

AGENDA
April 5, 2005
6:15 P.M.

Executive Session

- A) **Expulsion Recommendations:** Superintendent

7:00 P.M.
Regular Session

- B) **Call to Order, Invocation and Pledge of Allegiance**

- C) **Approval of Minutes of March 22, 2005 Board Meeting**

- D) **District Report:** Superintendent & Staff

1. 2005 Governor's High School All-Star

- E) **Welcome Visitors**

- F) **Instructional Services:** Judi Buchanan & Staff

1. JROTC Program: Gary Clark, W.H.S. Principal

- G) **Administrative & Support Services:** Jeff Davis

1. Construction Update: Jeff Davis
2. Appointment of Architectural Review Committee: Jeff Davis

- H) **Item(s) Withdrawn from Consent Agenda**

- I) **Consent Agenda:**

- 1) General Items:
 - a) Resignations
 - b) Illness-in-Line-of-Duty Leave Requests
 - c) Family Medical Leave Requests
 - d) Professional Leave Requests
 - e) Student Trip Requests
 - f) Administrative & Support Services:
 1. Advertise Request for Qualifications

- g) Recommendations
- 2) Finance:
 - a) Budget Amendments #11-A and #11-B
 - b) Amendment of Instructional and ESP Salary Schedules
 - c) Certificate of Corporate Resolution Amending 401(k) Plan
 - d) BusinessOnLine Banking Agreement

J) Superintendent's Comments and/or Recommendations

PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION.

Consent Agenda
April 5, 2005
6:15 P.M.

1) General Items:

a) Resignations:

1. Sylvia Rutledge, Vocational Coordinator, for retirement, June 20, 2005, and payment for any accrued unused leave.
2. Dorie Hardee, B.E.S. Teacher, June 1, 2005 (on personal leave for 2004-2005).
3. Ana M. Meyer-Santos, W.M.S. ESOL Teacher Aide, April 22, 2005.
4. Darlene Hopping, W.E.S. Secretary, for retirement, to participate in the DROP program, beginning April 1, 2005 and terminating March 31, 2010.
5. Lisa Q. Baxter, C.E.S. Teacher, June 1, 2005 (on personal leave).
6. Robert Rowe, C.K.S. Custodian (2 hrs./day), March 30, 2005.

b) Illness-in-Line-of-Duty Leave Requests:

1. Sandra Foster, B.E.S. Teacher, March 24 (1 hr.) and 28 (7.50 hrs.), 2005.
2. Ellen Poe, C.E.S. Teacher, March 16-18, 21-25, and 28-29, 2005 (7.5 hrs. each day).
3. Judy Morrison, B.H.S. PE Teacher, March 22, 2005 (1.5 hrs.)

c) Family Medical Leave Requests:

1. Ellen Poe, C.E.S. Teacher, March 16-18, 21-25, and 28-29, 2005 (to run concurrent with Illness-in-Line-of-Duty Leave per Contract).

d) Professional Leave Requests:

1. Rosalind Hall, ESE Director, April 27 (p.m.) – 29, 2005, ESE Directors' Visual Impairment Conf., St. Augustine, FL (project 452302).
2. Robert Durrance, Attendance Coordinator, May 4-6 and 11, 2005, Scantron Training, Irvine, CA (project 1832).
3. Catherine Birdsong, Personnel Director, and Valerie Boughanem, H.T.S. Principal, April 26 (p.m.) – 28, 2005, FAMU and FSU Teacher Recruitment Day, Tall., FL (project 17730).

4. B.E.S. Personnel, Cheryl Beauchamp, Principal, and Wendy Allison, Assistant Principal, and Robert Hastings, C.H.S. Principal, June 27 (p.m.) – 30, 2005, Institute for Small and Rural Districts (ISRD) Summer Workshop, Palm Coast, FL (paid by ISRD).
5. Wendy Allison, B.E.S. Assistant Principal, April 5 (p.m.) – 6, 2005, No Child Left Behind Workshop, Jacksonville, FL, and May 25 (p.m.) – 26, 2005, IDEA Hot Topics and Impact of NCLB Workshop, Jacksonville, FL (projects 452302 and 452401).
6. J.B.E.S. Personnel, Regina Appling, Pre-K Teacher, and Kimberly Batts, Pre-K Teacher Aide, April 15 – 16, 2005, Early Care and Education Conf., Orlando, FL (project 1372).
7. C.M.S. Teachers, Donna Almeida and Fidah Williams, April 27-28, 2005, DOE Workshop “Dealing with Differences, Strategies that Work”, Tampa, FL (reimbursed by FDLRS - project 149036).
8. Gary Clark, W.H.S. Principal, May 10-11, 2005, FL Reading Initiative Workshop, Palatka, FL (project 1907).
9. Julie Hurst, C.M.S. Guidance Counselor, April 13-15, 2005, Counselor Leadership Conf., Tampa, FL (project 452401 and the College Board).
10. Mindi Bates, W.E.S. ESE Teacher, April 13-16, 2005, Phonetic Awareness, Reading and Spelling Conf., Orlando, FL (project 452302).
11. The following Food Service Personnel, School Food Service Conf., Tampa, FL:

