

**Bronson, FL**

**July 31, 2018**

**4:40 p.m.**

### **EXECUTIVE SESSION**

The School Board of Levy County met in Executive Session this 31<sup>st</sup> day of July, 2018 at 4:40 p.m. with Board Chairman Cameron Asbell, Brad Etheridge, Paige Brookins, Chris Cowart and Board Attorney David Delaney, present. Board Member Rick Turner was absent.

**Recommendation to Return to Community School:** The Board heard information from WMHS Administrator Joshua Slemp regarding the student's academic and behavioral progress at WMHS Focus Center. After questioning the student and parents, the Board took the following actions:

**Student 18-09** (parents and student were present): Superintendent Edison made the recommendation for the remainder of the student's expulsion from WMHS Focus Center be suspended and the student be allowed to return to regular school for the 2018-2019 SY, effective August 10, 2018. After discussion, Brad Etheridge moved to approve the Superintendent's recommendation, second by Paige Brookins. Motion carried.

### **REGULAR SESSION**

The School Board of Levy County met in Regular Session this 31<sup>st</sup> day of July, 2018 at 5:01 p.m. with Chairman Cameron Asbell, Vice Chairman Brad Etheridge, Paige Brookins, Chris Cowart and Board Attorney David Delaney present. Board Member Rick Turner was absent.

**Adoption of Agenda:** Paige Brookins moved to approve the agenda, second by Brad Etheridge, motion carried.

**Welcome Visitors:** Board Chairman Cameron Asbell welcomed all the visitors and asked if anyone from the audience would like to address the Board. Terri Jones read a letter to the Board expressing some of her reasons for resigning from her teaching position in Levy County. Gary Bennett and Ashley Clemenzi introduced themselves and said they are running for the Levy County School Board Member vacancy for District 5.

**Public Hearing 2018-2019 Tentative Millage & Budget:** Kim Lake informed the Board that this was the first of the two required public hearings to be held concerning the millage and budget for the 2018-2019 school year, stating that the purpose of the hearing was to adopt the final millage and budget and to provide the public the opportunity to offer input. After further review and discussion of the finance information packets, the Board took the following action:

1. Chris Cowart moved to approve the tentative millage as follows and adopt the tentative millage resolution:

Required local effort	4.0790
Basic Discretionary (operating)	0.7480
Capital Outlay	<u>1.5000</u>

**Total Millage** **6.3270**

The total millage reflects a negative changes (2.12%) of the current year's total proposed rate as a percent change of the rolled back rate as found on line 22 of the schools taxable value. Brad Etheridge seconded the motion, motion carried.

2. Chris Cowart moved to approve the tentative budget and adopt the resolution to adopt the tentative budget, seconded by Paige Brookins, motion carried.

**Food and Nutrition Adult Lunch Price Increase 2018-19 SY:** Julia Oberst, Coordinator of Food and Nutrition Services updated the Board on lunches available for adult purchase. She said all schools will offer a salad bar

selection on Wednesdays, Thursdays and Fridays, with choices of greens, fresh vegetables, assorted pasta salads, ham, chicken, tuna, and other items. On Tuesdays, they will offer a potato and/or nacho bar with all the toppings. She said the cost of an adult lunch has been the same amount for several years. The cost is the same whether they choose a hot line lunch, potato or nacho bar, or salad bar. The current price is \$3.55 and she requested that the price be increased by .20 to \$3.75 per lunch. After discussion, Brad Etheridge moved to approve the price increase to \$3.75 for an adult lunch, effective with the 2018-2019 SY, second by Chris Cowart, motion carried. The Board complimented Mrs. Oberst for way she maintains the Food and Nutrition Services and thanked her for doing a great job.

**Personnel and Staffing Update:** Marla Hiers, Director of Personnel updated the Board on the positions still open at each school. She said we have 17 positions to be filled. She said the Personnel Department has processed over 108 applications since May 2018 and the Principals are working diligently trying to fill the vacancies before school begins.

**Master In-Service Plan:** Marla Hiers gave an overview of the additions and revisions to the 2018-2019 Master In-Service Plan. She said this plan is a training plan for administrators and teachers to obtain in-service points towards their recertification renewal. After discussion, Paige Brookins moved to approve the 2018-2019 Master In-Service Plan, second by Chris Cowart, motion carried.

**Approval of Minutes:** Paige Brookins moved to approve the minutes of the July 23, 2018 Board meeting, second by Brad Etheridge, motion carried.

**Consent Agenda:** After discussion, Chris Cowart moved to approve the Consent Agenda, second by Paige Brookins, motion carried.

## 1. GENERAL ITEMS:

### a) Employee Status Changes / Recommendations:

1. Laura McBride, WMHS Teacher, Math S/H, *effective* August 6, 2018, *vacancy*.
2. Valerie Taylor, CES Teacher, Elem. Ed., *effective* August 6, 2018, *vacancy, out of field*, certification in Math 6-12; ESE.
3. Justina Guptill, BMHS Teacher, Math M/J, *effective* August 6, 2018, *vacancy*.
4. Lisa Smith, CKS General Aide, *to* Media Clerk/Aide, *effective* August 7, 2018, and *change in funding source* as follows:  
**From:** 1000E 5100 0150 0041 11030 100%  
**To:** 1000E 6200 0160 0041 11030 100%
5. Amber Hassell, BES Teacher Aide, ESE, *to* Media Clerk, *effective* August 7, 2018, and *change in funding source* as follows:  
**From:** 1000E 5200 0150 1011 11020 100%  
**To:** 1000E 6200 0160 1011 11030 100%
6. Shari Parnell, CES Teacher 2<sup>nd</sup> Grade, *transfer* to CMHS Teacher, Soc. Studies M/J, *effective* August 6, 2018, and *change in funding source* as follows:  
**From:** 1000E 5100 0120 0241 11030 100%  
**To:** 1000E 5100 0120 0051 11030 100%

7. Sarah Fries, CES Title 1 Teacher Aide *to* Teacher Aide, ESE, *effective* August 7, 2018, and *change in funding source* as follows:  
  
**From:** 4210E 5100 0150 0241 40241 F2018 100%  
**To:** 4210E 5200 0150 0241 40230 F2019 100%
8. Jennifer Huffman, YTS Teacher, Elem., *effective* August 6, 2018, *vacancy*.
9. Jennifer E. Brown, CKS Teacher Aide, ESE, *to* Teacher Aide, General, *effective* August 7, 2018 and *change in funding source* as follows:  
  
**From:** 4210E 5200 0150 0041 40230 F2018 100%  
**To:** 1000E 5100 0150 0041 11030 100%
10. Gary Masters, BMHS Principal, *transfer to* District, Director of Transportation, *effective* July 5, 2018, and *change in funding source* as follows:  
  
**From:** 1000E 7300 0110 0021 11030 100%  
**To:** 1000E 7800 0110 9008 11030 100%
11. Minerva Gonzalez, CMHS Teacher Aide, Other Basic, *transfer to* Teacher, Language Arts, S/H, *effective* August 6, 2018, and *change in funding source* as follows:  
  
**From:** 1000E 5100 0150 0051 11030 100%  
**To:** 1000E 5100 0120 0051 11030 100%
12. Katherine Raffii, BES Teacher, 2<sup>nd</sup> Grade, *resignation*, effective June 4, 2018, and *payment* for any unused leave, original hire date January 3, 2017.
13. Janet Neal, District ESE / SS MIS Manager, *transfer to* District Secretary, Food and Nutrition, *effective* July 16, 2018, and *change in funding source* as follows:  
  
**From:** 1000E 6500 0160 9001 11020 100%  
**To:** 4100E 7600 0160 9001 41000 100%
14. Kasidy Cothron, CES Teacher, 1<sup>st</sup> Grade, *effective* August 6, 2018, *vacancy*.
15. Tevin Mills, CKS Teacher, 5<sup>th</sup> Grade, *transfer to* WMHS Teacher, Social Studies M/J, *effective* August 6, 2018.
16. Terri Ashchi, JBES Teacher, 1<sup>st</sup> Grade, *effective* August 6, 2018, *vacancy*.
17. Lesa Fronabarger, BMHS Teacher, Intensive Reading, *effective* August 6, 2018, *vacancy*.
18. David Mitchell, CMHS Teacher, Math, *resignation*, effective June 4, 2018, and *transfer* any unused leave to Alachua County School District, original hire date August 16, 2010.
19. Douglas Beard, BMHS Teacher, Math, *resignation*, effective June 4, 2018, original hire date January 31, 2018.
20. Anupa Kotipoyina, WMHS Teacher, Soc. Studies, S/H, *effective* August 6, 2018, *vacancy*.
21. Kimberly Robinson, WES Food Service Worker, *transfer to* WMHS Food Service Worker, and *change in funding source* as follows:

**From:** 4100E 7600 0160 0231 41000 100%  
**To:** 4100E 7600 0160 0051 41000 100%

22. Robert M. Ebert, CMHS Assistant Principal, S/H, *effective* July 9, 2018, *vacancy*.
23. Catherine Lewis, BES PK Teacher Aide, Lead, *effective* August 6, 2018, *vacancy*.
24. Susan McDonald, WES Teacher, 5<sup>th</sup> Grade, *effective* August 6, 2018, *vacancy*.
25. Shannon Angel, JBES Teacher, 1<sup>st</sup> Grade, *effective* August 6, 2018, *vacancy*.
26. India Rodgers, BES Teacher Aide, PK, *effective* August 7, 2018, *vacancy*.
27. John Swilley, BES Teacher Aide, Title I, *effective* August 7, 2018, *vacancy*.
28. Gordon Kingston, WMHS School Counselor, M/J, *effective*, August 6, 2018, *out of field*, certified in Social Science 6-12, *vacancy*.
29. LaTashia Sanchez, CES Teacher, 4<sup>th</sup> Grade, *resignation*, effective June 4, 2018, and *transfer leave* to Dixie County, original hire date, August 3, 2016.
30. Tanya Kahn, District Clerk, *change in funding source*, effective July 1, 2018, as follows:

**From:** 4210E 6300 0160 0021 40241 F2019 10%  
4210E 6300 0160 0041 40241 F2019 5%  
4210E 6300 0160 0051 40241 F2019 14%  
4210E 6300 0160 0060 40241 F2019 2%  
4210E 6300 0160 0062 40241 F2019 1%  
4210E 6300 0160 0091 40241 F2019 18%  
4210E 6300 0160 0092 40241 F2019 10%  
4210E 6300 0160 0111 40241 F2019 5%  
4210E 6300 0160 0231 40241 F2019 9%  
4210E 6300 0160 0241 40241 F2019 14%  
4210E 6300 0160 1011 40241 F2019 12%

**To:** 4210E 6300 0160 9001 42412 F2019 100%

31. Shauna Deskins, YTS Teacher, KG, *effective* August 6, 2018, *vacancy*.

**b) Professional Leave Requests:**

1. **(Board Approved May 22, 2018)** - AVID Summer Institute, June 19-22, 2018, Tampa, FL., *amend to add* the following teachers:

**Paid from Project #40241 F2018:** Gemma Fleming, Debra OSteen, and Azure Rae Kelly

**Paid from Project #42413 F2018 and #14897:** Dorenda Westfall

2. Florida Partnership 2018 District Leadership Training, July 18-19, 2018, Orlando, FL., registration and hotel paid directly by FLP, other travel expenses paid from Project #14897, for the following:
  - John R. Lott, Jr., District Assistant Superintendent
  - Kathryn Lawrence, CKS, Principal
  - Matthew McLelland, CMHS, Principal
  - Joshua Slep, WMHS, Principal

3. **(Board Approved June 11, 2018)** - John C. Wilder, WMHS Teacher, Vocational, National Association of Agricultural Educators (NAAE), Regional Conference, June 24-27, 2018, Ashville, NC, travel expenses paid from Project #40202 F2018. ***Amend to add*** Matthew Dettloff.
4. Florida Association of Career and Technical Educators Conference, July 15-16, 2018, Orlando, FL., travel expenses paid from Project #40201 F2019.
  - Carol DuBois, District Coordinator, Career Pathways / Literacy
  - Michael Wilson, BMHS Teacher, Vocational Business
5. Daryl Richardson, WMHS Teacher, JROTC, JROTC Conference, July 31-August 3, 2018, Orlando, FL., Army pays all travel expenses, no cost to Board.
6. Institute for Small and Rural Districts (ISRD) / NEFEC Summer Leadership Conference, July 8-11, 2018, Ponte Vedra, FL., for School-Based Administrators, ***amend to add*** the following:

**School-Based Administrators, paid from Project #14899 and #40270 F2018, for the following:**

Holly Willis, BES Assistant Principal

7. Dennis Webber, District Coordinator, Safety and Security, School Security Conference, July 23-27, 2018, Orlando, FL., travel expenses paid from Project #13108.

