

AGENDA
June 21, 2011
8:30 a.m.
Executive Session

A) Expulsion Hearings

9:00 a.m.
Regular Session

B) Call to Order, Invocation and Pledge of Allegiance

C) Welcome Visitors

D) Employee Recommendation – Oliver Carnegie Hilltop Custodian: Mr. Hastings

E) Grievance Hearing – Lillie Law: Mr. Hastings

F) Request for Public Hearing August 2, 2011, Adoption of School Board Policies: Jeff Edison

1. 5.03 Student Attendance / Absences
2. 5.31 Student Dress Code
3. 4.141 Wellness Policy (no change, public information only)

G) Approval of Minutes of May 17, 2011, May 27, 2011 Special Session and June 7, 2011 Board Meetings

H) Consent Agenda

1. GENERAL ITEMS:

- a) Employee Status Changes
- b) Professional Leave Requests
- c) Student Trip Requests
- d) Instructional Services:

1. Agreements and/or Contracts:

- a. 2011-2012 Contracts for Daycare Services
- b. 2011-2012 Purchase Service Agreements – Psychologists
- c. 2011-2012 Agreement with Special Communication, LLC
- d. 2011-2012 Agreement with CommuniCare Therapies, Inc.
- e. 2011-2012 Agreement with Meridian Behavioral Healthcare, Inc.
- f. 2011-2012 Agreements with Levy County Health Department

e) Administrative Services:

1. Agreements and/or Contracts:

- a. 2011-2012 Childhood Development Services
- b. 2011-2012 Sheriff of Levy County - School Resource Officers
- c. 2011-2012 Annual Interlocal Agreements for School Crossing Guards
- d. 2011-2012 Contract with Sheree Lancaster, School Board Attorney

- e. 2011-2012 NEFEC Resolution, Main Contract and Contract Attachments
- f. 2011-2012 NEFEC Contract for Regional ATS

f) Recommendations

2. FINANCE:

- a) Financial Statement for May 2011
- b) Permission to donate surplus inventory
- c) Amendment of Instructional and ESP Salary Schedules
- d) Renewal of Sports/Activities Insurance and Voluntary Student Insurance

I) Superintendent's Comments / Recommendations

J) Board Comments

K) Executive Session

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED
BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION**

**Consent Agenda
June 21, 2011
8:30 a.m.**

1. GENERAL ITEMS:

a) Employee Status Changes:

1. Robin E. Hammond, BES Teacher, resignation from employment to **participate in DROP**, beginning June 1, 2011, and ending May 31, 2016.
2. John S. Zazo, CMS teacher, resignation from employment to **participate in DROP**, beginning June 1, 2011, and ending May 31, 2016.
3. James A. Neal, A/C Mechanic Maintenance Dept., resignation from employment to **participate in DROP**, beginning June 1, 2011, and ending May 31, 2016.
4. Kay A. Gordon, CES Instructional Aide, resignation from employment to **participate in DROP**, beginning June 1, 2011, and ending May 31, 2016.
5. Carol Ann Glass, WES Teacher, *resignation to exit DROP* effective June 10, 2011, and payment for any unused leave.
6. Gayle E. Gatton, YTS Teacher, *resignation for retirement*, effective June 10, 2011.
7. Jennifer Yount, District Bus Aide, *resignation* effective June 9, 2011, and payment for all unused leave.
8. Raymond Douyard, WHS JROTC Instructor, *resignation* effective June 30, 2011.
9. Ella D. Ackerman, CES Aide, *transfer* to BES Aide, effective August 18, 2011.
10. Bobbie Jo Gowland, WMS *transfer* to WHS Language Arts Teacher - PSC, effective August 15, 2011, replacing Lauren Smith.
11. The following status funding changes effective August 15, 2011:

BES: Cynthia Hamilton	From: 4210E 5200 0150 1011 40230F2011 4320E 5200 0150 9009 43232 0000 To: 1000E 5200 0120 1011 11020	98% 2% 100%
CMS: Georgia A. White	From: 4210E 5100 0120 0053 40241F2011 To: 4210E 5100 0120 0053 40241F2012 1000E 5100 0120 0053 11030	100% 50% 50%
Stephanie Parks	From: 4310E 5300 0120 0053 43103F2011 To: 4310E 5200 0120 0053 11030 4210E 5200 0120 0053 40241F2012	100% 50% 50%
12. Yessenia Alfonso, Hilltop Teacher Aide, *transfer* to CES Teacher Aide, effective August 18, 2011.
13. Polly F. Clary, WES Food Service Worker, *resignation for retirement*, effective August 8, 2011.

14. Marjorie Mayton, WES Food Service Worker, resignation for retirement, effective June 14, 2011.

b) Professional Leave Requests:

1. Florida Association of Career and Technical Educators (FACTE) Conference, July 24-28, 2011, Clearwater, expenses paid from project #15300: Carol Jones, John C. Wilder, Ben Randolph and Alice Graham.
2. Dr. Rosalind Hall, District Director ESE / Student Services, June 22-24, 2011, Multi-Tiered System of Student Supports Conference, Innisbrook, expenses paid from project #14926.
3. Traci Handlin, WHS Assistant Principal, October 24-28, 2011, FCAT 2.0 Reading Item Review, Jacksonville, expenses paid by DOE, no cost to Board.
4. Matthew McLelland, June 20-22, 2011, AP Summer Institute, Orlando, registration and hotel paid by College Board Scholarship, meals and mileage paid from project #19060.
5. Amy Lowyns, WHS Teacher, July 10-15, 2011, AP Conference, St. Petersburg, paid from project #40220F2012.
6. Earl Wyckoff, WHS Teacher, July 11-14, 2011, AP Stats Seminar, University of North FL, Jacksonville, paid from project #40220F2012.
7. Candace Dean, Cheryl Galpin and Tami Wain, June 22(pm) and 23, 2011, NEFEC Career Fair, Lake City, FL, paid from project #40221F2011.
8. Candace Dean and Tami Wain, June 23(pm) and 24, 2011, Great FL Teacher-In Recruitment Fair, Lakeland, paid from project #40221F2011.
9. School Nutrition Association National Conference, July 7-14, 2011, Nashville, TN, Mrs. Barber's expenses paid from project #41000, only cost to Board: Betty Barber, District Food Service Coordinator, Marilyn K. Maxwell, Helen Watson, and Janice Dean.
10. Nathaniel Davis, District MIS, June 13-15, 2011, FL Association of Management Information System (FAMIS), Tallahassee, paid from project #10140.

c) Student Trip Requests:

1. Sonya Schmidt, CHS Girls Basketball Coach, June 24-26, 2011 Girls Basketball Camp, Tallahassee, 10 students, 1 county van, paid internal account, no cost to Board.
2. James O'Neal, CHS Football Coach, June 16-19, 2011, Ultimate 100 Football Combine, Atlanta, GA, 3 students, private vehicle, expenses paid by Quarterback Club, no cost to Board.
3. Marcia Smith, BHS FFA Advisor, July 12-16, 2011, Leadership Conference, Washington, D.C., 1 student, commercial carrier – AIRLINE, all expenses paid internal account, no cost to Board.

d) Instructional Services:

1. Contracts and/or Agreements:

- a. Purchase of day care services with the following providers for 2011-2012 school year, paid from project #13762:
 - aa. Clyatt House Learning Center, LLC
 - bb. Crayola Moments PreSchool, LLC
 - cc. Creola Dockery's Family Day Care Home
 - dd. Little Friends Daycare Center, Inc.
 - ee. Nanna's Place of Bronson, Inc.
 - ff. White Rose Nursery, Inc.
- b. Purchase Services Agreements with the following persons, to provide psychological services as requested (rates as stated in agreements) for the 2011-2012 school year, paid from project #11021:
 - aa. Karen Fletcher Arnold
 - bb. James M. Husted, Ed.S., NCSP
 - cc. Matthew P. Lane, Ed.S.
 - dd. Carmen Inex Tozzo-Julian, Ph.D.
- c. Agreement with Special Communication, LLC, to provide ***Physical Therapist, Occupational Therapist and Speech/Language Pathologist*** services, not to exceed 7.5 hours per day, up to 5 days per week, as stipulated by the Director of ESE and Student Services, for the 2011-2012 school year, paid from projects #40230F2012 and #11020.
- d. Agreement with CommuniCare Therapies, Inc., to provide Speech/Language Pathologist with Masters and CCC's Services, not to exceed 7.5 hours per day, up to 5 days per week, as stipulated by the Director of ESE and Student Services, for the 2011-2012 school year, paid from project #11020.
- e. Cooperative Agreement with Meridian Behavioral Healthcare, Inc., to provide counseling services to eligible students during the 2011-2012 school year.
- f. Agreements with the Levy County Health Department for 2011-2012 to provide the following services:
 - aa. RN to assist with ESE students at BES/BHS - project #40230F2012
 - bb. School Health Services – project #17010
 - cc. Teen Parent Program – project #13762

e) Administrative Services:

1. Contracts and/or Agreements:

- a. Childhood Development Services, Inc. for the 2011-2012 school year:
 - aa. Lease Agreement, 6 offices in Bronson, 1 portable classroom at CES
 - bb. Agreement to provide transportation services for Head Start / Early Head Start students
 - cc. Agreement for Lunch Reimbursement for Head Start / Early Head Start students

- b. Continuation of Interlocal Agreement with the Sheriff of Levy County, to provide **S**chool **R**esource **O**fficers for the 2011-2012 school year.
- c. Approval of Extension of Interlocal Agreements for School Crossing Guards for 2011-2012 school year with the Cities of Cedar Key and Williston.
- d. Agreement with Sheree Lancaster for School Board Attorney during the 2011-2012 school year.
- e. NEFEC Resolution and Main Contract #731-12-025 and the following attachments for the 2011-2012 school year:
 - aa. #12-025-A1 Instructional Services Program
 - bb. #12-025-A6 Data Processing
 - cc. #12-025-A10 Risk Management
 - dd. #12-025-A18 Instructional Technology
 - ee. #12-025-A43 Educator Recruitment
 - ff. #12-0250A45 Document Archiving Program
 - gg. #12-025-A46 Purchasing Program
- f. NEFEC Contract #750-12-025-70112 for Regional Assistive Technology Specialist Program for the 2011-2012 school year.
- g. Permission to place the School Based Administrative Performance Pay Program in abeyance for the 2011-2012 school year.

f) Recommendations:

- 1. Appointments:
 - a. Marcy Young, District Coordinator of ESE and Section 504, effective July 1, 2011, replacing Karen Hallinan.
- 2. Approval of "Graduation Coach" job description, to provide a differentiated mentoring program, increasing the likelihood that all students will graduate on time.
- 3. Establish a Graduation Coach position at WHS for the 2011-2012 school year, effective August 15, 2011, paid from School Improvement Grant (1003) (g) project #40248F2011 (summer training thru September 30, 2011) and project #40248F2012.
- 4. Inga Marie Hatch, BES 1st Grade Teacher, effective August 15, 2011, replacing Krista Philpot.
- 5. Catherine Mueller, WHS Teacher, effective August 15, 2011, vacancy.
- 6. The following personnel are recommended to work in the **2011 Extended School Year Program :**

		EMPLOYEE	Funding	
POSITION	Cost Center	RECOMMENDATION	Hours	Source
Groundskeeper	CMS	Mike Richardson (<i>replaces Greg Durden</i>)	30	11033

7. The following personnel recommendations for reappointment for the 2011-2012 school year, beginning July 1, 2011 and ending June 30, 2012, (***) Current salary to be frozen until such time as experience step(s) and/or raises bring or exceed their salary to the current rate).

