

BOARD MINUTES

**Bronson, FL
July 30, 2019
5:00 p.m.**

EXECUTIVE SESSION

The School Board of Levy County met in Executive Session this 30th day of July, 2019 at 5:00 p.m. with Board Chairman Brad Etheridge, Paige Brookins, Chris Cowart, Cameron Asbell, and Board Attorney David Delaney present. Ashley Clemenzi was absent.

Expulsion Hearings - Petition to Attend CMHS FOCUS Center: The Board heard information regarding a student petitioning to return to the Levy County School District and attend the CMHS FOCUS Center beginning with the 2019-2020 school year. After Dennis Webber, Coordinator, School Safety and Security and Counselor, and the School Administrator, Jennifer Bray had given testimony as to the success with counseling services; the following action was taken by the Board.

Student 19-18: (student and parents present) After discussion from the Board Members, school administrator, Coordinator of Safety and Security (student's counselor), student and parents, Chris Cowart moved to approve the recommendation of the Superintendent for the student's expulsion for the 2019-2020 SY remain in effect, and allow him to attend the CMHS FOCUS Center, effective August 12, 2019, second by Cameron Asbell, motion carried.

Board Workshop 5:30 p.m.

Board Workshop: Personnel Initiatives and Frontline Absence Management Update: Marla Hiers, Director of Personnel gave a PowerPoint presentation and update about the Personnel Department. Mrs. Hiers introduced the Personnel staff and said each person has their targeted area of focus for assisting SBLC employees and new applicants. She said the drug test results are now received the same day as test is taken instead of the usual three days. Mrs. Hiers gave an overview of the process and steps leading up to a recommendation for hiring. She said the administrators have binders with information to use during the prospect of hiring. She said Personnel holds two job fairs annually and SBLC has a partnership with St. Leo College for Paraprofessionals to continue their education to become Teachers. She said new this year are recognition awards and pins for employee's longevity, perfect attendance and Golden Schools Awards. New employee orientation is Thursday, August 7, 2019, from 12-3:30 at BMHS. Heather Thompson, Sub Coordinator gave an overview of the Frontline program and process for schools to accept applications online for potential subs. The school secretaries are able to see which subs are available for any particular day. Mrs. Thompson invited two current subs, Robin Garrison and Gary Bennett, to share their experiences while using the Frontline online process. She said the program was piloted in two schools for the end of the 2018-2019 school year, but hope to expand the online sub applicant program into more schools for the 2019-2020 school year.

Regular Session 6:00 p.m.

The School Board of Levy County met in Regular Session this 30th day of July, 2019 at 6:00 p.m. with Board Chairman Brad Etheridge, Paige Brookins, Chris Cowart, Cameron Asbell and Board Attorney David Delaney present. Ashley Clemenzi was absent.

Adoption of Agenda: Paige Brookins moved to approve the agenda, second by Cameron Asbell, motion carried.

Welcome Visitors: Board Chairman Brad Etheridge welcomed all the visitors and asked if anyone from the audience would like to address the Board. There were none.

Public Hearing 2019-2020 Tentative Millage & Budget: Kim Lake informed the Board that this meeting is the second and final hearing of the two required public hearings to be held concerning the millage and budget for the 2019-2020 school year.

She said the purpose of the hearing is to adopt the final millage and budget and to provide the public the opportunity to offer input. After further review and discussion of the finance information packets, the Board took the following action:

1. Chris Cowart moved to approve the 2019-2020 Tentative Millage as advertised and to Adopt the 2019-2020 Tentative Millage Resolution #20-01, second by Cameron Asbell, motion carried:

Required Local Effort	3.8640
Basic Discretionary (operating)	0.7480
Capital Outlay	<u>1.5000</u>
Total Millage	6.1120

The total millage reflects a negative change -0.17% of the current year's total proposed rate as a percent change of the rolled back rate as found on line 22 of the schools taxable value.

2. Cameron Asbell moved to approve the 2019-2020 Tentative Budget as advertised and to Adopt the 2019-2020 Tentative Budget Resolution #20-02, second by Paige Brookins, motion carried.

Levy County Prevention Coalition: Jonathan Lewis gave a PowerPoint presentation overview about the Levy County Prevention Coalition. He said the Coalition along with the CDS have prevention programming to help at-risk youth avoid self-destructive behaviors such as the use of drugs, engaging in violent 2 behaviors, and truancy. He read their mission statement and said they were established in 2004. They were re-established in 2010-2011 in partnership with CDS Family and Behavioral Health Services. Mr. Lewis showed many activities and support programs that the Levy County Prevention Coalition provides for students and families within Levy County. He said all decisions for the Coalition's Strategic Plan include local data, professionals, parents, youth and others. Mr. Lewis talked about their "Too Good for Drugs and Too Good for Violence" Program in Bronson, Chiefland, and Williston. He said the programs are available for certain age groups and the students learn conflict resolution, anger management, respect for self and others, communication, decision making, goal setting, and pro-social peer bonding. The Board thanked Jonathan for their support and assistance for Levy County.