**c) Student Trip Requests:**

1. CMHS/BMHS FFA to FFA Officers Retreat, July 24-25, 2018, UF Plant City Campus, Tampa, FL., Chaperones Matthew Dettloff, Kelly Varnes, 10 students, two private vehicles, travel expenses paid from Internal Accounts Project #14920.
2. BMHS Volleyball Team to Volleyball Camp, July 20-22, 2018, Jacksonville, FL., Chaperone Sherrie Schuler, seven (7) students, private vehicle (Chevy Express Van), travel expenses paid from Project #14920 INTRN.

**d) Administrative Services:**

1. Contracts and / or Agreements:
  - i. **(Board Approved May 8, 2018)** - 2018-2019 SY ***Amended*** Agreements for School Resource Deputies between School Board of Levy County and Levy County Sheriff's Department for deputies within the public schools of Levy County and Levy Learning Academy. (3 Attachments)
  - ii. 2018-2019 Agreement between School Board of Levy County and Levy County Health Department, for the following services:
    - a. RN to assist with ESE students at BES/BMHS – IDEA B Project #40230
    - b. School Health Services – Project #17010
    - c. Teen Parent Program – Project #13762
  - iii. 2018-2019 Agreement between School Board of Levy County and Purvis, Gray & Company for internal audit needs for the FY17-18 through FY 19-20, paid from Project #17020. (Attachment)
  - iv. 2018-2019 Agreement between School Board of Levy County and DES of Florida. (Attachment)
  - v. 2018-2019 Agreement between School Board of Levy County and Episcopal Children's Services for Early Head Start and Head Start services. (Attachment)

e) **Instructional Services:**

1. Contracts and / or Agreements:

- i. 2018-2019 VPK Contracts between Early Learning Coalition and School Board of Levy County for BES, CKS, CES, JBES, YTS, and WWCSP.

**2. FINANCE:**

1. General Fund Budget Summary Information and Financial Statements for June 2018.
2. Budget Amendment 28-A #17-00031.
3. Budget Amendment 28-B #17-00032.

**Superintendent's Comments/Recommendations:** Superintendent Jeffery Edison shared a copy of the new Levy Core Values with the Board. He said, "Our Mission is to educate all students in a safe environment and to graduate them ready for college and career success", but "Our Vision is to always have Respect, Hospitality, Professionalism, and Integrity". He said this is a draft version and the final version will be brought before the Board for approval. Mr. Edison gave the Board copies of a document he is working on with the Principals listing goals/strategies/timeline and monitoring strategy. He said these goals and strategies will be used to retain teachers and employees. Supt. Edison informed the Board about the calendars of events. He said the District has a District PD calendar and the schools have calendars listing dates, times and locations of up-coming events. Mr. Edison read an "Impact Award" recommendation, and then presented Mrs. Marla Hiers with the award for her outstanding work on the New Employee Orientation event held at BMHS, Tuesday, July 24, 2018.

**Board Comments:** Chris Cowart thanked Mrs. Hiers and the Personnel Department for the New Employee Orientation. He said it was very good. He said Annie Whitehurst will be the new Executive Director of the Levy County Foundation, replacing Donna Turner. Mr. Cowart said he is opposed to CRC Amendment #8 due to its negative impact for SBLC, if it passes. He said the voters need to review the amendments closely because they include several amendments under one number. Mr. Cowart said Representative Charlie Stone visited Levy County last week and is very valuable to SBLC. Paige Brookins agreed with Mr. Cowart about the importance of voters reading the amendments closely. She said she's looking forward to the new 2018-2019 SY. She thanked Dr. Hall for organizing the August 1<sup>st</sup> event with Dr. Rufus Lott at WMHS. Brad Etheridge said kudos to the Personnel Department, all teachers, staff and administrators for creating the impossible to get everything ready for the opening of the new 2018-2019 SY. Cameron Asbell said the children in Levy County Schools will be in a safe environment. He said we will have a SRO in every school.

There being no further business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

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Jeffery R. Edison, Secretary

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Cameron Asbell, Board Chairman