

CHAPTER 8.00 - MAINTENANCE SERVICES

8.12 - Change Orders

POLICY:

The Superintendent is authorized to approve construction change orders which will not increase the contract amount more than six thousand dollars (\$6,000.00) over the original contract amount or the last contract amount (increase or decrease) approved by the School Board and recorded in its minutes.

- (1) All requested change orders must be in writing and must be approved in writing before the work is done.
- (2) Requested change orders concerning the same subject shall not be split in the event that the sum total of the initial requested change order increases the contract amount by more than six thousand dollars (\$6,000.00).
- (3) In the Superintendent's absence, the facilities' supervisor shall serve as the Superintendent's designee.
- (4) Copies of all approved change orders shall be provided to the School Board at its first regular or special meeting following the approval date of the change order.

STATUTORY AUTHORITY: 1001.41 (2), 1001.42 (17), F.S.

LAWS IMPLEMENTED: 1013.48, F.S.

HISTORY: Adopted: 06/17/97
Revision Date(s): 11/17/98, 12/03/02
Formerly: