

AGENDA
June 16, 2009
9:00 a.m.

A) Call to Order, Invocation and Pledge of Allegiance

B) Approval of Minutes of June 2, 2009 Board Meeting

C) District Report:

1. Grants Update - Jeff Edison, Linda Durrance and Carol Jones
2. GASB 45 - Bob Clemons

D) Welcome Visitors

E) Personnel Recommendations: Superintendent

1. 2009-2010 School Based Administrators and District Office Administrative Staff
2. Employment Termination – Danny R. Clark
3. Employment Termination – Mark E. Lundy

F) Consent Agenda:

1. GENERAL ITEMS:

- a) Employee Status Changes
- b) Professional Leave Requests
- c) Student Trip Requests
- d) Instructional Services:
 1. Contracts and/or Agreements
 - a. Purchase Services Agreements – Day Care 2009-2010
 - b. Agreement with DES for Interim Counselor
- e) Administrative Services:
 1. Contracts and/or Agreements
 - a. NEFEC Resolution, Main Contract and Attachments 2009-2010
 - b. Lease Agreement CLM Workforce 2009-2010
 - c. Agreement with DES for Interim Payroll Clerk
 - d. 2-Year Contract with EBS Atlanta, 3rd Party Administrator
 2. 2008-2009 Annual Equity Update
 3. 2008-2009 Safety and Security Best Practices Self Assessment Result
- f) Recommendations

2. FINANCE:

- a) Budget Amendments #17-A and #17-B (available at meeting)
- b) Financial Report as of May 31, 2009 (available at meeting)
- c) Post Budget Amendment
- d) Update Barfield Group Vendor List for Bid No. 07-07
- e) Amendment of Instructional and ESP Salary Schedules

G) Superintendent's Comments / Recommendations

H) Executive Session

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED
BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION.**

Consent Agenda
June 16, 2009
9:00 a.m.

1) GENERAL ITEMS:

a) Employee Status Changes:

1. Deborah L. Swilley, C.E.S. Teacher, **resignation** to participate in the DROP program, beginning May 1, 2009 and terminating April 30, 2014.
2. Lori Lott, B.E.S. Clerk, **transfer** to District Title I Secretary, effective July 1, 2009.
3. Kimberly Batts, J.B.E.S. PreK Aide, **resignation**, effective June 8, 2009, and payment for any unused leave.
4. Robert E. Durrance, District Coordinator Attendance and Testing, **reassign** to B.H.S. Administrative Assistant, effective July 1, 2009 through January 31, 2010, (current salary to be frozen until such time as experience step(s) and/or raises bring or exceed his salary to the current rate).
5. Ernst Kordgien, W.M.S. Principal, **transfer** to Administrator on Special Assignment, effective July 1 through September 30, 2009 (current salary to be frozen until such time as experience step(s) and/or raises bring or exceed his salary to the current rate).

b) Family Medical Leave Requests:

1. Kimberly Bishop, C.K.S. Teacher, ***amend to*** May 8 – June 2, 2009.

c) Professional Leave Requests:

1. Betty Barber, District Food Service Coordinator, June 19 and 20, 2009, Florida School Nutrition Association Leadership Training, Ocala, paid from project #410.
2. Annie Battles, W.M.S. 21st Century Community Learning Center Coordinator, July 6 – 9, 2009, 21st CCLC National Summer Institute, Nashville, TN, paid from project #492903.
3. Marcia Baughn, District Hospital/Homebound Teacher, July 16-19, 2009, Supporting Emotional Needs of the Gifted (SENG) and FLAG Annual Conferences, Orlando, FL. Paid from project #11022.
4. John C. Wilder, W.H.S. Ag Teacher, June 15-17, 2009, Region 5 National Assn. of Agriculture Educators Meeting, Cordele, GA, no cost to Board.

5. Florida Association of Career & Technology Educators (FACTE) Conference, August 3-6, 2009, Orlando, paid from project #402010: John C. Wilder and Robert Philpot.
6. Dr. Rosalind Hall, Director ESE/SS, June 24-26, 2009, Florida Department Of Education Exceptional Student Education Advisory Council Conference, Clearwater, FL, paid by FL DOE, no cost to Board.

d) Student Trip Requests:

1. Raymond Douyard, W.H.S. JROTC Instructor, chaperone Sheila-Rae Mohs, July 5 – 11, 2009, JROTC Shooters Jr. Olympics, Port Clinton, OH, 4 students, 2 private vehicles, paid internal account JROTC, no cost to Board.
2. Chris Wilder, W.H.S. Ag Teacher, Leadership Camp “Florida Leadership Adventures”, Haines City, 5 students, 2 private vehicles (Amy Wilder will drive 1 vehicle for luggage) Advisor expenses paid from project #15300, all other expenses internal account.
3. B.H.S. Basketball Coaches Aaron Haldeman, Kenny Thomas and Brent Walker, Summer Basketball Camps, 10 players, 2 county vans, expenses paid internal account, no cost to Board as follows:

June 14 – 17, 2009	Gordon Gibbons Basketball Camp, Tampa
June 19 – 21, 2009	Billy Donovan Team Camp, Gainesville
July 10 – 12, 2009	UCF Team Camp, Orlando
4. Greg Hamilton, BHS Girls Basketball Coach, chaperone Denise Hamilton, June 19 – 21, 2009, Girls Basketball Camp, Tallahassee, FL, 8 students, 1 county vehicle and 1 private vehicle, all expenses paid internal account, no cost to Board.

e) Instructional Services

1. Contracts and/or Agreements:
 - a. Purchase of day care services with the following providers for 2009-2010 school year, paid from project #1103762 (contract language the same as agreements previously approved on June 2, 2009):
 - aa. Jacqueline Ryalls, d/b/a Koala-T Childcare
 - bb. Nanna’s Place
 - cc. Kids N’ Company of Williston, Inc.
 - dd. Little Friends Daycare Center, Inc.
 - b. Agreement No. DESF 0308-180NEFEC with DES of Florida LCC, and

School Board of Levy County for an Interim Counselor, July 1, 2009 – June 30, 2010, not to exceed 1100 hours. (attachment #1)

f) Administrative Services:

1. Contracts and/or Agreements:
 - a. NEFEC Resolution and Main Contract #731-10-025 and the following attachments for the 2009-2010 school year (attachments #2 and #3):
 - aa. #10-025-A1 Instructional Services Programs (attachment #4)
 - bb. #10-025-A10 Risk Management (attachment #5)
 - cc. #10-025-A18 Instructional Technology (attachment #6)
 - dd. #10-025-A42 ATEN LATS (attachment #7)
 - ee. #10-025-A43 Educator Recruitment (attachment #8)
 - ff. #10-025-A46 Purchasing Program (attachment #9)
 - gg. #10-025-A6 Lease/Purchase of Enterprise Resource Software (attach. #10)
 - b. Lease Agreement with CLM Workforce Connection for lease of one portable (attachment #11)
 - c. Agreement No. DESF 0308-18-NEFEC with DES of Florida LCC, and School Board of Levy County for an Interim Payroll Clerk, July 1, 2009 – June 30, 2010, not to exceed 500 hours. (attachment #12)
 - d. 2-year contract with EBS Atlanta, 3rd Party Administrator (attachment #13)
2. Approval of the 2008-2009 Annual Equity Update (attachment #14)
3. Approval of the Safety and Security Best Practices Self Assessment Result (attachment #15)

g) Recommendations:

1. The following personnel are recommended to work in the 2009 Extended School Year Program:

Transportation (hours to be determined by route):

Paid from PROJECTS 492903 and 402903 June 8 – July 2, 2009

WMS 21st Century Community Learning Center Summer Program

Driver: Lisa Pogue Bus #0464

Driver: Carol Koppenhafer Bus #0463

Cedar Key School:

Reimbursed by Alachua Multi-County Migrant Ed. Program, Project #4929071

Title I, Part C:

Linda Campbell
Kristina Berger

Up to 116 hours
Up to 116 hours

Chiefland Elementary School:

Paid from PROJECT 1103751 (3rd Grade Summer Reading Camp):

Pam Sheffield, Teacher Aide

AMEND to 67.5 Hours

Katherine Godwin, Teacher Aide

up to 13.5 hours

2. Establish the following position within the Exceptional Student Education / Student Services Department, as indicated below, job description attached:
Behavioral Specialist (attachment #16)
3. Establish the following position at the District Office, job description attached:
Director, Curriculum (attachment #17)
4. Douglas Droscowski, Y.T.S. Head Custodian, **release from employment** during probationary period, effective June 5, 2009.
5. The following personnel recommendations for reappointment for the 2009-2010 school year, beginning July 1, 2009 and ending June 30, 2010, with the exception of William Tovine who will begin on June 25, 2009, per Superintendent's recommendation. (** Current salary to be frozen until such time as experience step(s) and/or raises bring or exceed their salary to the current rate).

School Based Administrators:

Principal, B.E.S.
Principal, B.H.S.
Principal, H.A. S.
Principal, C.K.S.
Principal C.E.S.
Principal, C.M.S.
Principal, C.H.S.
Principal, J.B.E.
Principal, W.E.S.
Principal, W.M.S.
Principal, W.H.S.
Principal, Y.T.S.
Assistant Principal, B.E.S.
Assistant Principal, B.H.S.
Assistant Principal, C.E.S.
Assistant Principal, C.M.S.
Assistant Principal, C.H.S.
Assistant Principal J.B.E.S.
Assistant Principal, W.E.S.
Assistant Principal, W.M.S.
Assistant Principal, W.H.S.