SCHOOL BASED ADMINISTRATORS

Principal, B.E.S.	Cheryl S. Beauchamp
Principal, B.H.S.	Kevin Whitaker
Principal, C.K.S.	Susan R. Ice
Principal, C.E.S.	Patrice M. McCully
Principal, C.M.S.	Darby O. Allen
Principal, C.H.S.	William E. Tovine
Principal, J.B.E.S.	Jaime L. Handlin
Principal, W.E.S.	Marla K. Hiers
Principal, W.M.S.	Pamela R. Asbell
Principal, W.H.S.	John R. Lott
Principal, Y.T.S.	Ann B. Jensen
Principal, H.T.S.	Robert E. Turnipseed
Assistant Principal, B.E.S.	Michael E. Homan
Assistant Principal, B.H.S.	
Assistant Principal, C.E.S.	Robert D. Lowyns
Assistant Principal, C.M.S.	Dennis W. Webber
Assistant Principal, C.H.S.	Matthew L. McLelland
Assistant Principal, J.B.E.S.	Melissa Lewis
Assistant Principal, W.E.S.	Angelita H. Thomas
Assistant Principal, W.M.S.	
Assistant Principal, W.H.S.	Traci M. Handlin
Assistant Principal, W.H.S.	Kenneth W. Tahfs

District Office Administrative Staff

Asst. Superintendent	Gina H. Tovine
Director, Administration	Jeffery R. Edison ***
Director, Curriculum	Patrick J. Wnek
Director, ESE	Rosalind A. Hall
Director, Finance	Robert B. Clemons
Director, Maintenance	Clarence T. Alexander
Director, MIS/Technology	Robert M. Ice
Director, Personnel	Candace M. Dean
Director, School Turn Around	Kathryn M. Lawrence
Asst. Director, Maintenance	William L. Martin
Finance Officer	Anna C. Kroll
Sup./Coordinator, ESE	Marcy D. Young
Coordinator, ESOL	Valerie E. Boughanem***
Coordinator, Food Service	Betty Barber
Coordinator, MIS	Nathaniel D. Davis
Coordinator, Pre-K / Truancy	Laura A. Brown
Coordinator, Purchasing	B. Gerald Ward
Coordinator, Rtl	Barbara A. Rivers
Coordinator, SEDNET	
Coordinator, STEM	Suzette Y. Pelton
Coordinator, Title Programs	Linda S. Durrance***
Coordinator, Transportation	Steven D. Tyson
Transportation Training Supervisor	Joseph Wain

2. FINANCE:

- a) Financial Statement for May 2011
- b) Permission to donate surplus inventory school bus #9802 with property #C-8501, to the Levy County Board of County Commissioners for use by the Levy County Extension 4-H Program.
- c) Amendment of Instructional and ESP Salary Schedules to allow payment to the following personnel for:

