

**Bronson, FL
July 22, 2021
9:00 a.m.**

Regular Session

The School Board of Levy County met in Regular Session this 22nd day of July 2021 at 9:00 a.m. with Board Chairman Cameron Asbell, Ashley Clemenzi, Paige Brookins, Tammy Boyle, and Board Attorney David Delaney present. Brad Etheridge was absent.

Public comments can be submitted by email to publiccomment@levyk12.org or delivered in writing to the District Office at 480 Marshburn Drive, Bronson, FL., and must be received at least twenty-four (24) hours prior to the scheduled meeting. Public comments may also be made in person on the day of the meeting.

All School Board meetings are recorded and may be viewed at <https://www.youtube.com/user/LevyCountySchools> within 1-2 days after the scheduled meeting.

Adoption of Agenda: Ashley Clemenzi moved to approve the agenda, second by Paige Brookins, motion carried.

Welcome Visitors and Public Comments: Board Chairman Cameron Asbell welcomed everyone to the meeting in person or virtually and asked if anyone would like to address the Board. There were none.

Proposed Finance Budget Approval: Kim Lake, Director of Finance gave a PowerPoint presentation and updated the Board on the Proposed Budget for the 2021-2022 SY compared to the 2020-2021 SY, including proposed Charter School allocations. Mrs. Lake requested approval to advertise as follows: Notice of Proposed Tax Increase, Notice of Tax for School Capital Outlay and Budget Summary Ad. After discussion, Paige Brookins moved to approve advertising for Notice of Proposed Tax Increase, Notice of Tax for School Capital Outlay, and Budget Summary Ad, second by Ashley Clemenzi, motion carried.

2021-2022 Mental Health Application: Adam Gore, Coordinator of Safety and Security, said COVID pandemic has effected the 2021-2022 Mental Health training, just as it has everything else. He said the on-line training for re-certification is 6.5 hours, instead of eight hours, every three years. We have three trainers for Levy County; Benjamin Hawkins, Dee Westfall and Adam Gore. Future trainings will return to face-to-face trainings.

Dr. Rosalind Hall gave an overview of the 2021-2022 Mental Health Plan and the Flow Chart for teachers, staff, parents, School Counselors, and Mental Health Providers. She said there are no changes to the plan, except for word clarification. She reviewed the credentials required for the health care providers and staff. She reviewed the list of currently employed mental health care providers/staff and the number of recommend new hires/contracted services. She discussed the three goals and outcomes for the 2021-2022 school year. She said the Social, Academic and Emotional Behavior Risk Screener (SAEBRS) is an evidenced-based universal screening instrument that identifies at-risk behaviors in students. It will be used as a pilot program for one year for students enrolled in a 6th grade class at one of the middle schools and a 9th grade class at one of the high schools in our District. The pilot schools will be WMHS and YTS. Dr. Hall talked about the District roles and responsibilities. She said NCMCS and WWCS agree to continue participating for the 2021-2022 school year. After discussion, Tammy Boyle moved to approve the 2021-2022 Mental Health Counseling Plan, second by Ashley Clemenzi, motion carried.

Request Approval to Advertise to Adopt/Amend School Board Policies: Superintendent Christopher Cowart reviewed School Board Policy 3.09-A Moment of Silence and asked the Board for approval to advertise to adopt/amend the policies at the August 24, 2021 Board Meeting. After discussion, Tammy Boyle moved to approve to advertise the School Board Policies, second by Ashley Clemenzi, motion carried.

FSBA Advocacy Liaison: Superintendent Chris Cowart said in the years past we needed a legislative liaison to be designated from the Board. Florida School Board Association is now calling the position an Advocacy Liaison. After discussion, Ashley Clemenzi nominated Tammy Boyle as the Levy County FSBA Advocacy Liaison. Tammy Boyle accepted the nomination. The Board thanked Mrs. Boyle for representing Levy County.

Approval of Minutes: Ashley Clemenzi moved to approve the minutes of the July 13, 2021 Board meeting, second by Paige Brookins, motion carried

Consent Agenda: After discussion of the Agenda, Paige Brookins moved to approve the Consent Agenda, second by Ashley Clemenzi, motion carried.

