

CHAPTER 6.00 - SCHOOL ADMINISTRATION

6.06* - Years of Service Defined for Administrative and Instructional Personnel

POLICY:

1. The minimum time which may be recognized as a year of service for professional service contract purposes shall be full-time actual service rendered under contract for more than one-half of the number of days or the total hours required for the normal contractual period of service for the position held. In determining such service, sick leave and holidays for which the employee received compensation shall be counted, but all other types of leave and holidays shall be excluded. The contractual period of service required for the position shall be one hundred and ninety-six (196) days or longer, or the minimum time required for the district to participate in the state funding program. Any absence from duty shall be covered by leave duly authorized and granted, and any absence from duty without leave shall cancel the employee's claim to a year of service. [1012.01(4), F.S.]
2. Any claim to a year of service for salary purposes shall be the equivalent of the service required for a continuing contract, professional service contract, annual contract or multiyear contract; provided, that Florida service rendered in more than one district during the same school fiscal year, excluding service rendered beyond the period for ten (10) months contract personnel, may be combined to obtain a year of service for salary purposes but not for professional service contract status. Credits for service rendered in another state or otherwise allowed under the salary schedule shall be determined by using the minimum service required in the Levy County School District for a comparable position.
3. For the purpose of recruitment or retention, the Superintendent may credit up to five (5) years or up to \$10,000.00 for instructional experience for administrators on the administrative salary schedule.
4. Prior experience must be declared on the application for employment and must be verified on official stationery to be eligible for consideration for experience credit. Starting with the 2022-23 school year, an employee's contract pay will be retroactively paid in accordance with the first day of the contract of the school year in which the experience verification is received.

STATUTORY AUTHORITY:

1001.41 (2), 1001.42 (19), 1012.23, F.S.

LAWS IMPLEMENTED:

1012.01(4), 1011.60 (3) (f), F.S.

HISTORY:

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Formerly:

Reviewed: