F2019 (LATS).
5. Statewide PK Contacts Conference, February 20-21, 2019, Orlando, FL., travel expenses paid from Project #40232 F2019, for the following:
 - Marcy Young, District Coordinator, ESE/SS/504
 - Laura Klock, District Coordinator, Pre-K and Student Services
6. Dr. Rosalind Hall, Director of ESE/SS, National Council for Exceptional Children Institute, (CEC), January 31 – February 2, 2019, Indianapolis, IN., all travel paid by CEC, no cost to Board.

7. Kimberley McLean, District Teacher, Visually Impaired (VI), Region 2 Winter Institute, February 6-7, 2019, Florida State College at Jacksonville, FL, travel expenses paid from Project #40230 F2019.
8. Joseph Wain, District Transportation Coordinator, 30th Annual Driver Trainer Workshop, April 22-25, 2019, Leesburg, FL., travel expenses paid from Project #17800.
9. 2019 Summer Food Service Returning Sponser Training, January 15-16, 2019, Howie-in-the-Hills, FL., travel expenses paid from Prject #41010, for the following:
 - Julia Oberst, District Coordinator, Food Service
 - Natalie Warren, District Food Service Specialist
 - Marianne Sedor, YTS, Food Service Manager
10. James Brown, WMHS Teacher, Music, S/H, Florida Music Educator's Association Conference, January 9-12, 2019, Tampa, FL., no cost to the Board.
12. Jonathan D. Smith, CKS Lab Manager, 2019 Florida Athletic Coaches Association, January 10-11, 2019, Daytona Beach, FL., no cost to Board.
13. Pamela A. White, WMHS Lab Manager, Future of Education Technology Conference, January 29-30, 2019, Orlando, FL., mileage and meals paid from Project #10030.
14. Robert Frisina, CMHS Teacher, ESE, Region 2 Winter Institute, February 6-7, 2019, Jacksonville Nassau Campus, travel expenses paid from Project #40230 F2019.
15. Santa Rosa STEAM visit, January 21-23, 2019, Milton, FL., travel expenses paid from Project #14892, for the following:

WES: Jaime Handlin, Principal
 Emily Hancock, Assistant Principal
 Rikki Richardson, Teacher, 5th Grade

e) Student Trip Requests:

1. CMHS BETA Team to Beta Conference, January 18-19, 2019, Orlando, FL., chaperones Matthew Dettloff, Nina Hudson, 15 students, one county bus, sub paid from Project #15300, mileage paid from Project #14920INTRN, and hotel paid from Project #14890INTRN.

f) Administrative Services:

1. Contracts and/or Agreements:
 - i. 2018-2019 Contract between Frontline Education and School Board of Levy County for substitute software and services.
 - ii. 2018-2019 Contract between Village Counseling Center of Gainesville, Inc. (VCC) and the School Board of Levy County to provide Mental Health Counseling Services to students enrolled in and referred from Chiefland Elementary School.

2. FINANCE:

1. Budget Amendment 8A #18-00011.

Superintendent's Comments/Recommendations: Superintendent Jeffery Edison said the Legislative Days in Tallahassee were very productive. He said he will be forming a committee to review ESE accommodations for students. He said FSBA Legislature Days will be April 3-5, 2019. He informed the Board that it's time for the 2019-2020 Master Board Re-instatement training. Mr. Edison thanked the Department of Agriculture Forestry for their donation of \$49,000 to the SBLC. He said they donate annually to SBLC. He talked about the graduation rates for Levy County comparing 2017-2018 and 2016-2017. He congratulated all schools on their success. He said they worked very hard and graduation rates increased for every school for 2017-2018 SY. Mr. Edison recognized and thanked John Lott for his constant work on facilities and construction projects for the new CMHS.

Board Comments: Paige Brookins said she is glad about the increase in graduation rates. She said she hopes their decisions made for the new Sub Coordinator position and software will improve being able to obtain substitutes in Levy County. Chris Cowart said CKS's homecoming is Friday night. He said the kids are doing very well in their sports. Superintendent Edison said the homecomings at CKS have always been very impressive. Mr. Cowart said the Legislative visits were positive and wished everyone a Happy New Year. Cameron Asbell said the Tallahassee visits were successful and he feels they made some accomplishments with the senators hearing them instead of just listening. Ashley Clemenzi said this is her second Board meeting and she's still in the learning process. She said YTS had a record number of attendees at the last SAC meeting and she looks forward to working with them. She said WMHS was going to finals. Brad Etheridge said before Christmas, he had a gathering for the employees and families of the Williston schools and had over 300 people. He said they had a wonderful social time. He said he was glad to start the new year with purchasing hundreds of Krispy Kreme donuts to support students from several activities and fund raisers.

There being no further business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

Jeffery R. Edison, Secretary

Brad Etheridge, Board Chairman