April 27 – May 1, 2005:	Betty Barber, Kelly Mashburn, Marilyn K. Maxwell, Helen Watson
April 29 (p.m.) – May 1, 2005:	Brenda Rolfe, Merci Bingaman, Cheryl Allen, Suzanne Barrett, Jewel Brann, Janice Dean, Linda Wiggin, Dolly Grace Burke
12. W.H.S. PE Teachers, James Baker and Robert Patterson, March 31 (p.m.) – April 2, 2005, Coaches Clinic, UF, Gainesville, FL (substitutes for one day only cost to board).
13. C.M.S. Personnel, Julie Hurst and Mark Roberts, April 25 (p.m.) – 26, 2005, Drug Prevention Conf., Tampa, FL (project 452901).
14. Laura Storm, J.B.E.S. Speech/Language Therapist, April 18 (p.m.) – 20, 2005, Serve on committee to develop Speech/Language Exam for Teacher Certification, Tampa, FL (all expenses paid by DOE).
15. Linda Proctor, W.E.S. Art Teacher, April 20 (p.m.) -21, 2005, Participate in Arts

in Education Grant Panel meeting, Tall, FL (project 1399168 and 1399169).

e) Student Trip Requests:

1. Richard Whitman, C.K.S. Science Teacher, and chaperones, Colleen Myers, Maurice Healy, and Charmaine Trudel-Whitman, 20 students, 1 bus, , study of marine science, FSU Marine Lab (substitute only cost to board; all other costs paid from school internal funds), **amend** date from March 28–April 1, 2005 to April 25-29, 2005.
2. Deputies Donna Roe and Grant Sandlin, B.H.S. Teachers, Bruce McCosar and Sonja Schmidt, and W.H.S. Teacher Aide, Dietrich Stewart, chaperones, 11 B.H.S. and 10 W.H.S. students, bus and private vehicle, April 18-20, 2005, N.E.F.E.C. Teen Summit, Camp Blanding, Fl (reimbursed by N.E.F.E.C.).
3. Field Trips, Wild Adventures, Valdosta, GA (school internal funds):
 - B.H.S.:** Teachers, Stacy Petty, Sherrie Schuler, and Sandra Hinrichs, 30 female athletes, 1 bus, May 13, 2005,
 - C.K.S.:** Teachers, Sherie Johns, DeAnne Watson, and Marissa DeHaven, 57 (3-5 grade) students, 1 bus, May 6, 2005
 - C.M.S.:** Teachers, Pamela Plemmons, Andrew Kidd, Roberta Kidd, Julie Gerhard, Jerrine McClelland, and Donna Rachel Almeida, 80 (8th grade) students, 2 buses, May 19, 2005
 - C.M.S.:** Teachers, Heather Darus, Darby Allen, Mark Roberts, Joy Patterson, Patricia Griffith, and Maxine Young, 50 (6th grade) students, 2 buses, May 20, 2005,
4. C.K.S. Teachers, Susan Hodges and Sherie Johns, and Officer Ken Maddox, 30 students, April 22-23, 2005, Grad Night, Walt Disney World, Orlando, FL (no cost to board), **amend** from charter bus to school bus.
5. Matthew Flenner, C.H.S. Band Director, and chaperones, Josine Burgman, Jean Bell, Betty Haynes, Sally Martinez, Kandy McCallum, 90 students, 2 charter buses, May 6-8, 2005, Band competition, Atlanta, GA (school internal funds).
6. W.H.S. Personnel, Reginald Williams, Sylvia Edmundson, Judy Welborn, Dale Loomis, Donna Bennett, 97 students, 2 buses and private van, April 21, 2005, C.F.C.C. Preview Day, Ocala, FL (vehicle required to transport 5-7 students to track meet from C.F.C.C. to track meet at Highlands School (project 1517).
7. Kevin Williams, B.H.S. Masonry Teacher, 25 students, 1 bus and private vehicle, April 13 and 14, 2005, form and pave sidewalk at Bronson Town Hall (school internal funds).

f) Administrative & Support Services:

1. Permission to advertise Request for Qualifications for Bond Counsel and Underwriting Services for COP projects at W.M.S. and C.M.S. and Racetrack bond project for J.B.E.S.

g) Recommendations:

1. Appointments and/or Transfers:

- a. Greg Hamilton, B.H.S. PE Teacher, April 11, 2005, vacancy.
- b. Cheryl Shelton, H.T.S. ESE Teacher Aide, March 28, 2005, position approved March 8, 2005.
- c. Judith Welborn, W.H.S. Temporary Guidance Counselor, **out-of-field**, March 28, 2005, vacancy (certified in School Principal, English, 6-12; Middle Grades Endorsement).
- d. Kimberly A. Martin, W.M.S. Guidance Counselor, **out-of-field**, March 9, 2005, replacing Dianne Caridi (certified in Soc. Science, 6-12).
- e. Sandra Skinner, W.H.S. Food Service Worker (2.5 hrs.), March 21, 2005, hours from Laverne Clary vacancy.

