

CHAPTER 4.00 - CURRICULUM AND INSTRUCTION

4.41 - Security of Tests

POLICY:

All mandatory tests administered by or through the State Board of Education and District administered national norm-referenced achievement tests are secured pursuant to Section 1008.22, 1008.34, and 1001.11 , Florida Statutes, and State Board of Education Rule 6A-10.042.

- (1) District and school personnel who have access to mandated tests shall be informed of test security laws and procedures and of penalties for breaches of test security.
 - (a) The testing coordinator shall instruct school test coordinators and principals on test security measures.
 - (b) Principals shall be responsible for informing their faculty of test security measures.
- (2) The loss of tests, cheating, or any other breach of test security procedures and laws shall be reported immediately to the testing coordinator. Any unresolved problems in the District shall be reported to the Florida Department of Education pursuant to provisions in State Board of Education Rule 6A-10.042.
- (3) The testing coordinator shall coordinate the return and/or destruction of test materials as directed by the Florida Department of Education.

STATUTORY AUTHORITY: 1001.41 (2), 1001.42 (17), F.S.

LAWS IMPLEMENTED: 1001.11, 1008.22, 1008.24, 1008.34,
1001.43 F.S.

STATE BOARD OF EDUCATION RULE: 6A-10.042

HISTORY:
Adopted: 06/17/97
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Formerly: