

CHAPTER 5.00 - STUDENTS

5.15 – Administration of Medication

POLICY:

1. Administration of Prescription Medication
 - a. Each school principal shall designate a staff member(s) to administer medications. The staff member(s) shall be trained annually by the registered nurse at each school.
 - b. Administration of prescription medications during school hours is discouraged unless a physician determines that a student's health needs require medication during school hours. This rule, The Health Services Manual and the Student Code of Conduct shall set forth provisions for administering prescription medications.
 - c. All prescription medications shall be delivered to the office/clinic with the following information provided:
 1. Student's name
 2. Name of medication
 3. Date of prescription and pharmacy
 4. Specific instructions on the administration of the medication
 5. Approximate duration of medication.
 6. Medication will be counted with two (2) persons signing.
 - d. A medication consent form signed by the student's parent(s), as defined by Florida Statutes, to grant permission for administering the prescription medication must be on file in the School Health Room.
 - e. First dosage of any new medication shall not be administered during school hours because of the possibility of an allergic reaction.
 - f. Prescription medication which is kept at school shall be stored in a secure place under lock and key with the student's name attached. Only authorized staff who administer said medication shall have access to it.
 - g. A student with a special health condition(s) such as asthma, diabetes, pancreatic insufficiency, cystic fibrosis or hypersensitivity may carry prescription medication for emergency situations on self if approved by his/her physician and his/her parent.
The approval of the physician and the parent and information regarding the medication required must be on file in the office/clinic.

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A student who has permission to self administer emergency medication may carry the medication on the school bus or at any school related activity. The principal shall notify the bus driver and the transportation department regarding such students.

- h. A record shall be maintained on each student who receives a prescription medication during school hours, including the time each dose of prescription medication was administered. These records shall be made available daily to the principal and the county health nurse.
 - i. Field Trips - The requirements for the administration of medication while students are away from school property or on official school business shall be the same as those while on school property. All medications including nonprescription medications that are taken on field trips or other official school business must be in the original container. Only trained personnel will administer medication away from the school site except for students who have permission to self administer emergency medications.
- 2. Administration of Emergency Medication
 - a. Schools may purchase and maintain a supply of epinephrine autoinjectors to use when a student is having an anaphylactic reaction. The medication shall be kept in a secure location accessible only to trained personnel.
 - b. The School Board shall adopt a protocol, developed by a licensed physician, for the administration of epinephrine in emergency situations.
 - c. Only school personnel who are trained to recognize an anaphylactic reaction and certified to administer an epinephrine auto-injector or a person who is authorized by an authorized health care practitioner shall be permitted to administer this medication; however, the auto-injector may be given to a student who is authorized to self-administer an epinephrine auto-injector.
 - d. Under the provisions of Florida Statutes, the District, trained and certified personnel, or an uncertified person who administers an epinephrine autoinjector under the authorization of an authorized health care provider shall not be liable for any injury resulting from the administration of an autoinjector provided that school personnel were trained or authorized as provided by law, followed the established protocol and believed that the student was having an anaphylactic reaction.

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STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 381.88, 381.885, 768.13, 1000.21, 1001.43,
1002.20, 1002.22, 1006.062, 1014.06 F.S.

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