

**Bronson, FL  
June 23, 2015  
8:50 a.m.  
EXECUTIVE SESSION**

The School Board of Levy County met in Executive Session this 23<sup>rd</sup> day of June, 2015 at 8:40 a.m. with Board Chair Rick Turner, Paige Brookins, Chris Cowart, and Board Attorney David Delaney present. Cameron Asbell was absent.

**Expulsion Hearing:** Superintendent Hastings informed the Board that the parent of student 15-24 had called to request to continue their child's expulsion hearing to the next board meeting and his recommendation was to continue the hearing to the July 14, 2015 board meeting at 5:40 pm. Chris Cowart moved to approve the recommendation of the Superintendent to continue the expulsion hearing to the July 14, 2015 Board Meeting at 5:40 p.m., second by Paige Brookins, motion carried.

**6:00 p.m.  
REGULAR SESSION**

**Adoption of Agenda:** Paige Brookins moved to adopt the agenda, second by Chris Cowart, motion carried.

**Welcome Visitors:** The Board Chair asked if there were any visitors from the audience who wanted to address the Board, there were none.

**ACA Construction Group, LLC – Amend Change Orders New WMHS:** Jeff Edison shared information to amend the change orders that were approved at the previous board meeting. Chris Cowart moved to approve the amendments with second by Paige Brookins, motion carried. (see supplemental minutes)

**COP and Revenue Bond Refunding:** Bob Clemons requested that this item be moved to the end of the agenda in order to facilitate action that would be required of the Board. For good cause, Chris Cowart made a motion to move item F) "COP and Revenue Bond Refunding" to after item K) "Budget Workshop", second by Paige Brookins, motion carried. (see supplemental minutes)

**Minutes:** Chris Cowart moved to approve the Minutes of the June 9, 2015 Board Meeting, second by Paige Brookins, motion carried.

**Consent Agenda:** Paige Brookins moved to approve the following items on the consent agenda with changes as recommended by the Superintendent, second by Chris Cowart, motion carried.

**1. GENERAL ITEMS:**

**a) Employee Status Changes / Recommendations:**

1. Thomas Morgan Bennett, BMHS Assistant Principal, *resignation* effective June 30, 2015.
2. Joshua Slempp, BMHS Assistant Principal, effective July 1, 2015, replacing Thomas Morgan Bennett.
3. Stephanie Parks, CMHS Teacher, *amend job description* to Math, M/J, *delete* AVID.
4. Kelley Ruiz, JBES Teacher, effective August 19, 2015, replacing Victoria Woods.
5. Rae Stegall, JBES Teacher, effective August 19, 2015, replacing Emily Hancock.
6. Tina Roberts, WMS Teacher transfer to Guidance Counselor, effective August 19, 2015.

7. Brooke Smith, CES Teacher, effective August 19, 2015, replacing Ann Marie Incorvaia.
8. Heidi Bon, BES Teacher, resignation effective June 8, 2015.
9. Roberta Zeitz, BES Custodian, ***release from employment*** effective June 11, 2015.
10. Deborah Jerrels, JBES Confidential Secretary, resignation from employment to **participate in DROP**, beginning July 1, 2015 and ending June 30, 2020.
11. Meagan Dunleavy, WES Teacher, effective August 19, 2015, replacing Nancy Bowman.
12. Robert M. Ebert, WHS Assistant Principal, ***TRANSFER*** to WMS Assistant Principal, effective July 1, 2015.
13. Karen Warren, BMHS Math Teacher, TRANSFER to WHS Guidance Teacher, out-of-field, effective date August 19, 2015.
14. Tracy N. Willis, YTS Teacher, ***resignation*** effective June 8, 2015.
15. Lejuanna Willis, YTS Teacher, ***resignation*** effective June 8, 2015.
16. Jessica Langford, CES Teacher, ***resignation*** effective June 8, 2015.
17. Carmela Sementelli, CMHS Media Clerk change to ISS Aide effective August 20, 2015 and the following status funding change:
 

<b>FROM:</b>	1000e 6200 0160 0051 11030	60%
	4210e 6200 0160 0051 40241F2015	40%
<b>TO:</b>	1000e 5100 0150 0051 11030	100%
18. Katherine S. Corbin, CMHS Reading Coach, change to Graduation Coach, effective Aug. 19, 2015 and the following status funding change:
 

<b>FROM:</b>	4210e 5100 0120 0051 40241F2015	33%
	4210e 6400 0130 0051 40220F2015	64%
	4210e 6400 0130 0051 40241F2015	3%
<b>TO:</b>	4210e 6300 0130 0051 40241F2016	100%
19. Frances M. Walker-Crawford, District Coordinator SIP, change to CMHS Reading Coach, effective August 19, 2015 and the following status funding change:
 

<b>FROM:</b>	1000e 6300 0110 9001 11030	50%
	4210e 6400 0110 9001 40220F2015	50%
<b>TO:</b>	4210e 6400 0130 0051 40220F2016	55%
	1000e 6400 0130 0051 11332	25%
	4210e 6400 0130 0051 40241F2016	20%

**b) Professional Leave Request:**

1. ISRD Conference, Howie-in-the-Hills, expenses paid from project #14939: WHS – Eulin Gibbs and Lindsay Legler, CKS – Darby Allen, BES- Cheryl Beauchamp and Marlene Wiggins, CMHS- Danielle Rosson
2. Jennifer Handley, WMS Teaacher – District Teacher of the Year, July 7-10, 2015, DOE/Macy’s TOY Roundtable, Orlando, expenses paid by DOE, no cost to Board.

3. AVID Summer Institute, July 6 – 9, 2015, Orlando, expenses paid from projects #14897 and #42412F2016: ***amend to add*** Sally Holton – WHS.
4. Matthew Detloff, CMHS Ag Teacher, July 12 – 19, 2015, ECI Biotech Training, Chicago, IL, expenses paid from project #40201F2016.
5. **NEFEC 2015 Summer Conference**, July 20 and 21, 2015, St. Augustine, expenses paid from projects #40270F2015 and #42412F2016 as follows:  
District: Patrick Wnek, Jeff Edison, Candy Dean, Barbara Rivers, Michael Homan  
BES: Cheryl Beauchamp, Salinda M. Wiggins  
BMHS: John Lott, Jr., Jennifer Bray, Josh Slemple  
CES: Angelita Thomas, Aaron Haldeman, Emily Hancock, Clayton Allen  
CKS: Darby Allen  
CMHS: Matthew McLelland, Danielle Rosson  
JBES: Jaime Handlin, Melissa Lewis  
WES: Marla Hiers, Chloe Gabriel, Hillary Cribbs  
WMS: Kelly Gore, Mickey Ebert  
WHS: Eulin Gibbs, Lindsay Legler,  
LLA: Dennis Webber
6. Dr. Rosalind Hall, Director ESE / SS, July 13-15, 2015, Council of Administrators of Special Education Legislative Leadership Institute, Washington DC, all expenses paid by CASE, no cost to Board.
7. Dawn Ford, JBES SP/Lang Pathologist, June 18 and 19, 2015, Weekend with the Experts – Executive Function Skills, Tallahassee, expenses paid from IDEA Project #40230F2015.
8. School Improvement Conference, June 22 – 25, 2015, Orlando, expenses paid from DOE reimbursement project #14890 and District Title I project #42412F2015 as follows:  
**District Office** – Dr. Patrick Wnek, Barbara Rivers, Michael Homan, F. Michelle Walker-Crawford,  
**CES** – Angelita Thomas, Aaron Haldeman, Emily Hancock, Clayton Allen, Tammy Crosby  
**WES** – Marla Hiers, Chloe Gabriel, Rebecca Salmeron, Mary Guinsler
9. FSNA Leadership Training, June 26-27, 2015, Wesley Chapel, all expenses paid by Levy County School Nutrition Association, no cost to Board: Jonathan Uncle and Chrystal Simpson

**c) Student Trip Requests:**

1. Dallas Locke, CHS Teacher, July 14-19, 2015, Washington Leadership Conference, Washington DC, chaperone Keitha Hall, Ag Teacher Kathleen High School, 6 students, commercial carrier – Airline, all expenses paid school internal account.
2. Melody Irizarry, CMHS Cheerleading Coach, July 9 – 11, 2015, UCA Summer Camp – UF Campus Gainesville, 3 students, private vehicle, all expenses paid internal account, no cost to Board.

