

Jeffery R. Edison
Superintendent

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AGENDA
April 11, 2017
4:00 p.m.
EXECUTIVE SESSION

- A) **Expulsion Recommendations (6):** Superintendent

AGENDA
REGULAR SESSION
April 11, 2017
6:00 p.m.

- B) **Call to Order, Invocation and Pledge of Allegiance:** Board Chairman
- C) **Adoption of Agenda:** Board Chairman
- D) **Welcome Visitors:** Board Chairman
- E) **School Presentation:** Joshua Slep
- F) **Job Descriptions:** Candy Dean
- G) **WMHS Gymnasium Proposals:** Superintendent
- H) **Employee Case #2017-2:** Superintendent
- I) **Approval of Minutes of the March 28, 2017 Board Meetings:** Board Chairman
- J) **Consent Agenda:**
1. **GENERAL ITEMS:**
 - a) Employee Status Changes / Recommendations:
 - b) Professional Leave Requests:
 - c) Family Medical Leave:
 - d) Student Trip Requests:
 - e) Personal Leave Requests in Excess of Six (6) Days:
 - f) Administrative Services:
 1. Contracts and / or Agreements:
 2. **FINANCE:**
- K) **Superintendent's Comments / Recommendations:**
- L) **Board Comments:**
- M) **Executive Session:**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED BY
FLORIDA STATUTES TO PROVIDE A VERBATIM TRANSCRIPT OF SAID ACTION**

**Consent Agenda
April 11, 2017
6:00 p.m.**

1. GENERAL ITEMS:

a) Employee Status Changes / Recommendations:

1. Out-of-field assignments for 2016-2017 school year:

| Site | Employee | Certification | Out-of-Field Area(s) |
|------------|----------------------|---------------|----------------------|
| BES | Gabriela de Oliveira | Elem Ed K-6 | ESOL |

2. George Bogner, III, CMHS ESE Teacher Aide, *effective* April 3, 2017.
3. Diana Rouse, District ESE Bookkeeper, *resignation* effective April 14, 2017, and *payment* for any unused leave, original hire date April 11, 2011.
4. Raymond Clark, CMHS Custodian, *resignation* effective April 4, 2017, and *payment* for any unused leave, original hire date November 20, 2014.
5. Ashley Williams, YTS Food Service Worker, *resignation* effective April 3, 2017, original hire date August 8, 2016.
6. Joan Pries, District ESE Secretary, *release from employment during probationary period*, effective April 10, 2017, original hire date September 6, 2016.
7. Cheryl L. Allen, CKS Food Service Manager, *resignation for retirement*, effective May 31, 2017, original hire date September 2, 1992.
8. Kelly Warhurst, District Bus Driver, resignation from employment, *to participate in DROP*, effective May 1, 2017, and ending April 30, 2022.
9. Linda Darlene Polk, District Bus Aide, *resignation* effective March 30, 2017, and *payment* of any unused leave, original hire date August 24, 2009.

b) Professional Leave Requests:

1. **(Previously Board Approved January 24, 2017)** - ISRD / NEFEC ESE Winter Institute, February 21-22, 2017, for ESE Administrators, ESE Specialist, School Counselors, and Psychologists, St. Augustine, FL., hotel charges billed to ISRD, mileage and meals expenses paid from ISRD Project #14939, *(amend to add the following)*: Chloe Gabriel
2. Valerie Boughanem, District Coordinator ESOL / Testing, ESOL Sanibel Leadership Conference, June 20-23, 2017, Clearwater Beach, FL., travel expenses paid from Project #40293 F2017.
3. Florida Association of MIS (FAMIS) Conference , June 27-29, 2017, Hilton Ocean Walk, Daytona Beach, FL., travel expenses paid from Project #19060, for the following:
 - Morgan Bennett, District Coordinator MIS / Technology
 - Michele Studstill, District Secretary MIS / Technology

4. International Literacy Association Conference, July 15-17, 2017, Orlando, FL., travel expenses paid from Project #14890 INTRN, for the following:

JBES: Kelly Ruiz, Samantha Bryant, Melissa Lewis, Hillary Cribbs, Dian Dudeck, Kim Hudson, Erin Williams, and Patricia Coleman.

5. 28th Annual Technicians Summer Workshop, June 12-15, 2017, Daytona Beach, FL., travel expenses paid from Project #17800, for the following:

Transportation: Marcus Bray, Marcus Glover, Jarrod Hauser, David Fisher

6. Daryl Richardson, WMHS Teacher, JROTC, State Drill Camp, March 31, 2017-April 2, 2017, Lakeland, FL, travel expenses paid by the Army JROTC, no cost to Board.
7. Region 2 AT-AEM-UDL Spring Institute, April 18-19, 2017, Orange Park, FL., travel expenses paid as follows:

- Kimberly Beth McLean, ESE VI Teacher - mileage and meals paid from Project #40230.
- Dawn Ford, District Speech/Language Pathologist - mileage, meals and hotel paid from Project MTSS.

