

**Bronson, FL  
October 27, 2020  
9:00 a.m.**

## **Regular Session**

The School Board of Levy County met in Regular Session this 27<sup>th</sup> day of October, 2020 at 9:00 a.m. with Board Chairman Paige Brookins, Chris Cowart, Cameron Asbell, Ashley Clemenzi, Brad Etheridge and Board Attorney David Delaney present.

Public comments can be submitted by email to [publiccomment@levyk12.org](mailto:publiccomment@levyk12.org) or delivered in writing to the District Office at 480 Marshburn Drive, Bronson, FL., and must be received at least twenty-four (24) hours prior to the scheduled meeting. Public comments may also be made in person on the day of the meeting.

All School Board meetings are recorded and may be viewed at <https://www.youtube.com/user/LevyCountySchools> within 1-2 days after the scheduled meeting.

**Adoption of Agenda:** Board Chairman Paige Brookins pulled item 1.a.12., Jeffery R. Edison, Superintendent, *transfer* to CMHS Teacher, Math, S/H, *effective* November 18, 2020, from the Addition to Agenda CA. After removal of item 1.a.12., Cameron Asbell moved to approve the agenda, second by Ashley Clemenzi, motion carried.

**Welcome Visitors and Public Comments:** Chairman Paige Brookins welcomed everyone to the meeting whether in person or virtually and asked if anyone would like to address the Board. There were none.

**401K Third Party Administrator (TPA):** Kalee Wade introduced Chris Dodd and Franklin Lentz, Jr. Mr. Dodd informed the Board that our 401K Third Party Administrator will be changing from BDO to Economic Group Pension Services, Inc. After discussion, Chris Cowart moved to approve the change for the 401K Third Party Administrator, second by Brad Etheridge, motion carried.

**Impact Award – Transportation:** Gary Masters, Director of Transportation, recognized one of our bus drivers, Tanya Rivenburg, for saving a student's life on the bus. She was presented with the School Board of Levy County Impact Award. She thanked Mr. Masters and the Board. Mrs. Rivenburg said the students are her kids and was glad everything turned out well.

**Request Approval to Advertise to Adopt/Amend the Following School Board Policy:** Kim Lake asked for permission to advertise School Board Policy 4.39 – Non-School Related Travel. She said this policy will cover any trips that are not school related. After discussion, Cameron Asbell moved to approve to advertise School Board Policy 4.39, Non-School Related Travel, second by Chris Cowart, motion carried.

**Review of the Following Board Policies:** John Lott said the following policies are for review only and will be adopted/amended at the December 8, 2020 meeting. School Board Policies 4.06 – Requirements for Graduation, 5.38 – Bullying and Harassment, 5.40 Dating Violence and Abuse, 6.54 – Prohibiting Discrimination, including Sexual and Other Forms of Harassment.

**2020-2021 School-Wide Improvement Plans (SIP):** Chloe Hunt said the all of the 2020-2021 School-Wide Improvement Plans were sent to the Board members, but the printed copies for their district. She said the SIP plans were reviewed by the School Advisory Council (SAC) and District Instructional Team (DIT). After discussion, Chris Cowart moved to approve the 2020-2021 SIP plans, second by Ashley Clemenzi, motion carried.

**Approval of Minutes:** Cameron Asbell moved to approve the minutes of the October 13, 2020 Board meeting, second by Brad Etheridge, motion carried.

**Consent Agenda:** After discussion of the Agenda, Chris Cowart moved to approve the Consent Agenda, second by Ashley Clemenzi, motion carried.

## 1. GENERAL ITEMS:

### a) Employee Status Changes / Recommendations:

1. Out-of-Field Assignments for the 2020-2021 school year:

WES	Employee	Certification	OOF Area(s)
	Chase Thompson	Social Science 5-9	Elem Ed K-6

2. Nonie Gugelman, YTS Receptionist, *effective* October 12, 2020, *vacancy*.
3. Phyllis Beauchamp, Senior Payroll Specialist, *resignation* from employment to *participate in DROP*, effective October 1, 2020, and ending September 30, 2025.
4. Jennifer Thomas, WES Teacher, Fourth Grade, *effective* October 16, 2020, *vacancy*.
5. Chase Thompson, WES Teacher, Fifth Grade, *effective* October 12, 2020, *out-of-field in all areas, vacancy*.
6. Lisa Baxter CES Teacher, *resignation* from employment to *participate in DROP*, effective October 1, 2020 and ending September 30, 2025.
7. Denise Ice, CES Teacher, Fifth Grade, *effective* October 20, 2020, *vacancy*.
8. Terrie Delaere, CKS Teacher Aide, ESE, *effective* October 26, 2020, paid from Project #40230 F2021, *new position* Board approved September 22, 2020.
9. Beverly Sanky, Transportation Bus Aide, *resignation* from employment to *participate in DROP*, effective October 1, 2020, and ending September 30, 2025.
10. Janet Neal, District Secretary, Food and Nutrition Services, *resignation* from employment to *participate in DROP*, effective November 1, 2020, and ending October 31, 2025.
11. Quanda Parker, Transportation Bus Driver, *resignation*, effective October 30, 2020, and *payment* for any unused leave, original hire date November 16, 2016.

### b) Family Medical Leave Requests:

1. Theresa Leffert, BMHS School Secretary, October 20 – December 18, 2020.
2. **(Board approved 10/13/20)** Joyce Days, Transportation Bus Driver, September 10 – October 30, 2020, *amend ending date* to October 20, 2020.

### c) Illness-in-Line-of-Duty

1. Melanie Quincey, CES Teacher, Pre-K, October 7-8, 2020.
2. Rosa Fant, WMHS Media Clerk, October 22-23, 2020.

### d) Professional Leave Requests:

1. Aaron Haldeman, CMHS Teacher, PE, S/H, CMHS Golf Teams to Golf Regionals, October 18-19, 2020, Lake Mary, FL., travel expenses paid from Project #14920INTRN.

**e) Military Leave Requests:**

1. Lamar Doug Asbell, Jr., District Maintenance, Plumber, Drill Trainings, October 23, 2020, Quincy, FL.

**f) Administrative Services:**

1. Contracts and/or Agreements:
  - i. 2020-2021 contract between the School Board of Levy County and Kim Carpenter Herring to provide Mental Health Services to CES, paid from Project #40300 F2021.
  - ii. 2020-2021 contract between the School Board of Levy County and Kim Carpenter Herring to provide Mental Health Services to BES/BMHS, paid from Project #40304 F2021.
  - iii. 2020-2021 contract between the School Board of Levy County and Kim Carpenter Herring to provide full-time Social Work Services, paid from Project #11020.

**g) Student Trip Requests:**

1. CMHS Cross Country and Track to Team to 1A District 5 competition, October 27-28, 2020, Alligator Lake Park, Lake City, FL., chaperones Susan Michelle Meeks, Lynda Osteen, eight (8) students, private vehicles, paid from Project #14890 INTRN and #14920.

**2. FINANCE:**

- a. General Fund Budget Summary info and Financial Statements for September, 2020.
- b. Budget Amendments #20-00006 3B.
- c. Budget Amendment #20-00007 3A.

**Board Comments:** Brad Etheridge said he appreciated Mrs. Rivenburgh and the bus drivers for all they do every day to ensure the students arrive safely to school and home. He said the Williston FFA Awards will be presented tonight at the Cowboy Church in Williston. Cameron Asbell said this is BMHS homecoming week with a parade on Thursday, followed by a fish fry. He said the BMHS FFA fishing tournament had a great turnout. BMHS will be having a watch party tonight in the cafeteria for the National FFA Convention. He said he appreciates the assistance with completing all the forms needed for college. Mr. Asbell asked Chairman Brookins about item 1.a.12., that was removed from the agenda and asked if it was for discussion. Chairman Brookins said she recommends that the item be added to the November 5, 2020 Board meeting. Chris Cowart thanked Mr. Masters for recognizing Ms. Tanya Rivenburg. He said training is very important for all employees. He said quarantining after exposure is difficult, but very important. Mr. Cowart said the CKS Hospitality Team will be having their fishing tournament on November 7. He reminded everyone that the Foundation will have a drawing on November 7 for the cash prizes. Tickets are still available on-line. He said CMHS is a designated ACT testing location and would like to see if it is possible to get another location qualified to offer the SAT, for example WMHS location. He thanked Mr. Masters for getting a student the gold medal he won for weightlifting. Paige Brookins thanked Mr. Masters for recognizing Mrs. Rivenburg. She asked the Board to consider naming the new CMHS gym after Dennis Webber. She said this will be a topic for a future meeting.

There being no further business to come before the Board, the meeting was adjourned for the Board to go into Executive Session.

ATTEST:

APPROVED:

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Jeffery R. Edison, Secretary

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Paige Brookins, Board Chairman