**d) Administrative Services:**

1. Contracts and/or Agreements
  - a. Approval of General Agreement with DES of Florida, LLC, to provide Temporary Services during the 2015-2016 school year. (see supplemental minutes)
  - b. Approval to renew Student Activities, Catastrophe and Voluntary Insurance Coverage for the

2015/2016 SY with The Maksin Group (supplemental minutes)

- c. Approval of the 2015/2016 SY Interlocal Agreement with LCSO to provide SRO (see supplemental minutes)

**e) Instructional Services:**

1. Contracts and/or Agreements (copies on file in the ESE Department)
  - a. Purchase of day care services with the following providers for 2015-2016 school year, paid from project #13762:
    - aa. Creola Dockery's Family Day Care Home
    - dd. Imagination Station Center, Inc.
    - ee. Nana's Place
  - b. Purchase Services Agreements with the following persons, to provide psychological services as requested (rates as stated in agreements) for the 2015-2016 school year, paid from project #11021:
    - aa. James M. Husted, Ed.S., NCSP
    - bb. Carmen Tozzo-Julian, Ph.D.
  - c. Agreement with Special Communication, LLC, to provide *Physical Therapist, Occupational Therapist and Speech/Language Pathologist* services , not to exceed 7.5 hours per day, up to 5 days per week, as stipulated by the Director of ESE and Student Services, for the 2015-2016 school year, paid from project #11022.
  - d. Agreement with CommuniCare Therapies, Inc., to provide Speech/Language Pathologist with Masters and CCC's Services, not to exceed 7.5 hours per day, up to 5 days per week, as stipulated by the Director of ESE and Student Services, for the 2015-2016 school year, paid from project #11022.
  - e. Agreements with the Levy County Health Department for 2015-2016 school year to provide the following services:
    - aa. RN to assist with ESE students at BES/BHS – IDEA B project #40230F2016
    - bb. School Health Services – project #17010
    - cc. Teen Parent Program – project #13762
  - f. Contract with Levy ARC, to provide an instructional program which will include community awareness, adult skill training, and work experience for students with disabilities for the 2015-2016 school year, paid from project #40230F2016.
  - g. Text Book Adoption:

**World Languages**

FL Spanish I Deluxe Student  
FL Spanish 2 Deluxe Student

**Middle School Math**

FL Math Course 1  
FL Math Course 2  
FL Math Course 3; Pre-Alg

### **High School Math**

Algebra 1 – Holt McDougal

Geometry – Holt McDougal

Algebra 2 – Holt McDougal

- h. Approval of the 2015/2016 Contract between SBLC and the Early Learning Coalition of the Nature Coast to provide VPK and School Readiness Program. (see supplemental minutes)

## **2. FINANCE:**

- a) Financial Statement as of May 2015
- b) Budget Amendments #17A and #17B
- c) For budget compliance, the Finance Department requests permission to pay outstanding invoices and post a budget amendment as of June 30, 2015 with the details to be presented to the Board at the July 14, 2015 Board Meeting. (see supplemental minutes)
- d) To facilitate year-end closing, the Finance Department requests permission to adjust a portion of the fund balance now specified as “assigned” as required by GASB Statement Number 54. (see supplemental minutes)
- e) Resolution #2015-05, declaring the need to maintain Board-specific Academic Classroom Instruction authorizing certain measures of flexible spending. (see supplemental minutes)
- f) Permission to remove the **attached list** of equipment from the property inventory. The items listed no longer work and are not repairable; their parts have been cannibalized and used to keep other equipment running. (see supplemental minutes for list)

**Superintendent’s Comments / Recommendations:** Mr. Hastings reminded the Board that many students in the District are traveling this summer – FFA students to the State Convention and HOSA Students to National Competition, just to name a couple. He said the Safety Patrol Students have just returned from their annual Washington DC Trip and thanked the Levy County Sheriff’s Officers and the Sheriff who accompanied them on the trip.