8. Check and Connect Leadership Team Professional Development, June 1-2, 2017, Orlando, FL., for the following:

WMHS – Project #40234 F2017: Lindsay Legler, Chloe Gabriel and Timothy McCarthy

Distict Office: Dr. Rosalind Hall – Project #40230 F2017
Leigh Paige Mace – Project #40234 F2017

c) Family Medical Leave:

1. Larry Foley, Transportation Bus Aide, April 3, 2017 – May 30, 2017.
2. Charlotte Hatchox, CMHS Lunchroom Manager, April 3, 2017 – May 31, 2017.
3. Terri Wisdom, CKS Teacher, Second Grade, April 3-17, 2017.
4. **(Previously approved March 14, 2017)** - Patty Cline, WMHS Food Service Assistant Manager, March 29 - April 4, 2017.

d) Student Trip Requests:

1. WMHS FFA, State FFA Officer Screening, April 10-13, 2017, Haines City, FL., county van and one student, travel expenses paid from Project #15300.
2. **(Previously Board Approved March 28, 2017):** Grad Bash Senior Trips, , Universal Studios, Orlando, FL., expenses paid from Project #14890INTRN, Class of 2017 internal funds, for the following:

April 21-22, 2017:

CKS: *Add Chaperone:* Evelyn Elaine Rains

CMHS: *Add Chaperones:* Amber Andrus and Tara Cannon

e) Personal Leave Requests in Excess of Six (6) Days:

1. Patti Mikell, WMHS Teacher, May 10-31, 2017.
2. Amanda Brown, WMHS Custodian, April 17, 2017 through May 10, 2017.
3. Kaylee Spina, CES Teacher, KG, April 6, 2017 – May 30, 2017.

f) Administrative Services:

1. Contracts and / or Agreements:
 - a. Contract between The Lincoln National Life Insurance Company and the School Board of Levy County, effective May 1, 2017. (Attachment)
 - b. FLDOE Educational Facilities Florida Inventory of School Houses Certification of Facilities DATA (FISH Report). (Attachment)

2. FINANCE:

- a) General Fund Budget Summary Info and Financial Statements for March, 2017.
- b) Bid Requests:

1. Permission to extend the following annual bids through the 2017/2018 fiscal year at the same rates and conditions as originally bid for 2016/2017, for the following:

Bid No.: 15 - 02 Ceiling Tile and Grid
15 - 03 Vinyl Floor Tile
15 - 04 Pest Control
16 - 01 Petroleum Products

2. Permission to call for bids for the following annual items / services for the 2017-2018 school year, with bids being awarded at the May 23, 2017 Board Meeting, for the following:

Various Categories of Furniture and Equipment
Liquid Propane
Motor Oil
Summer Re-Roofing Projects

- c) Permission to Declare Property as Surplus and Sell by On-Line Auction:

| <u>Property No.</u> | <u>Description</u> | <u>Acquisition</u> | <u>Amount</u> |
|----------------------------|----------------------------|---------------------------|----------------------|
| <u>LLA:</u> | | | |
| C – 3116 | SECO Warming Oven | 08 / 89 | \$1,850.00 |
| <u>CKS:</u> | | | |
| C – 7563 | Robot Coupe Food Processor | 04 / 96 | \$2,044.00 |

CMS:

| | | | |
|----------|----------|---------|------------|
| C – 2926 | Band Saw | 02 / 89 | \$1,544.00 |
|----------|----------|---------|------------|

WHS:

| | | | |
|-----------|-----------------------------|---------|-------------------|
| C – 10315 | Delfield Beverage Cooler | 08 / 01 | \$4,615.00 |
| C – 10319 | Delfield All Purpose Center | 08 / 01 | \$3,585.00 |
| C – 10321 | Delfield Cahier Counter | 08 / 01 | \$1,556.00 |
| C – 10328 | Robot Coupe Food Processor | 08 / 01 | \$1,589.00 |
| C – 10336 | Blodgett Combi Oven | 08 / 01 | \$12,399.00 |
| C – 10344 | Hobart Heated Cabinet | 08 / 01 | \$2,757.00 |
| C – 10346 | True Refrigerator | 08 / 01 | <u>\$1,836.00</u> |
| | Total | | \$28,337.00 |

JBES:

| | | | |
|----------|----------------------------|---------|--------------------|
| C – 9293 | Robot Coupe Food Processor | 08 / 01 | \$1,665.00 |
| C – 9300 | Hobart 60 Quart Mixer | 09 / 99 | <u>\$12,700.00</u> |
| | Total | | \$14,365.00 |

WMS:

| | | | |
|----------|-------------|---------|------------|
| C – 5915 | Milk Cooler | 08 / 93 | \$2,725.00 |
|----------|-------------|---------|------------|

YTS:

| | | | |
|----------|-------------------------|---------|-------------------|
| C – 9373 | Delfield Utensil Cart | 12 / 99 | \$1,025.00 |
| C – 9374 | Delfield Hot Food Table | 12 / 99 | \$3,125.00 |
| C – 9376 | Delfield Beverage Stand | 12 / 99 | \$1,336.00 |
| C – 9393 | Servolift Mobile Bin | 12 / 99 | <u>\$1,240.00</u> |
| | Total | | \$6,726.00 |

BES:

| | | | |
|-----------|----------------------------|---------|------------|
| C – 10372 | Robot Coupe Food Processor | 08 / 01 | \$1,589.00 |
|-----------|----------------------------|---------|------------|

Maintenance:

| | | | |
|----------|-------------------|---------|-------------------|
| B – 9029 | Rockwell Planer | 02 / 78 | \$2,212.00 |
| C – 3115 | SECO Warming Oven | 08 / 89 | <u>\$1,850.00</u> |
| | Total | | \$4,062.00 |

