

## **CHAPTER 6.00 - SCHOOL ADMINISTRATION**

### **6.29\* - Teaching Out-of-Field**

#### **POLICY**

All teachers shall be certified in-field or be approved by the Board, prior to the FTE reporting period for which FTE is to be claimed, to teach out-of-field. The Board shall have a plan to assist any teacher teaching out-of-field. Priority consideration shall be given to out-of-field teachers.

The principal shall report to the Superintendent at the beginning of each school term, and when a change occurs any time thereafter, any teacher who is assigned teaching duties in a class dealing with subject matter that is outside the field in which the teacher is certified, outside the field that was the applicant=s minor field of study, or outside the field in which the applicant has demonstrated sufficient subject area expertise. This report shall show the teacher's name, certificate number, type certificate, out-of-field assignment and justification for the assignment.

The employment or assignment of out-of-field teachers may occur when a qualified and appropriately certificated teacher is unavailable. Any teacher who is employed or assigned out-of-field must be approved by the Board and shall be required to satisfy the course credit requirement in State Board of Education Rule 6A-1.0503 if he/she is appointed in a subsequent school year(s). The deadline for earning the six (6) semester hours of college credit in the appropriate field and/or the equivalent in in-service points from an approved district add-on program shall be submitted one (1) calendar year from the initial date of the out-of-field assignment.

When a teacher is assigned teaching duties outside the field in which the teacher is certified, outside the field that was the applicant=s minor field of study, or outside the field in which the applicant has demonstrated sufficient subject area expertise, the parent or guardians of all students in the class shall be notified in writing of such assignment. (F.S. 1012.42)

<u>STATUTORY AUTHORITY:</u>	1001.41 (2), 1001.42 (17), F.S.
<u>LAWS IMPLEMENTED:</u>	1012.42, 1012.42 (2), 1012.55, F.S.
<u>STATE BOARD OF EDUCATION RULE(S):</u>	6A-1.0503
<u>HISTORY:</u>	Adopted: 06/17/97 Revision Date(s): 10/16/01, 12/03/02, 02/08/05 Formerly: