



# SCHOOL BOARD OF LEVY COUNTY

JEFFERY R. EDISON

Superintendent

## AGENDA

June 25, 2019

9:00 a.m.

CAMERON ASBELL  
District 1

CHRIS COWART  
District 2

BRAD ETHERIDGE  
District 3

PAIGE BROOKINS  
District 4

ASHLEY CLEMENZI  
District 5

480 Marshburn Dr.  
Bronson, FL 32621-0129

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An Equal  
Opportunity Employer

**A) Call to Order, Invocation and Pledge of Allegiance:**

Board Chairman

**B) Adoption of Agenda:**

Board Chairman

**C) Welcome Visitors:**

Board Chairman

**D) NEFEC Safety and Security Grant Presentation:**

Kalee, Robert Hartley  
and Kyle Drawdy

**E) 2019-2020 Parent Engagement Family Calendar:**

Chloe Hunt

**F) Employee Assistance Program (EAP):**

Kalee Wade

**G) Award of Bids:**

Petroleum Products  
Summer Re-Roofing Projects  
District Warehouse

Brandon Eastman/  
Breezy Stockman

**H) Request Approval to Advertise to Adopt/Amend  
School Board Policy:**

Kim Lake /  
Julia Oberst

7.16\*: - Authorized Travel Expense  
10.08: School Food and Nutrition Services Personnel

**I) 2019-2020 Budget Workshop:**

Kim Lake

**J) Approval of Minutes of the June 11, 2019 Board Meeting:**

Board Chairman

**K) Consent Agenda:**

**1. GENERAL ITEMS:**

- a. Employee Status Changes/Recommendations:
- b. Professional Leave Requests:
- c. Administrative Services:
  1. Contracts and/or Agreements:

**2. FINANCE:**

**L) Superintendent's Comments / Recommendations:**

**M) Board Comments:**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED BY  
FLORIDA STATUTES TO PROVIDE A VERBATIM TRANSCRIPT OF SAID ACTION**

*Our mission is to educate all students in a safe environment and  
to graduate them ready for college and career success.*

**Consent Agenda  
June 25, 2019  
9:00 a.m.**

**1. GENERAL ITEMS:**

**a) Employee Status Changes / Recommendations:**

1. Thomas Bennett, District Coordinator of Management Services *transfer* to District Director of Management Services, *effective* June 25, 2019, *vacancy*.
2. Robin Chancey, YTS Media Clerk, *transfer* to WMHS Bookkeeper, *effective* June 24, 2019, 6-hours daily.
3. Bonnie Warren, CES Teacher, 5<sup>th</sup> Grade, *effective* August 5, 2019, *vacancy*.
4. Angela Heredia, BES Teacher, 3<sup>rd</sup> Grade, *effective* August 5, 2019, *vacancy*.
5. Tanya Rivenburg, Transportation Bus Driver, *effective* August 12, 2019, *vacancy*.
6. Vanessa Beckett, WES Teacher, 3<sup>rd</sup> Grade, *resignation*, effective June 3, 2019, and *payment for any unused leave*, original hire date August 11, 2014.
7. Beverly Sanky, Transportation, Bus Aide, *effective* August 12, 2019, *vacancy*.
8. Susan Woolson, JBES Teacher, 1<sup>st</sup> Grade, *effective* August 5, 2019, *vacancy*.
9. The following are recommendations for re-appointment for the 2019-2020 school year:

**School Based Administrators 2019-2020**

Principal, B.E.S.	Cheryl S. Beauchamp
Principal, B.M.H.S	Timothy McCarthy
Principal, C.K.S	Kathryn Lawrence
Principal, C.E.S.	Michael Homan
Principal, C.M.H.S	Matthew McLelland
Principal, J.B.E.S.	Melissa S. Lewis
Principal, W.E.S.	Jaime L. Handlin
Principal, W.M.H.S.	Joshua Slemp
Principal, Y.T.S.	Teiko D. Hurst
Assistant Principal, B.E.S.	Holly Willis
Assistant Principal, B.M.H.S	Cheryl L. Allen
Assistant Principal, C.E.S	Salinda M. Wiggins
Assistant Principal, C.E.S.	Kelly N. Gore
Assistant Principal, C.M.H.S	Robert Ebert
Assistant Principal, C.M.H.S	Jennifer Bray
Assistant Principal, J.B.E.S.	Amy Webber
Assistant Principal, W.E.S.	Emily Hancock
Assistant Principal, W.M.H.S.	Dorenda Westfall
Assistant Principal, W.M.H.S.	Hillary Cribbs

## District Administrative staff

Assistant Superintendent of Curriculum	John R. Lott Jr.
Director, Exceptional Student Education	Dr. Rosalind A. Hall
Director, Finance	Kimberly Lake
Director, Maintenance	William T. Stockman
Director, Accountability	Barbara A. Rivers
Director, Personnel	Marla K. Hiers
Director, Transportation	Gary Masters
Director, MIS	Thomas M. Bennett
Finance Officer	Pamela D. Whitney
Coordinator, Benefits & Risk Management	Kalee L. Wade
Coordinator, Career Pathways/Literacy	Carol Jones Dubois
Coordinator, Ex St Ed & Section 504	Marcy D. Young
Coordinator, ESOL	Valerie E. Boughanem
Coordinator, Food Service	Julia M. Oberst
Coordinator, MIS/Technology	Ronald T. Perez
Coordinator, Pre-K & Student Services	Laura B. Klock
Coordinator, Purchasing	Brandon Eastman
Coordinator, School Safety	Dennis Webber
Coordinator, Title Programs	Chloe Gabriel Hunt
Coordinator, Transportation	Joseph Wain

10. Mathew Brown, WMHS Teacher, Language Arts, S/H, *dismissal during probationary period*, effective June 11, 2019, original hire date January 7, 2019.

11. Gordon Kingston, WMHS Teacher, *re-hire*, Social Studies, M/J, *effective* August 5, 2019.

12. Ethel Willey, ESE/SS SEDNET Secretary, *change in funding source*, effective July 1, 2019 through June 30, 2020, as follows:

<b>From:</b>	4210E 6300 0160 9001 40233 F2019	100%
<b>To:</b>	4210E 6300 0160 9001 40233 F2020	50%
	4210E 6300 0160 9001 40234 F2020	50%

13. Constance Ward, ESE/SS SEDNET Project Manager, *change in funding source*, effective July 1, 2019 through June 30, 2020, as follows:

<b>From:</b>	4210E 6300 0130 9001 40233 F2019	100%
<b>To:</b>	4210E 6300 0130 9001 40233 F2020	60%
	4210E 6300 0130 9001 40234 F2020	30%
	1000E 6300 0130 9001 13902	10%

14. Rose Fant, WMHS Teacher Aide, Title I, *transfer* to Media Clerk, *effective* August 7, 2019, and *change in funding source*, as follows:

<b>From:</b>	4210E 5100 0150 0091 40241 F2019	100%
<b>To:</b>	1000E 6200 0160 0091 11030	100%

15. Julie Haire, CMHS Teacher, ESE/SS, ***change in funding source***, effective August 5, 2019, as follows:

<b>From:</b>	1000E 5200 0120 0051 11020	57%
	4210E 5100 0120 0051 40241 F2019	43%
<b>To:</b>	1000E 5200 0120 0051 11020	57%
	1000E 5100 0120 0051 11030	43%

16. Randi Beauchamp, CES Teacher, 1<sup>st</sup> Grade, ***transfer*** to Reading Coach, ***effective*** August 5, 2019, and ***change in funding source***, as follows:

<b>From:</b>	1000e 5100 0120 0241 11030	100%
<b>To:</b>	4210E 6400 0130 0241 40241 F2020	43%
	4210E 6400 0130 0241 40220 F2020	57%

17. Heather Rawlins, CES Reading Coach, ***change in funding source***, effective August 5, 2019, as follows:

<b>From:</b>	1000E 6400 0130 0241 11332	65%
	4210E 6400 0130 0241 40241 F2019	35%
<b>To:</b>	1000E 6400 0130 0241 11332	66%
	4210E 6400 0130 0241 40241 F2020	34%

18. ***Request*** approval of the job description for Maintenance Generalist I.

19. ***Request*** approval to move the current carpenter vacancy to Maintenance Generalist I.

20. ***Request*** approval of the job description for Maintenance Generalist II.

21. ***Request*** approval to ***change*** the current title of all ***Carpenters*** to Maintenance Generalist II.

22. Dian Dudeck, JBES Teacher, ESE/SS, ***resignation*** from employment to ***participate in DROP***, effective July 1, 2019 and ending June 30, 2024.

23. Jesse Thomas, BMHS Head Custodian, ***resignation*** from employment to ***participate in DROP***, effective July 1, 2019 and ending June 30, 2024.

24. Nancy Pelham, CKS Food Service Manager, ***resignation for retirement***, effective June 4, 2019, original hire date August 7, 2007.

25. Jennifer Sapp, WES Data Entry Clerk, ***effective*** July 15, 2019, ***vacancy***.

26. ***Request*** approval to delete two Bus Driver positions.

27. ***Request*** approval to delete the Coordinator of Information Technology Systems position.

28. ***Request*** approval to ***amend*** the job description for Coordinator, Food Services and ***increase*** the Salary Index ***from*** .7103 ***to*** .9401 on the Administrative Salary Schedule, ***effective*** July 1, 2019.