Request Approval to Adopt/Amend School Board Policies: Kim Lake and Julia Oberst informed the Board that this is the meeting to adopt/amend the school board policies. After discussion, the following actions were taken:

- 4.141: Wellness Policy – Paige Brookins moved to approve, second by Cameron Asbell, motion carried.
- 7.16*: Authorized Travel Expense – Chris Cowart moved to approve, second by Paige Brookins, motion carried.
- 10.08: School Food and Nutrition Services Personnel – Chris Cowart moved to approve, second by Cameron Asbell, motion carried.

Kindergarten and 1st Grade Report Cards: Jaime Handlin and Melissa Lewis gave a PowerPoint presentation and shared the newly revised 2019-2020 kindergarten and first grade report cards with the Board. They said they held cadres throughout the year to work on the report cards. Ms. Handlin said the groups consisted of teachers and reading coaches from all the schools. Ms. Handlin and Mrs. Lewis said their goal was to make the KG and 1st grade report cards very similar and easier for parents to understand. They said the teachers will be trained on August 7, 2019 at JBES. After discussion, Paige Brookins moved to approve the new KG and 1st grade report cards, second by Chris Cowart, motion carried.

2019-2020 Comprehensive Student Progression Plan (CSPP): Assistant Superintendent John Lott reviewed the changes for the 2019-2020 CSPP with the Board. Mr. Lott said most of this year's changes were mandated by state statutes. After discussion, Chris Cowart moved to approve the revised 2019-2020 CSPP, second by Cameron Asbell, motion carried.

Legislative Platform and Priorities: Superintendent Jeff Edison gave the Board copies of the 2018-2019 Legislative Platforms from the January 22, 2018 and October 9, 2018 meetings and said we need to begin developing a short list for the new 2019-2020 Legislative Platform for Levy County. Mr. Edison said he and Mr. John Lott will be going to Tallahassee to give a presentation on the new CMHS. He said we need to review the zoning requirements for articulation with colleges for dual enrollment.

Approval of Minutes: Cameron Asbell moved to approve the minutes of the July 22, 2019 Board meeting, second by Paige Brookins, motion carried.

Consent Agenda: After discussion, Paige Brookins moved to approve the Consent Agenda, second by Chris Cowart, motion carried.

1. GENERAL ITEMS:

a) Employee Status Changes / Recommendations:

1. Paula Yaws, YTS Media Clerk, *effective* August 7, 2019, *vacancy*.
2. Jennifer Ezell, YTS Teacher Aide, ESE, *effective* August 7, 2019, *vacancy*.
3. Shalay Carlton, BES Teacher, 1st Grade, *resignation*, effective June 3, 2019, and *payment* for any unused leave, original hire date August 3, 2016.
4. Danny C. Floyd, JBES Head Custodian, *resignation* from employment to *participate in DROP*, effective September 1, 2019 and ending August 31, 2024.
5. Bernita Hawkins-Smith, WES Head Custodian, *resignation* from employment to *participate in DROP*, effective September 1, 2019 and ending August 31, 2024.
6. George Wasson, CMHS Teacher, Math, M/J, *resignation*, effective June 3, 2019, and *transfer* leave to Gilchrist County, original hire date September 5, 2012.
7. Kendra Timney, CES Teacher, 4th Grade, *effective* August 5, 2019, *vacancy*.
8. Charles F. Brock, CMHS Teacher, Math, M/J, *effective* August 5, 2019, *vacancy*.
9. Lee Ann Royer, BES Teacher Aide, PK Lead, *effective* August 5, 2019, *vacancy*.
10. Stephanie McSwain, BES Teacher, KG, *effective* August 5, 2019, *vacancy*.
11. Gregory Dristiliaris, YTS Teacher, .5 new and .5 Art/Gifted Converted, *effective* August 5, 2019, (*additional .5 new position was Board approved 6/11/19*).
12. Maya Hebert, WMHS Teacher, *resignation* effective June 3, 2019, and *transfer* leave to Alachua County, original hire date November 07, 2012.
13. Lisa L. Luis, BES Teacher, 5th Grade, *resignation* effective June 3, 2019, and *payment* for any unused leave, original hire date August 3, 2016.
14. Toni Parnell, BES Teacher Aide, ESE *transfer* to Teacher Aide, Title I, *effective* August 7, 2019, and *change in funding source*, as follows:

From:	4210E 5200 0150 1011 40230 F2020	100%
To:	4210E 5100 0150 1011 40241 F2020	100%
15. Valerie Taylor, CKS Teacher, 4th Grade, *effective* August 5, 2019, *vacancy*.
16. Regina Roberts, CES Teacher, ESE, *effective* August 5, 2019, *vacancy*.
17. Nicole Munden, JBES Teacher Aide, ESE, 4 hours daily, *transfer* to Teacher Aide, Pre-K, 7.5 hours daily, *effective* August 7, 2019, and *change in funding source*, as follows:

From:	4210E 5200 0150 0092 40230 F2020	100%
To:	1000e 5500 0150 0092 13720	100%

18. Laura Storm, District Teacher, Speech/Language Pathologist, **resignation** from employment to **participate in DROP**, effective July 1, 2019 and ending June 30, 2024.
19. Azure Kelly, CKS Dean of Students, **resignation**, effective June 3, 2019, original hire date August 6, 2018.
20. Silvia Marsans, WMHS Food and Nutrition Service Worker, **effective** August 7, 2019, **vacancy**.
21. Heather Sims, JBES Teacher Aide, Title I, **resignation**, effective June 3, 2019, original hire date August 11, 2008.
22. Heather Sims, JBES Teacher, Art, **effective** August 5, 2019, **vacancy**.
23. Amy Palmer, Secretary, ESE/SS, **transfer** to CMHS, Bookkeeper, **effective** August 13, 2019, and **change in funding source** as follows:

From:	1000E 6300 0160 9001 11030	10%
	4210E 6300 0160 9001 40230 F2020	90%
 To:	 1000E 7300 0160 0051 11030	 100%
24. Kelly J. Nutt, BES Food and Nutrition Services Assistant Manager, **transfer** to CMHS Food and Nutrition Services Assistant Manager, **effective** August 5, 2019.

b) Professional Leave Requests:

1. Valerie Boughanem, Coordinator, ESOL/Testing, Annual Florida Association of Testing Administrators (FATA) and State Assessment Accountability Meeting, August 27-29, 2019, Orlando, FL., travel expenses paid from Project #18320.
2. East Coast Technical Assistance Center (ECTAC) Administrators Meeting/Federal Programs, August 19-20, 2019, Cocoa Beach, FL., travel expenses paid from Project #42412 F2020 for Chloe Hunt, Coordinator, Title Programs and Anna Forde, Grants Manager.

c) Administrative Services:

1. Contracts and/or Agreements:

- i. Approval of the Kindergarten and 1st Grade Report Cards.
- ii. 2019-2020 Wellness Plan.
- iii. 2019-2020 SRO Agreement between Nature Coast Middle Charter School and the School Board of Levy County.
- iv. 2019-2020 Contract between Houghton Mifflin Harcourt Publishing Company and the School Board of Levy County to provide Read 180 Universal Individual Coaching, Online Coaching, Getting Started Full Day and Universal Technical Services Consultive Days of Professional Development Days for BMHS, CMHS, WMHS, YTS and Levy District, paid from Project #11332, K-12 Reading Grant and Project #40241 F2020, Title I School-Based.

2. FINANCE:

- a. General Fund Budget Summary Info and Financial Statements for June, 2019.
- b. Budget Amendment #18-00032 20B (FY 2018-19).

Superintendent's Comments/Recommendations: Superintendent Jeff Edison said we have shirts for all the Kindergarten students for each school He gave each Board member the style for their school. The shirts are the school colors, with the school logo, names of Board members and graduation year of 2032. He showed samples of colors for the roof and siding for the new District warehouse and asked the Board to select the new color. He said the earth tone colors were the consensus of choice.

Board Comments: Paige Brookins said she's excited about the new year. She will be serving lunch at CHS on Monday, August 5th and everyone is invited. She said the summer camps in Chiefland had 28 students participate this past summer. Chris Cowart said he appreciates all the hard work everyone has done over the summer to get the schools ready to begin the new school year. Cameron Asbell said the Bronson schools are excited and ready for the new 2019-2020 school year. He said the summer Bridge program was going well and Bronson will strive to be "A" schools next year. Brad Etheridge said Williston will kick off the school year with a luncheon at WMHS on Friday, August 9th and their theme is "On our way to an 'A'" school.

There being no further business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

Jeffery R. Edison, Secretary

Bradley Etheridge, Board Vice Chairman