**Board Comments:** Paige Brookins asked that contracts on the ADDITION to consent agenda be emailed to the Board ahead of time so they would have more time to review them before the Board meeting. Mr. Hastings replied that he recognizes this would be a problem, but sometimes circumstances arise at this time of year that require last minute additions of contracts. He said we will work diligently to make sure contracts are on the regular consent agenda as much as possible. Chris Cowart announced he is the Secretary for Small and Rural Districts and is happy to serve those Districts. He also encouraged School Board Administrators and Board Members to attend the “meet and greet” for YTS Principal Jeanine Mills and her husband at the Yankeetown Woman’s Club. Rick Turner thanked Kalee Wade for working out the reduction in the 2015/2016 Student Activities Insurance.

**COP and Revenue Bond Refunding:** Bob Clemons asked Jim Gollahon of Gollahon Financial Services, Inc. to report on the “Plan of Finance” he has been working on for the School Board, including the bidding results for the tax free loans for COP and Bond Issues. Mr. Gollahon reported that out of 24 proposals sent to local, regional and national banks, 5 banks gave serious consideration to the loans and 2 banks submitted proposals. He said that he along with Bob Clemons and Anna Kroll reviewed the proposals and were making the recommendation that the School Board accept BB&T’s proposals and proceed with a July 2<sup>nd</sup> closing for both loans. After discussion, Paige Brookins moved to accept the bank proposal from BB&T Bank to lend the SBLC up to \$5.4 million dollars at a fixed rate of 2.29% for 11 years that will refund the COP Series 2005, while providing a total of \$1,073,041.00 of debt service relief in FYE 2016 and 2017, as explained to the Board, second by Chris Cowart, motion unanimously carried. After further review and discussion, Chris Cowart moved to accept the bank proposal from BB&T Bank to lend the SBLC up to \$3 million dollars at a fixed rate of

2.67% for 15 years that will refund the Capital Improvement Revenue Certificates Series 2005 and also provide a total of \$1,000,000.00 dollars of new money for capital outlay projects, as explained to the Board, second by Paige Brookins, motion unanimously carried. Mr. Gollahon said there would be a “documents signing” meeting on June 30, 2015 at the School Board Office, then the closing would be July 2<sup>nd</sup>. He also said that WMS would come out of the loan assets, freeing it up for future plans as the new WMHS is built. Next, Bond Counsel Jason M. Breth, attorney with Bryant Miller Olive, presided over the legal portion of the presentation. He reviewed School Board of Levy County Resolutions No. 15-06 and No. 15-07 with the Board. After discussion, Chris Cowart moved to adopt Resolution No. 15-06 (see supplemental minutes) second by Paige Brookins, motion unanimously carried. Next, Paige Brookins moved to adopt Resoulution No. 15-07 (see supplemental minutes), second by Chris Cowart, motion unanimously carried. After futher review and discussion, the meeting was adjourned.

There being no further business to come before the Board, the meeting was adjourned with the Budget Workshop to follow the Meeting of the Levy County Public Facilities Finance Authority, Inc.

ATTEST:

APPROVED:

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Robert O. Hastings, Secretary

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Rick Turner, Chairman

**Bronson, FL  
June 23, 2015  
10:30 a.m.**

The Levy County Public Facilities Finance Authority, Inc., met in regular session on this 23<sup>rd</sup> day of June, 2015 with President Rick Turner, Paige Brookins, Chris Cowart and Secretary Robert O. Hastings present. Bond Counsel Jason M. Breth of Bryant Miller Olive explained the legal points of the bank proposals from BB&T Bank. After review and discussion, Mr. Breth recommended that the Authority adopt a “sister resolution” to the SBLC Resolutions No. 15-06 and No. 15-07 to approve the loans. After further discussion, Chris Cowart moved to adopt Resoulution No. 15-01 (see supplemental minutes), second by Paige Brookins, motion unanimously carried.

There being no further business to come before the Levy County Public Facilities Finance Authority, the meeting was adjourned.

ATTEST:

APPROVED:

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Robert O. Hastings, Secretary

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Rick Turner, President