29. ***Request*** approval to ***amend*** the job description for Program Specialist – Training & Development, Food and Nutrition Services.

30. **Request** approval to **amend** the job description for Secretary, Food & Nutrition Services.
31. **Request** approval to **amend** the job description for Substitute Worker, Food and Nutrition Services.
32. **Request** approval to **amend** the job description for Assistant Manager, Food and Nutrition Services.
33. **Request** approval to **amend** the job description for Manager, Food and Nutrition Services.
34. **Request** approval to **amend** the job description for Worker, Food and Nutrition Services.
35. Mark Steinke, YTS Teacher, Math, M/J, **effective** August 5, 2019, **vacancy**.
36. Nancy Hatcher, YTS Teacher, Lang Arts, M/J, **effective** August 5, 2019, **vacancy, out-of-field** in Language Arts, M/J.
37. Lindsay Legler, JBES Assistant Principal, **resignation** effective June 30, 2019, and **payment for any unused leave**, original hire date August 2, 2004.
38. Carolyn Hart, CMHS Teacher Aide/Lab Manager, **resignation for retirement**, effective June 3, 2019, original hire date October 1, 1987.
39. McSween Huber, District A/C Mechanic, **transfer** to Maintenance Foreman, **effective** July 1, 2019.
40. Deborah Nash, CES Teacher, 3<sup>rd</sup> Grade, **effective** August 5, 2019, **vacancy**.
41. Heather Hamblen, YTS Teacher, Vocational AG, M/J, **effective** August 5, 2019, **vacancy**.
42. Aimee Champagne, CKS Health Assistant, **effective** August 7, 2019, **vacancy**.
43. Amy Webber, CES, Guidance Counselor **transfer** to JBES, Assistant Principal, **effective** July 8, 2019.
44. Kyle Quincey, BMHS Teacher, ESE, **transfer** to District ESE, Transition Specialist, **effective** June 25, 2019, and funding change as follows:

<b>From:</b>	1000E 5200 0120 0021 11020	100%
<b>To:</b>	1000E 5200 0120 1011 11020	10%
	4210E 5200 0120 1011 40230 F2020	10%
	1000E 5200 0120 0021 11020	10%
	4210E 5200 0120 0021 40230 F2020	10%
	1000E 5200 0120 0041 11020	10%
	4210E 5200 0120 0041 40230 F2020	10%
	1000E 5200 0120 0051 11020	10%
	4210E 5200 0120 0051 40230 F2020	10%
	1000E 5200 0120 0091 11020	10%
	4210E 5200 0120 0091 40230 F2020	10%

**b) Professional Leave Requests:**

1. Dr. Rosalind Hall, Director, ESE/SS, National Council of Exceptional Children Special Education Legislative Summit, July 7-10, 2019, Washington, D.C., all expenses paid by National Council of Exceptional Children, no cost to Board.

2. Denise Dillon, YTS Teacher, Combination Elementary, Train the Trainer for Mental First Aid, June 24-27, 2019, Starke, FL., travel expense paid from Project #13907.
3. Sarah Freeman, WES Teacher, 3<sup>rd</sup> Grade, AVID Summer Institute, June 24-27, 2019, Tampa, FL., travel expenses paid from Project #40241 F2019.
4. NEFEC Summer Leadership Conference, July 8-10, 2019, Ponte Verde, FL., miles and meals paid from Project #14890 and hotel paid by NEFECT Direct, for the following:
  - Cheryl S. Beauchamp, BES Principal
  - Jaime Handlin, WES Principal
  - Melissa Lewis, JBES Principal
  - Kathryn M. Lawrence, CKS Principal
5. **(Board approved 5/14/19)** - ISRD Principals' Summer Institute 2019, June 18-19, 2019, Orlando, FL., travel expense paid from Project #14939, ***amend to add:***  
**BES:** Cheryl S. Beauchamp, Principal and Holly Willis, Assistant Principal
6. **(Board approved 5/28/19)** - 2019 Summer Leadership Conference, July 8-10, 2019, Ponte Vedra Beach, FL., mileage paid from Project #10030, meals and hotel paid from Project #14890 INTRN, for the following, ***amend funding*** to Project #14890 for mileage and meals, and hotel paid by Direct NEFEC for the following: **CES:** Michael Homan
7. Just Read, Florida! Summer Institute, June 10-13, 2019, Lake Buena Vista, FL., travel expenses paid from Project #40220 F2019, for the following:
  - Carol DuBois, Coordinator, Career Pathways/Literacy
  - Jennifer Dola, WMHS Teacher, Reading Coach
8. NEFEC Summer Leadership Conference, July 8-10, 2019, Ponte Verde, FL., mileage, meals and registration paid from Project #14890INTRN, no hotel expense for the following:
  - Amy Webber, JBES Assistant Principal
  - Emily Hancock, WES Assistant Principal
9. Jeffery R. Edison, Superintendent, NEFEC Summer Leadership Conference, July 8-10, 2019, Ponte Verde, FL., travel expenses paid from Project #10071.
10. Julia Oberst, District Coordinator, Food and Nutrition Service, Meeting with Directors from St. Johns and Putnam Counties to view equipment, procurement procedures and purchasing options, July 1-3, 2019, St. Augustine and Palatka, FL., travel expenses paid from Project #41000.

**c) Administrative Services:**

**1. Contracts and/or Agreements:**

- i. 2019-2020 SY Agreements for School Resource Deputies between School Board of Levy County and Levy County Sheriff's Department for deputies within the public schools of Levy County, including Whispering Winds Charter School Project and Nature Coast Middle Charter School. (3 Attachments)
- ii. 2019-2020 Agreement between the School Board of Levy County and Dell Graham, P.A., Attorneys at Law.

- iii. 2019-2020 School Guardian Agreement between the School Board of Levy County and Robert B. McCallum, Jr., as Sheriff of Levy County, Florida, for the purposes of establishing a Coach Aaron Feis School Guardian program for certain schools within Levy County.
- iv. 2019-2020 Contract between NEFEC District School Board of Putnam County and School Board of Levy County for the following agreements:
  - a. #731-20-025: NEFEC Membership Resolution Main Contract
  - b. #20-025-A1: Instructional Services Program
  - c. #20-025-A6: Educational Technology Services
  - d. #20-025-A10: Risk Management
  - e. #20-025-A18: Information Technology
  - f. #20-025-A27: Building Code Administrator
  - g. #20-025-A43: Human Resource Management Network
  - h. #20-025-A45: Document Archiving Program
  - i. #20-025-A47: Virtual Instruction Program
- v. 2019-2020 Memorandum of Understanding (MOU) between the School Board of Levy County and the Levy County Prevention Coalition, Inc.
- vi. 2019-2020 Agreement between Princeton Staffing Solutions Agreement and the School Board of Levy County for the business of recruiting, employing, and providing on a supplemental staffing basis; and recruiting and placing on a direct hire basis “Healthcare Professionals” to provide healthcare services, as needed, paid from Project #11022.
- vii. 2019-2020 Agreement between the School Board of Levy County and the following to provide Mental Health Services, paid from Project #11023:
  - a. Jennifer K. Seyer, M.S., L.M.H.C.
  - b. Meridian Behavioral Healthcare, Inc.
  - c. Village Counseling Center of Gainesville, Inc.
- viii. 2019-2020 Agreement between the School Board of Levy County and the Florida Center for the Blind, to provide services as needed, paid from Project #40230 F2020.
- ix. Agreement between Mike Meechin Consulting and the School Board of Levy County to be the guest speaker for the ESE/SS Back to School Student Engagement Institute on Wednesday, July 31, 2019, at WMHS, paid from Project #40230 F2020 (50%) and #14936 (50%).
- x. 2019-2020 Agreement between the School Board of Levy County and the Imagine Learning, Inc., to provide Professional Development for on-site teacher training for Imagine Math/Language & Literacy, paid from Title III, part A, Project #40293 F2020.
- xi. 2019-2020 Agreement between the School Board of Levy County and the School Board of Seminole County, FL., agent for East Coast Technical Assistance Center (ECTAC), to provide support and technical assistance to Title I and other specified Elementary and Secondary Act (ESEA) programs in the State of Florida, paid from Title I, part A, Project #42413 F2020.
- xii. Agreement between the School Board of Levy County and Nature Coast Middle Charter School for Levy County School Board Food and Nutrition Services Department to provide breakfast, lunch, and snacks for the 2019-2020 SY.

xiii. 2019-2020 Contract between the Florida Learning Alliance, Inc. (FLA., INC.) and the School Board of Levy County to provide a Staff Development Management System, herein referred to as the Track Application and Related Support Services.

2. **FINANCE:**

- a. General Fund Budget Summary Info and Financial Statements for May, 2019.
- b. Budget Amendment 18B #18-00030.
- c. Bid Requests:
  - i. Request permission to accept the piggyback agreements and extend the annual bids through the 2019-2020 fiscal year at the same rates and conditions as originally bid for the 2017/2018 SY for the following:
    - Gilchrist bid #FS18-01 with Bassett's Dairy Products, Inc for M&B juice products
    - Suwannee bid #18-201-Milk with Bassett's Dairy Products, Inc for dairy products
    - Citrus bid #2017-35 with DeConna Ice Cream for frozen treat products