1. GENERAL ITEMS:

a) Employee Status Changes / Recommendations:

1. Paula Yaws, YTS Teacher Aide, Media Clerk, ***resignation*** effective May 28, 2021, and ***payment*** for any unused leave, original hire date August 7, 2019.
2. Caleigh Robinson, WMHS Teacher, Science M/J, ***resignation*** effective May 28, 2021, and ***transfer*** any unused leave to Gilchrist County, original hire date August 1, 2020.
3. James Brock, CMHS Teacher, ESE, ***resignation*** effective May 28, 2021, and ***payment*** for any unused leave, original hire date August 3, 2020.
4. Anna Schutzler, CMHS Teacher Aide, P.E., ***resignation*** effective May 28, 2021, and ***payment*** for any unused leave, original hire date February 10, 2021.
5. Cassandra Sherman, CES Custodian, ***resignation*** effective June 22, 2021, and ***payment*** for any unused leave, original hire date February 7, 2018.
6. Renai Sparrow, WES Teacher Third grade, ***resignation*** effective May 28, 2021, and ***transfer*** any unused leave to Alachua County, original hire date October 3, 2012.
7. Matthew Bass, WES Teacher, Fourth grade, ***effective*** August 2, 2021, ***vacancy***.
8. Pamela Newcombe, WMHS Teacher, Science, M/J, ***effective*** August 2, 2021, ***vacancy***.
9. Joseph Davis, WMHS Teacher, Music, S/H, ***effective*** August 2, 2021, ***vacancy***.
10. Dusty Schneider, JBES Teacher Aide-Pre-K, ***effective*** August 2, 2021, paid from Project #40230 F2022, ***vacancy***.
11. Tiffany Standford, CKS Teacher Aide, ESE ***effective*** August 2, 2021, paid from Project #40230 F2022, ***vacancy***.
12. Kristin Myers, CKS, Teacher Aide, ESE ***effective*** August 2, 2021, paid from Project #40230 F2022, ***new position*** Board approved July 13, 2021.
13. Hannah Williams, BES Health Aide, ***effective*** August 2, 2021, ***vacancy***.
14. Yvonne Sutterfield, BES Teacher, Third grade, ***effective*** August 2, 2021, ***vacancy***.
15. Todd Horvath, JBES Teacher, Second grade, ***transfer*** to WES Teacher, Fifth grade ***effective*** August 2, 2021.
16. Toni Hilton, BES Teacher Aide, Title 1, ***position change*** to Teacher Aide, ESE ***effective*** August 2, 2021, and ***change in funding source***, as follows:

From: 4210E 5100 0150 1011 40241 F2021 100%
To: 4210E 5200 0150 1011 40230 F2022 100%

17. **Request** approval to **convert** the WMHS Confidential Secretary position **to** a 12-Month Secretary position, **effective** July 1, 2021.
18. Kimberly Noyes, CKS Teacher, Second grade, **effective** August 2, 2021, **vacancy**.
19. Kyle Delnegro, BMHS Teacher, Language Arts, S/H, **effective** August 2, 2021, **vacancy**.
20. Erin Owens, WES Teacher, P.E. **entering DROP**, effective July 1, 2021 and **ending** June 30, 2026.
21. James Shouse, BMHS Lab Manager, **position change** to BMHS Teacher Aide, ESE, **effective** August 2, 2021, and **change in funding source**, as follows, **vacancy**:

From: 1000E 5100 0150 0021 11030 100%
To: 4210E 5200 0150 0021 40230 F2022 100%

22. Laura McBride, WMHS Teacher, Math, S/H, **transfer** to YTS Teacher, Math, M/J, **effective** August 2, 2021, **vacancy**.
23. Raven Dorminey, YTS Teacher, Fifth Grade, **resignation**, effective May 28, 2021, and **payment** for any unused leave, original hire date August 3, 2017.
24. Yvonne Rogers, CKS Teacher Aide, ESE, **retirement**, effective May 28, 2021, original hire date September 22, 2003.
25. Johnnie L. Phillips, Transportation Bus Driver Aide, **retirement**, effective May 28, 2021, original hire date August 23, 2010.
26. Whitney Bussey, BMHS TSA, Blended Learning, **resignation**, effective May 28, 2021, original hire date January 6, 2020.
27. Kristen Hammerle, YTS Teacher, KG, **resignation**, effective May 28, 2021, original hire date February 11, 2021.
28. Michelle Brady, CES Teacher, Reading Coach, **resignation**, effective May 28, 2021, and **transfer** leave to Alachua County, original hire date August 12, 2013.
29. Paulette De Jesus Soto, WMHS Teacher Aide, Other Basic, **internal transfer**, to Teacher Aide, ESE, **effective** August 2, 2021, and **change in funding**, as follows:

From: 1000E 5100 0150 0091 11030 100%
To: 4210E 5200 0150 0091 40230 F2022 100%

30. Thelma Mickle, District Teacher Pre-K, ESE, **transfer** to BES Teacher, First Grade, **effective** August 2, 2021, and **change in funding**, as follows:

From: 1000E 5500 0120 0041 13720 10%
1000E 5500 0120 0092 13720 75%
1000E 5500 1020 0111 13720 15%

To: 1000E 5100 0120 1011 11030 100%

31. **Request** approval of the **revised** job description for Teacher Aide, Lead Pre-Kindergarten.

b) Personal Leave Requests:

1. Annette Packwood, BMHS Teacher, Math, M/J, November 2, 2021 – January 3, 2022.

c) Family Medical Leave Requests:

1. Annette Packwood, BMHS Teacher, Math, M/J, August 9 – November 1, 2021.

d) Professional Leave Requests:

1. 2021 Annual Assessment & Accountability Meeting, August 23-26, 2021, Orlando, FL. Travel paid from Project # 18320, for the following:
- Beth McLean, August 23-24, 2021
 - Melissa Lewis, August 24-26, 2021
 - Jaime Handlin, August 24-26, 2021
2. Christopher A. Cowart, Superintendent, 2021 NEFEC Summer Leadership Conference, July 26-28, 2021, Ponte Vedra Beach, FL., travel paid from Project #10071.

e) Administrative Services:

1. Contracts and/or Agreements:
- i. **(Board approved 7.13.21) – Amended** 2021 Achieve Summer School Contract between the School Board of Levy County and Levy County Prevention Coalition, Jonathan Lewis, to provide professional development during the summer 2021.
 - ii. 2021 Summer Bridge Program Contract between the School Board of Levy County and Levy County Prevention Coalition, Jonathan Lewis.

f) Instructional Services:

1. Contracts and/or Agreements:
- i. 2020-2021 VPK Contracts between Early Learning Coalition and School Board of Levy County for BES, CKS, CES, JBES, YTS, and WWCS.
 - ii. 2021-2022 Lease Agreement between the School Board of Levy County and Episcopal Children's Services, Inc.
 - iii. 2021-2022 Agreement between The School Board of Marion County, Florida and the School Board of Levy County for See Scope of Work/Invoice & Payment Schedule.

2. FINANCE:

- a. General Fund Budget Summary Information and Financial Statements for June, 2021.
- b. Budget Amendments #20-00036 18A and #20-00037 19B.

Superintendent's Comments/Recommendations: Superintendent Christopher Cowart said we have eight people attending the new Math BEST Standards training in Orlando; Michelle Ruiz - District, Jaime Handlin - District, Curtis Gaus - BMHS, Emily Hancock - WES, Stephanie Parks - CMHS, Jennifer Fullman - CMHS, Jeffery Webb - CKS, Marlene Wiggins – BES. Mr. Cowart said Heather Rawlins is doing a great job with the ELA training and assisting the reading coaches. He visited Megan Snyder's AVID training at CES for 12 teachers as they are preparing for the new school year. Mr. Cowart said he is glad Mrs. Hogan is back and doing well and thanked Sherry Tindale for covering while she was out. He thanked Melissa Lewis for continually distributing information and communication throughout the district to keep everyone updated and informed.

Board Comments: Ashley Clemenzi said she the Principals are working hard to try to fill all the positions before school starts and she is looking forward to the new school year. Paige Brookins said the speed of the construction of the new CMHS is just amazing and she is excited about beginning the new school year in a brand new school. Tammy Boyle said CKS summer school classes are winding down. She said they will have a waterslide next week and she enjoyed playing ping-pong with the students. Cameron Asbell said BMHS Quarterback Club is hosting a golf tournament at the Chiefland Golf and Country Club on August 7. Ashley Clemenzi said the WMHS football team is having a steak cookoff on July 31.

Adjournment: There being no further business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

Christopher A. Cowart, Secretary

Cameron Asbell, Board Chairman