2. Payment to the following personnel for supplemental activities during 2004-2005:

Site	Employee	Supplement	SP#	Date
W.M.S.:	Norman Kreuter	Baseball, MS	152 (delete)	03/15/05
	Walter McLeod	Baseball, MS	152 (add)	03/16/05

3. Increase the half-time guidance positions at B.H.S. and W.H.S. to full-time positions for the 2005-2006 school year.
4. Jody Caldwell, W.H.S. Food Service Worker, **increase** from 5.5 to 6.5 hrs./day, March 21, 2005, hour from Laverne Clary vacancy.

2) Finance:

- a) Budget Amendments #11-A and #11-B (available at meeting).
- b) Amendment of Instructional and ESP Salary Schedules, to allow payment to the following personnel for:

Basic Sign Language, B.E.S., April 14, 21, 28, and May 5, 2005, teachers and aides paid hourly rate of pay for up to one hour per day from project 452302:

Violet Moore, Presenter, up to 8 hours (for classroom preparation and instruction)

Teachers: Norma Courtney, Virginia Deas, Sally DaSilva, Ivy Dix, Elizabeth Kennelly, Sandra Foster, Linda Legare, Frieda Samuel, Anne Williams, Nettie VanWyen, Sherry Steiner

Aides: Mary McCann, Tonya Barrineau, Selina Surles, Mary Edmondson

Others: Nina Bryant, Kelly Mashburn

C.M.S. Personnel, participate in book study, between April 1 and May 27, 2005, paid hourly rate of pay for up to 4 hours each, up to a total projected cost of \$2,000, paid from project 452401):

Darby Allen, Donna R. Almeida, Joyce Beasley, LaVerne Bell, Heather Darus, Mary E. Davis, Julie Gerhard, Clydene Horan, Jack Hughes, Julie Hurst, Roberta Kidd, Pamela Plemmons, Jennie Sharp, Georgia White, Fidah Williams

Enhancing Education Through Technology Training, B.E.S., April 4, 5, 6, 2005, paid stipend rate from project 452908:

B.E.S.: Deborah Manansala, Emily Standridge, Robin Hammond
C.K.S.: Marissa DeHaven, Cindy Roach, Sherie Johns, Deanne Watson
C.E.S.: Linda Yon
J.B.E.S.: Ann Stricklin, Geraldine Otim, Jennifer Whitener, Leah Lemmon
W.E.S.: Susan Barmon
H.T.S.: Robert Lowyns
District: Laura Storm
W.W.C.S.: Darlene Johnson

Required Training and Testing for Commercial Driver License School Bus “S” Endorsement for Bus Drivers and Sub Bus Drivers, Transportation, between April 11 and May 31, 2005, paid at conference rate up to 3 hours each from project 17800:

Elisa Hardee, Sharon Ingram, Alex Cristy Thompson, James Lawrence, Carlynn Griffin, Kelly Warhurst, Cecil Osteen, Gwendolyn Bell, Marilyn Russell, Lillie Law, Ann Wood, Rachel Griffin, Gerald Miller, Jr., Daniel Miller, Sr., Hilda Butler, Mary E. Nicholson, Nancy E. White, Kathryn Will, Frances Townsend, Nanette Alfonso, Byron Sims, Tina Knopic, Lois Nygard, Carlton Byrum, Mary Bowers, Joseph Wain, Susie Rowe, Ruth Foley, Bryan Dunn, Linda Sheffield, Linda Leonard-Eads, Melvin Miller, Joyce Richards, Polly Lee, Cheryl Moore, Brenda Hill, Silvestra Sims, Vaughn Brewington, Iris Jackson, David Marshall, Joyce Days, Melanie Sue Miller, Joan Miller, Caroline Koppenhafer, James Darby, Geraldine Ross, Connie Rowe, Salena Koon, David Bross, Virginia Floyd, Maryann Crossman, Mary Hunter, Sandra Skinner, Clarence Floyd, Frances Jordan, Melba Tillis, George Goins, Robin Koon Denise Carrillo, Patricia Emmons, Debra Armstrong-Addison, Zena Baker, Debra Matthews, Lisa Pogue, Teresa L. Burrell, Terrell Burge, Bettie Monroe, Verdell James, Wilmae Thomas, Gregory Wright, Patricia Hall Meeks, Tina Berryhill, Lynn Brooks, Verneeka Robinson, John

Efferen, Peggi Young, Patricia Beddow, Linda Colson, Emma L. Thompson, Sandra Colson, Shirley Matthews, Kenneth Griffin, Jr., Shirley Goins, Gary Ahrens, Sharon Martin, Gloria Jene Eyer, Peggy Crews, Debbie Diane Williams, Joe Rain, Melaney Dunn, James Latson, Jerome Chapin, Virginia Bross, Laura Roberts

- c) Certificate of Corporate Resolution, to amend 401(k) Plan vesting schedule to correct a drafting error by the 401(k) company.
- d) BusinessOnLine Agreement with Capital City Bank, to allow on-line banking.