Cheryl S. Beauchamp
Valerie Boughanem
TBD
Susan R. Ice
Patrice McCully
Robert Turnipseed
William Tovine
Jaime Handlin
Cynthia Lewis
Pamela Asbell
John Lott
Ann Hayes
Michael Homan
Gerald Lawrence
B.J. Gowland
Darby Allen
Matthew McClelland
Frances LaSalle
Alice Harrell
Terrence Traylor
TBD

District Office Administrative Staff:

Assistant Superintendent	Gina Tovine
Director of Administration	Jeff Edison**
Director of Curriculum	Patrick Wnek
Director of Personnel	Candy Dean
Director of Finance	Robert Clemons
Director of ESE and Student Services	Rosalind Hall
Director of MIS/Technology	Robert Ice
Director of Maintenance	Clarence T. Alexander
Coordinator of Title Programs	Linda Durrance**
Coordinator of School Improvement Programs	Kathryn Lawrence
Coordinator of MIS / Technology	Nathaniel Davis
Coordinator of Transportation	Steven D. Tyson
Coordinator of Food Service	Betty Barber
Coordinator of Purchasing	B. Gerald Ward
Coordinator of ESE / Section 504	Karen Hallinan
Finance Officer	Robert C. Bilden
Associate Director of Maintenance	William L. Martin
Transportation Training Supervisor	Sherry A. Grant

2) **FINANCE:**

- a) Budget Amendments #17-A and #17-B (available at meeting)
- b) Financial Report as of May 31, 2009 (available at meeting)
- c) Permission to post a budget amendment as of June 30, 2009 and pay 2009 accounts payable vouchers on July 7, 2009.
- d) Permission to allow The Barfield Group to update original vendor list for Bid No. 07-07, Various Categories of Furniture and Equipment (attachment #18)
- e) Amendment of Instructional and ESP Salary Schedules to allow payment to the following personnel for:

SWAT (Students Working Against Tobacco) Advisors during the 2008-2009 school year, paid as follows, reimbursed by the Levy County Health Department:

BHS	Sherry Hallman	\$800.00
CHS	Mary Phillips and Janelle Alexander	\$800.00
CMS	Carmela Sementelli	\$800.00
WMS	Annie Battles	\$800.00
WHS	Kenyarda Feathers	\$765.12

Coordinate Pre-Kindergarten activities and enrollment, June 9 – August 16, 2009, up to 40 hours at regular rate of pay from project #1372: Sharron Cuthbertson

Reading Coaches, July 29, 2009, up to 8.0 hours at regular rate of pay from project

#110302:

BES – Caryl Carlisle

CES – Sandra Roberts

CHS – Michelle Walker Crawford

JBES – Rebecca Childs

WMS – Amber Philpot

BHS – Joyce Beasley

CMS – Jack Hughes

CKS – Cindy Roach

WES – Barbara Hoyt

YTS – Melba Lovely

Develop End of Course Exam for the new math for college readiness course, working collaboratively with teachers from Marion and Citrus Counties and CFCC, paid hourly rate of pay not to exceed 21 hours each, from project #1832: Teresa Ozment, Sherry Hallman and Jennifer Isenhoward.

YTS Restructuring Plan, paid stipend rate of pay for up to 4 days total, paid from Title I Funds project #492401: Melba Lovely and Natalie Steinberg

SUMMER TRAININGS:

DATE	Training	Location
June 15-19, 2009	FRI – Florida Reading Initiative	Trenton, FL
WMS: STIPEND RATE and Travel Paid from Project #s 149032 (NEFEC reimbursement) and 492401	Amber Philpot and Marcy Young	

DATE	Training	Location
June 8 – 12, 2009	SUMS 1 (Students Using Math & Science)	Lake Butler, FL
BES: STIPEND RATE and Travel Paid from Projects #149032 & #4924012	<u>AMEND to Add:</u> Regina Pearce	

DATE	Training	Location
June 15-19, 2009	SUMS 2 (Students Using Math & Science)	Lake Butler, FL
BES: STIPEND RATE and Travel Paid from Projects #149032 & #492405	<u>AMEND to Add:</u> Heidi Bon	

DATE	Training	Location
Various	Deep FRI	Schools
BES: STIPEND RATE paid from Projects #149032 & #492201 Dates: June 22-24, 2009	<u>AMEND to Add:</u> Heidi Bon, Regina Pearce, Emily Carroll, Cassandra Langford-Brown, Rebecca Fries	
BHS: STIPEND RATE paid from Projects #149032 & #492201 Dates: June 9, 10, 11, 2009	<u>AMEND to Add:</u> Laura Storm	
JBES: STIPEND RATE Paid from Projects #149032 & #492201 Dates: June 23, 24, & 25, 2009	<u>AMEND to Add:</u> Gigi Beckham, Cecillia Edwards, Sharon Harper	
WES: STIPEND RATE Paid from Projects #149032 & #492201 Dates: June 9, 10, 11, 2009	<u>AMEND to Add:</u> Lisa Posteraro	

f) 2009-2010 Payroll Period Schedule (available at meeting)