- **WHS Summer Bridge Program**, August 1-4, 2011, 8:30 am – 1:00 pm, paid regular rate of pay as indicated on time cards, from School Improvement Grant 1003 (g) project #43247F2011: **WHS** - Steve Faulkner, Kim Nivala, Karen Warren, Teya Miller, Erin Baird, Cliff Harrell, Renee Howard-Condon, Jennifer Dola, Amy Lowyns, Ben Randolph, John C. Wilder, Wes Lackey, Awilda Perez, Bobbie Jo Gowland, Julie S. Thomas
WMS - Katia Cruz, Josh Slemp, Sandra Reckseit, Tammy Davis (transition meetings with students entering 9th grade)
- **Differentiated Accountability Workshop – FULL FACULTY**, June 29 and 30, 2011, paid stipend rate of pay as indicated by training roster from District Title I funds – project #42412F2011 *amend to add*:
WMS: Diane Wertz
- **SWAT (Students Working Against Tobacco) Advisors** during the 2010-2011 school year, to be paid at the end of the school year as follows from project #14998 and reimbursed by the Levy County Health Department *amend to add*:
WMS: Janelle Alexander not to exceed \$1,000.00
- **Summer Credit Retrieval/Remediation Program**, 4 days at Hilltop Alternative School, paid regular rate of pay not to exceed 28 hours as indicated by time cards from project #43232F2011: Kathleen O'Brien
- **CTE Assignments and Reports**, up to 75 hours during the summer paid from project #40201F2011 and #40201F2012: Carol Jones
- **AVID (Gear-UP) Summer Institute**, June 26 through July 1, 2011 in Orlando, paid stipend rate of pay from Title II project #40220F2011 and travel reimbursed by Tallahassee Community College from project #14895 *amend to add*:
CHS - Hoang "Kelly" Nguyen
- **SUMS Training at WES** as follows, paid from Title I funds project #40241F2011 *amend to add*:

June 13 and 16, paid stipend rate of pay

Kathy Brewington Cindy Hiter Lindsey Parent

- **Differentiated Accountability Workshop – FULL FACULTY**, June 29 and 30, 2011, paid stipend rate of pay as indicated by training roster from District Title I funds – project #42412F2011 *amend to add* :
WES - Celeste Greenlee

- **Math Curriculum Mapping Grades 1-2 at JBES**, July 27-28, 2011, 8:00-3:30, paid stipend and travel as indicated by training roster, from project #40220F2012:
BES-Lindsey Cox, Heidi Bon
CES-Cynthia Hughes, Frances Hardee
CKS-Rebecca Linan
JBES-Lindsay Legler, Stephanie Hogle
- **Transition to Teaching**, paid \$150.00 per day to develop New Teacher Induction Training and Mentor Training, as indicated by training roster, from project #40221F2011:

Teacher Induction Development June 13 & 14, 2011, 8:30-3:30, District Office

April Rogers, Rebecca Childs, Rebecca Pitts, Carmen Ward, Mary Guinsler(06/14 only)

Teacher Mentor Development June 15 & 16, 2011, 8:30-3:30, District Office

Rebecca Pitts, Taven Bennett, Amy Lowyns, Rebecca Childs

- **Science Curriculum Mapping at BMHS**, June 13-16, 2011, 8:30-3:30, paid stipend and travel as indicated by training roster, Race to the Top Grant, project #4340100811:
BHS - Stan Giza, Raymond Powers, Stacy Drummond, Bill Knox
CMS – Cheryl Pridgeon, Debra Weeks, Andrew Kidd
CHS – Lita Weingart, Kelly Nguyen, Kelly Varnes
WMS - Katia Cruz, Elizabeth Horner, Tammy Davis
WHS - Mary Russ, Denise Lahusky, Catherine Mueller
- **Summer Credit Retrieval/Remediation Program**, Tuesday, Wednesday, Thursday at Hilltop Alternative School, paid regular rate of pay not to exceed 18 hours as indicated by time cards from IDEA Part B, project #40230F2011: Sherman Stroman
- **AP English Language and Composition Institute**, University of South FL, July 13-15, 2011, paid stipend rate and travel from SIP Grant 1003a – project #40249F2011: Lauren (Smith) Adams CKS.
- **SUMS Year 1 Training at BES**, August 8 – 10, 2011, paid stipend rate as indicated by sign-in roster from project #40220F2012: Denise Cowart, Nicole Fernandez, Linda Keller, Michelle Sage, Lisa Staton, Winifred Weeks
- **Springboard Advanced Teacher Workshop**, June 20 and 21, 2011, 8:00-3:30 at Bronson High School, paid stipend rate from project #40220F2011 ***amend to add:***
CHS – Katie Corbin

- d) Renewal of Sports/Activities Insurance and Voluntary Student Insurance with D.W. Davis Insurance for 2011-2012 school year.